



Environmental Charter Schools

ECS Board of Directors' Meeting

Date and Time

Monday November 27, 2017 at 5:00 PM PST

Location

16315 Grevillea Avenue, Lawndale, CA 90260 Room 133 / Call-In Location: 840 14th Street, San Diego, CA 92101 / Call-In Location: 320 W 8th St, Bloomington, IN 47404 / Zoom Info: Join from PC and Mac: <https://zoom.us/j/453732313> Or Telephone: +1 646 876 9923 (Meeting ID: 453 732 313)

ECS Board Members

| | <u>Term and End Date</u> |
|---|--------------------------|
| Mr. Ken Deemer, President..... | 3 years June 30, 2019 |
| Mr. Anthony Jowid, Vice President..... | 2 years June 30, 2019 |
| Ms. Denise Berger, Secretary..... | 3 years June 30, 2020 |
| Ms. Jenni Owen..... | 3 years June 30, 2019 |
| Ms. Farnaz Golshani–Flechner..... | 3 years June 30, 2018 |
| Ms. Cathy Creasia..... | 3 years June 30, 2020 |
| Ms. Zena Fong..... | 1 year June 30, 2018 |
| Lawndale Elementary School District Representative..... | Rotating Position |

ECS Staff

Ms. Alison Diaz, Executive Director & Founder
Ms. Kami Cotler, Director of Strategic Initiative
Ms. Tracy Bondi, Director of Finance and Operations
Ms. Danielle Kelsick, Director of Curriculum and Instruction
Ms. Beth Bernstein, Principal at ECMS - Inglewood
Ms. KC Villoria, Principal at ECHS

Mission

To create and deliver vibrant, innovative, interdisciplinary learning opportunities using the environment to engage students and connect them to the wider world.

Vision

Our vision is that students are equipped with the knowledge and skills to graduate from college, inspired to discover their own sense of purpose and empowered to become quality stewards of their own communities.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

Agenda

I. Opening Items

Opening Items

A. Record Attendance and Guests

Jenina Ramirez - bio link [here](#)

Raul Ramirez - bio link [here](#)

Lydia Elle - bio link [here](#)

Shelley Levy - bio link [here](#)

Nikki Dashti - bio link [here](#)

B. Call the Meeting to Order

C. Approve the Agenda

II. Presentations from the Floor

Ad Hoc Technology Committee

A. Presentations from the Floor on Non Agenda Items

At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the Board. Non-English speakers utilizing translators will be granted six minutes to make a presentation to the committee.

B. Presentations from the Floor on Agenda Items

Any person wishing to speak to any item on the agenda will be granted five minutes to make a presentation. Non-English speakers utilizing translators will be granted ten minutes to make a presentation to the committee.

III. Reports/Presentations

A. Executive Director Update

Lauren Medlin - Beth Dalton Literacy Leadership Award is [here](#)

Teaching Our Cities blog post is [here](#)

B. Local Indicator Dashboard

CA School Dashboard Local Indicators (Nov. 2017) Presentation is [here](#)

Local Indicators Board Handout is [here](#)

IV. Study Session

A. Welcoming our New Board Members

ECS New Board Member Orientation/Onboarding [Guide](#)

B. ECS 2018 -2019 Strategic Goals and Reporting Structure

ECS Dashboard is [here](#)

V. Committee Reports

A. Facilities Committee

B. Development Committee

2017-2018 Development Dashboard is [here](#).

Career Day photos are [here](#).

Harvest Festival photos is [here](#).

C. Governance Committee

ECS New Board Member Procedure Document is [here](#)

D. Finance Committee

EdTec financial update is [here](#).

ECHS Sept17 financials is [here](#).

ECMS-G Sept17 financials is [here](#).

ECMS-I Sept17 financials is [here](#).

E. Academic Excellence Committee

F. Diversity and Equity Committee

VI. Approve Consent Items A-J

A. Approve Previous Meeting Minutes on September 25th

- ECS Board Meeting Minutes on September 25, 2017

B. Approve September 2017 and October 2017 Check Registers

Sept 2017 Check Register is [here](#).

Oct 2017 Check Register is [here](#).

C. Approve SPSA at ECHS & ECMS-G

ECHS SPSA is [here](#)

ECMS-G SPSA is [here](#)

D. Approve Cunningham Contract Extension

[Cunningham Architect Work Authorization 4 2017-18](#) (approved by Facilities and Finance Committees)

The initial contract for architectural fees for the ECHS Portables Project was \$7,500. The additional amounts for which work has already been completed is as follows:

Work authorization form 1: \$7,000

Work Authorization form 2: \$10,000

Work Authorization form 3: \$4,835.

This work was completed last fiscal year.

The additional work Authorization Form 4 for the amount of \$30,000 is for the 2017-18 fiscal year.

E. Approve Fast Track Prop K Bid

[Fast Track Prop K Bid](#) (approved by Facilities Committee)

Winning bid from Fast Track Construction Corp Public Bid May-June 2017. The contract is subject to LA City approving the extended timeline for the City of LA Prop K contract. The contract is identified as contract A. Should the city not approve the Bid, ECS asked for an alternative contract with revised scope. Work to be scheduled during this current school year. Total expected cost: \$598,000; to be paid for with Prop K grant (\$649k)

F. Approve 2017-2018 Shelley Levy Consulting Agreement

[2017-2018 Shelley Levy Consulting Agreement](#)

At the last board meeting, the board moved to approve an increase in benefits for employees with families. We have secured Shelly Levy, a consultant, to support this study. Total expected cost: \$10,000

G. Approve 2017-2018 Strategic HR Alliance Consulting Revised Agreement

[2017-2018 Strategic HR Alliance Consulting Revised Agreement](#)

H. Approve Gardena-Carson Family YMCA Facility Use Agreement for ECHS

[Gardena-Carson Family YMCA Facility Use Agreement](#) for ECHS

I. Acceptance of Sept.-Oct. 2017 Private Donations Over \$1k per Allocation Specified

List of private donations is [here](#)

J. Approve Revised Fiscal Policies

Revised ECS Financial Policy is [here](#)

VII. Action Items

- A. Approve brokerage account and bank account for ECHS #2 at Comerica Bank
Comerica Checking Account Details is [here](#)

Comerica Brokerage Account fee schedule is [here](#)
- B. Approve Revised ECS Uniform Complaint Procedure
Revised ECS Uniform Complaint Procedure [here](#)
- C. Approve Ernie Levrony for Board Membership for two year term concluding June 30, 2019
Bio linked [here](#)

VIII. Upcoming Dates

- A. Next ECS Board Meeting
 - January 29, 2018
- B. Next ECS Committee Meetings
 - Equity and Diversity Committee Meeting - November 28, 2017
 - Governance Committee Meeting on December 6, 2017
 - Academic Excellence Committee on December 11, 2017
 - Development Committee Meeting on December 12, 2017
 - Facilities Committee Meeting on December 13, 2017
 - Finance Committee Meeting on January 19, 2018
- C. Student Led Tours
<http://ecsonline.org/tour/>
 - Thursday, November 30th at 2PM
- D. Upcoming Events
[People's Choice Event](#) November 7 at the high school

IX. Closing Items

A. Adjourn Meeting