APPROVED

Environmental Charter Schools

Minutes

Governance Committee Meeting

Date and Time
Friday October 28, 2016 at 3:00 PM

Location
1224 10th St. Hermosa Beach, CA 90254

Committee Members:
Denise Berger - Chair
Tracy Bondi
Ken Deemer
Alison Diaz
Bruce Greenspon
Jenny Taylor

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE
Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.
REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY
The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.
SPECIAL PRESENTATIONS MAY BE MADE
Notice is hereby given that consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.
REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.
FOR MORE INFORMATION
For more information concerning this agenda or for materials relating to this meeting, please contact ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

Committee Members Present
Alison Diaz, Dr. Denise Berger, Jenni Owen, Ken Deemer, Tracy Bondi (remote)

Committee Members Absent
Bruce Greenspon, Jane Wyche

Committee Members who arrived after the meeting opened
Tracy Bondi

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Ken Deemer called a meeting of the Governance Committee of Environmental Charter Schools to order on Friday Oct 28, 2016 at 3:05 PM.

C. Approve Governance Committee meeting minutes from September 16, 2016

Ken Deemer made a motion to approve minutes from the Governance Committee Meeting on 09-16-16 Governance Committee Meeting on 09-16-16.
Dr. Denise Berger seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

Dr. Denise Berger	Aye
Alison Diaz	Aye
Ken Deemer	Aye
Jenni Owen	Aye

II. Review and Approval of Agenda

A. Motion to Approve the Agenda

Ken Deemer made a motion to to approve the governace committee meeting minutes from october 28, 2016.
Dr. Denise Berger seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call	
Jenni Owen	Aye
Dr. Denise Berger	Aye
Alison Diaz	Aye
Ken Deemer	Aye

III. Presentation from the floor

A. PRESENTATIONS FROM THE FLOOR

No comment

B. PRESENTATIONS ON AGENDA ITEMS

no comment

IV. Discussion Items / Updates

A. Committee Goals

1. Adopt and fully implement Board on Track: Kens managing this goal.
2. Finalize an ECS Dashboard aligned to LCAP and Strategic Plan. Ken is managing this goal.
3. Continue to develop a pipeline of future ECS Board members. Denise and Ken to meet and discuss.
4. Establish the process for the annual review of the Board, Chair and ED.
5. *Establish timeline and process for next phase of strategic planning - completing 2017-2020 Strategic plan.* Alison to forward this goal.
6. Review evaluation procedures for all staff, teachers, and administrators. Denise to work with Tracy and Consultant to review the evaluation process as part of the ECS Strategic Hiring Plan.
7. Create an Academic Excellence Committee. Jenni to propose a charter for the academic excellence committee and seek input from Ken and Denise and from Kami and Danielle.

B. Review Evaluation of Executive Director

Tracy Bondi arrived.
Ken proposes that Denise and Ken review the results of the ED evaluation prior to the November Board meeting. After that meeting and prior to the next board Ken and Denise will meet with alison to review her evaluation. Ken asked that the closed session evaluation be included at the next board meeting.

C. Review Evaluation of the Board

Ken and Denise to review results and make a recommendation to the governance committee at the next governance committee meeting.

D. Strategic Plan Update

Governance committee members to add comments to the status update on the current strategic plan. Please pay particular attention regarding operations as it applies to board governance and evaluation.

Alison to follow up with Candice and develop a flow chart for the strategic planning process. Include in the flow chart, check points for board input.

E. Board Membership Pipeline

Alison will write a recommendation for Anthony. Alison to reach out to high school regarding alumni who may be interested in board participation or we think would make a good ECS board member. Ken will reactivate linked in.

V. Action Items

A. Approve Goals for 2016-2017

Alison Diaz made a motion to to approve the goals as outlined in the minutes under discussion.
Dr. Denise Berger seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call	
Jenni Owen	Aye
Ken Deemer	Aye
Dr. Denise Berger	Aye
Tracy Bondi	Aye
Alison Diaz	Aye
Dani Hughes	Absent

VI. Closing Items

A. Adjourn Meeting

Dr. Denise Berger made a motion to adjourn the meeting.
Ken Deemer seconded the motion.

The motion did not carry.

Roll Call

Jenni Owen	Aye
Tracy Bondi	Aye
Dr. Denise Berger	Aye
Alison Diaz	Aye
Ken Deemer	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:30 PM.

Respectfully Submitted,
Ken Deemer
Ken Deemer made a motion to adjourn the meeting.
Dr. Denise Berger seconded the motion.
The committee **VOTED** unanimously to approve the motion.