



# Environmental Charter Schools

## ECS Development Committee Meeting (Zoom Meeting)

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### Date and Time

Tuesday September 12, 2017 at 8:00 AM PDT

### Location

Zoom Call-In #: Join from PC, Mac, Linux, iOS or Android: <https://zoom.us/j/797784622> Or Telephone: +1 408 638 0968 (US Toll) Meeting ID: 797 784 622

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### Development Committee Members

Julie Vo - Co-Chair  
Denise Berger - Co-Chair  
Alison Diaz  
Farnaz Golshani-Flechner  
Cathy Creasia  
Lindsey Jurca  
Lucy Tseng

### Guests

Alli Takido  
Justin Thongsavanh

### Development Committee Charter

- Partners with staff to develop sustainable, long-term financial resources to support the organization's mission and strategic plan
  - Reviews and proposes plans for fundraising, including capital campaigns, grant proposals, individual giving, program giving, special events, and campaigns,
  - Sets and reviews Board 'give / get' expectation
  
  - Participates in planning, organizing, hosting and/or sponsoring fundraising activities
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- Note: Committee is NOT responsible for raising money, but helps to ensure that funds are raised.  
Encourages all board members to participate in the process

### **Goals for 2017-2018**

- Monitor and report progress on board of directors' individual commitment forms.
- Monitor the success and support the execution of the fundraising plan
- Review upcoming events, foundation proposals (for reference) and prospective funders/donors and make introductions as appropriate.
- Ensures the board is equipped with the necessary tools and knowledge to support a culture of fundraising
- Prospect individuals, strategies and resources to support fundraising and development goals

### **THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

### **REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

### **SPECIAL PRESENTATIONS MAY BE MADE**

Notice is hereby given that consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

### **REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

### **FOR MORE INFORMATION**

For more information concerning this agenda or for materials relating to this meeting, please contact ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

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## **Agenda**

### **I. Opening Items**

Opening Items

**A.** Record Attendance and Guests

**B.** Call the Meeting to Order

### **II. Review and Approval of Agenda**

## Development Committee

- A. Motion to Approve the Agenda
- B. Approve Previous Development Committee Meeting Minutes  
Development Committee Meeting Minutes from August 9, 2017

Approve minutes for ECS Development Committee Meeting on August 9, 2017

### III. Presentation from the Floor

- A. Presentation from the Floor on Non Agenda Items

At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the committee. Non-English speakers utilizing translators will be granted six minutes to make a presentation to the committee.

- B. Presentation on agenda items

Any person wishing to speak to any item on the agenda will be granted five minutes to make a presentation. Non-English speakers utilizing translators will be granted ten minutes to make a presentation to the committee.

### IV. Discussion Items / Updates

- A. Report out on Action Items from August Committee Meeting

#### Action Items

- Cathy, Julie, and ECMSG new community liaison, Talia, will touch base about ways to engage with parents at Gardena site around development
- Denise will send board training info (DONE) <https://cnmsocal.org/>
- Denise to share her why at the next board meeting.
- Julie will ask Farnaz if she offer a fundraising training or know someone to implement or structure a training
- Julie will send out calendar invites for all committee meetings and calls

October 20: Career Day at ECHS <http://ecsonline.org/career2017>

November 4: Harvest Festival + Ribbon Cutting at ECMS-Inglewood

Upcoming tour dates: 8/17/2017, 8/29/2017, 9/12/17, 9/28/2017

- B. CD Invites + Development Committee Goals for 2017-2018

Career Day - October 20, 2017

- Career Day invites - who have you invited/ will you invite?
- Workshop Presenters Needed
  - **Work-Life Balance (Need someone)**
  - **Vision Boarding (Need someone)**
  - **Know Your Rights (Attorney, preferable POC)**

#### Development

- Any additional updates or leads to report

#### **Goals for 2017-2018**

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#### **C. Save the Date - Upcoming Events**

ECHS Career Day on October 20 - recruit speakers!

ECMSI Harvest Festival and Ribbon Cutting Ceremony on November 4 - plan to attend, bring friends!

#### **D. 2017-2018 Development Committee Meetings**

Please note. Everyone should have it in their calendars from google invite.

**Development (2nd Fridays @8:00AM)**

**September 12, 2017 (phone)**

**October 13, 2017 (in person)**

**November 17, 2017 (phone)**

**December 8, 2017 (in person)**

**January 12, 2018 (phone)**

**February 9, 2018 (in person)**

**March 9, 2018 (phone)**

**April 13, 2018 (in person)**

**May 11, 2018 (phone)**

**June 8, 2018 (in person)**

<https://docs.google.com/document/d/1-uvXDJP-h9Mv-YF7WuWYDK0X1pKRxOFeF9Wd4UtHZBw/edit?usp=sharing>

**V. Action Items**

A. Appreciations/Reflections

**VI. Closing Items**

A. Adjourn Meeting

Time: