

APPROVED



# Environmental Charter Schools

## Minutes

### Finance Committee Meeting

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**Date and Time**

Friday November 4, 2016 at 9:00 AM

**Location**

16315 Grevillea Ave. Lawndale, CA 90260 - Lower Lounge

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**Committee Members:**

Tracy Bondi - Chair

Bruce Greenspon

Ken Deemer

Alison Diaz

William Robertson

Jenni Owen

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATIONS MAY BE MADE**

Notice is hereby given that consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

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Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

**FOR MORE INFORMATION**

For more information concerning this agenda or for materials relating to this meeting, please contact ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

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**Committee Members Present**

Alison Diaz, Bruce Greenspon, Jenni Owen, Ken Deemer, Tracy Bondi

**Committee Members Absent**

William Robertson

**Guests Present**

Dorothy Lee

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

Bruce Greenspon called a meeting of the Finance Committee of Environmental Charter Schools to order on Friday Nov 4, 2016 at 9:10 AM.

**II. Review and Approval of Agenda**

**A. Motion to approve the agenda**

Bruce Greenspon made a motion to Approve agenda.

Alison Diaz seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**III. Discussion Items / Updates**

**A. Review Committee Goals and Asses Progress**

Replace Review Financial Policies to ensure compliance and best practices instead of item 4. We will benchmark our Metrics against other schools. We will calendar a board training around school financial accounting.

**B.**

### **EdTec's Finance Report**

Discussion on format of financial reports. We want to show grant funding and related spending in a more transparent way. Tracy to work with Dorothy on this.

- Recommend spending part of state college readiness grant of \$75K on Naviance platform.

- ECMS G spending for classified salaries will be \$37K higher than budget. Tracy, Kami, Robert to investigate reasons for change.

Ecms I loan fees of \$25K? Needs to be rolled into total project accounting.

## **IV. Action Items**

### **A. Approve 2016-17 committee goals**

Ken Deemer made a motion to Approve committee goals as modified.

Bruce Greenspon seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **V. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:04 AM.

Respectfully Submitted,  
Alison Diaz