

APPROVED



## ATLANTA NEIGHBORHOOD CHARTER SCHOOL

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# Atlanta Neighborhood Charter School

## Minutes

### Governance Committee Meeting

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#### Date and Time

Wednesday October 13, 2021 at 6:30 PM

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In accordance with Georgia's open meetings requirements, notice of this meeting has been posted at both campuses and on the ANCS website.

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#### Committee Members Present

Ben Sutton (remote), Kristen Frenzel (remote), Kristi Malloy (remote), Lee Kynes (remote), Rhonda Collins (remote), Sterling Thomas (remote)

#### Committee Members Absent

*None*

#### Committee Members who left before the meeting adjourned

Kristen Frenzel, Lee Kynes

#### Guests Present

Chuck Meadows (remote)

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

Rhonda Collins called a meeting of the Governance Committee of Atlanta Neighborhood Charter School to order on Wednesday Oct 13, 2021 at 6:33 PM.

**C. Approve Minutes**

Kristi Malloy made a motion to approve the minutes from Governance Committee Meeting on 09-08-21.

Kristen Frenzel seconded the motion.

The committee **VOTED** to approve the motion.

**II. Board Governance**

**A. Governance Task Forces/Subcommittees**

Rhonda Collins stated that she will contact other members of the Board to ask them if they will be willing to serve on the Nominations Task Force in collaboration with members of the Governance Committee.

**B. Discuss Policy Revisions for Section 5 - Personnel Policies**

Lee Kynes left.

Kristen Frenzel left.

The Committee reviewed and discussed Section 5 - Personnel Policies 5.1 to 5.7 during the meeting.

**C. Processes for the Board's Shared Drive, Transitions, and Confidential Documents**

Rhonda Collins and Kristi Malloy will begin drafting procedures regarding the Board's shared drive and onboarding/offboarding.

**D. Board Job/Committee Descriptions Project Update**

Rhonda Collins and Kristi Malloy have started drafting the job descriptions for committees and chairs.

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:41 PM.

Respectfully Submitted,  
Rhonda Collins