APPROVED

Environmental Charter Schools

Minutes

Facilities Committee Meeting

Date and Time
Friday April 21, 2017 at 9:30 AM

Location
16315 Grevillea Ave. Lawndale, CA 90260 Call-in Location: 821 Bay St. Santa Monica CA 90405

Facilities Committee Members
William Robertson - Chair
Tracy Bondi
Ken Deemer
Alison Diaz
Bruce Greenspon
John Kim
Alayna Santos
Anthony Jowid

Facilities Committee Charter

- Provide leadership and oversight for the construction, revitalization, and maintenance of ECS's physical sites;
- Develop and oversee the implementation of strategies to engage stakeholders on a continuing basis in efforts to address ECS's facility needs;
- Consider, as appropriate, matters relating to the physical sites of ECS, including approval of plans for new construction and revitalization and the institutional prioritization of capital projects plans and requests, as well as, and in coordination with, the Finance Committee.

- Provide review, policy guidance, and strategic oversight of campus master planning activities, capital improvements and real estate type activities while also aligning the same to our mission, vision and values.
- Provide guidance and recommendations to the ECS Board and senior ECS staff on facilities-related matters; and
- Undertake such other matters and review such other issues as may be directed from time to time by the Board of Directors.

Goals for 2016-2017

- At ECMS-I, ensure careful planning and execution for Inglewood campus.
- At ECMS-G, provide expertise and support as staff and consultants facilitate the PROP K grant objectives.
- At ECHS, transition from old modular units to new two story units maximize the utilization of Prop 39: Energy Grants including considering plans for renewable energy like solar.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE
Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.
REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY
The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.
SPECIAL PRESENTATIONS MAY BE MADE
Notice is hereby given that consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.
REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.
FOR MORE INFORMATION
For more information concerning this agenda or for materials relating to this meeting, please contact ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

Committee Members Present
Alayna Santos, Alison Diaz, Bruce Greenspon, Ken Deemer, Megan Hadden (remote), Tracy Bondi

Committee Members Absent
John Kim, William Robertson

Guests Present
Anthony Jowid, Dani Hughes

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Ken Deemer called a meeting of the Facilities Committee of Environmental Charter Schools to order on Friday Apr 21, 2017 at 9:32 AM.

II. Review and Approval of Agenda

A. Motion to Approve the Agenda

Bruce Greenspon made a motion to approve the agenda.
Anthony Jowid seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

Anthony Jowid	Aye
Ken Deemer	Aye
William Robertson	Absent
John Kim	Absent
Alison Diaz	Aye
Tracy Bondi	Aye
Bruce Greenspon	Aye
Alayna Santos	Aye

B. Approve Previous Facilities Committee Meeting Minutes

Tracy Bondi made a motion to approve minutes from the Facilities Committee Meeting on 03-03-17 Facilities Committee Meeting on 03-03-17.
Anthony Jowid seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

John Kim	Absent
Ken Deemer	Aye
Alayna Santos	Aye
Anthony Jowid	Aye
Bruce Greenspon	Aye
Tracy Bondi	Aye
William Robertson	Absent
Alison Diaz	Aye

III. Presentation from the Floor

A. Presentations from the Floor

No public presented.

B. Presentation on the Agenda

No public presented.

IV. Facilities Updates

A. Prop 39 Updates

Ms. Diaz updated the committee regarding Prop 39 progress. ECMSI is waiting for a renewed petition. ECMSG has been approved. We are waiting for LESD's approval to submit ECHS.

B. New High School Site

In thinking about expanding the Network to include a new high school, ECS is exploring possible new sites with PCSD and local realtors. Stay tuned for updates.

V. Site Updates

A. ECHS Update

There is currently no active relationship between ECHS and Lawndale LLC. Originally, a lease agreement was going to be signed but that is on hold until LESD concerns are alleviated. Lawndale LLC still owns the Honda shed - it will be moved to the Inglewood site over the summer.

B. ECMSI Update

Ms. Hadden presented to the committee. The schedule is tracking toward May 9 completion. Lighting is in, exterior painting and final panels are being completed. Paver stones are being put down. The temporary office modulars are in the way of some final landscaping so the hope is they can move into a couple classrooms in order to allow for removal of the modulars. They will have to get approval from the inspector. She expects occupancy to be completed the third week of May as long as the city has no issues.

Thanks to the work of Mr. Kim getting the permit fees refunded, the budget is only tracking about $13k over, while about $90k was earmarked from ECMSI's budget for overage. There also is contingency left and change orders are minimal. Unexpected costs include Mr. Bushore's contract, security required for the church, the brick veneer, and a few other items.

After doing research with Musick Peeler, it was determined that drafting a letter to Inglewood for the district fees reduction was not going to be successful so it wasn't worth the legal fees.

LACOE's inspector came to perform a facilities inspection at ECMSI in Fall. The letter in response to his identified deficiencies is included in the Board packet.

C. ECMSG Update

The revised scope and contract for Prop K have all been approved and now the project is out to bid again. The hope is to be able to complete the project over the summer.

The one thing standing in the way of LEED certification is installing sound panels to dampen sound reverberation. The bids received so far are cost prohibitive. There is a hope for a local company donating services.

VI. Action Items

A. Approve the Capital Improvement Policy

Bruce Greenspon made a motion to recommend the Capital Improvements Policy for Board approval.
Tracy Bondi seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call	
Ken Deemer	Aye
John Kim	Absent
William Robertson	Absent
Tracy Bondi	Aye
Bruce Greenspon	Aye
Alison Diaz	Aye
Anthony Jowid	Aye
Alayna Santos	Aye

VII. Closing Items

A. Adjourn Meeting

Tracy Bondi made a motion to adjourn the meeting.
Alison Diaz seconded the motion.
The committee **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:25 AM.

Respectfully Submitted,
Ken Deemer