APPROVED

ATLANTA NEIGHBORHOOD CHARTER SCHOOL
helping students learn to use their minds well

Atlanta Neighborhood Charter School

Minutes

Board Meeting

Date and Time
Tuesday February 16, 2016 at 6:30 PM

Location
ANCS Elementary Campus - 688 Grant St. 30315

Notice of this meeting was made on the ANCS website in accordance with O.C.G.A. § 50-14-1.

Directors Present
Leigh Finlayson, Lia Santos, Melissa McKay-Hagan, Mitch White, Narin Hassan, Philippe Pellerin, Ryan Camp, Tara Stoinski, Tiffany Mitchell

Directors Absent
Alice Jonsson

Ex Officio Members Present
Matt Underwood

Guests Present
Ben Sian, Eric Bloomquist, Eric Teusink, Humaira Afzal, Jessica Whitney, Joseph Williams, Katie Kurumada, Kee Haspel, Krish Dhokia, Kristy La Rose, Meegan Fortson, Michael Dolberg, Stephanie Warner

I. Opening Items

A.

Record Attendance and Guests

B. Call the Meeting to Order

Matt Underwood called a meeting of the board of directors of Atlanta Neighborhood Charter School to order on Tuesday Feb 16, 2016 at 6:30 PM.

C. Approve Minutes

Melissa McKay-Hagan made a motion to approve minutes from the Board Meeting on 01-19-16 Board Meeting on 01-19-16.
Leigh Finlayson seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. PTCA report

Vice President Angela Hall-Goodsey of PTCA updated the board. See ANCS PTCA Report for February 2016. Some recent successes of the PTCA were Bingo Night and increased memberships. She also spoke about the last round of mini-grants.

E. Principals' open forum

Mid-Winter Break in effect. Principals are on break.

II. New Business

A. 2016-17 school year calendar

Philippe Pellerin made a motion to to approve the ANCS school calendar for 2016-2017.
Tara Stoinski seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Executive Director's Report

A. Employee "quality of life" initiative

Matt Underwood spoke about Faculty and Staff Development goal in strategic plan. Information gathering was done by the Quality of Life team which is made up of six teachers and staff of ANCS. Matt reviewed the current results of the task force. See shared document.

B. Enrollment outreach to enhance student diversity

Matt Underwood presented the Diversity/Student Enrollment - Strategic Initiative Update. ANCS new student enrollment outreach is recruiting new students while keeping an eye on diversity. Timeframe runs from February 11 to March 14 with admission lottery on March 17.

C.

February Personnel Report

There's a Humanities vacancy at the Middle Campus that needs to be filled.

IV. Business & Operations

A. Monthly financial statements

Ryan Camp presented the Budget report. See January 2016 Board Memo document. Ryan Camp presented the Cash Flow Report. We are projected in line for where we should be.

B. FY17 budget projections and priorities

Ryan Camp: In the coming month the budget for the next calendar year will be started.

C. Long-term facilities plan

Philippe Pellerin presented the facilities update. Looking into ways of pulling funds for roof replacement at Elementary campus. All the floors at middle campus will be done during the summer.

V. Fund Development

A. Monthly fund development report

Narin Hassan presented the monthly Fund Development report. See attached document: February 2016 Fund Development Report. Fund Development is focusing on the auction which will be happening soon. Planning is going very well. For example, the VIP tables sold immediately.

B. Annual campaign and auction support

Narin Hassan shares that committee is looking into getting outside support in organizing the auction.

VI. Educational Excellence

A. 2015 Georgia legislative session update

Eric Teuskink presented. ANCS Day at the Capitol will be March 2nd, Wednesday. All interested staff and board members should meet at Representative Kiser's office at 1:30pm followed by meeting with Chair of the Education Committee and a briefing on bills pending before the House Education Subcommittee.

VII. Board Governance

A.

2016 board nominations

Leigh Finlayson presented. The Board has received interests from people to join the board. An informational meeting was held today before board meeting began.

Lia Santos shared the Board Governance Committee CEO Mid-year Evaluation Timeline.

Melissa McKay-Hagan spoke about the Board's Mid Year Retreat on January 30th.

VIII. Executive Session

A. Executive session

No Executive session was needed.

IX. Closing Items

A. Brief meeting reflection

B. Adjourn Meeting

Philippe Pellerin made a motion to adjourn the meeting.
Leigh Finlayson seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,
Melissa McKay-Hagan