

APPROVED



ATLANTA NEIGHBORHOOD CHARTER SCHOOL

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Atlanta Neighborhood Charter School

Minutes

Business & Operations Committee Meeting

Date and Time

Thursday October 17, 2019 at 8:30 AM

Location

Elementary Campus Business Cottage

In accordance with Georgia's open meetings requirements, notice of this meeting has been posted at both campuses and on the ANCS website.

Committee Members Present

Ben Sutton, Emily Ormsby, Irina Brimmell, Jordache Avery, Laura Melton

Committee Members Absent

Brad Battista, Kari Lovell, Nakia Echols

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Laura Melton called a meeting of the Finance & Operations Committee of Atlanta Neighborhood Charter School to order on Thursday Oct 17, 2019 at 8:30 AM.

II. Business & Operations Update

A. Annual Audit Review

- Clean opinion
- Audit report will be issued to APS by the deadline of 10/31

B. Review Financials & Annual Financial Calendar

- 1st draft of annual calendar
- Financial Statements

C. Update on Financial Policies and Annual Resolution

- Committee recommends updating Annual Financial Resolution to add Emily Ormsby, Board Member, as a check signer and request that the Board vote to confirm such at October Board meeting.
- Committee will also propose that, until policies can be reviewed and confirmed by committee, Board votes to follow "commonly understood" policies as presented in 2019-20 Annual Financial Resolution.

D. Update on Facilities & Grounds

- Intercom System
- Roof Project
- MC Buildings and Grounds Project

E. Employee Contracts

- Add as agenda item for November committee meeting

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:30 AM.

Respectfully Submitted,
Emily Ormsby