

ANCS Strategic Planning Work Plan

Items to review:

- Operational Budget
- Full strategic plan
- Interviews of ANCS leadership and governing board members
- Faculty/staff, parent surveys
- Feedback from focus groups
- Interviews and surveys from external stakeholders
- Review website + marketing materials
- Documentation of strategic progress (7 priority goals)
- POCs external stakeholders

Items to revise/develop:

- APS Survey
- Funder Survey
- Board + Staff Current State Survey

Work Plan

Week of April 15th	<ul style="list-style-type: none"> ● Project Kickoff (identify external stakeholders, review work plan + timeline) ● Finalize work plan + timeline. ● Request ANCS documents (reference list above). ● Identify strategic planning committee + lead (committee member to lead the presentation of the final strategic plan and serve as strategic planning POC).
Week of April 22nd	<ul style="list-style-type: none"> ● Revise/develop/submit for review draft APS, funder survey, and board chair current state survey. ● Begin review of ANCS documents.
Week of April 29th	<ul style="list-style-type: none"> ● Continue review of ANCS documents. ● Finalize APS, funder, and board chair current state surveys.
Week of May 6th	<ul style="list-style-type: none"> ● Distribute APS, funder, and board chair current state surveys. ● Begin preliminary environmental scan report.
Week of May 13th	<ul style="list-style-type: none"> ● Collect APS, funder, and board chair current state surveys. ● Continue preliminary environmental scan report.

Week of May 20th	<ul style="list-style-type: none"> • Continue preliminary environmental scan report. • Analyze APS, funder, and board chair current state surveys and incorporate into preliminary report.
Week of May 27th	<ul style="list-style-type: none"> • Continue preliminary environmental scan report.
Week of June 3rd	<ul style="list-style-type: none"> • Submit preliminary environmental scan report to ED + committee lead.
Week of July 29th	<ul style="list-style-type: none"> • Begin draft agenda of <i>Authenticity What Is Our Current State?</i>
Week of August 5th	<ul style="list-style-type: none"> • Send draft agenda of <i>Authenticity</i> to ED + committee lead.
Week of August 12th	<ul style="list-style-type: none"> • Distribute <i>Authenticity What Is Our Current State?</i> agenda + materials to strategic planning committee (board + staff). • Conduct <i>Authenticity What Is Our Current State?</i> with strategic planning committee (board + staff).
Week of August 19th	<ul style="list-style-type: none"> • Begin environmental scan report based on preliminary findings + <i>Authenticity</i> session.
Week of August 26th	<ul style="list-style-type: none"> • Continue environmental scan report based on preliminary findings + <i>Authenticity</i> session. • Develop <i>Future State Session</i> Agenda.
Week of September 2nd	<ul style="list-style-type: none"> • Submit final environmental scan report based on preliminary findings + <i>Authenticity</i> session to ED + committee. • Submit final <i>Future State Session</i> agenda to ED + committee lead.
Week of September 9th	<ul style="list-style-type: none"> • Distribute <i>Future State Session</i> agenda + materials for review. • Conduct <i>Future State Session</i> with strategic planning committee (board + staff).
Week of September 16th	<ul style="list-style-type: none"> • Begin draft strategic plan with implementation.
Week of September 23th	<ul style="list-style-type: none"> • Continue draft strategic plan with implementation. • Submit draft strategic plan to ED + committee.

<p>Week of September 30th</p>	<ul style="list-style-type: none"> • ED + committee review of draft strategic plan with implementation. • Virtual feedback session to gather initial reactions to the draft strategic plan with implementation (end of week).
<p>Week of October 7th</p>	<ul style="list-style-type: none"> • Prep committee lead to present strategic plan with implementation. • Submit final draft strategic plan with implementation based on feedback from ED + committee.
<p>Week of October 14th</p>	<ul style="list-style-type: none"> • Board Meeting Presentation Final strategic plan with implementation + presentation deck (preferably during regularly scheduled board meeting).
<p>Week of October 21st</p>	<ul style="list-style-type: none"> • Project Closeout.