



# Environmental Charter Schools

## Minutes

### Development Committee Meeting

---

#### Date and Time

Friday January 13, 2017 at 9:30 AM

#### Location

16315 Grevillea Ave. Lawndale, CA 90260

---

#### Development Committee Members

Julie Vo - Chair

Amy Johnson

Alison Diaz

Farnaz Golshani-Flechner

Lindsey Jurca

William Robertson

Lucy Tseng

#### Development Committee Charter

- Monitor and report progress on board of directors' individual commitment forms.
- Monitor the success and support the execution of the fundraising plan
- Review upcoming events, foundation proposals (for reference) and prospective funders/donors and make introductions as appropriate.
- Ensures the board is equipped with the necessary tools and knowledge to support a culture of fundraising
- Prospect individuals, strategies and resources to support fundraising and development goals

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

---

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

#### REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

#### SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

#### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

#### FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

---

#### **Committee Members Present**

Alison Diaz, Julie Vo

#### **Committee Members Absent**

Amy Johnson, Farnaz Golshani-Flechner, Lindsey Jurca, Lucy Tseng, William Robertson

---

### **I. Opening Items**

#### **A. Record Attendance and Guests**

Not enough members to hold quorum

#### **B. Call the Meeting to Order**

Julie Vo called a meeting of the Development Committee of Environmental Charter Schools to order on Friday Jan 13, 2017 at 9:55 AM.

#### **C. Approve Previous Development Committee Meeting Minutes**

No vote due to quorum

### **II. Discussion Items / Updates**

#### **A. Development Update**

Julie shares Development mid-year fundraising updates which includes fundraising goal of \$1,100,00 and our progress to date which is \$450,724. Our fundraising goal includes \$300,000 to go towards General Fund, \$300,000 in Possibilities Fund and \$500,000 for Capital Fund (ECMS-Inglewood Build). The Committee reviewed the slides and provided feedback. Discussed upcoming board meeting study session which will include the presentation and a discussion on board role in fundraising and brainstorming session.

Julie will also present the CRM - Fundly at the next Development Committee meeting and provide general training.

## **B. Upcoming Event**

### Upcoming Events

ECHS Community Forum - Thursday, February 2, 2017 - 9:00am to 12:00pm at ECHS

Green Ambassadors Institute - Saturday, February 25, 2017

<http://greenambassadors.org/register/>

### Upcoming Tours

- Tues, Jan 24th @ 10AM
- Fri, Feb 10th @ 2PM
- Tues, Feb 21st at 10AM

## **III. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:42 AM.

Respectfully Submitted,  
Julie Vo