

APPROVED



## ATLANTA NEIGHBORHOOD CHARTER SCHOOL

helping students learn to use their minds well

# Atlanta Neighborhood Charter School

## Minutes

### Governance committee monthly meeting

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#### Date and Time

Thursday January 9, 2020 at 8:00 AM

#### Location

EC room 105 (Chuck's office)

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In accordance with Georgia's open meetings requirements, notice of this meeting has been posted at both campuses and on the ANCS website.

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#### Committee Members Present

Kristen Frenzel, Kristi Malloy, Lee Kynes, Meeghan Fortson, Sabrina Sexton

#### Committee Members Absent

Nakia Echols

#### Committee Members who arrived after the meeting opened

Kristi Malloy

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

Kristen Frenzel called a meeting of the Governance Committee of Atlanta Neighborhood Charter School to order on Thursday Jan 9, 2020 at 8:09 AM.

#### C.

### **Approve Minutes**

Meeghan Fortson made a motion to approve the minutes from Governance committee monthly meeting on 12-05-19.

Sabrina Sexton seconded the motion.

The committee **VOTED** to approve the motion.

Kristi Malloy arrived.

## **II. Board Governance**

### **A. ANCS ED review**

The GC finalized the language in the ED mid-year evaluation. The platform will be Survey Monkey and we have secured a Board-specific Survey Monkey site for this and other purposes. The Board Secretary will "own" the Survey Monkey.

Process: KF will email ED, Board and LT with the survey link on Wed Jan 15. Deadline for survey participation is Jan 31 and reminders will be send by email and at the Jan 21 board meeting. KF and Eric will synthesize the data in first week of Feb and give (written and verbal) feedback to ED by mid-February. Board will receive an executive summary in executive session in next board meeting.

### **B. ANCS Policy review**

Policy Review: Policies need to be distributed to experts on campus for accurate updating. Each GC member is the contact for these experts. Targeting March GC meeting for finalizing these updates.

## **III. Other Business**

### **A. Nominations**

KF gave update on the Nominations process so far. Announcements have been made at MM at EC and in the courier. Flyers to be handed out at MC and Board members will receive a toolkit to spread the word about applications for the board on their own social media sites.

## **IV. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:29 AM.

Respectfully Submitted,

Kristen Frenzel

Lee Kynes made a motion to ajourn the meeting.

Sabrina Sexton seconded the motion.

The committee **VOTED** unanimously to approve the motion.