

APPROVED



**ATLANTA NEIGHBORHOOD
CHARTER SCHOOL**
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Atlanta Neighborhood Charter School

Minutes

Business & Operations Committee Meeting

Date and Time

Thursday May 13, 2021 at 8:30 AM

In accordance with Georgia's open meetings requirements, notice of this meeting has been posted at both campuses and on the ANCS website.

Committee Members Present

Ben Sutton (remote), Emily Ormsby (remote), Irina Brimmell (remote), Jordache Avery (remote)

Committee Members Absent

None

Guests Present

Chuck Meadows (remote), ctiede7@yahoo.com (remote), jerry.hanes@wpg-inc.com (remote), mjacobs@atncs.org (remote), mkessenich@atncs.org (remote), natashalp@gmail.com (remote), pteusink@atncs.org (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Emily Ormsby called a meeting of the Finance & Operations Committee of Atlanta Neighborhood Charter School to order on Thursday May 13, 2021 at 8:34 AM.

C.

Approve April 15, 2021 Meeting Minutes

Irina Brimmell made a motion to approve the minutes from Business & Operations Committee Meeting on 04-15-21.

Ben Sutton seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Business & Operations Update

A. Financial Performance Update

Operating income of \$2.5M – PPP loan contributed \$1.8M to that total

The business office is working with CREATE to pull their financial info out from the rest of the school

B. Faculty and Staff Contract Update

All contracts issued for instructional staff

Working way through non-instructional staff

Process will be complete by Monday, May 17

C. Property/Casualty Insurance Overview

USI will attend June Committee meeting to provide an overview of the school's insurance program

D. Middle Campus Mortgage Refinance

Chuck and Jerry will work on this project over the summer

E. Facilities and Grounds Update

HVAC replacements at EC are scheduled for Wednesday, May 19.

Chuck shared a list of summer maintenance/improvement projects.

The Committee discussed ensuring the use of parent/community volunteers.

The Committee discussed the need for a full board vote to amend the budget for FY22 to include these items.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:18 AM.

Respectfully Submitted,
Emily Ormsby