

H.O.W.L. Goals & Guidelines

Home / Offsite Wolves Learning





Opening Remarks

Media centers will remain open on a limited basis

School supplies will be available for pickup

Chromebook servicing will be available

The MC kitchen will remain open

Lesson planning & collaboration will continue onsite



Opening Remarks

All teachers will be required to follow the HOWL plan


HOWL will be consistent across each EC grade level
& MC content area

Special education requirements remain in place

Non-instructional staff will have assignments

Your attitude and mindset matter

Phase 1 (this week)

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- First assignment *posted on Wednesday* will be to set up their work space (more detail in grade band meetings)
 - Teachers begin to establish presence in online platforms.
 - Note students who have not participated, and reach out to families via phone (*for K-2 teachers, you will make contact with all families*)
 - Kids use this time to catch up on anything they are behind on and/or continuous assignments like reading logs, math practice, their AGP, etc.
 - Families will use this time to set up their learning space
 - Teachers will use this time to outline their plans and collaborate
 - *This means planning to deliver the same assignments on each grade level for each content area, so that all kids get the same experience*
 - ESS Case managers will initiate contact with families on their caseload & establish how best to communicate moving forward.
 - All IEP/eligibility meetings will proceed on schedule via conference call.



Phase 2 The next 10 school days (March 23-27 & March 30-April 3)

- During this phase teachers (gen. Ed, ESS, EIP) will post assignments on a regular schedule., This will be mostly review/enrichment or exploration, but not new information.
- There should be at least one or two community-wide broadcasts or video messages by the school leadership during this time.
- ESS case managers/associate teachers will begin to document their supports using the Documentation for Provision of Services Form - (submitted by Ashley to APS weekly)



Calendar

March

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
15	16 Professional Development (all teachers at school)	17 Phase 1	18 Phase 1	19 Phase 1	20 Phase 1	21
22	23 Phase 2	24 Phase 2	25 Phase 2	26 Phase 2	27 Phase 2	28
29	30 Phase 2	31 Phase 2				



Teacher Expectations (K-8)

Continue to hold teachers accountable for planning, collaborating, and meeting student needs.

- **Be Flexible**: There are plans, there will be hiccups, breathe through and always ask questions.
- **Schedule**: There will be certain aspects of this program that will be required to happen on a specific schedule. Please adhere to these requirements. Some meetings will need to happen face to face. Instructional Coaches will take the lead on this scheduling and you will need to seek child care as needed.
- **Consistency**: Use the templates and platforms required to plan and give feedback.
- **Accountability**: Follow through on the expectations set to provide further consistency for students.
- **Communication**: phone calls, email, video calls, facetime, virtual meetings - google doc etc.
- **Student Progress**: monitored through virtual spaces.
- **ALL** teachers in all subjects are expected to continue to deliver content through virtual spaces and platforms.



Connections - K-8

[H.O.W.L. Platform](#)

Whole School:

- Live stream morning meeting - administrator
- EC Wolf Pack Chant video
- MC In Lak'ech or Brain Smart Starts
- Physical activity videos and postings
- Change signage outside campuses ● post messages to our external signs ● “closed until further notice, stay safe.”
- Food pickup, tech clinic, library check out books.

Individual Classrooms:

- Sending home videos to recreate components of morning meeting/class routines (calendar, breathing, connections, etc.)
- Physical activity videos and postings
- Emails, phone calls, Google Classroom, SeeSaw, Videos (see [Teacher Expectations](#) for guidance)
- Video Read Alouds - If creating post privately and ask parent to not share out



Expectations of Students with the Support of Parent/Caregiver

- Students should understand that **Home/Off Site Learning** is an important part of this year's school experience.
- Designate time to complete assigned tasks
- Daily login/response - Appropriate to grade level.
- Complete daily assignments, as well as:
 - Read a physical book for a set number of minutes each day.
 - K-2nd - 30 minutes, Broken up between these items: Reading aloud, independent reading, and being read to aloud
 - 3rd-8th - 30 minutes
 - 30 minutes of IXL, Ascend, Lexia (Middle Campus)
 - Typing Practice (Elementary Campus)
 - 2nd-4th Typing Club
 - 5th Keyboarding without Tears



Parent/Caregiver Expectations

- Encourage consistent schedules for home learning days (wake-up, bed time, etc..)
- Make a schedule of simple tasks that a child can complete (read, IXL, Lexia, etc.)
- Make sure students have “space” for work to be completed.
- Respect confidentiality and privacy of our community. Do not repost videos or content.
- Keep school passwords to resources private.
- Get the username and password for the atlncs.org account for your students to check in on their activity.
- School device should be used for school work only. We prefer that students use their ANCS device for online work. This creates the expectation that it is “school time” when they are on their device and can only access their school account on these devices.
- If a student is unwell and unable to participate please inform teachers.
- Make learning schedule as appropriate for your family.
- Do not post academic or tech questions on social media, go to the source. Ask teachers, media and tech specialists directly.



Support Services

- **Special Education Teachers:** *Have to make sure that all students are able to access the work that is being assigned to gen ed students*
 - All learning specialists will provide individualized support & check ins with students that is documented daily and sent to APS weekly.
 - **Co-Teachers:** actively participate in the planning and delivery of all virtual/extended learning opportunities
 - **Resource Teachers:** actively plan and deliver individualized instruction via virtual/extended learning opportunities.
 - **Associate ESS Teachers:** Report daily to campus leads and provide supportive instruction to students via virtual/extended learning opportunities.
 - All learning specialists still adhere to IEP due dates/deadlines - the meetings happen!
 - Participate in IEP meetings via Google Hangouts
- **Gen Ed Teachers:**
 - Continue to collaborate with case managers about students with IEPs
 - Participate in any virtual IEP meetings as scheduled via Google Hangouts



H.O.W.L.

Home/Off Site Wolves Learning Platform

Elementary

Middle

ANCS Home Learning Days

Parent Expectations During Closure

- Encourage consistent schedules for home learning days (wake-up, bed time, etc..)
- Make a schedule of simple tasks that a child can complete (read, IXL, Lexia, etc.)
- Make sure students have "space" for work to be completed.
- Respect confidentiality and privacy of our community. Do not repost videos or content.

