



Environmental Charter Schools

Finance Committee Meeting

By Teleconference/Zoom

Date and Time

Friday April 26, 2024 at 8:30 AM PDT

Location

Zoom: <https://us02web.zoom.us/j/86746735522?pwd=eG5RVHl4ZURqeXBwVm1YS2E0WTK5Zz09>

Alternative access:

- Two-way Teleconference Location: 2625 Manhattan Beach Blvd, Suite 100, Redondo Beach, CA 90278
 - Call-in only: (669) 900-6833 (Meeting ID: 867 4673 5522, Passcode: 425920)
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Finance Committee Members

Tracy Bondi - Chair

Farnaz Golshani-Flechner

Denise Berger

Bruce Greenspon

Mason Williams

Andrew Ellenbogen

Finance Committee Charter

- Provides financial oversight for the organization
 - In conjunction with staff and other stakeholders, develops an annual operating budget and recommends for board approval
 - Monitors adherence to budget and recommends changes, if necessary
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- Sets long-term financial goals with funding strategies to achieve them
- Considers special, unbudgeted requests and make recommendations to board
- Develops multi-year operating budgets that tie to strategic plan
- Ensures adequacy of financial controls and monitor for compliance
- Ensure financial literacy of board members by providing training

Goals for 2023-2024

- Engage board in a critical assessment of the budget as it relates to organizational priorities and goals
- Hold a yearly ECS financial training course for ECS Staff and/or New Board members
- Ensure school budgets and cash flows are transparent, supportable, and sustainable
- Support ECHSG's financial objectives in the facilities development and school startup process

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

PUBLIC SPEAKERS AT STANDING COMMITTEE MEETINGS

Notice is hereby given that consistent with the requirements of the Ralph M. Brown Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only. The public should be aware that the Committee is unable by law to deliberate or take action on items raised during the Presentations from the Floor section.

Environmental Charter Schools recognizes that it benefits greatly from public input and perspective. Individuals are invited to address the Committee on any topic or subject matter that falls within the Committee's purview. Speakers may sign up in person immediately prior to the beginning of the Committee meeting by speaking with the Committee Chair.

Should a member of the public wish to speak on matters not listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of three (3) minutes each to address the Committee (non-English speakers utilizing translators will be given a maximum of six (6) minutes each). Please note that the Committee allows a maximum of 10 minutes to each subject as determined by the Committee Chair.

Should a member of the public wish to speak on matters listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of five (5) minutes each to address the Committee (non-English speakers utilizing translators will be given a maximum of ten (10) minutes each).

The public should be aware that the Committee is unable by law to deliberate or take action on items raised during the Presentations from the Floor section.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at (310) 214-3408, option 5.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact ECS at (310) 214-3408, option 5.

Agenda

	Purpose	Presenter	Time
I. Opening Items			8:30 AM
Opening Items			
A.	Record attendance and guests	Tracy Bondi	1 m
B.	Call the Meeting to Order	Tracy Bondi	1 m
C.	Approve agenda	Vote Tracy Bondi	1 m
II. Presentations from the Floor			8:33 AM
A.	Presentation from the floor on non agenda items	FYI	
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B.	Presentations from the floor on agenda items	FYI	
Should a member of the public wish to speak on matters listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of five (5) minutes each to address the Board (non-English speakers utilizing translators will be given a maximum of ten (10) minutes each).			
III. Discussion Items / Updates			8:33 AM
A.	EdTec financial update	Discuss Dorothy Lee & Jair Ventura	30 m

- [EdTec financial update](#)
 - [ECHS-L Income and Cash Flow Statements](#)
 - [ECMS-G Income and Cash Flow Statements](#)
 - [ECMS-I Income and Cash Flow Statements](#)
 - [ECHS-G Income and Cash Flow Statements](#)

IV. Consent Items A-D

9:03 AM

A. Recommend board approval of private donations over \$1,000 Vote Farnaz Golshani-Flechner 3 m

- [List of private donations over \\$1,000](#)

B. Recommend board approval of contracts Vote Jeremiah David

1. FY24 E-Rate Program-awarded [GigaKOM computer network upgrade contract](#)

1. Staff analysis: contract for networking equipment and installation upgrades as awarded through E-Rate program. Upgrades are for all 4 school sites to improve to state of the art network specifications. Contract costs reflected are before E-Rate discount of 85% from the vendor's costs. Contract is contingent on ECS board approval.

2. [Climate Action Pathways for Schools \(CAPS\) contract](#)

1. Staff analysis: contract cost is 100% funded and contingent on award of Golden State Pathway grant. CAPS will collaborate with Environmental Charter High School – Gardena (ECHS-G) and Environmental Charter High School - Lawndale (ECHS-L) to develop a green career pathway program for 9–12 grades in accordance with the Golden State Pathways Implementation grants for each campus, if awarded.

C. Recommend approval of check registers and credit card statements Vote Sarahai Garibay

ECS management certification: ECS management attests to having reviewed and approved the individual line items on the attached check registers and credit card statements in accordance with current ECS Financial Policies.

- Check registers: [January 2024](#), [February 2024](#), [March 2024](#)
- Beneficial State Bank credit card statements: [January 2024](#), [February 2024](#), [March 2024](#)

	Purpose	Presenter	Time
	• Ramp credit card statements: January-April 2024		
D.	Recommend acceptance of FY23 ECS tax return forms 990 and 199	Vote Tracy Bondi	

Prepared by accounting firm CliftonLarsenAllen, reviewed by ECS management

- FY23 ECS Tax Return Forms 990 and 199 (drafts)
 - [ECS 990/199](#)
 - [MCP 990/199](#)
 - [Lawndale LLC 199](#)
 - [Menlo 165th Place LLC 199](#)
 - [Yukon LLC 199](#)
 - [MBB & Gardena LLC 199](#)

V. Action Item 9:06 AM

A.	Recommend board approval of Second Interim Financial Reports for ECHS-L, ECMS-G, ECMS-I, ECHS-G as recommended by Finance Committee	Vote Tracy Bondi & Farnaz Golshani-Flechner	5 m
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- [ECHS-Lawndale](#)
- [ECMS-Gardena](#)
- [ECMS-Inglewood](#)
- [ECHS-Gardena](#)

VI. Transition to Closed Session 9:11 AM

A.	Adjourn to closed session	Vote Tracy Bondi	1 m
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VII. Closed Session 9:12 AM

A.	CONFERENCE WITH LEGAL COUNSEL— ANTICIPATED LITIGATION	Discuss	15 m
	Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 1		

VIII. Report Out of Closed Session 9:27 AM

	Purpose	Presenter	Time
A. Report Out	FYI	Tracy Bondi	1 m
IX. Closing Items			9:28 AM
A. Appreciations	Discuss	All Attendees	1 m
B. Adjourn Meeting	Vote	Tracy Bondi	1 m