

APPROVED



ATLANTA NEIGHBORHOOD CHARTER SCHOOL

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Atlanta Neighborhood Charter School

Minutes

Finance and Operations Committee Meeting

Date and Time

Monday December 12, 2022 at 12:00 PM

In accordance with Georgia's open meetings requirements, notice of this meeting has been posted at both campuses and on the ANCS website.

Committee Members Present

Ben Sutton (remote), Chuck Meadows (remote), Cory Tiede (remote), Jerry Hanes (remote), Markecia Jacobs (remote), Oriol Miroso (remote)

Committee Members Absent

Arnold Pierce, Irina Brimmell

Guests Present

Chiquetta West (remote), Martha Kessenich (remote), Paige Teusink (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Ben Sutton called a meeting of the Finance & Operations Committee of Atlanta Neighborhood Charter School to order on Monday Dec 12, 2022 at 12:05 PM.

C. Approve Minutes

Cory Tiede made a motion to approve the minutes from Finance and Operations Committee Meeting on 11-14-22.

Oriol Miroso seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Finance & Operations

A. Director of Finance & Operations Position

Chuck Meadows introduced Chiquetta West who has been hired as the Director of Finance & Operations for ANCS. Today was her first day at ANCS.

B. Health Benefits Update

Chuck Meadows provided an update on employee health benefits for calendar year 2023. ANCS will increase its employer share for medical coverage to eliminate cost increases for employees in 2023 (estimated at 16%).

A base plan with higher deductibles was offered for the first time in addition to the full coverage plan. Approximately 30 percent of employees selected the less expensive base plan option.

C. CARES Act & End of Year Update

Chuck Meadows provided an update on CARES Act funding, now referred to as ESSER funds. ANCS has approximately 2.4 million remaining in allocated funds between the two campuses, with approximately 345,000 in pending reimbursements.

Retention bonuses are a reimbursable expense for ESSER funding. ANCS is proposing a \$2,000 bonus for all employees at the end of calendar year 2022, which will be reimbursed by a portion of the remaining allocation.

D. Financial Performance Update

Jerry Hanes provided an overview of the monthly and annual financial report through November 30, 2022.

Staff intends to present a revised budget for review and adoption in January or February.

E. Buildings & Grounds Update

Both campuses are undergoing an on-site third party security assessment during the week of December 12th. The comprehensive assessment will provide recommendations and priorities for ANCS to consider moving forward.

III. Closing Items

A.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:47 PM.

Respectfully Submitted,
Ben Sutton