



## **PTCA General Meeting**

January 24, 2023, 6:30pm

Elementary Campus Auditorium

### **MEETING MINUTES:**

- I. **Welcome** – PTCA Co-Presidents Jenny Gunn & Meeghan Fortson welcomed everyone to the second PTCA General meeting of the year. There are three general meetings each year and all members of the community are welcome to attend. The final general meeting of the year will be on May 9 with a school picnic afterwards.
- II. **Brain Smart Start** - DE&I Co-Directors Cassie Leymarie & Humaira Afzal led all attendees in a “Brain Smart Start” activity.
- III. **State of the School** – Before giving his school update ANCS Executive Director Chuck Meadows introduced new ANCS staff and asked them to give an overview of their roles at the school:
  - DE&I Co-Directors Cassie Leymarie & Humaira Afzal are focusing on implementing the 12 recommendations from the “listening report” of increasing diversity and inclusion. They are meeting with people individually and looking where we can improve. They are building a common language of diversity, equity, and inclusion and will share caregiver workshop info and findings at a later date.
  - Chiquetta West joined the Business Office in December as Director of Finance & Operations. She is happy to be at ANCS and looks forward to working with everyone.

Chuck Meadows asked Ben Sutton, Governing Board Vice Chair & Finance & Operations Committee Chair, to share an update from the ANCS Governing Board:

- Mr. Sutton shared that as of the January meeting there is a formal task force to seek qualified candidates for Mr. Meadow’s replacement. The plan is to have a list of finalists by March (public list). Board is simultaneously going through a nominations process for new board members. “Notice of Interest” is due in February. (See link in the Courier).

Mr. Meadows provided a school update, highlighting the following: Executive director search currently happening; his last day is June 30, Spanish workshops in after school (no charge for after care), New ANCS app to help parents stay on top of school communication, high fac/staff retention with only 7 fac/staff leaving at the end of the school year; continued outreach to parents to provide better understanding what’s going on in the classroom; planning on bringing back in-person morning meetings at a date TBD.

- IV. **PTCA Treasury Report** – Liz Black, PTCA Treasurer, provided an update on the PTCA budget and where we expect to end up at the end of the year. Working with the Business Office and Governing Board to make projections for next year. Changes in approach to fundraising and PTCA in FY22; PTCA

Budget will be more of a line item for the school and less of a fundraising operation. PTCA anticipates collecting \$40k revenue this year (vs \$53k budgeted) and expending \$63k this year (vs \$60k budgeted). Large revenue chunks remaining for the year are sponsorship (\$12k), Picnic (\$1300), Bingo (\$2500) and RWTW (\$11k). Large expenses remaining are Yearbooks (\$7k), Field Day Shirts (\$3500), Picnic (\$1250), Bingo (\$1k) and RWTW (\$10k). PTCA is in a strong financial position with currently \$66k in bank (due to money not being spent during Covid years), to be spent down over the next couple of years.

## V. Reports from PTCA Event & Committee Chairs

- Fall 2022 PTCA Grants Awarded - Pickleball Courts and Equipment at the Middle Campus for creation of Pickleball Club, awarded to David Bradley, Staff; Lunar New Year Celebration at the Elementary Campus, awarded to Katie Varner, Parent, and 4th grade teaching team; Creation of Mental Health Section in Middle Campus Library, awarded to Kristen Lee, Faculty; Purchase of WeVideo Editing Software for all 8th grade design students and creation of 20th anniversary project, awarded to Sammy Struttman, Faculty.
- Third Friday Coffees take place on the 3rd Friday of the month at the Elementary Campus and are open to everyone in the school community. Hoping to partner with Grant Park Coffee when they open up next door for a discount and to provide Coffee and Tea.
- Amy Klenc is chairing Teacher and Staff appreciation week (March 27 - 31). She is looking for 3-4 volunteers (trips to store, picking up supplies).
- Nichole Lupo shared about DEAT (Diversity & Equity Action Team) - a committee of the PTCA - and their upcoming Food, Farm, and Culture Event on April 18. It will be a night to share stories and learn about the farm - looking for volunteers to help setup/break-down.
- Run with the Wolves (May 6) -Matt Underwood (Chair) is looking for a volunteer coordinator and someone to organize training runs (2 weeks leading up to the event). Registration will begin in Feb. Also other volunteer needs are open too.
- School Store is currently housed at Liza Smith (Chair)'s home - she's looking for a better way to distribute through a drop-off system instead of bringing items to/from to different campuses. Looking for additional volunteers. The school store needs a better home - not someone's house. TBD - any ideas? Possibly a little airstream for a pop-up store we could drive to school events to sell merch? Also could double as storage too. An ANCS "pop-up shop".
- Related Arts Chair Rebecca Fuller helping with volunteer support for school musical (March 24-25). Rebecca is also chair of Wonderball (April 22) which is not technically a PTCA event, but volunteers are appreciated.
- Yearbook - Rebecca Reece (chair); Get your photos together and check Courier for info about photo submissions and ads soon.
- Andrea Merrill-Smidt is planning a social event for parents with special needs children. A chance to meet and support each other, figure out what they want out of it with a stronger community to build around it. Spread the word and look for the sign up sheet and info in Courier.
- PTCA Leadership Recruitment - Jenny Gunn & Meeghan Fortson (PTCA Co-Presidents) are looking for people to serve in different leadership roles next year. Complete the leadership interest form (sending out next week in courier) and share this with other people that might be interested. Need to complete the interest form by March 15th - email [ptca@atlnes.org](mailto:ptca@atlnes.org) for any comments or suggestions for more additional events.