

APPROVED



**ATLANTA NEIGHBORHOOD  
CHARTER SCHOOL**

helping students learn to use their minds well

## Atlanta Neighborhood Charter School

### Minutes

#### Fund Development Committee Meeting

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**Date and Time**

Wednesday October 9, 2019 at 8:15 AM

**Location**

ANCS Elementary Campus, 688 Grant Street, SE, Atlanta, GA 30315

In accordance with Georgia's open meetings requirements, notice of this meeting has been posted on the ANCS website.

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**Committee Members Present**

Eric Teusink, Meeghan Fortson, Narin Hassan, Sabrina Sexton, Stephanie Galer, Susannah Darrow (remote)

**Committee Members Absent**

*None*

**Guests Present**

Chuck Meadows

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

Meeghan Fortson called a meeting of the Communications & Advancement Committee of Atlanta Neighborhood Charter School to order on Wednesday Oct 9, 2019 at 8:20 AM.

### **C. Approve Minutes**

Sabrina Sexton made a motion to approve minutes from the Fund Development Committee Meeting on 09-11-19 Fund Development Committee Meeting on 09-11-19.

Eric Teusink seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Old Business**

### **A. Board Pledge Form**

The committee reviewed the board pledge form and made edits. Removed the suggested donation of \$400 line and agreed to discontinue using that language.

The committee approved distribution of the pledge form to board at 10/22 board meeting.

## **III. New Business**

### **A. September Financial Report**

Discussed the financial report, parent participation, grade by grade participation, engagement survey, fac/staff participation.

Reviewed sponsorship update and strategy. \$35K has been raised in school sponsorships so far.

Reviewed the Wonderball solicitation form for local businesses. Committee's feedback was to make the solicitation a letter.

Stephanie updated the committee on the Wonderball chair recruitment process.

### **B. Grandparent Solicitation for Gather & Grow Fund**

The Committee reviewed the Grandparent **letter** going out from Chuck this week and gave Stephanie suggested edits.

### **C. New Restricted Gift**

Discussed our restricted gift policy and a large restricted gift for the "backyard" project for the middle campus. The restricted gift has been approved by Executive Director Chuck Meadows as per the Fund Development policy.

## **IV. Closing Items**

### **A. Adjourn Meeting**

Eric Teusink made a motion to adjourn the meeting.

Narin Hassan seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:39 AM.

Respectfully Submitted,  
Meeghan Fortson