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Atlanta Neighborhood Charter School

Minutes

Fund Development Committee Meeting

Date and Time

Tuesday May 11, 2021 at 3:00 PM

In accordance with Georgia's open meetings requirements, notice of this meeting has been posted at both campuses and on the ANCS website.

Committee Members Present

Barrett Coker Krise (remote), Meeghan Fortson (remote), Narin Hassan (remote), Sabrina Sexton (remote)

Committee Members Absent

Susannah Darrow

Guests Present

Chuck Meadows (remote), Paige Teusink (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Sabrina Sexton called a meeting of the Advancement Committee of Atlanta Neighborhood Charter School to order on Tuesday May 11, 2021 at 3:05 PM.

C. Approve Minutes

Meeghan Fortson made a motion to approve the minutes from Fund Development Committee Meeting on 04-13-21.

Barrett Coker Krise seconded the motion.

The committee **VOTED** to approve the motion.

II. New Business

A. Updated Financial Report

Paige Teusink shared the latest financials and the update that the Gather & Grow Campaign has exceeded the fiscal year goal. The committee discussed participation rates and reiterated the importance of driving increased participation among the school community in the next fiscal year. The committee also discussed that postcards are not recommended for donation solicitations, and solicitations with return cards perform better.

B. Gather & Grow Campaign Update

Paige updated the committee on the Gather & Grow Campaign plan for the 2021-2022 fiscal year. The plan includes events such as a donor party and Wonderball, as well as PTCA events that would offer sponsorship benefits. All plans are subject to change based on the current COVID-19 situation.

C. Policy Review

The committee reviewed the revised Fund Development policy. There was discussion about clarifying the Fund Development office from the Business Office, however the fund development function is now part of the Business Office in the current organizational structure.

Barrett Coker Krise made a motion to approve the revised policy.

Meeghan Fortson seconded the motion.

The committee **VOTED** to approve the motion.

D. June Meeting

The committee decided that a June committee meeting was not necessary, and Paige agreed to share a financial update for May month-end in June and year-end in July.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:11 PM.

Respectfully Submitted,
Sabrina Sexton

Documents used during the meeting

- Fund Development Report April 2021.pdf
- 2021-22 Fund Development Outline.pdf
- Fund Development Policy_Revised April 2021 v2.pdf