



Environmental Charter Schools

ECS Board of Directors' Meeting

Date and Time

Monday January 29, 2018 at 5:00 PM PST

Location

16315 Grevillea Avenue, Lawndale, CA 90260 Room 133 / Zoom info: Join from PC and Mac: <https://zoom.us/j/147466498> Or Telephone: +1 669 900 6833 (Meeting ID: 147 466 498)

ECS Board Members	Term and End Date
Mr. Ken Deemer, President.....	3 years June 30, 2019
Mr. Anthony Jowid, Vice President.....	2 years June 30, 2019
Ms. Denise Berger, Secretary.....	3 years June 30, 2020
Ms. Jenni Owen.....	3 years June 30, 2019
Ms. Farnaz Golshani–Flechner.....	3 years June 30, 2018
Ms. Cathy Creasia.....	3 years June 30, 2020
Ms. Zena Fong.....	1 year June 30, 2018
Mr. Ernie Levroney.....	2 year June 30, 2019
Lawndale Elementary School District Representative.....	Rotating Position

ECS Staff

Ms. Alison Diaz, Executive Director & Founder
Ms. Kami Cotler, Director of Strategic Initiatives
Ms. Tracy Bondi, Director of Finance and Operations
Ms. Danielle Kelsick, Director of Curriculum and Instruction
Ms. Beth Bernstein, Principal at ECMS - Inglewood
Ms. KC Villoria, Principal at ECHS

Mission

To create and deliver vibrant, innovative, interdisciplinary learning opportunities using the environment to engage students and connect them to the wider world.

Vision

Our vision is that students are equipped with the knowledge and skills to graduate from college, inspired to discover their own sense of purpose and empowered to become quality stewards of their own communities.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that consistent with the requirements of the Ralph M. Brown Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

Agenda

I. Opening Items

Opening Items

A. Record Attendance and Guests

- Dr. Betsy Hamilton, Lawndale Elementary School District (LESD) Superintendent (attending as LESD board representative for current ECS board meeting) - see [bio](#) here

B. Call the Meeting to Order

C. Approve the Agenda

II. Presentations from the Floor

Ad Hoc Technology Committee

A. Presentations from the Floor on Non Agenda Items

At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the Board. Non-English speakers utilizing translators will be granted six minutes to make a presentation to the committee.

B. Presentations from the Floor on Agenda Items

Any person wishing to speak to any item on the agenda will be granted five minutes to make a presentation. Non-English speakers utilizing translators will be granted ten minutes to make a presentation to the committee.

III. Reports/Presentations

A. Executive Director Update

- Celebrations
- Home Office Updates: Home Office [Organizational Chart](#) & [Phone Directory](#)
- Mission Inspiration

B. Principals Updates

- ECHS
- ECMS-G
- ECMS-I

IV. Study Session

A. ECS 2018 -2019 Strategic Goals and Reporting Structure Update

Presentation is [here](#)

2018 DRAFT ECS Strategic Goals and Reporting Structure Dashboard is [here](#)

B. Brown Act Review

- Brown Act summary handout is [here](#).

V. Committee Reports

A. Facilities Committee Update

- Inspection list is [here](#)
- Meeting summary by Cunningham is [here](#)

B. Development Committee Update

- Fundraising update is [here](#)

C. Governance Committee Update

- Since previous board meeting, no Governance Committee meeting has been held. No report out. Next meeting February 7, 2018. Prior committee meeting minutes listed below.

D. Finance Committee Update

- EdTec's financial update is [here](#)
- ECHS Nov 17 financials are [here](#)
- ECMS-G Nov 17 financials are [here](#)
- ECMS-I Nov 17 financials are [here](#)
- Benefits Study presentation is [here](#)

E. Academic Excellence Committee Update

LA Times Article on California Dashboard is [here](#)

F. Equity and Diversity Committee Update

- Equity and Diversity Committee Training Presentation is [here](#)
- Data for Equity and Diversity Committee Training (compiled by Robert Maxwell) is [here](#)

VI. Approve Consent Items A-K

A. Approve Previous Meeting Minutes for November 27, 2017 Board Meeting

B. Accept Minutes From the Following Board Committee Meetings

Committee Meeting Minutes are attached in the Committee Reports section.

- Development Committee Meeting Minutes on January 19, 2018
- Finance Committee Meeting Minutes on January 19, 2018
- Academic Excellence Committee Meeting Minutes on January 18, 2018
- Development Committee Meeting Minutes on December 8, 2017
- Development Committee Meeting Minutes on November 17, 2017
- Finance Committee Meeting Minutes on November 17, 2017
- Governance Committee Meeting Minutes on November 6, 2017
- Development Committee Meeting Minutes on October 13, 2017
- Facilities Committee Meeting Minutes on October 11, 2017
- Governance Committee Meeting Minutes on October 4, 2017

C. Approve December 2017 Check Register

- December 2017 Check Register is [here](#).

D. Approve ECMS-I Single Plan for Student Achievement

As recommended by the ECMS-I School Site Council, approve ECMS-I Single Plan for Student Achievement.

- ECMS-I SPSA is [here](#)

E. Approve Revised Local School Wellness Policy

- Revised Local School Wellness Policy is [here](#)

F. Acceptance of November 2017 Private Donations Over \$1k

As recommended by Finance Committee, approve acceptance of Private Donations.

- Private donations list is [here](#).

G. Approve Allocation of ECS Grants to ECMS-I

As recommended by Finance Committee approve the allocation of the following donations to ECMS-I:

- 10/17/17 - Ken Aldrich - \$15,000 general fund donation

- 11/23/17 - Ozaki Family Trust - \$300 general fund donation
- 12/27/17 - Barbara Cotler - NVIDIA Corp Stock valued at \$5,524

H. Approve First Interim Financial Reports

As recommended by Finance Committee, approve the following First Interims:

- ECHS First Interim financial report is [here](#).
- ECMS-G First Interim financial report is [here](#).
- ECMS-I First Interim financial report is [here](#).

I. Approve Allocation of One-Time Funds, Outstanding Mandate Claims

As recommended by Finance Committee, allocation of One-Time Funds for Outstanding Mandate Claims (Fiscal Year 2017-18) toward teacher compensation and benefits as follows:

- Environmental Charter Middle School - Gardena \$51,091
- Environmental Charter Middle School - Inglewood \$34,880
- Environmental Charter High School \$73,974

J. Approve 2016-17 ECHS, ECMS-G, ECMS-I School Accountability Report Cards

- ECHS 2016-17 School Accountability Report Card is [here](#).
- ECMS-G 2016-17 School Accountability Report Card is [here](#).
- ECMS-I 2016-17 School Accountability Report Card is [here](#).

K. Approve Board Members' Participation on the Following Board Committees

- Ernie Levrony on Facilities Committee
- Zena Fong on Academic Excellence Committee

Updated list of Committee Members and Term Dates is [here](#).

VII. Action Items

A. Approve ECS 2017-2018 Strategic Goals and Reporting Structure

B. Accept FY 16/17 Audit Report

As recommended by Finance Committee, accept FY 16/17 Audit Report.

- FY 16/17 Audit Report is [here](#).

C. Approve Revised Employee Handbook

- Revised 17-18 ECS Employee Handbook [here](#)
- Summary of 17-18 ECS Employee Handbook Changes [here](#)

VIII. Upcoming Dates

A. Next ECS Board Meeting

- March 19, 2018 at 5pm at Environmental Charter High School

B. Next ECS Committee Meetings

- Governance Committee Meeting - February 7, 2018
- Development Committee Meeting - February 13, 2018
- Facilities Committee Meeting - February 14, 2018
- Finance Committee Meeting - March 16, 2018
- Academic Excellence Committee - TBD
- Equity and Diversity Committee Meeting - TBD

C. Student Led Tours

- Sign up for a tour [here](#)
 - Thursday, February 8 at 2pm
 - Tuesday, February 20 at 10am
 - Thursday, March 8 at 2pm

D. Upcoming Events

- [ECHS Community Forum](#)
 - February 2, 2018 - 8:30am to 12pm
 - Location: Environmental Charter High School - 16315 Grevillea Ave. Lawndale, CA 90260
 - Parking/Driving Information [here](#)
- [An Evening with Educators Deborah Meier & Emily Gasoi](#)
 - Thursday, February 22, 2018 - 5:30pm to 7:00pm
 - Location: TBD

IX. Transition to Closed Session

- A. Adjourn to Closed Session

X. Closed Session

- A. Conference with Legal Counsel—Anticipated Litigation

- Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: Number of potential cases: 1.

XI. Report Out of Closed Session

- A. Report Out

XII. Closing Items

- A. Adjourn Meeting