

1. Policy review:

We reviewed our comments regarding the first set of policies for review and this exercise led to a number of questions regarding policy versus procedure that need to be addressed by law team.

2. Annual Review of ED procedure:

1st quarter evaluation - Informal feedback via Survey monkey was gathered from full board and leadership team. Kristen and Eric synthesized the feedback and presented to Chuck. The 3rd quarter evaluation will be completed in **April**, presented by end of April.

Mid-Year and Annual evaluation – We will modify the BOT evaluation or create our own to create an authentic evaluation. Kristi and Kristen met with Chuck to review and clarify 2019-2020 goals and will incorporate questions related to these goals into the evaluation tool. The timing for Mid-Year evaluation is still TBD but we hope that we will send out the evaluation to leadership team and Board by early **January** and provide feedback to Chuck by **early February**. Similarly the timing for End of Year evaluation is to provide feedback to Chuck by **end of May/early June**.

3. Nominations:

Nakia is the lead on the Nominations and has proposed the creation of a task force to implement the nominations process. The Governance Committee is proposing a vote in the upcoming November board meeting to do the following:

1. Establish a nominations task force as a delegation of the Board (less than quorum) to manage the entire nominations process including candidate interviews and related discussions. Per legal recommendation, a "task force" as opposed to "subcommittee" is better suited to support the confidential nature of the process for both the Board and applicants, and is less likely to trigger open meetings requirements.
2. The nominations task force will include the following Board members:
Nakia Echols
Kristen Frenzel
Jason Rhodes
Sabrina Sexton
The nominations task force will also include Chuck Meadows, Executive Director, as a non voting member.

Board members will also complete the skills assessment on Board on Track as a part of the nominations process by Monday Nov 18th.