



Environmental Charter Schools

ECS Board of Directors' Meeting

Date and Time

Monday June 4, 2018 at 5:00 PM PDT

Location

ECHS Auxiliary Office, 2625 Manhattan Beach Blvd, Suite 100, Redondo Beach, CA 90278

| ECS Board Members | Term and End Date |
|---|--------------------------|
| Mr. Ken Deemer, President..... | 3 years June 30, 2019 |
| Mr. Anthony Jowid, Vice President..... | 2 years June 30, 2019 |
| Ms. Denise Berger, Secretary..... | 3 years June 30, 2020 |
| Ms. Jenni Owen..... | 3 years June 30, 2019 |
| Ms. Cathy Creasia..... | 3 years June 30, 2020 |
| Ms. Zena Fong..... | 1 year June 30, 2018 |
| Mr. Ernie Levrony..... | 2 year June 30, 2019 |
| Ms. Jenina Ramirez..... | 3 years June 30, 2021 |
| Lawndale Elementary School District Representative..... | Rotating Position |

ECS Staff

Ms. Alison Diaz, Executive Director & Founder
Ms. Farnaz Golshani-Flechner, Chief Operating Officer
Ms. Tracy Bondi, Director of Finance and Operations
Ms. Danielle Kelsick, Director of Curriculum and Instruction
Ms. Kami Cotler, Acting Principal at ECMS - Gardena
Ms. Beth Bernstein, Principal at ECMS - Inglewood
Ms. KC Villoria, Principal at ECHS

Mission

To create and deliver vibrant, innovative, interdisciplinary learning opportunities using the environment to engage students and connect them to the wider world.

Vision

Our vision is that students are equipped with the knowledge and skills to graduate from college, inspired to discover their own sense of purpose and empowered to become quality stewards of their own communities.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

PUBLIC SPEAKERS AT BOARD MEETINGS

Notice is hereby given that consistent with the requirements of the Ralph M. Brown Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only. The public should be aware that the Board is unable by law to deliberate or take action on items raised during the Presentations from the Floor section.

Environmental Charter Schools recognizes that it benefits greatly from public input and perspective. Individuals are invited to address the Board on any topic or subject matter that falls within the Environmental Charter School's purview. Speakers may sign up in person immediately prior to the beginning of the Board meeting by turning in a Speaker Form (available at the check-in table in English and Spanish).

Should a member of the public wish to speak on matters not listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of three (3) minutes each to address the Board (non-English speakers utilizing translators will be given a maximum of six (6) minutes each). Please note that the Board allows a maximum of 10 minutes to each subject as determined by the Board's presiding officer.

Should a member of the public wish to speak on matters listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of five (5) minutes each to address the Board (non-English speakers utilizing translators will be given a maximum of ten (10) minutes each).

The public should be aware that the Board is unable by law to deliberate or take action on items raised during the Presentations from the Floor section.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at (310) 214-3408, option 5.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact ECS at (310) 214-3408, option 5.

Agenda

I. Opening Items

Opening Items

A. Record Attendance and Guests

- Travis Collier, Lawndale Elementary School District (LESD) Assistant Superintendent of Educational Services (attending as LESD board representative for this ECS board meeting)
- Introduction of Qiana O'Leary as Principal of ECMS-G starting July 1st, bio [here](#)

B. Call the Meeting to Order

C. Approve the Agenda

D. Approve Jenni Owens' letter of resignation from the ECS Board effective June 1, 2018

- Jenni Owens' letter of resignation [here](#)

II. Presentations from the Floor

Ad Hoc Technology Committee

A. Presentations from the Floor on Non Agenda Items

Should a member of the public wish to speak on matters not listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of three (3) minutes each to address the Board (non-English speakers utilizing translators will be given a maximum of six (6) minutes each).

B. Presentations from the Floor on Agenda Items

Should a member of the public wish to speak on matters listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of five (5) minutes each to address the Board (non-English speakers utilizing translators will be given a maximum of ten (10) minutes each).

III. Reports/Presentations

A. CEO Update

B. Principals Updates

- ECHS
- ECMS-G
- ECMS-I slides [here](#)

C. Financial Update

- EdTec financial update 2017-18 [here](#)
- ECS proposed budget 2018-2019 [here](#)
- ECHS Apr 18 financials [here](#)
- ECMS-G Apr 18 financials [here](#)
- ECMS-I Apr 18 financials [here](#)

D. Strategic Dashboard Update

- 2018 ECS Strategic Dashboard is [here](#)

E. Development Update

- Fundraising update is [here](#)
- Also, you may wish to view [2017-2018 Development Dashboard](#) for further information

F. Equity and Diversity Update

G. SELPA Discussion

- View draft SELPA Notification of Exit Letter [here](#)

IV. Study Session

A. LCAP for Each Site

LCAP Presentation is [here](#)

- ECMS-Inglewood
- ECHS

V. Approve Consent Items A-J

A. Approve Previous Meeting Minutes for April 09, 2018 Board Meeting

B. Accept Minutes From the Following Board and Committee Meetings

- Facilities Committee Meeting Minutes on April 11, 2018 is [here](#)
- Special Governance Committee Meeting Minutes on May 15, 2018 is [here](#)
- Equity and Diversity Meeting Minutes on May 30, 2018 is [here](#)
- Finance Committee Meeting Minutes on June 1, 2018 is [here](#)

C. Approve March & April 2018 Check Registers as recommended by Finance Committee

- March 2018 Check Register is [here](#)
- April 2018 Check Register is [here](#)

D. Accept March - April 2018 Private Donations Over \$1000 as recommended by Finance Committee
As recommended by Finance Committee, accept March - April 2018 Private Donations Over \$1000.

- Private donations list is [here](#)

E. Approve Candidates' Participation on the Following Board Committees

- Updated ECS Board Committee Roster is [here](#)
 - Added Farnaz Golshani-Flechner to Governance Committee
 - Added Alison Diaz to Finance Committee
 - Removed Lindsey Jurca from Development Committee
 - Removed Jenni Owens from Finance Committee and Development Committee

F. Approve 2018-2019 Contracts as Recommended by Finance Committee

Finance Committee recommends approval of the following agreements--for Contract #4, contingent upon the application and approval for a NatureBridge scholarship for the ECHS 12th grade field trip:

1. Catalina Island Camps Inc. 9th Grade (Outdoor Education at ECHS) - \$33,672 expected annual cost, view [here](#)

2. Boojum Joshua Tree Camping 10th Grade (Outdoor Education at ECHS) - \$36,405 expected annual cost, view [here](#)
3. Boojum Joshua Tree Backpacking 11th Grade (Outdoor Education at ECHS) - \$42,650 expected annual cost, view [here](#)
4. NatureBridge 12th-grade (Outdoor Education at ECHS) - \$33,364 expected annual cost (contingent upon grant funding), view [here](#)
5. NatureBridge 8th-grade group 1 (Outdoor Education at ECMS-G) - \$8,560 expected annual cost, view [here](#)
6. NatureBridge 8th-grade group 2 (Outdoor Education at ECMS-G) - \$8,560 expected annual cost, view [here](#)
7. NatureBridge (6th-grade, 7th-grade girls/boys (Outdoor Education at ECMS-I) - \$45,080 expected annual cost (contingent upon grant funding), view 6th-grade contract [here](#) and 7th-grade contract [here](#)
8. Preferred Meals (school lunch provider) - \$425,660 expected annual cost, view [here](#)
9. Jive Communications (VOIP telephony service provider for entire ECS organization) - \$15,164 expected annual cost (after E-rate discount), view [here](#)
10. Charter Schools Tech Inc. (Managed tech services for entire ECS organization) - \$239,040 expected annual cost (ECHS dedicated support: \$47,400 annual; ECS shared support: \$191,640 annual), view [here](#)

More contracts will be moved forward at August's board meeting. These are the only ones ready for review. Please note all contracts costs are included in the budgets.

- G.** Approve Award of General Construction Contract for DSA Portable project to Curtom-Dunsmuir
Contingent on LESD approval of DSA Portable project.
 - Curtom-Dunsmuir proposal is [here](#)
- H.** Approve Title IX Policy
 - ECS Title IX Policy [here](#)
- I.** Approve Revised ECS Uniform Complaint Procedure
 - Revised ECS Uniform Complaint Procedure [here](#)
- J.** Acceptance of Form 990
 - Form 990 [here](#)

VI. Action Items

A. Approve 2018-2019 Board Terms and Officers

- 2018-2019 Board Terms and Officers is [here](#)

Approve Board Term Renewals as follows:

- Approve Zena Fong as board member for another 2-year term ending 6/30/2020

Approve Board Officers as follows:

- Anthony Jowid for President
- Ken Deemer for Vice President
- Denise Berger for Secretary
- Treasurer (open)

B. Approve 2018-2019 Board and Committee Calendar

- 2018-2019 Board and Committee Calendar is [here](#)

C. Approve 2018-2019 Academic Calendars for each site

- ECS 2018-2019 Academic Calendar is [here](#)
- ECHS 2018-2019 Academic Calendar is [here](#)
- ECMS-Inglewood 2018-2019 Academic Calendar is [here](#)
- ECMS-Gardena 2018-2019 Academic Calendar is [here](#)

D. Approve Graduation Waivers for 2 Students

- Waiver request 1 is [here](#)
- Waiver request 2 is [here](#)

E. Approve ECHS and ECMS-Inglewood LCAPs

- ECHS LCAP [here](#)
- ECMS-Inglewood LCAP [here](#)

F. Approve 2018-2019 Year Budgets for each school site as recommended by Finance Committee

- ECHS Budget is [here](#)
- ECMS-Inglewood Budget is [here](#)
- ECMS-Gardena Budget is [here](#)

G. Approve 2018-2019 Education Protection Account Resolution/Plans as Recommended by Finance Committee

- Education Protection Account Plans [here](#)
- View Resolution regarding the Education Protection Account [here](#)

H. Approve Investment Policy as recommended by Finance Committee

- Recommended approval of Investment Policy is [here](#)

I. Approve Board Policy 32188 - Teacher Assignment Option Based on Education Code §44258.3

- Board Policy 32188 is [here](#)

J. Approve Student and Family Privacy Rights Policy

- Student and Family Privacy Rights Policy [here](#)

VII. Upcoming Dates/Announcements

A. Next ECS Board Meetings

- Special Board Meeting - June 25, 2018 at 9am (location TBD)
- Regular Board Meeting - August 20, 2018 at 5pm at Environmental Charter High School Auxiliary Office

B. Next ECS Committee Meetings

- Academic Excellence Committee Meeting - July 5, 2018
- Equity and Diversity Committee Meeting - July 18, 2018
- Facilities Committee Meeting - August 1, 2018
- Governance Committee Meeting - August 8, 2018
- Finance Committee Meeting - August 17, 2018

C. Student Led Tours

- Sign up for a tour [here](#)
 - Tuesday, June 12 at 10 AM at ECHS

D. Upcoming Events

- **ECHS**
 - Graduation - June 19th at 5pm (Marsee Auditorium--El Camino College, 16007 Crenshaw Blvd, Torrance, CA 90506)
- **ECMS-Gardena**
 - Culmination - June 15th at 11am (Hawthorne Memorial Center 3901 W El Segundo Blvd, Hawthorne, CA 90250)
- **ECMS-Inglewood**
 - Culmination - June 14th at 4:30pm (ECMS-Inglewood, 3600 W Imperial Hwy, Inglewood, CA 90303)

E. Appreciations

VIII. Transition to Closed Session

A. Adjourn to Closed Session

IX. Closed Session

A. Conference with legal counsel – Existing Litigation

- Government Code Section 54956.9(d)(1) Maribel Ahumada, Parent on behalf of Student v. Environmental Charter Schools, OAH Case No. 2018010733.

X. Report Out of Closed Session

A. Report Out

XI. Closing Items

A. Adjourn Meeting