



From: Ryan Camp

To: Governing Board of Directors

Cc: Kari Lovell, Matt Underwood

Re: December 2016 Business and Operations Report Summary

Date: December 13, 2016

Grants to Green – Lighting upgrades are near completion, low flow toilets have been installed.

Health Insurance – 2017 open enrollment is complete. We are switching from Humana to Cigna. Coverage for the 2 plans were very similar with the exception being that we are losing the wellness program that was part of the Humana plan. This change is resulting in a slight ~1% Decrease in our health care premiums. In the current budget we allocated \$80k as a contingency fund for health insurance premium increase, We are looking into the possibility of implementing an in house wellness plan.

Facilities – We are beginning to do some work to clean up and make some repairs to Middle campus basement. Paint primer in hallways and band room. We are quoting out for standalone HVAC units that will help control humidity issues. Also, prepping floors for seamless flooring that could be done during spring or summer break.

Sartain Lanier Grant – We received a \$30,000 facilities grant that we will receive over 2 years. Half of that should arrive within the next week.

Budget revisions – Mid Year budget revision discussions are beginning, the committee will hold a special budget revision meeting in early January.

State Schools Superintendent Visit - On January 5th Richard Woods will be visiting our campuses in response to our being named as a Green Ribbon School. He will be touring the facilities to see the Farm and lunch program, and facilities upgrades related to sustainability practices.

Allocation – The new adjusted APS allocation has been received. Our allocation decreased by \$31,000 per month. This is due to class size reductions and was expected and planned for in the 2016 budgeting process.

Copiers – Put out a Request for proposals to Ricoh, Millner and Atlanta Office Technology for upgrading our copiers.

Cash position - Cash and investment balance is \$1,870,649 with \$1,082,591 in operating cash and Money market accounts. \$457,820 is allocated as reserve funds.

