



# Environmental Charter Schools

## Governance Committee Meeting

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### Date and Time

Wednesday April 4, 2018 at 10:30 AM PDT

### Location

ECHS Auxiliary Office, 2625 Manhattan Beach Blvd, Suite 100, Redondo Beach, CA 90278

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### Governance Committee Members

Ken Deemer - Chair

Anthony Jowid

Alison Diaz

Jeremiah David

### Governance Committee Charter

- Recommends policies and processes for effective governance.
- Evaluates Board, Chairperson and in collaboration with the Board, review's the Executive Director.
- Recruits, recommends and trains new board members.
- Set goals for the annual board retreat.
- Stewards the strategic plan and planning process.
- Develops metrics / scorecard to monitor effectiveness of organization and its programs.
- Plans for succession of board members and Executive Director.

### Goals for 2017-2018

- Create a Board Dashboard within Board on Track
  - Successfully onboard newest ECS Board members
  - Continue to develop our pipeline of future Board members
  - Adopt a mission revision and draft 2018-2021 Strategic Plan
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- Collaborate with HR consultant to review evaluation procedures for all staff, teachers and admin, Board and ED

### **THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

### **PUBLIC SPEAKERS AT STANDING COMMITTEE MEETINGS**

Notice is hereby given that consistent with the requirements of the Ralph M. Brown Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only. The public should be aware that the Committee is unable by law to deliberate or take action on items raised during the Presentations from the Floor section.

Environmental Charter Schools recognizes that it benefits greatly from public input and perspective. Individuals are invited to address the Committee on any topic or subject matter that falls within the Committee's purview. Speakers may sign up in person immediately prior to the beginning of the Committee meeting by speaking with the Committee Chair.

Should a member of the public wish to speak on matters not listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of three (3) minutes each to address the Committee (non-English speakers utilizing translators will be given a maximum of six (6) minutes each). Please note that the Committee allows a maximum of 10 minutes to each subject as determined by the Committee Chair.

Should a member of the public wish to speak on matters listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of five (5) minutes each to address the Committee (non-English speakers utilizing translators will be given a maximum of ten (10) minutes each).

The public should be aware that the Committee is unable by law to deliberate or take action on items raised during the Presentations from the Floor section.

### **REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at (310) 214-3408, option 5.

### **FOR MORE INFORMATION**

For more information concerning this agenda or for materials relating to this meeting, please contact ECS at (310) 214-3408, option 5.

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## **Agenda**

## **I. Opening Items**

Opening Items

- A.** Record Attendance and Guests
- B.** Call the Meeting to Order

## **II. Review and Approval of Agenda**

Governance Committee

- A.** Motion to Approve the Agenda
- B.** Approve Previous Governance Committee Minutes  
Approve minutes for Governance Committee Meeting on February 7, 2018

## **III. Presentation from the Floor**

- A.** Presentation from the Floor on Non Agenda Items

Should a member of the public wish to speak on matters not listed on the agenda, they may speak during the Presentations from the Floor section of the agenda. Speakers will be given a maximum of three (3) minutes each to address the Committee (non-English speakers utilizing translators will be given a maximum of six (6) minutes each).

- B.** Presentation From the Floor on Agenda Items

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## **IV. Discussion Items**

- A.** Kimberly Papillon Implicit Bias
- B.** Rotating committee visits by new board members
  - Add to new board member onboarding document
- C.** Plan for Study Session with the Board
  - Request for Input (RFI)

- Review Strategic Priorities

#### **D. Board Committee Roster Review**

- Updated ECS Board Committee Roster is [here](#)
  - Removed Farnaz Golshani-Flechner, Samson Pham from Equity and Diversity Committee
  - Added Ernie Levroney, Geneva Matthews, Michelle Torres, Tasneem Muhammad, Talia Dotson to Equity and Diversity Committee
  - Added Farnaz Golshani-Flechner to Finance Committee and Academic Excellence Committee
  - Added Jenina Ramirez to Facilities and Disciplinary Hearing Committee

#### **E. LCAP Year 2 Update Review Process**

Proposed plan:

- Governance Committee to do a thorough review of the LCAP Year 2 update
  - Special Governance Committee Meeting to be held in mid-May (date TBD)
  - Jeremiah David will present key highlights and changes for this year's LCAP update for review and discussion
    - LCAP Final Draft will be sent one week ahead in packet materials.
  - Finance Committee will recommend budget at their standing June 1 meeting
- LCAP and budget to be voted on at the June 4 ECS board meeting

#### **F. Review HR audit with leadership recommendations**

### **V. Action Items**

#### **A. Recommend Jenina Ramirez as an ECS Board Member**

- Nomination Form is [here](#)
- Jenina Ramirez resume is [here](#)
- Identify onboarding buddy for Jenina Ramirez

### **VI. Closing Items**

#### **A. Adjourn Meeting**