



# Environmental Charter Schools

## ECS Finance Committee Meeting

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### Date and Time

Friday August 18, 2017 at 8:30 AM PDT

### Location

16315 Grevillea Ave., Lawndale, CA 90260 / 840 14th St., San Diego, CA 92101 / Zoom: Join from PC or Mac: <https://zoom.us/j/517445701> Or Telephone: +1 669 900 6833 (US Toll) Meeting ID: 517 445 701

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### Finance Committee Members

Tracy Bondi - Chair

Jenni Owen - Co-Chair

Alison Diaz

Ken Deemer

Bruce Greenspon

Dorothy Lee

### Finance Committee Charter

- Provides financial oversight for the organization
- In conjunction with staff and other stakeholders, develops an annual operating budget and recommends for board approval
- Monitors adherence to budget and recommends changes, if necessary
- Sets long-term financial goals with funding strategies to achieve them
- Considers special, unbudgeted requests and make recommendations to board
- Develops multi-year operating budgets that tie to strategic plan
- Ensures adequacy of financial controls and monitor for compliance
- Ensure Financial literacy of Board Members by providing training

### Goals for 2016-2017

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- Hold a yearly ECS financial training course as needed
- Ensure adequate financing for the facilities development in Inglewood and Lawndale
- Ensure salary schedules are supportable and sustainable
- Assist in determination of auditor evaluation and choice of auditors for 2016-17 audit

#### **THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

#### **REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

#### **SPECIAL PRESENTATIONS MAY BE MADE**

Notice is hereby given that consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

#### **REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

#### **FOR MORE INFORMATION**

For more information concerning this agenda or for materials relating to this meeting, please contact ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

## **Agenda**

### **I. Opening Items**

Opening Items

- A.** Record Attendance and Guests
- B.** Call the Meeting to Order
- C.** Approve Previous Meeting Minutes

- Minutes from Finance Committee meeting on March 3, 2017

Approve minutes for Finance Committee Meeting on March 3, 2017

### **II. Presentations from the Floor**

**A. Presentation from the Floor on Non Agenda Items**

At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the Board. Non-English speakers utilizing translators will be granted six minutes to make a presentation to the committee.

**B. PRESENTATIONS ON AGENDA ITEMS**

Any person wishing to speak to any item on the agenda will be granted five minutes to make a presentation. Non-English speakers utilizing translators will be granted ten minutes to make a presentation to the committee.

**III. Discussion Items / Updates**

Finance

**A. Discuss Committee Goals and Meeting Calendar for FY 17/18**

**Proposed Goals for 2017-18**

- 1. Hold a yearly ECS financial training course as needed**
- 2. Ensure adequate financing for the facilities development in Inglewood**
- 3. Ensure salary schedules are supportable and sustainable**
- 4. Assist in determination of auditor evaluation and choice of auditors for 2018-19 audit.**

**B. EdTec Financial Update and FY 16/17 Unaudited Actuals**

EdTec financial update is [here](#).

**IV. Action Items**

**A. Recommend Board Approval of Committee Goals and Calendar**

**B. Recommend Board Approval of FY 16/17 Unaudited Actuals: ECHS, ECMSG, ECMSI**

Note: documents for this item are found in the EdTec Financial Update above.

**C. Recommend Approval of Consolidated Application FY 17/18: ECHS, ECMSG, ECMSI**

Documents are here for: [ECHS](#) Con App, [ECMSG](#) Con App, [ECMSI](#) Con App

**D. Recommend Board Approval of ECMSI - Yukon Sublease**

Yukon sublease is [here](#).

**V. Closing Items**

**A. Adjourn Meeting**