

APPROVED



ATLANTA NEIGHBORHOOD CHARTER SCHOOL

helping students learn to use their minds well

Atlanta Neighborhood Charter School

Minutes

April Monthly Board Meeting

Date and Time

Tuesday April 17, 2018 at 6:30 PM

Location

ANCS Middle Campus - 820 Essie Avenue 30316

Notice of this meeting was posted at each campus and on the ANCS website in accordance with O.C.G.A. § 50-14-1.

Directors Present

Eric Teusink, Laura Melton, Lia Santos, Meeghan Fortson, Mitch White, Nakia Echols, Nicholas Chiles, Philippe Pellerin, Ryan Camp, Tiffany Mitchell

Directors Absent

Howard Franklin, Joyce Gist Lewis, Tara Stoinski

Guests Present

Cathey Goodgame, Jessica Gowen, Kari Lovell, Lara Zelski

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Mitch White called a meeting of the board of directors of Atlanta Neighborhood Charter School to order on Tuesday Apr 17, 2018 at 6:34 PM.

C. Public Comment

No comments

D. Approve Minutes from Prior Board Meeting

Philippe Pellerin made a motion to approve minutes from the March Monthly Board Meeting on 03-20-18 March Monthly Board Meeting on 03-20-18.

Tiffany Mitchell seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. PTCA Report

Report was submitted by Hannah Beth Millman but is not yet in the board packet.

F. Principals' Open Forum

Dr. Goodgame: Milestones is coming up next week. Baseball team is in second round of playoffs tonight. Championship will be at 5:30 on Thursday if we win tonight. Xanadu junior (play) is happening this weekend and next weekend at 7pm at the Elementary Campus. Runtime is about an hour. Exhibitions are coming up and they need judges for a few more slots, especially 5/10. Let Dr. Goodgame or Santana know if you want to come or judge. AM session is 8:00-10:30.

Mrs. Zelski: Milestones is 14 hours of testing in a week for children under the age of 11. Kids with extended time are doing it even longer. Exhausting for kids. Finishing up evaluations with teachers and interviewing for open positions. Gearing up for portfolio share.

II. New Business

A. FY19 Budget - Initial Draft

Ryan Camp reviewed the draft of the 2018-2019 budget, which is included in the board packet. Anticipating an overall allocation increase (conservatively) of 3%. Revenue numbers include full funding of QBE. It is possible that local tax increase will be higher, pending outcome of property tax assessments. Budget reflects tenure bonuses and pay increases already discussed in previous meetings. Also reflects increased contribution to TRS. All budget increases are investments in teachers and classrooms. Have devoted the last 2 years to funding reserve accounts and have hit targets. Will not need to contribute any more to the reserve fund balance. Kari Lovell discussed some changes to capitalization of software expenses. Mitch White asked if the change to the utilities budget are a reflection of savings realized by the green initiatives. Kari Lovell said yes. Savings outcomes are tracking closely to what Southface projected. There will be ongoing purchases of chromebooks because of wear and tear. We will have one more

year of class size reductions to get to goal. Overall enrollment will decline by 6 students next.

There will be a public meeting on 5/3 after morning meeting. Second public meeting will be May board meeting. The vote will be at the May board meeting.

III. Old Business

A. Strategic Planning Update

Matt Underwood and Laura Melton presented an update on the strategic planning process, which is included in the board packet.

Natasha Harrison and Sharone Glover from Community Build Ventures presented their work plan. They bring a racial and social equity lens to their work. Laura Melton will lead the strategic planning effort for the board. Matt and Laura will identify a committee. The committee that created the last strategic plan had seven members and undertook several larger public input meetings.

IV. Executive Director's Report

A. 2018-19 SY Enrollment Update

Enrollment Update:

All four sixth grade slots have enrolled. All K students admitted through lottery will be enrolling as well. Waitlists are established. If there are additional openings, they will work through the wait list for those slots.

V. Governance

A. Monthly Governance Report

Meeghan and Lia presented for the Governance Committee. Joyce is traveling.

Nominations Committee Update (Meeghan)

Close to completing slate, will be reaching out to all candidates by next week. Vote will be prior to May meeting to ensure that handoff can start ASAP. An additional meeting will be called.

Matt's midyear review is complete. Feedback from stakeholders was very helpful. (Lia)

VI. Business & Operations

A. Monthly financial statements & reports

Ryan Camp and Kari Lovell presented a budget update, which is included in the board packet. Will end the year with adequate cash flow for summer. Budget is on track. APS has indicated that they have allocated up to \$766k of projected SPLOST funds for the elementary campus building maintenance from SPLOST funds through 2022. 1/3 for exterior improvements. 2/3 (\$482k) for roof and interior systems, including HVAC. Roof should be completed this summer; no cash needed upfront. ANCS estimate on roof replacement cost is \$150k-\$200k range. HVAC will be the next replacement cost. There are ten 15-year old HVAC units that will need to be replaced eventually. ANCS will be able to pick contractors from the APS list of approved contractors.

VII. Educational Excellence

A. Monthly Educational Excellence Report

Tiffany Mitchell presented the Educational Excellence Committee report, which is included in the board packet. At the next committee meeting, they will be looking at achievement gap in MAP testing and discussing how it affects charter and strategic plan.

B. Public Affairs Subcommittee Report

Eric Teusink reported that they did not get the \$100,000 funding expected from legislature this year.

VIII. Fund Development

A. Monthly fund development report

Meeghan Fortson presented the Fund Development Committee report, which is included in the board packet. YTD is \$86k, vs \$96k this time last year. Last year's figure included a significant contribution from a film that used the campus. Expect to bring in more funds between now and end of June. Will be working with Stephanie Galer on giving.

Auction grossed \$90k this year, which is very close to gross last year.

Assembling an auction manual for future events. Two chairs are signed on for 2019 auction. Rachel Smith and Christine Dyer will chair and have started planning.

Bloomerang is going well.

IX. Closing Items

A. Brief Meeting Reflection

B.

Adjourn Meeting

Philippe Pellerin made a motion to adjourn the meeting.

Tiffany Mitchell seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,

Nicholas Chiles