

Fund Development - Spring 2023

January 2023						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 2 Faculty/Staff Planning
- 3 First Day of 2nd Semester
- 16 Martin Luther King Jr. Day

January

- Reconcile 2022 giving; thank donors
- Send tax receipts

February 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

- 20 Presidents' Day - Faculty/Staff Planning
- 21-24 Mid-Winter Break

February

- Clean-up database, process & acknowledge gifts

March 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- 20 Faculty/Staff Planning

March

- Wonderball Planning
- Bingo Night: March 10th

April 2023						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

- 3-7 Spring Break

April

- Wonderball: April 22nd

May 2023						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- 26 Last Day of School (Early Dismissal)
- 29 Memorial Day
- 30 Faculty/Staff Planning

May

- Run with the Wolves: May 6th
- Campaign update (community newsletter, Courier, and social media)
- Solicitations to LYBUNTS & never given new parents

June 2023						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

June

- Revise Sponsorship Deck
- Final push for fiscal year end
- Follow up on outstanding pledges
- Process and acknowledge cumulative giving