APPROVED

ATLANTA NEIGHBORHOOD CHARTER SCHOOL
helping students learn to use their minds well

Atlanta Neighborhood Charter School

Minutes

Board Meeting

Date and Time
Tuesday November 17, 2015 at 6:30 PM

Location
ANCS Middle Campus - 820 Essie Avenue 30316

Directors Present
Alice Jonsson, Leigh Finlayson, Lia Santos, Melissa McKay-Hagan, Mitch White, Narin Hassan, Philippe Pellerin, Ryan Camp, Tara Stoinski, Tiffany Mitchell

Directors Absent
None

Directors who arrived after the meeting opened
Alice Jonsson, Tiffany Mitchell

Ex Officio Members Present
Matt Underwood

Guests Present
Anita Downing, Cathey Goodgame, Elayna Wilson, Elizabeth Hearn, Eric Teusink, Joy Prince, Julie Stewart, Kari Lovell, Kristen German, Kristen Traina, Lara Zelski, Lesley Michaels, Mike Boardman, Rachel Alsher, Susan Taylor, Yendelela Anderson

I. Opening Items

A.

Record Attendance and Guests

B. Call the Meeting to Order

Mitch White called a meeting of the board of directors of Atlanta Neighborhood Charter School to order on Tuesday Nov 17, 2015 at 6:36 PM.

C. Approve Minutes

Melissa McKay-Hagan made a motion to approve minutes from the Board Meeting on 10-20-15 Board Meeting on 10-20-15.
Philippe Pellerin seconded the motion.
The board **VOTED** unanimously to approve the motion.
Alice Jonsson arrived.

D. PTCA report

Joy Prince highlighted the success of the yard sale, Grandparents and Special Friend's day, Fall Fest, PTCA membership, and the last PTCA meeting (a little over twenty attendees). Upcoming event is the Barnes and Noble shopping day on December 5.

E. Principals' open forum

Lara Zelski shared the teachers' appreciation of the PTCA.
Cathey Goodgame shared a shortened version of the Middle School Drama Club presentation.

II. Executive Director's Report

A. 2014-15 Georgia Milestones

Matt Underwood shared the school-wide prelimnary GA Milestones data, and discussed various ways the school will be examining and comparing the schoolwide data, and also individual student data. Also discussed were: how ANCS "Beat the Odds", emphasized the importance of looking at the data (but not using it as the only way to assess students' knowledge), and MAP testing. Matt also plans to come back and share once individual student reports are issued.

Tiffany Mitchell arrived.

B. Fall Feedback Surveys

M. Underwood presented the percentages of student and parent response to annual surveys, students', teachers' and parents' responses to individual questions on the survey. The next survey is in January.

III. Business & Operations

A.

Facilities update

P. Pellerin gave an update on facilities on both campuses. There is not much update on the middle campus facility, however they are watching cracks in the walls. At the EC campus there is discussion on the best way to use the trailer space. Overall, the facilities are in good shape, no major issues to address immediately, the most imminent facilities job is the roof.

B. Monthly financial update

Kari will email her note to Ryan

C. Monthly Business & Operations Chair Report

R. Camp presented the budget. In general the budget is in line. Looking to increse the nutrition pragram budget. We are a little over budget for professional development, but Title II funds will cover this.

IV. Educational Excellence

A. Public affairs update

City of Atlanta-SPLOST funds (not yet available to Charter Schools) if/when the funds are available, ANCS will utilize this for facilities funding.
State of GA- Facilities is still the top priority

V. Board Governance

A. Monthly Board Governance Chair Report

L. Santos discussed the Quality of Life Task Force created by teachers, drafting the executive director's contract, mid-year retreat, nominations committe (discussed their needs), and advertising in the Courier.

B. Board Goals in Board on Track

The goal of this is to track progress towards goals that we have this year.

C. Board nominations committee

Mitch White made a motion to The nominations subcommittie will consist of Leigh,Tiffany,Matt, Lia and Mitch with Leigh as chair of subcommitte.
Philippe Pellerin seconded the motion.
The board **VOTED** unanimously to approve the motion.
Tiffany Mitchell made a motion to Move into Executive session.
Leigh Finlayson seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Fund Development

A. Monthly Fund Development Chair Report

N. Hassan presented the fund development report and donation totals. October was a fantastic month. This is the most the school has received in a month. November will have the donation count from GA gives day. Also discussed: Major Gifts plan strategies, Grandparents Day, Auction, End of the Year mailer, and Software.

VII. Executive Session

A. Executive Session

Entered into Executive Session at 8:50 PM to discuss one litigation and one employment item .

VIII. Closing Items

A. Brief meeting reflection

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:25 PM.

Respectfully Submitted,
Melissa McKay-Hagan
Philippe Pellerin made a motion to adjourn the meeting.
Ryan Camp seconded the motion.
The board **VOTED** unanimously to approve the motion.