



Environmental Charter Schools

Finance Committee Meeting

Date and Time

Friday May 5, 2017 at 9:00 AM PDT

Location

16315 Grevillea Ave. Lawndale, CA 90260

Finance Committee Members

Tracy Bondi - Chair

Alison Diaz

Ken Deemer

Bruce Greenspon

William Robertson

Jenni Owen

Finance Committee Charter

- Provides financial oversight for the organization
- In conjunction with staff and other stakeholders, develops an annual operating budget and recommends for board approval
- Monitors adherence to budget and recommends changes, if necessary
- Sets long-term financial goals with funding strategies to achieve them
- Considers special, unbudgeted requests and make recommendations to board
- Develops multi-year operating budgets that tie to strategic plan
- Ensures adequacy of financial controls and monitor for compliance
- Ensure Financial literacy of Board Members by providing training

Goals for 2016-2017

- Hold a yearly ECS financial training course as needed
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- Ensure adequate financing for the facilities development in Inglewood and Lawndale
- Ensure salary schedules are supportable and sustainable
- Assist in determination of auditor evaluation and choice of auditors for 2016-17 audit

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact ECS at 812 West 165th Place, Gardena, CA 90247; telephone (310) 214-3400; fax (310) 214-3410.

Agenda

I. Opening Items

Opening Items

- A.** Record Attendance and Guests
- B.** Call the Meeting to Order

II. Review and Approval of Agenda

- A.** Motion to approve the agenda
- B.** Approve Previous Finance Committee Meeting Minutes
Approve minutes for Finance Committee Meeting on March 3, 2017

III. Presentation from the Floor

A. Presentation from the Floor on Non Agenda Items

At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the committee. Non-English speakers utilizing translators will be granted six minutes to make a presentation to the committee.

B. Presentations on the Agenda

Any person wishing to speak to any item on the agenda will be granted five minutes to make a presentation. Non-English speakers utilizing translators will be granted ten minutes to make a presentation to the committee.

IV. Discussion Items / Updates

Finance Committee

A. EdTec Finance Report

- EdTec YTD Financial Presentation
- EdTec FY17/18 Budget Presentation

B. Update on Fundraising

C. Update on Private Donations

D. Update on GPSN Grant award and Budget

E. Review Principal and Assistant Principal Salary Comparisons

V. Consent Items

A. Recommend to the Board for Approval FY 17/18 Contracts

Staff recommend approval of the following agreements:

1. Catalina Island Camps Inc. 9th Grade (Outdoor Education at ECHS) - \$31,500 expected cost
2. Boojum Joshua Tree Camping 10th Grade (Outdoor Education at ECHS) - \$36,860 expected cost
3. Boojum Joshua Tree Backpacking 11th Grade (Outdoor Education at ECHS) - \$40,450 expected cost
4. Nature Bridge Yosemite 12th Grade (Outdoor Education at ECHS) - \$31,528 expected cost due to grant (cost w/o grant = \$50,380)
5. EdTec Renewal - \$106,500 for back office services; \$130 / hr for Powerschool / Calpads support

6. Charter Schools Tech Inc. - ECHS dedicated support: \$43,200 annual; ECS shared support: \$187,440 annual
8. Gerardo Ochoa (janitorial at ECMSG)
9. VNS Janitorial (janitorial at ECHS)
10. Lindsey Jurca - renewal

VI. Closing Items

A. Adjourn Meeting

Time:

VII. Action Items

A. Recommend to the Board for Approval FY 17/18 Contract

Staff recommend approval of the following agreement:

1. CCI (janitorial at ECMSI) - \$39,650 annual expected cost