

APPROVED



## ATLANTA NEIGHBORHOOD CHARTER SCHOOL

helping students learn to use their minds well

# Atlanta Neighborhood Charter School

## Minutes

### Business & Operations Committee Meeting

---

#### Date and Time

Thursday October 17, 2019 at 8:30 AM

#### Location

Elementary Campus Business Cottage

---

In accordance with Georgia's open meetings requirements, notice of this meeting has been posted at both campuses and on the ANCS website.

---

#### Committee Members Present

Ben Sutton, Emily Ormsby, Irina Brimmell, Jordache Avery, Laura Melton

#### Committee Members Absent

Brad Battista, Kari Lovell, Nakia Echols

---

### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

Laura Melton called a meeting of the Finance & Operations Committee of Atlanta Neighborhood Charter School to order on Thursday Oct 17, 2019 at 8:30 AM.

### II. Business & Operations Update

#### A. Annual Audit Review

- Clean opinion
- Audit report will be issued to APS by the deadline of 10/31

**B. Review Financials & Annual Financial Calendar**

- 1st draft of annual calendar
- Financial Statements

**C. Update on Financial Policies and Annual Resolution**

- Committee recommends updating Annual Financial Resolution to add Emily Ormsby, Board Member, as a check signer and request that the Board vote to confirm such at October Board meeting.
- Committee will also propose that, until policies can be reviewed and confirmed by committee, Board votes to follow "commonly understood" policies as presented in 2019-20 Annual Financial Resolution.

**D. Update on Facilities & Grounds**

- Intercom System
- Roof Project
- MC Buildings and Grounds Project

**E. Employee Contracts**

- Add as agenda item for November committee meeting

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:30 AM.

Respectfully Submitted,  
Emily Ormsby