

Atlanta Neighborhood Charter School

Governing Board Monthly Meeting

Date and Time

Thursday November 21, 2024 at 6:30 PM EST

Location

Atlanta Neighborhood Charter School - Elementary Campus 688 Grant Street
Atlanta, GA 30315

Notice of this meeting was posted on the ANCS website and both ANCS campuses in accordance with O.C.G.A. § 50-14-1.

Agenda

		Purpose	Presenter	Time
I. C	Opening Items			6:30 PM
C	Opening Items			
A	A. Record Attendance & Guests		Shannon Rutledge	1 m
E	3. Call the Meeting to Order		Shannon Rutledge	2 m
C	C. Public Comment			5 m
	Approve Minutes from Prior Board Meeting from 10-24-24	Approve Minutes	Shannon Rutledge	2 m

			Purpose	Presenter	Time
II.	Sch	nool Leadership Updates			6:40 PM
	A.	Program Spotlight: Director of School Services and Community Outreach- Dr. NaTasha Woody-Wideman	FYI	NaTasha Woody- Wideman	10 m
	B.	Principals' Open Forum	FYI	Mark Sanders & Lara Zelski	10 m
	C.	Executive Director's Monthly Report	FYI	Alastair Pullen	20 m
III.	Coi	mmittee Updates			7:20 PM
	A.	Educational Excellence and Accountability Committee Monthly Report No update this month.	FYI	LaNiesha Cobb Sanders	
	В.	Finance & Operations Committee No update this month.	FYI	Oriol Mirosa	
	C.	Advancement Committee Reminder of Board Commitment for 100% of mem	Vote bers giving/dona	Jason Zwang ating.	5 m

Vote on new Advancement Committee Slate:

- Jason Zwang (Chair)- board member
- Rebecca Wagner- board member
- Barrett Krise- community member
- Susannah Darrow- community member
- Evan Saadat- community member
- Ashley Coogan- community member
- Bex Godsey- staff member
- Paige Teusink- staff member
- Wakita Jacobs- staff member
- (removing Jenna Civitello)
- D. Governance Committee FYI Shannon Rutledge 1 m

Executive Director Mid-Year Evaluation reminder

Purpose IV. **Action Items** 7:26 PM 2 m Nominations Task Force Committee Vote Rebecca Wagner A. Vote: Nominations Task Force Committee Members: Rebecca Wagner **Amber Suitt** LaNiesha Cobb Sanders Mark Boswell

Presenter

Time

٧. **Executive Session (as needed)**

Cory Tiede

7:28 PM VI. **Closing Items** Vote Shannon Rutledge 1 m A. Adjourn Meeting

Coversheet

Approve Minutes from Prior Board Meeting from 10-24-24

Section: I. Opening Items

Item: D. Approve Minutes from Prior Board Meeting from 10-24-24

Purpose: Approve Minutes

Submitted by:

Related Material: Minutes for Governing Board Monthly Meeting on October 24, 2024



Atlanta Neighborhood Charter School

Minutes

Governing Board Monthly Meeting

Date and Time

Thursday October 24, 2024 at 6:30 PM

Location

Atlanta Neighborhood Charter School - Elementary Campus 688 Grant Street Atlanta, GA 30315

Notice of this meeting was posted on the ANCS website and both ANCS campuses in accordance with O.C.G.A. § 50-14-1.

Directors Present

Cory Tiede, Emily Hansen, Jason Zwang, Jonna Martin, LaNiesha Cobb Sanders, Mark Boswell (remote), Oriol Mirosa, Rebecca Wagner, Ruth Link-Gelles, Shannon Rutledge

Directors Absent

Amber Suitt, Daron Joffe, Drew Waddell

Guests Present

Alastair Pullen, Lara Zelski (remote), Mark Sanders (remote), Paige Teusink (remote), Wakita Jacobs

I. Opening Items

A. Record Attendance & Guests

B.

Call the Meeting to Order

Shannon Rutledge called a meeting of the board of directors of Atlanta Neighborhood Charter School to order on Thursday Oct 24, 2024 at 6:31 PM.

C. Public Comment

D. Approve Minutes from Prior Board Meeting

Rebecca Wagner made a motion to approve the minutes from Governing Board Monthly Meeting on 09-19-24.

Cory Tiede seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. School Leadership Updates

A. PTCA Spotlight

PTCA grants went out, a total of \$5,000 awarded. Next grant cycle is in January. Upcoming events include kickball, Fall Fest, Run with the Wolves. Recently filled 2 leadership positions, EC Teacher Appreciation and Related Arts Appreciation.

B. Principals' Open Forum

MC: Nic Stone author visit, coming back from fall break. Hands on Atlanta visited the MC and did some work on the farm, painted chicken coup. Great success in the fall sports, basketball season starting next. Lots of upcoming events, including farm event, Veterans Day Panel, year end trip info sessions.

EC: State Literacy Leader award ceremony this morning at Carver High School. Monday's morning meeting will celebrate this year's 4th graders and teachers who won this last year. No Place for Hate program for 5th graders. Second round of Benchmark Advance training was successful. Grandparents and Special Friends Day tomorrow. First graders will be doing a research project in after school called Reading Robot, farm even, Fall Fast coming up.

C. Executive Director's Monthly Report

Literacy Leaders award ceremony this morning, Hands on Atlanta visit. Strategic plan updates, enrollment updates, school calendar updates.

APS is starting on Friday, August 1. Proposal here is a Tuesday start date, July 29. Next 4 years with the same pattern will be back to August start dates. 97% of staff were in favor of the week long breaks in October and February. Idea is to have a consistent pattern year over year for start dates. Starting slightly earlier than APS allows us to recruit better, especially economically disadvantaged families. School days the week after Memorial Day often have very low attendance - lost instructional days and lost funding.

Presentation and discussion on office space leasing on Georgia Ave.

III. Committee Updates

A. Educational Excellence and Accountability Committee Monthly Report

LaNiesha Cobb Sanders made a motion to approve the 25-26 and 26-27 school calendars.

Cory Tiede seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Finance & Operations Committee: Annual Audit Report Findings

Presentation from Mauldin & Jenkins, issued a clean report. Received full access to votes and records, no controversial accounting members, nothing withheld.

C. Finance & Operation Committee: Annual Audit Vote

Oriol Mirosa made a motion to approve draft audit report.

Rebecca Wagner seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Finance & Operation Committee: Lease agreement

Rebecca Wagner made a motion to approve lease agreement.

Cory Tiede seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:43 PM.

Respectfully Submitted,

Shannon Rutledge

Coversheet

Executive Director's Monthly Report

Section: II. School Leadership Updates

Item: C. Executive Director's Monthly Report

Purpose: FY

Submitted by:

Related Material: ED Reports 2024-2025.pdf



Alastair Pullen, Executive Director Board Reports 2024-2025

November 21, 2024

Strategic Plan Updates
Update on ED Goals
Charter Renewal Timeline



Strategic Plan Updates

Unified K-8 Experience	Innovative School Features	Facilities Improvements	Community Engagement
Exploration of Gifted Program Expansion to EC and MC	Hire of new farmer, Kathryn Yates	Office Space Move in and Lease secured	Sheltering Arms Fall Fest -October 31
Prospective Information Sessions Saturday, Nov. 16	IB PD (MYP)	New compost on farm	Aspiring Leaders-November, 14
Opportunity Gap K-8 November Task Force meeting		New bike racks installed	Fall Fest: November 2 Run with the Wolves: November 9

ED Goals

2023-2024	2024-2025
Goal. 1: Strategic Planning	Goal 1: Implement Strategic Plan
Goal 2: Evaluate and Revise Systems	Goal 2: Complete and Prepare Petition for Charter Renewal
Goal 3: Build Trust and Community	Goal 3: Increase remaining salaries so they are commensurate with APS
Goal 4: Increase # ED Students	Goal 4: Increase Community Outreach, Donors and Partnerships within APS
Goal 5: Reduce Opportunity Gap	Goal 5: Reduce Opportunity Gap

Goal: Implement Strategic Plan

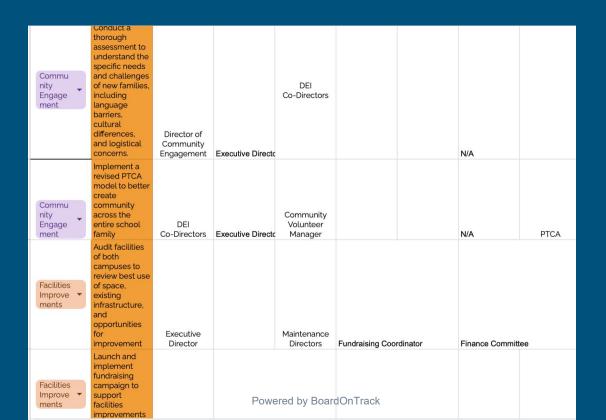
Actions	Anticipated Date	Completed (Y/N)
Identify plan priorities with Leadership Team	`July ``	Υ
Share strategic plan with staff during Retreat	July	Υ
Share strategic plan with community at the PTCA meeting	August	Υ
Share strategic plan updates monthly with board	ongoing	Υ
Use plan to drive preliminary budget conversations	November	Υ
Add additional small group classroom space	November	Y

Strategic Plan 24-25 Priority Areas

		(Complete this action)	project and resources needed)	assistance to responsible team member)	(Provide advice to responsible team member)	Informed (Kept in the loop)
Academi c Enhance ment	Identify strategies to enhance differentiated instruction techniques into all aspects of teaching and learning to ensure a continued emphasis on serving each student	Dean	Principals	Assistant Principals	Instructional Coaches	Executive Director
Academi c Enhance ment	Incentivize faculty to pursue additional certifications or endorsements in high needs areas	HR	Principals	Instructional Coaches		Executive Director
Academi c Enhance ment	Provide constructive feedback and actionable recommendati ons based on observation findings to support educators in refining their practices.	Dean	Principals	Assistant Principals	Instructional Coaches	Executive Director

Student Supports	for revamping the aftercare program to ensure fiscal sustainability	Executive Director	Director of Finan	ce and Operations	•
Student Supports	Emphasize hands-on learning experiences by increasing structured schedules to allow students to actively participate in farm activities year-round	Farm Team	Principals	Instructional Coaches	
Student Supports	Foster cross-cultural understanding and diversity awareness within the farm program by celebrating the rich cultural heritage and contributions of various ethnic and demographic groups to agriculture.	Farm Team	DEI Co-Directors	Nutrition Team	

Strategic Plan 24-25 Priority Areas



Goal: Complete and Prepare Charter for Renewal

Actions		Anticipated Date		Completed (Y/N)
Select Vendor for Assistance with Charter Renewal		Summer		Υ
Propose Vendor to Board		August	,	Y
Share Timeline with Board	,	August`		Υ
Meet bi-weekly with Consultant and F	Petition Team	September		Y (in progress)
Meet with APS about Petition		January		
Present draft to Ed. Excellence		May		
Present draft to Board		June		

Charter Renewal Timeline

	When?	Responsible Party?
Identify Charter Renewal Support Team	Fall 2024	ED
Attend meeting with APS to review deliverables and deadlines	Late January/Early February 2025	ED, Board Chair
Charter Renewal Draft Presented to Educational Excellence	May 2025 Committee Meeting	ED, Consultant
Charter Renewal Draft Presented to Board	June 2025 Board Meeting	ED

Goal: Increase Remaining Salaries To Remain Competitive

Actions		Anticipated Date	Completed (Y/N)
Increase certified teache	r salaries to become 95% of APS	Summer	Υ
Continue to streamline processes and procedures around reporting and accountal ongoing			
Create and Roll out Eval	uation Tool for Non-Instructional Positions	September	Y
Create plan to sustain salary increase over 3-5 years		November	in process
Meet with Principals to D	etermine Building Needs	Spring (annual)	
Contract HR services to	audit current practices	Falli	Y

Goal: Increase Community Outreach and Partnerships

Actions	Anticipated Date	te		Completed (Y/N)	
Establish goals and priorities with	Summer			Υ	
Review ED #s from 23-24 to deter	mine effective sta	itegies`		Υ	
Modify Aftercare scholarship form/	Provide Free afte	ercare for all ED stu	udents	Y	
Attend Sheltering Arms events mo	nthly			Y	
Attend Trestletree meetings month	ly				
Attend Martin Street Neighborhood	d meetings month	nly			
Hold one event in conjunction with	Red's Farm				
Establish Morehouse Pipeline	September			Y	
Scraplanta Partnership	September			Υ	
Alliance Partnership	October			Y	
Zoo Partnership	September			N (on pause)	
Atlanta History Center	September			Y	
Increase # sponsorships	ongoing			Y	
Host New Family Support Groups	ongoing			in progress	

Goal: Reduce Opportunity Gap

Actions		Anticipated Date			Completed (Y/N)
Analyze data comparing student subgroup performance to APS and State					Υ
Identify effective strategies from 23-24					Υ
Form Opportunity Gap Teams and Goals					Υ
Quarterly Progre	Quarterly Progress Checks			ongoing	
Evidence					
Milestones Sub group performance exceeds district and state				YES	

1st Semester Successes and Celebrations

State of Georgia Recognitions:

- Exceeded Charter Goal of 22.8% of New Students as ED
- Identified Additional Small Group Instructional Space through Business Office Move
- Increased Certified Teacher Salaries to Remain Competitive with APS
- ED subgroup performance exceeded yearly goal as determined by CCRPI
- Received State Literacy Leader Award from the State of Georgia
 - : 3rd Grade Growth and Achievement
- Received Math Leader Award from the State of Georgia:
 - 5th Grade Gateway Growth
 - 7th Grade Growth
 - 8th Grade Gateway Growth
 - High School Growth (Algebra)

Upcoming Information

December: CCRPI Data and Performance Breakdown

January: Update on 25-26 Budget Preparations, Intent to Return Data

October 24

Strategic Plan Updates

Enrollment Update

Proposed Calendars

Space Considerations and Next Steps



Charter Renewal Timeline

	When?	Responsible Party?	
Charter Renewal Petition Due	August 2025	ED, Board Chair	
Charter Interviews	August/September	Entire Board	
Recommendation to APS Board/Board Vote	November	N/A	
Petition Presented to State	Still awaiting details	Still awaiting details	

Thursday October 24, 2024





Strategic Plan Updates

Unified K-8 Experience	Innovative School Features	Facilities Improvements	Community Engagement
Consistency in Practice around Safety and Security Measures	Humphries/ANCS Farm PD session	Office Space Proposal	Bike Bus Initiatives
Emergency Scenario Kits and Preparations	KSU Pathway conversations	Painting at the MC	Paideia Farm Program
Opportunity Gap K-8 October Task Force meeting	Nutrition Expansion to Aftercare	Hands on Atlanta Workday	New Families on the Farm Event

Enrollment Update

	Students Enrolled	Students on Waitlist
K	64	195
1	66	56
2	66	40
3	66	74
4	66	55
5	66	63

Enrollment Update

	Students Enrolled	Students on Waitlist
6	78	48
7	78 (77 at FTE)	27
8	78	22

Proposed School Calendar 25-26



- *Survey data from faculty and parents was split roughly down the middle for those who favored ending before Memorial Day versus ending after.
- *Respondents overwhelmingly favored the week-long breaks throughout the year, including 97% of staff.
- *If we backwards plan from Memorial Day, a July start date will only happen once in the next 4 years.

Proposed School Calendar 26-27



Key Dates: *1st Day of School: August 4 *Last Day of School: May 28

Current Situation at the EC and the Problem We are Trying to Solve

- 1. Due to our growing special education population, space for small group instruction is inadequate. For example, currently we have four teachers and their "mini classrooms" sharing one space, making it difficult for students to focus, hear, etc.
- 2. Office space continues to be at a premium and there are several individuals who are sharing offices and/or "floating" between two campuses.

How this Helps:

- +Allows for additional small group classroom space at the EC by shifting those in EC office space to the location of the current business office
- +Centralizes operations for both schools and provides DFO and team appropriate space for job efficiency.
- +Creates additional space for committee meetings and (possibly) board meetings.
- +Coincides with timing of Security Vestibule construction project, allowing for more space as the project gets underway.

Georgia Avenue Office Space

Entered into an LOI on 10/3 (expires 10/25) outlining stipulations as noted:

- *Lease Terms: 3 year (with option to renew), \$3000 per month
- *5% increase each year of the lease
- *Common Use Fees: \$565/month

Georgia Ave (Comparison to Other Options)

	Georgia Ave	Additional Portable	Essie Ave
Cost	3000/month	696/month	3000/month
Square Footage	2000	1344	1546
Lease Terms	3 years (with option to renew)	2 years	1 year
Set up Fees	N/A	\$80,000-\$100,000*	N/A
Additional Considerations	Rent increase of 5% each year for duration of contract, 2 bathrooms, 3 office spaces, 1 conference room	Cost includes the "shell" only-additional costs to add walls, make office space	3/1 house zoned residential, small rooms, small meeting space

Potential Timeline

October 24, 2024	Board Meeting
October 25, 2024	Sign Lease
November 15, 2024	Lease Begins
November 15-22, 2024	Move Business office to Georgia Ave
November 22, 2024	Security Vestibule Construction Begins
November 22-December 2	Reconfigure space to accommodate 4 offices (6 more people)
December 20-January 2	Move current offices from EC to portable unit
January 6, 2025	Utilize additional space for small group instruction as planned

September 19

Charter Compliance Report Update

Strategic Plan Updates from August/September

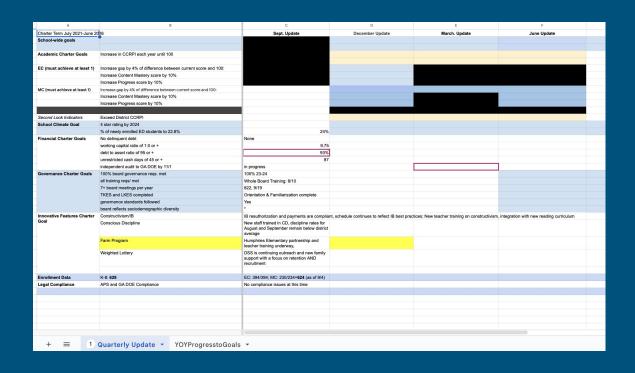
Areas of Budgetary Scrutiny

Partnership Updates

Safety Updates



<u>Charter Compliance Report</u>: Quarterly Update



Charter Compliance Report:

YoY

	ļ,	· ·			ja karantara karanta	881	1884	
Charter Term July 2021-June 2026		2018-2019	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	
Demographics			395 (6.6%)					
		MANAGEM AND	233 (16.3%)					
Academic Charter Goals	Overall CCRPI Score: EC			N/A				
	Overall CCRPI Score: MC			N/A				
EC (must achieve at least 1)	Increase gap by 4% of difference between so		A STATE OF THE STA	No overall score				
			86.6 (new baseline)/target: 88	86.6>81.4 NO				
	Increase Progress score by 10%			76.2				
MC (must achieve at least 1)			PRODUCTION OF THE PRODUCTION O	No overall score				
	Increase Content Mastery score by 10%			77.2				
	Increase Progress score by 10%	66.9>78.9 YES	N/A (no score)	87.6				
Second Look Indicators	Exceed District CCRPI	Market Carlo Control Carlo Car	MANAGE CONTRACTOR OF THE PROPERTY OF THE PROPE	N/A				
School Climate Goal		3 star (EC)/ 4 star (MC)	N/A					
	% of newly enrolled ED students to 22.8%			12% of new students for 23-24 are ED-EC (9/78)	15%	24%		
Financial Charter Goals	No delinquent debt				None			
	working capital ratio of 1:0 or +				Current ratio is 2.2%			
	debt to asset ratio of 95 or +				Current ratio is 8.81%			
	unrestricted cash days of 45 or +				68 days			
	independent audit to GA DOE by 11/1				yes-clean audit			
Governance Charter Goals	100% board governance reqs. met				Yes			
	all training reqs/ met				Yes-Training Hours HERE			
7+ board meetings per year						mber 16, December 14, January 18, February	15, March 21, April 18, May 16, June 20	٥
	TKES and LKES completed				Yes			
	governance standards followed				Yes			
	board reflects sociodemographic diversity				Yes			
	Constructivism/IB				*data will come from annual report			
Goal	Conscious Discipline							
	Weighted Lottery							
	Farm Program							
TOWNS TO SERVICE THE SERVICE TO SERVICE THE SERVICE TH								
Enrollment Data	K-8: 628							
Legal Compliance	APS and GA DOE Compliance			No compliance matters at this time	No compliance matters at this time			

Strategic Plan Updates

Unified K-8 Experience Innovative School Features		Facilities Improvements	Community Engagement
Opportunity Gap Meetings Held 8/8, 8/24, 9/11, 9/18	Farm Night to Support Travel Abroad 9/26	Creation of Capital Improvements Account July '24	PTCA Meeting on 8/13
Certification Meetings Held with 19 staff from August-present	New Families at the Farm Event 20/6	Capital Improvements Priority List July '24	Affinity Groups In Progres:
GaLeads Orientation	Produce'd Farm Meeting in September	Ceiling Replacement at MC In progress	Staff Appreciation Event at GPC on 8/24
New 6th grade Parent Session Held on 8/20 and 8/24	Review of Aftercare for Month of August 9/12	Security Vestibule Installation at EC November 2024	Morehouse Meet and Greet on 9/10

Budget Scrutiny

Priorities as We Look at the Budget; : Innovative Programs, Student Outcomes, Staff Retention

Possible Cost Reductions to Support these Priorities:

- + Aftercare
- + Benefits
- Contracted Services (Landscaping, Painting, Payroll etc)
- + Supplies
- + Employee Scope of Work



Partnership Updates

Existing	New or In Development	
ChARM	Morehouse	
Alliance Theater	ScrapLanta	
Atlanta Zoo	KSU Bagwell College of Education	
Georgia State and CREATE	Ormewood Church: Space and Aftercare	

Safety

- +Automatically Locking Doors
- +Increased Patrols
- +Additional Security during Aftercare
- +Centegix



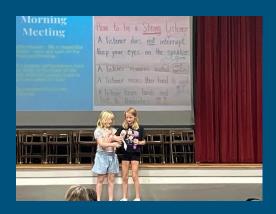
August 22, 2024-2025

ED Goals

Charter Renewal Timeline and Proposal

Milestones Data Review

Enrollment Data



ED Goals

2023-2024	2024-2025
Goal. 1: Strategic Planning	Goal 1: Implement Strategic Plan
	Goal 2: Complete and Prepare Petition for Charter
Goal 2: Evaluate and Revise Systems	Renewal
	Goal 3: Increase remaining salaries so they are
Goal 3: Build Trust and Community	commensurate with APS
	Goal 4: Increase Community Outreach, Donors and
Goal 4: Increase # ED Students	Partnerships within APS
Goal 5: Reduce Opportunity Gap	Goal 5: Reduce Opportunity Gap

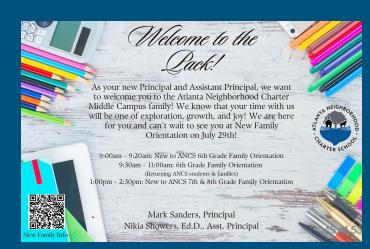
Goal 1: Implement Strategic Plan

Areas of Focus for 24-25 SY

Metrics to be Reviewed Quarterly



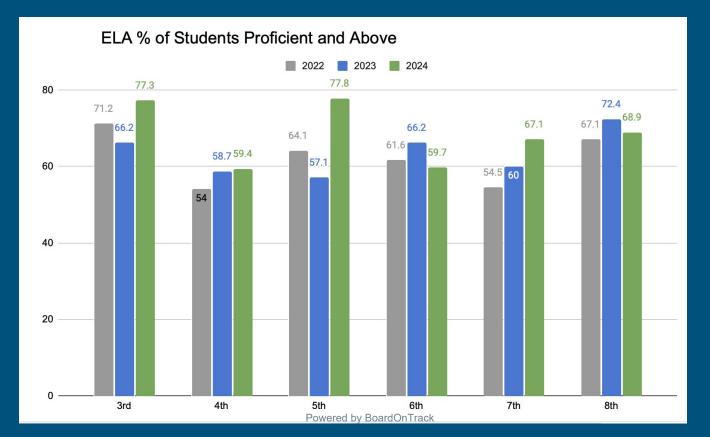




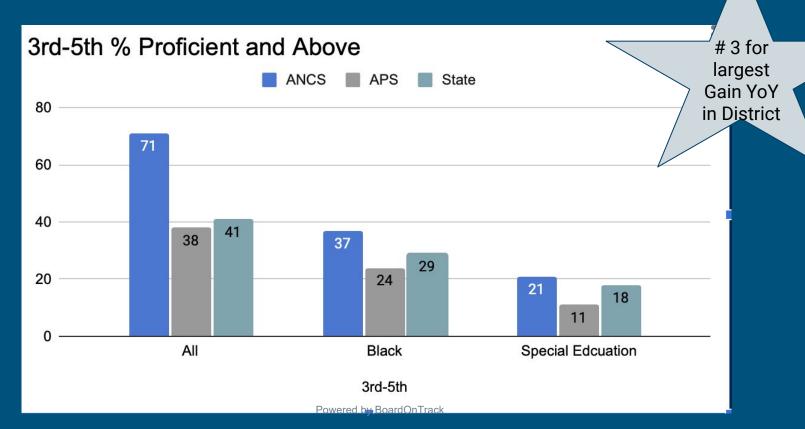
Goal 2: Prepare Petition for Charter Renewal

	When?	Responsible Party?
Identify Charter Renewal Support Team	Fall 2024	ED
Attend meeting with APS to review deliverables and deadlines`	Late January/Early February 2025	ED, Board Chair
Charter Renewal Petition Due	August 2025	ED, Board Chair
Charter Interviews	August/September?	Entire Board
Recommendation to APS Board	November	N/A
Petition Presented to State	? Powered by BoardOnTrack	? 46 of

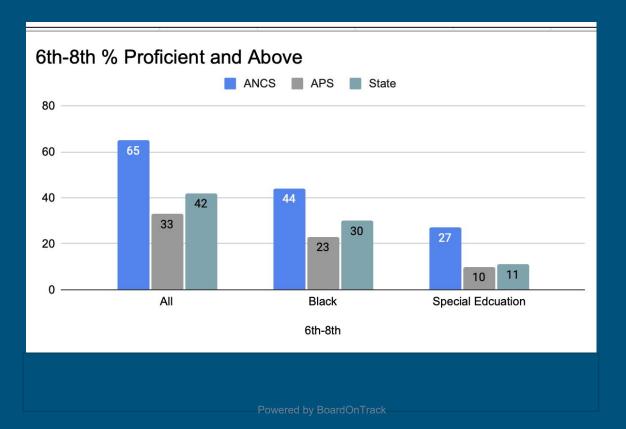
Milestones Data Review: ELA



ELA: Comparison to State and District



ELA: Comparison to State and District



Milestones Data: Science: 5th Grade

#1 for largest Gain YoY in District

Science	Level 1	Level 2	Level 3	Level 4	Proficient and Above
2022 (04)	7.0	20.0	45.0	444	F0 4
2022 (64)	7.8	32.8	45.3	14.1	59.4
2023 (64)	40.6	21.9	32.8	4.7	37.5
2024 (63)	17.5	15.9	44.4	22.2	66.7

Milestones Data Social Studies

#6 for largest gain YoY

Social Studies	Level 1	Level 2	Level 3	Level 4	Proficient and Above
2022	10.5	47.4	31.6	10.5	42.1
2023	7.9	53.9	34.2	3.9	38.2
2024	13.7	41.1	37	8.2	45.2

Enrollment Data: Economically Disadvantaged Students (as of August)

	2023	2024
K	5	9
1	2	2
2	1	0
3	0	2
4	1	2
5	1	2
6	2	6
7	3	0
8	Powered by BoardOnTrack	2 52

Student Data: % of ED Students who are New to ANCS

Goal: 22.8%

	2023	2024
EC % of Total	13%	20%
MC % of Total	28%	35%
Total	15%	24%
Total Yield through Lottery	32%	61%