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Atlanta Neighborhood Charter School

Minutes

ANCS Governing Board Meeting

Date and Time

Monday November 16, 2020 at 6:30 PM

Location

<https://us02web.zoom.us/j/89252317450>

Notice of this meeting was posted on the ANCS website in accordance with O.C.G.A. § 50-14-1.

Directors Present

Angela Christie (remote), Barrett Coker Krise (remote), Ben Sutton (remote), Carla Wells (remote), Emily Ormsby (remote), Hanah Goldberg (remote), Jason Rhodes (remote), Jordache Avery (remote), Kristen Frenzel (remote), Kristi Malloy (remote), Lee Kynes (remote), Rhonda Collins (remote), Sabrina Sexton (remote)

Directors Absent

None

Guests Present

Aleisa Howell (remote), Ashley Deck (remote), Brittney Gove (remote), Cathey Goodgame (remote), Christopher Collins (remote), Chuck Meadows (remote), Daniel DuVal (remote), Jenelle Hanes (remote), Jerry Hanes (remote), Karim Shariff (remote), Lara Zelski (remote), Mark Sanders (remote), Meegh (remote), Meeghan Fortson (remote), Nichole Lupo (remote), Nicole King (remote), Noel Christy (remote), Paige Teusink (remote), Vivian Lowe (remote)

I. Opening Items

A.

Record Attendance and Guests

B. Call the Meeting to Order

Kristen Frenzel called a meeting of the board of directors of Atlanta Neighborhood Charter School to order on Monday Nov 16, 2020 at 6:32 PM.

C. Brain Smart Start

Chuck Meadows led the Brain Smart Start activity.

D. Public Comment

There were no public comments.

E. Approve Minutes from Prior Board Meeting

Sabrina Sexton made a motion to approve the minutes from ANCS Governing Board Meeting on 10-19-20.

Angela Christie seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. PTCA President Update

Brittney Gove gave the PTCA update. The PTCA has held successful fall events such as dine-out night at Doc Chey's and the Halloween photo contest, and is making steady progress toward it's \$11,000 annual fundraising goal. The PTCA grant cycle will be determined upon the resumption of in-school learning. See packet for report details.

G. Principals' Open Forum

Elementary Campus: Lara Zelski reported that "check-in" meetings with all faculty had just been completed, and noted positive, supportive feedback from parents in parent-teacher conferences. She praised the effective team planning on the part of teachers, and the energy and engagement brought to virtual classrooms by both teachers and students.

Middle Campus: Cathey Goodgame noted that they'd just finished the first round of student-led conferences to discuss growth and learning. A virtual morning meeting will be held on Wednesday, November 18, and will be the 6th graders' first Middle Campus morning meeting. She and Mark Sanders have been conducting teacher observations.

II. Executive Director's Report

A. Charter Renewal Update

Chuck Meadows provided the Executive Director's report.

The Charter Renewal is currently going through the NPU approval process. The charter was approved unanimously by NPU-V; the same is expected from NPU-W on November 18.

The State Board of Education will vote on the charter in February, 2021. See packet for details.

B. COVID-19 Update

In Fulton County, COVID-19 cases per 100,000 residents are rising. Plans for a safe return to school, if circumstances permit, are ongoing, and include dialogue with faculty, staff, and parents. A Q&A session with parents and caregivers will be held on November 19. A program of supplemental, in-person instruction for underperforming students is being developed, and will be implemented with all health and safety precautions necessary to minimize health risks. This supplemental program will continue after the resumption of in-person learning.

A revised budget reflecting the costs of implementing the health and safety precautions necessary for a safe return to school will be presented to the Board in December.

C. Looking Ahead: Planning for 2021-2022

A promotional video will replace in-person tours, and should be completed by January. Planning for the teacher recruitment process is underway.

The school is looking for opportunities to make up for lost instructional time.

III. Business & Operations

A. Presentation of Annual Audit

External Auditor Aleisa Howell of Mauldin & Jenkins presented the Annual Audit report. See packet for report.

B. Vote to Approve Annual Audit

Jason Rhodes made a motion to approve the annual audit.

Sabrina Sexton seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Monthly Business & Operations Report

Emily Ormsby provided the Business and Operations report.

The school is still waiting on Payback Protection Program (PPP) loan forgiveness. Such delays have been reported as common, and are not a cause for concern.

A revised school budget will be presented to the Board in December.

See packet for report details.

D. Facilities Update

Emily Ormsby provided the Facilities Update.

The automated secure entry at the Middle Campus is complete.

Work is ongoing to determine costs of preparations to ensure a safe return to school.

IV. Governance

A. Monthly Governance Report

Lee Kynes gave the Governance Committee report.

The Executive Director evaluation will be conducted in December. Board members will receive the evaluation survey on December 11, and are asked to complete it by December 18.

A revised school attendance policy will be submitted to the Board for a vote in December.

B. Vote on Establishment of Nominations Task Force

Lee Kynes made a motion to approve the Nominations Task Force.

Ben Sutton seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Vote on Policy Revisions

Rhonda Collins made a motion to approve policy revisions approved by the Business Operations/Finance Committee.

Sabrina Sexton seconded the motion.

The revisions were presented with the qualifications that the typos would be corrected and that the Fund Development section of the document was not being voted on at this time.

The board **VOTED** unanimously to approve the motion.

V. Fund Development

A. Monthly Fund Development Report

Sabrina Sexton gave the Fund Development report.

The Gather & Grow fundraising campaign is underway. 100% Board participation in the campaign is encouraged.

See packet for report details.

VI. New Business

A. Vote on Diversity, Equity & Inclusion Task Force Recommendations

Angela Christie made a motion to approve the recommendation that the Diversity and Equity Action Team (DEAT) be given an annual budget, with both the amount of the budget and the process governing its proposal and approval to be determined by the Leadership Team, in consultation with DEAT co-chairs.

Carla Wells seconded the motion.

Jason Rhodes thanked the members of the DEI Task Force (Angela Christie, Barrett Krise, Kristi Malloy, and Carla Wells) for their time and effort in developing the recommendations presented to the Board. He noted that the Task Force had already achieved the goal of establishing a presence for DEAT on the school website, and that a "DEAT Update" would be a standing item on the monthly Board meeting agenda beginning in December.

Regarding the recommendation that DEAT receive an annual budget, he noted that this would improve DEAT's ability to plan and implement an agenda for each academic year. The board **VOTED** unanimously to approve the motion.

B. Vote on Diversity, Equity & Inclusion Task Force Recommendations

Sabrina Sexton made a motion to approve the establishment of stipended positions to support outreach efforts to economically disadvantaged families in the Tier 1 Attendance Zone, with the number of positions and amount of compensation to be determined by the Leadership Team, in consultation with DEAT co-chairs.

Rhonda Collins seconded the motion.

The board **VOTED** to approve the motion.

C. Vote on Diversity, Equity & Inclusion Task Force Recommendations

Angela Christie made a motion to approve the recommendation that language be inserted into the Nominations Task Force policy document requiring the Nominations Task Force to present to the Board a plan for diversity recruitment prior to making a public call for new Board member nominations.

Carla Wells seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A. Adjourn Meeting

Sabrina Sexton made a motion to adjourn the meeting.

Angela Christie seconded the motion.

Kristen Frenzel adjourned the meeting at 8:38PM.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:38 PM.

Respectfully Submitted,
Jason Rhodes

Documents used during the meeting

- PTCA Report - 11.16.20 Governing Board Meeting.pdf
- Executive Director's Report 11_16_20.pdf
- Atlanta Neighborhood Charter School Inc 2020 Financial Report - Long (3).pdf
- Nov 2020 BusOps Comm BOD Update.pdf
- November_Board_Governance_Report.pdf
- Nov_Bus Ops Finance Policies Redline (2).pdf
- Fund Development Committee Report November 2020.pdf
- Diversity, Equity and Inclusion Task Force Report and Recommendations.pdf