APPROVED

ATLANTA NEIGHBORHOOD CHARTER SCHOOL
helping students learn to use their minds well

Atlanta Neighborhood Charter School

Minutes

Board Meeting

Date and Time
Monday December 14, 2015 at 6:30 PM

Location
ANCS Elementary Campus - 688 Grant St. 30315

Notice of this meeting was made on the ANCS website in accordance with O.C.G.A. § 50-14-1.

Directors Present
Alice Jonsson, Leigh Finlayson, Lia Santos, Melissa McKay-Hagan, Mitch White, Narin Hassan, Philippe Pellerin, Ryan Camp, Tara Stoinski, Tiffany Mitchell

Directors Absent
None

Directors who left before the meeting adjourned
Philippe Pellerin

Ex Officio Members Present
Matt Underwood

Guests Present
Cathey Goodgame, Eric Teusink, Humaira Afzal, Kari Lovell, Lara Zelski, Lesley Michaels, Maya Jenkins, Mike Boardman, Veleta Greer

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Mitch White called a meeting of the board of directors of Atlanta Neighborhood Charter School to order on Monday Dec 14, 2015 at 6:32 PM.

C. Approve Minutes from November 2015 Board Meeting

Mitch White made a motion to approve minutes from the Board Meeting on 11-17-15 Board Meeting on 11-17-15.
Leigh Finlayson seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. PTCA Report

Joy Prince presented the monthly PTCA Report. Spoke about Teacher Appreciation Week, Mini Grant deadline, PTCA Membership, Barnes and Noble Shopping Day, Cheesecake Sale, Gift Wrapping by 8th graders. There were almost 85 volunteers for Barnes and Noble Shopping Day. The event was successful. Ideas on things to do in the coming term.

E. Principals' Open Forum

Lesley Michaels and Veleta Greer presented this report: Learning to Use One's Mind Well. Lesley and Veleta spoke about how ANCS puts this principle in place.
Philippe Pellerin left.

II. Executive Director's Report

A. PTCA-Faculty Partnership

Matt Underwood presented PTCA-Faculty Partnership. This is part of ANCS's strategic plan - maintaining a partnership with the PTA supports this plan. Examples: Safe Routes to School, GA Milestones, Early Literacy, etc. Fall parent feedback indicates parents are benefiting from these activites.

B. Quarterly School Performance Dashboard

Matt Underwood presents the ANCS Performance Dashboard. See attached document. Review of student satisfaction collected through surveys. Working with APS to get data on alums to measure academic profiency. Teacher surveys that students took last year were well above average.

III. Business & Operations

A. Draft of amended FY16 budget

Ryan Camp presented budget which is in line with what was expected.

B. Establish reserve fund accounts

ANCS received a facilities grant which will go towards much need facilities repairs. See report line items in attached document. Discussion on budget increases in some areas - such as classroom supplies. Board discussion on numbers, fund projections, and reserve funds.
Mitch White made a motion to Approve the budget as presented.
Leigh Finlayson seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. November monthly financial reports

Kari Lovell spoke about the different bank/investment accounts ANCS has.

IV. Fund Development

A. Approve major donor levels

Alice Jonsson made a motion to vote on donor levels as stated by Fund Development with a friendly amendment by Melissa McKay-Hagan only on levels and not recommendations.
Ryan Camp seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Monthly fund development report

Narin Hassan presented the December 2015 Fund Development Report. Activities that happened: Grandparents and Special Friends day, Georgia Gives, etc. New mailer is being sent this month as a thank you to everyone. Currently organizing ANCS Auction which is the largest fundraising event. Also, recognizing alums this coming year and celebrating how far our school has come.

V. Educational Excellence

A. Standardized assessments and educational excellence outcomes update

Alice Jonsson spoke about how charter schools are measured - through Beating the Odds and CCRPI - College and Career Readiness and Preparedness Index. We need to continue to dig deeper into the scores we are getting and see how we can use them effectively. Board discussion on standardized tests.

VI. Board Governance

A.

Board chair position for FY17

Lia Santos made a motion to renew Mitch White as chair of board from July 2016 to June 2017.
Leigh Finlayson seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Midyear board retreat

Lia Santos spoke about the Mid Year Board Retreat on January 30th. On the agenda for discussion at the retreat: board recruitment, roles and responsibilities, technical training for board on Board on Track, etc.

Leigh Finlayson has been working on advertising positions for the board.

VII. Executive Session

A. Executive Session

The Board entered into Executive Session at 8:38 PM to discuss a personnel issue. The Board exited Executive Session at 9:12 PM.

VIII. Closing Items

A. Brief Meeting Reflection

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:13 PM.

Respectfully Submitted,
Melissa McKay-Hagan