

APPROVED



**ATLANTA NEIGHBORHOOD  
CHARTER SCHOOL**

helping students learn to use their minds well

## Atlanta Neighborhood Charter School

### Minutes

#### Business & Operations Committee Meeting

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##### **Date and Time**

Thursday October 17, 2019 at 8:30 AM

##### **Location**

Elementary Campus Business Cottage

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In accordance with Georgia's open meetings requirements, notice of this meeting has been posted at both campuses and on the ANCS website.

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##### **Committee Members Present**

Ben Sutton, Emily Ormsby, Irina Brimmell, Jordache Avery, Laura Melton

##### **Committee Members Absent**

Brad Battista, Kari Lovell, Nakia Echols

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#### **I. Opening Items**

##### **A. Record Attendance and Guests**

##### **B. Call the Meeting to Order**

Laura Melton called a meeting of the Finance & Operations Committee of Atlanta Neighborhood Charter School to order on Thursday Oct 17, 2019 at 8:30 AM.

#### **II. Business & Operations Update**

##### **A. Annual Audit Review**

- Clean opinion
- Audit report will be issued to APS by the deadline of 10/31

#### **B. Review Financials & Annual Financial Calendar**

- 1st draft of annual calendar
- Financial Statements

#### **C. Update on Financial Policies and Annual Resolution**

- Committee recommends updating Annual Financial Resolution to add Emily Ormsby, Board Member, as a check signer and request that the Board vote to confirm such at October Board meeting.
- Committee will also propose that, until policies can be reviewed and confirmed by committee, Board votes to follow "commonly understood" policies as presented in 2019-20 Annual Financial Resolution.

#### **D. Update on Facilities & Grounds**

- Intercom System
- Roof Project
- MC Buildings and Grounds Project

#### **E. Employee Contracts**

- Add as agenda item for November committee meeting

### **III. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:30 AM.

Respectfully Submitted,  
Emily Ormsby