



Environmental Charter Schools

ECS Governance Committee Meeting

Date and Time

Monday November 6, 2017 at 5:30 PM PST

Location

2401 Pine Avenue, Manhattan Beach, CA - 90266 / Zoom Call-in Location: Zoom Info: Join from PC or Mac: <https://zoom.us/j/692911343> Telephone: +1 408 638 0968 - Meeting ID: 692 911 343

Governance Committee Members

Ken Deemer - Chair

Anthony Jowid

Alison Diaz

Jeremiah David (staff support)

Governance Committee Charter

- Recommends policies and processes for effective governance.
- Evaluates Board, Chairperson and in collaboration with the Board, review's the Executive Director.
- Recruits, recommends and trains new board members.
- Set goals for the annual board retreat.
- Stewards the strategic plan and planning process.
- Develops metrics / scorecard to monitor effectiveness of organization and its programs.
- Plans for succession of board members and Executive Director.

Goals for 2017-2018

- Create a Board Dashboard within Board on Track
 - Successfully onboard newest ECS Board members
 - Continue to develop our pipeline of future Board members
 - Adopt a mission revision and draft 2018-2021 Strategic Plan
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- Collaborate with HR consultant to review evaluation procedures for all staff, teachers and admin, Board and ED

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

Agenda

I. Opening Items

Opening Items

- A.** Record Attendance and Guests
- B.** Call the Meeting to Order

II. Review and Approval of Agenda

Governance Committee

- A.** Motion to Approve the Agenda
- B.** Approve Previous Governance Committee Minutes
 - Governance Committee Meeting Minutes on October 4, 2017
 - Approve minutes for ECS Governance Committee Meeting on October 4, 2017

III. Presentation from the Floor

A. Presentation from the Floor on Non Agenda Items

At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the committee. Non-English speakers utilizing translators will be granted six minutes to make a presentation to the committee.

B. Presentation From the Floor on Agenda Items

Any person wishing to speak to any item on the agenda will be granted five minutes to make a presentation. Non-English speakers utilizing translators will be granted ten minutes to make a presentation to the committee.

IV. Discussion Items

A. Report Out on To Do's from Previous Meeting

1. New Board Member Orientation/Onboarding Guide: (5 min)

- Jeremiah: Will revise the guide with other edits and additions suggested by the committee. Will make changes and re-send final DRAFT to committee members.

2. Strategic Plan Timeline: (15 min)

- Alison: to follow up on committees recommendation and boil down strategic plan timeline to three initiatives so they can be better monitor and operationalize.

3. Board Pipeline: (5 min)

- Anthony: report out on meeting w/ Ernie on 10/4
- Alison: Update on Board Pipeline (linked [here](#))

B. Discuss Brown Act Training

Brown Act Resources linked [here](#)

C. Benefits Study

D. Proposed topic: Organizational Board Goals

Ken Proposed this topic for discussion. Based on the amount of time available, Ken will propose the topic for future discussion. The item will then be a topic at our December Governance meeting.

V. Action Items

- A. Recommend Approval of Ernie Levroney for Board Membership
CV linked [here](#)
- B. Recommend Approval of Adhoc Benefits Subcommittee Charter
Adhoc Benefits Charter linked [here](#).

VI. Closing Items

- A. Adjourn Meeting