



# Environmental Charter Schools

## Minutes

### Development Committee Meeting

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#### Date and Time

Friday January 13, 2017 at 9:30 AM

#### Location

16315 Grevillea Ave. Lawndale, CA 90260

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#### Development Committee Members

Julie Vo - Chair

Amy Johnson

Alison Diaz

Farnaz Golshani-Flechner

Lindsey Jurca

William Robertson

Lucy Tseng

#### Development Committee Charter

- Monitor and report progress on board of directors' individual commitment forms.
- Monitor the success and support the execution of the fundraising plan
- Review upcoming events, foundation proposals (for reference) and prospective funders/donors and make introductions as appropriate.
- Ensures the board is equipped with the necessary tools and knowledge to support a culture of fundraising
- Prospect individuals, strategies and resources to support fundraising and development goals

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

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Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATIONS MAY BE MADE**

Notice is hereby given that consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

**FOR MORE INFORMATION**

For more information concerning this agenda or for materials relating to this meeting, please contact ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

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**Committee Members Present**

Alison Diaz, Julie Vo

**Committee Members Absent**

Amy Johnson, Farnaz Golshani-Flechner, Lindsey Jurca, Lucy Tseng, William Robertson

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**I. Opening Items**

**A. Record Attendance and Guests**

Not enough members to hold quorum

**B. Call the Meeting to Order**

Julie Vo called a meeting of the Development Committee of Environmental Charter Schools to order on Friday Jan 13, 2017 at 9:55 AM.

**C. Approve Previous Development Committee Meeting Minutes**

No vote due to quorum

**II. Discussion Items / Updates**

**A. Development Update**

Julie shares Development mid-year fundraising updates which includes fundraising goal of \$1,100,00 and our progress to date which is \$450,724. Our fundraising goal includes \$300,000 to go towards General Fund, \$300,000 in Possibilities Fund and \$500,000 for Capital Fund (ECMS-Inglewood Build). The Committee reviewed the slides and provided feedback. Discussed upcoming board meeting study session which will include the presentation and a discussion on board role in fundraising and brainstorming session.

Julie will also present the CRM - Fundly at the next Development Committee meeting and provide general training.

## **B. Upcoming Event**

### Upcoming Events

ECHS Community Forum - Thursday, February 2, 2017 - 9:00am to 12:00pm at ECHS

Green Ambassadors Institute - Saturday, February 25, 2017

<http://greenambassadors.org/register/>

### Upcoming Tours

- Tues, Jan 24th @ 10AM
- Fri, Feb 10th @ 2PM
- Tues, Feb 21st at 10AM

## **III. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:42 AM.

Respectfully Submitted,  
Julie Vo