

APPROVED



## ATLANTA NEIGHBORHOOD CHARTER SCHOOL

helping students learn to use their minds well

# Atlanta Neighborhood Charter School

## Minutes

### August Monthly Board Meeting

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#### **Date and Time**

Tuesday August 15, 2017 at 6:30 PM

#### **Location**

ANCS Elementary Campus - 688 Grant Street 30315

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*Notice of this meeting was posted at each campus and on the ANCS website in accordance with O.C.G.A. § 50-14-1.*

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#### **Directors Present**

Eric Teusink, Howard Franklin, Joyce Gist Lewis, Laura Melton, Lia Santos, Meeghan Fortson, Mitch White, Nicholas Chiles, Philippe Pellerin, Ryan Camp, Tara Stoinski, Tiffany Mitchell

#### **Directors Absent**

Nakia Echols

#### **Ex Officio Members Present**

Matt Underwood

#### **Non Voting Members Present**

Matt Underwood

#### **Guests Present**

Cathey Goodgame, Elizabeth Hearn, Humaira Afzal, Lara Zelski

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### **I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

Mitch White called a meeting of the board of directors of Atlanta Neighborhood Charter School to order on Tuesday Aug 15, 2017 at 6:33 PM.

**C. Approve Minutes from Prior Board Meeting**

Mitch White made a motion to approve minutes from the May Monthly Board Meeting on 05-16-17 May Monthly Board Meeting on 05-16-17.

Joyce Gist Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. PTCA Report**

See report in package.

Thinking of joint events with Parkside parents.

Ice Cream social was a huge success.

**E. Principals' Open Forum**

Lara: Pre-planning went very well. Teachers had a two day training with Play Works - taking old play ground games and making them more fun and inclusive for our children. The Teachers College is coming back to train, they work with the reading and writing workshop. The start of the year has been very positive and students are settling in very well. Map testing is underway.

Cathey: The retreat was a great experience. We have a new schedule this year at the middle campus - kids are reporting they like the A day B day schedule. They also like that they are not traveling together and are mixed up for classes. Students also have one to one Google Chromebooks at middle campus. Students get them in the beginning of the day and turn them in at the end in their advisories. Map testing is underway. We are also rethinking curriculum night - teachers will make informative videos (virtual meet the teacher) and then we will have an informal evening with middle campus families. This will be an opportunity for us to come together and see each other in a different way. And everyone has eclipse glasses for Monday.

**II. New Business**

**A. 2017-18 Board Meeting Calendar**

There are two third Tuesdays that fall when school is out of session (Nov & Feb) - we will send a survey out to see if we need to change the schedule.

## **B. Proposed 2017-18 SY Strategic Plan Initiatives**

See attached Strategic Plan Initiative.

The leadership team has looked at previous years metrics in the strategic plan so we can learn and move closer to our goals. We worked together over the summer and will talk more about these initiatives at the board retreat.

We want to strengthen teaching and learning at this school, and one of the ways we want to do this is to diversify our school - like a Pre-K program.

Other areas:

Establish more diversity on the equity and leadership team.

Employee compensation policy.

How to implement the multiple year strategic plan.

The Create grant ends but we have other grants from other areas. The last funding of this will be the 2018-2019 school year. We are up to ten total schools and twelve campuses in this program.

## **III. Executive Director's Report**

### **A. 2016-17 SY Final Performance Dashboard**

See attached report.

We have used these metrics for many years to measure the performance of our school. Over the course of the year, we will give an update on this by quarters to recap how our school is doing.

School climate and culture - required by all charter schools (and for CCRPI). 34% of ANCS students missed 6 or more school days. 20% of those absences are unexcused. Absences do affect our school climate and culture score. Principals have talked about the importance of being at school at morning meetings.

(Board discussion on absences)

As we go into the retreat, we want to discuss other metrics we want to look at, like employee retention which has been around 90%.

### **B. 2017-18 SY ANCS "By the Numbers"**

See board packet attached.

General overview: Race & diversity, newly enrolled students, economically disadvantaged, students with different abilities, etc. Percentage of students of color

increased by 4% at elementary campus (first time its increased in six years) and decreased by same amount at middle campus (first time in many years). We continue to have a high percentage of students with different abilities. Teachers of color have increased this year.

### **C. 2017 GA Milestones Results**

See attached report.

Background of what the milestones are and how they are used. A few things were different this past spring such as social studies and science went away except for 5th and 8th grades. The report is used for comparing data between years, such as how well did fourth grade do this year in comparison to last year. The differences can be based on a variety of factors, but it gives a good picture of how a grade level is doing as a whole. Math has been on the increase since 2015 which is a positive sign.

(Milestone data discussion)

## **IV. Business & Operations**

### **A. Monthly financial statements & reports**

See attached report.

Not a lot to report because it is the beginning of the year. We finished the summer with a positive cash balance which is a really good thing because we don't have any allocations coming in during that time. Items of interest is the allocation: we do our budgeting based on APS proposed budget, they were anticipating the big cash increase so they created a budget with that in mind. That changed but because we were conservative in our budget, we can work through APS changes. We don't anticipate any operational impact, however it has been a big hit to our budget. We had earmarked reserves in case something like this would happen. We can still honor our commitment to staff about cost of living increases.

(Discussion on allocation)

Other big expenditures: Grants to greens funds are almost complete. Our solar panel project has been slowed, but we are working through it. Unexpected expense: one of our big air conditioner is out.

### **B. FY18 Financial Resolution**

Ryan Camp made a motion to approve annual financial resolution.

Nicholas Chiles seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **V. Governance**

### **A. Monthly Governance Report**

Please email us if there are any things we need to change.

## **VI. Fund Development**

### **A. Monthly fund development report**

See attached report.

Report summarizes activity from May through August.

We finished gather and grow campaign successfully, we are at 50% parent participation.

We have raised conservative number of funds between July to August, we want to look at these numbers through a new software so we can find out causes.

We raised a good sum during May with our campaign.

Auction wrap up from 2017 - we spoke to auction chairs who gave good feedback which we can share with the next chairs. We have already started planning the 2018 auction.

We are looking for auction chairs, suggestions are welcome.

Things we did over summer: We met with Matt and PTCA leadership so we can think about coordinating fundraising efforts. We also updated the Gather & Grow website. We updated registration forms that parents fill out to give them information about this fund development. We want to focus on gathering data accurately.

(Discussion of software)

Current fund developing activities: rack cards, donor appreciation in the fall, informational gathering acorn to oak, sending emails, strategic planning about fund development.

## **VII. Educational Excellence**

### **A. Monthly Educational Excellence Report**

### **B. Public Affairs Subcommittee Report**

Candidates update.

## **VIII. Closing Items**

### **A. Brief Meeting Reflection**

### **B. Adjourn Meeting**

Mitch White made a motion to adjourn the meeting.

Nicholas Chiles seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,  
Nicholas Chiles