APPROVED

ATLANTA NEIGHBORHOOD CHARTER SCHOOL
helping students learn to use their minds well

Atlanta Neighborhood Charter School

Minutes

Board Meeting

Date and Time
Tuesday August 16, 2016 at 6:30 PM

Location
ANCS Middle Campus - 820 Essie Avenue 30316

Notice of this meeting was made on the ANCS website in accordance with O.C.G.A. § 50-14-1.

Directors Present
Eric Teusink, Joyce Gist Lewis, Leigh Finlayson, Lia Santos, Meeghan Fortson, Melissa McKay-Hagan, Mitch White, Narin Hassan, Nicholas Chiles, Philippe Pellerin, Ryan Camp, Tara Stoinski, Tiffany Mitchell

Directors Absent
None

Directors who arrived after the meeting opened
Tiffany Mitchell

Ex Officio Members Present
Matt Underwood

Guests Present
Cathey Goodgame, Elizabeth Hearn, Joy Prince, Kari Lovell, Kristen German, Lara Zelski, Maya Jenkins, Nickie Cayce-Griffis

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Mitch White called a meeting of the board of directors of Atlanta Neighborhood Charter School to order on Tuesday Aug 16, 2016 at 6:35 PM.

C. Approve Minutes from Prior Board Meeting

Mitch White made a motion to approve minutes from the Board Meeting on 05-17-16 Board Meeting on 05-17-16.
Melissa McKay-Hagan seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. PTCA Report

PTCA President Joy Prince announced plans for the school year, teacher breakfast, campus, and how to gain members for this year. The PTCA membership goal is 200 families this year. She also introduced Nickie Cayce-Griffis, the PTCA Vice President at the Middle Campus.

E. Principals' Open Forum

Middle Campus - Cathey Goodgame
Fall athletics tryouts, new building updates working towards MYP
Elementary campus- Lara Zelski
Gave an overview of staff retreat and the work done by teachers during professional development
Tiffany Mitchell arrived.

II. New Business

A. Updated enrollment lottery procedures

Mitch White discussed the lottery, and the wait list policy change based on state law and DOE recommendations. Presented the plan to have a new wait list every year instead of one that continues from year to year. This will most likely be voted on next month.

III. Executive Director's Report

A. 2016-17 enrolled student data

Matt Underwood reported the make up of students for this year, by race, the new class size, by zipcode, iep, and 504 plans

B. 2016 GA Milestones - Initial Report

Provided an overview of the Milestones tests of when they were given, the test given, the grades that took the test, and how the date is used. The data was presented by grade level. Scores were then presented by subject, and compared to last year, APS, and GA. Most scores were about the same, or slightly higher. Also provided comparisons of students scoring proficiently, and to the MAP test.

C. ANCS Strategic Plan - Status Update

D. Changes to GA accountability rules

IV. Business & Operations

A. Monthly financial statements & reports

Ryan Camp and Kari Lovell updated the board on building updates; At the Middle School, new floors in the hall and the basketball court (since the hallway floors came in under budget). Stripped and cleaned the floors of the elementary campus, painted and sound proofing at the middle campus. Talked about the various grants and awards the buildings have received for being energy efficient. Talked about the roof patching (small patch work job completed by Jim), and waiting until the ESplost funding (instead of using reserve funding for the roof). Provided an overview of where the budget ended up at the end of last year and where the budget is starting this year.

B. Annual financial authorizations resolution

Switching most banking, after care, and nutrition funds to Atlantic Capital Bank.
Everything else will pretty much remain the same.
Mitch White made a motion to approve banking resolution.
Eric Teusink seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Fund Development

A. Monthly fund development report

Narin Hassan recapped where the fund development ended last year. The first fund development committee meeting will be held this Friday. Talked about the new family social giving new families information about the annual campaign.

VI. Governance

A. Annual board retreat agenda

Lia Santos spoke about the Executive Director's yearly evaluation. Went through with Matt the end of the school year evaluation. She also reminded the board about the whole board retreat and training on Saturday September 17 at the EC.

B. Executive Director Evaluation

Matt Underwood and Mitch White have been discussing putting in place a succession plan for the Executive Director. Matt is under a new three year contract as of this year.

VII. Executive Session

A. Executive Session

Leigh Finlayson made a motion to enter Executive Session to discuss potential litigation. Philippe Pellerin seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Closing Items

A. Brief Meeting Reflection

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:18 PM.

Respectfully Submitted,
Melissa McKay-Hagan