



**ATLANTA NEIGHBORHOOD
CHARTER SCHOOL**
helping students learn to use their minds well

Atlanta Neighborhood Charter School

Governing Board Monthly Meeting

Date and Time

Thursday September 21, 2023 at 6:30 PM EDT

Location

Atlanta Neighborhood Charter School - Elementary Campus
688 Grant Street
Atlanta, GA 30315

Notice of this meeting was posted on the ANCS website and both ANCS campuses in accordance with O.C.G.A. § 50-14-1.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:30 PM
Opening Items			
A. Record Attendance & Guests		Shannon Rutledge	1 m
B. Call the Meeting to Order		Cory Tiede	2 m
C. Public Comment			5 m
D. Approve Minutes from Prior Board Meeting	Approve Minutes	Cory Tiede	2 m
Approve minutes for Governing Board Monthly Meeting on August 17, 2023			
II. School Leadership Updates			6:40 PM

	Purpose	Presenter	Time
A. PTCA Committee Update	FYI	Cassie Leymarie	10 m
B. Principals' Open Forum	FYI	Mark Sanders & Lara Zelski	20 m
C. Executive Director's Monthly Report	FYI	Alastair Pullen	20 m
III. Committee Updates			7:30 PM
A. Educational Excellence and Accountability Committee Monthly Report	FYI	Shannon Rutledge	5 m
B. Finance & Operations Committee Monthly Report	FYI	Irina Brimmell	
C. Finance & Operations Committee: Cleaning Contract	Vote	Cory Tiede	5 m
D. Fund Development Committee Monthly Report	FYI	Pouya Dianat	5 m
E. Fund Development Committee: Scope & Name Change	Vote	Pouya Dianat	5 m
F. Governance Committee: Volunteer Policy	Vote	Ruth Link-Gelles	5 m
Board will consider adopting the APS volunteer policy: https://simbli.eboardsolutions.com/Policy/ViewPolicy.aspx?S=36031014&revid=IK02p6vBijRAIXSjTw87iw==			
IV. General Announcements			7:55 PM
A. Reminder: Mid-Year Assessment	FYI	Ruth Link-Gelles	2 m
B. Reminder: Donor Appreciation Reception, September 28, 2023	FYI	Cory Tiede	2 m
C. Preview: Oct Board Topics	FYI	Cory Tiede	5 m
- Annual Audit Report Findings			
- Establish Nominations Task Force for 2023-2024			
V. Executive Session (as needed)			
VI. Closing Items			8:04 PM

	Purpose	Presenter	Time
A. Adjourn Meeting	Vote	Cory Tiede	1 m

Coversheet

Approve Minutes from Prior Board Meeting

Section: I. Opening Items
Item: D. Approve Minutes from Prior Board Meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Governing Board Monthly Meeting on August 17, 2023

DRAFT



ATLANTA NEIGHBORHOOD CHARTER SCHOOL

helping students learn to use their minds well

Atlanta Neighborhood Charter School

Minutes

Governing Board Monthly Meeting

Date and Time

Thursday August 17, 2023 at 6:30 PM

Location

Atlanta Neighborhood Charter School - Elementary Campus
688 Grant Street
Atlanta, GA 30315

Notice of this meeting was posted on the ANCS website and both ANCS campuses in accordance with O.C.G.A. § 50-14-1.

Directors Present

Cory Tiede, Daron Joffe, Drew Waddell, Irina Brimmell, Jason Zwang, LaNiesha Cobb Sanders (remote), Mark Boswell, Oriol Miroso, Pouya Dianat, Rebecca Wagner, Ruth Link-Gelles, Shannon Rutledge

Directors Absent

Amber Suitt

Guests Present

Alastair Pullen, Chiquetta West (remote), Lara Zelski, Mark Sanders, Nicole King (remote), Paige Teusink (remote), Rhiannen Laurent (remote), Rhonda Collins (remote)

I. Opening Items

A. Record Attendance & Guests

B.

Call the Meeting to Order

C. Public Comment

D. Approve Minutes from Prior Board Meeting

Ruth Link-Gelles made a motion to approve the minutes from the Board Chair Governing Board Monthly Meeting on 06-15-23.

Oriol Miroso seconded the motion.

The board **VOTED** to approve the motion.

II. Action Items

A. Vote: Confirm the 2023-2024 Committee Members

Irina Brimmell made a motion to approve the minutes from Board Chair.

Oriol Miroso seconded the motion.

The board **VOTED** to approve the motion.

B. Vote: Annual Policy Review

Daron Joffe made a motion to approve the minutes from Annual Policy Review.

Ruth Link-Gelles seconded the motion.

The board **VOTED** to approve the motion.

III. Committee Updates

A. Finance & Operations Committee Monthly Report

B. Vote: Annual Financial Resolution

Pouya Dianat made a motion to approve the minutes from Annual Financial Resolution.

Drew Waddell seconded the motion.

The board **VOTED** to approve the motion.

C. Vote: Tenure Bonus Schedule Revision

Rebecca Wagner made a motion to approve the minutes from Tenure Bonus Schedule.

Jason Zwang seconded the motion.

The board **VOTED** to approve the motion.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:15 PM.

Respectfully Submitted,
Shannon Rutledge

Coversheet

Executive Director's Monthly Report

Section: II. School Leadership Updates
Item: C. Executive Director's Monthly Report
Purpose: FYI
Submitted by:
Related Material: EDReports23-24-8.pdf



Alastair Pullen, Executive Director
Board Reports
2023-2024

September 21, 2023

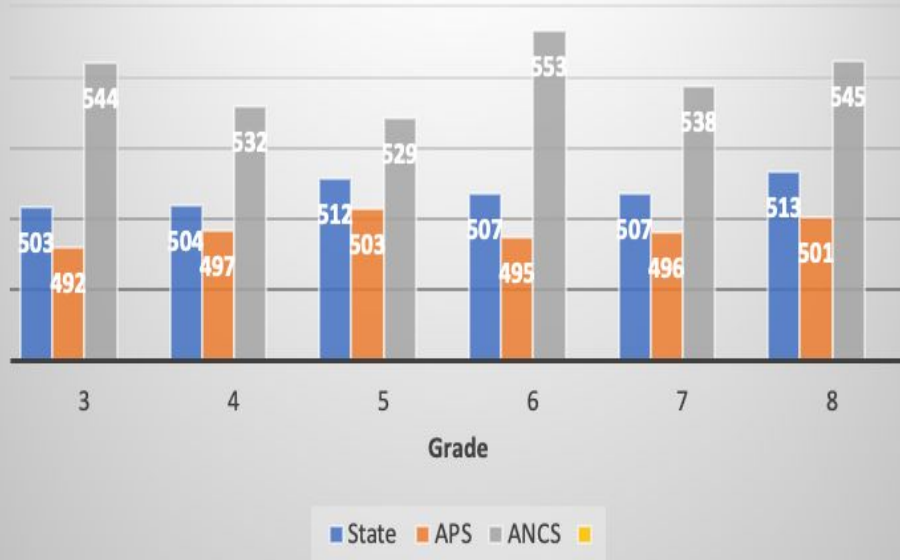
- (Revised) ED Goals for 23-24
- Milestones and MAP Data
- Opportunity Gap Task Force
- Strategic Planning Update and Timeline
- Quarterly Gathering

(Revised ED) Goals and Deliverables for 23-24

1. Engage a complete strategic planning process for ANCS
2. *Evaluate* and revise key systems/structures to implement improved practices
3. Build trust/community across and amongst all stakeholders
4. Increase the number of economically-disadvantaged students we serve
5. *Reduce the opportunity gap between black and white students and economically disadvantaged/non-ED students.*

Milestones Data

ELA Milestones Comparison

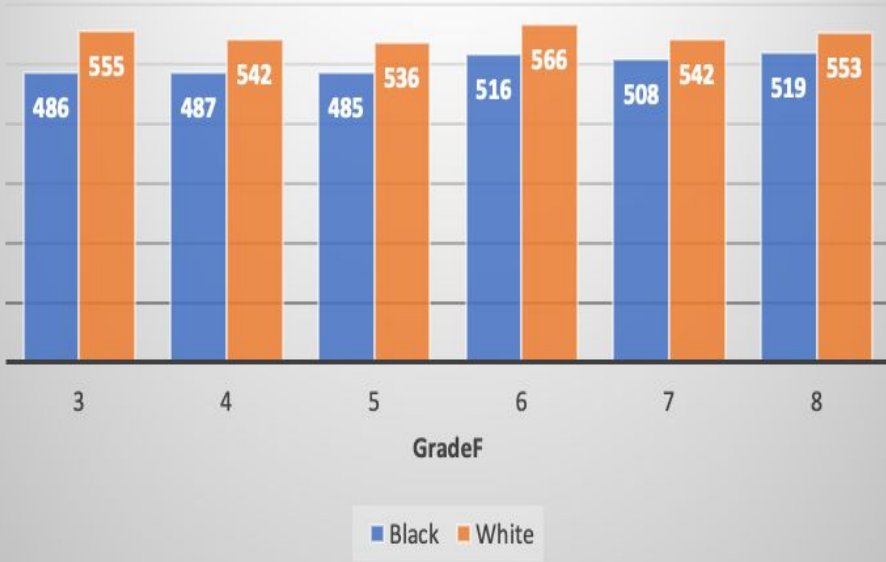


Math Milestones Comparison

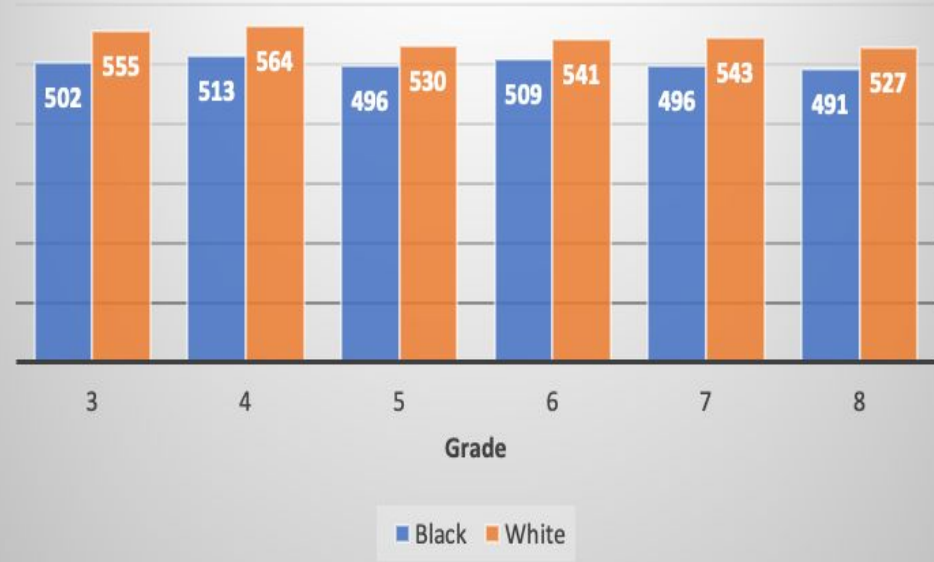


Milestones Average Score by Race, Grades 3-8

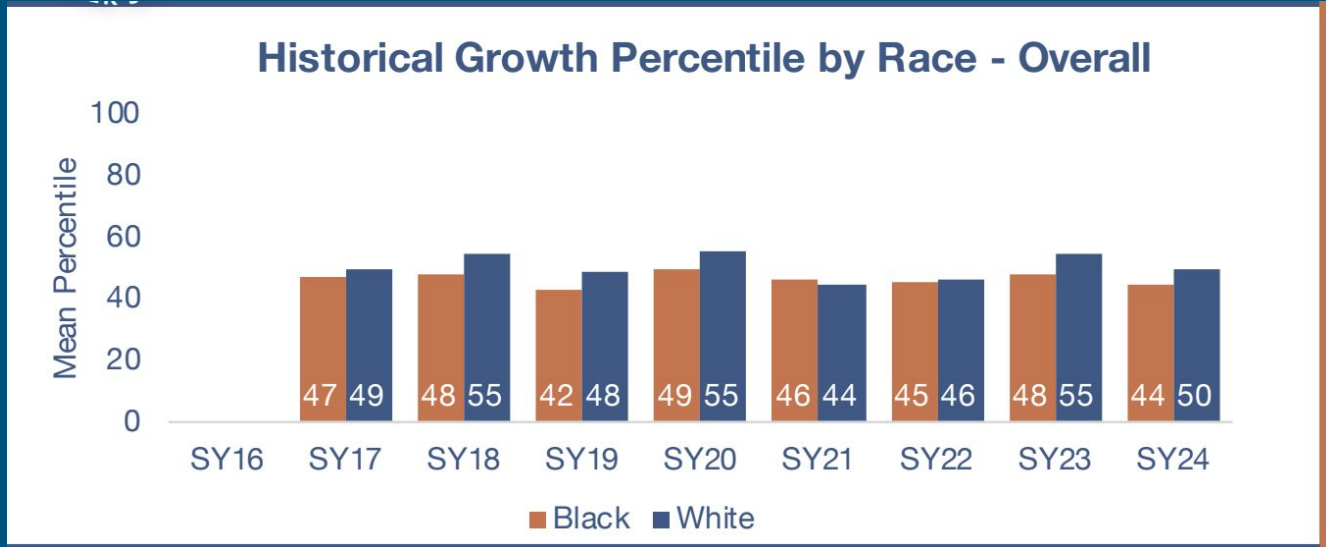
ELA Mean Score by Race



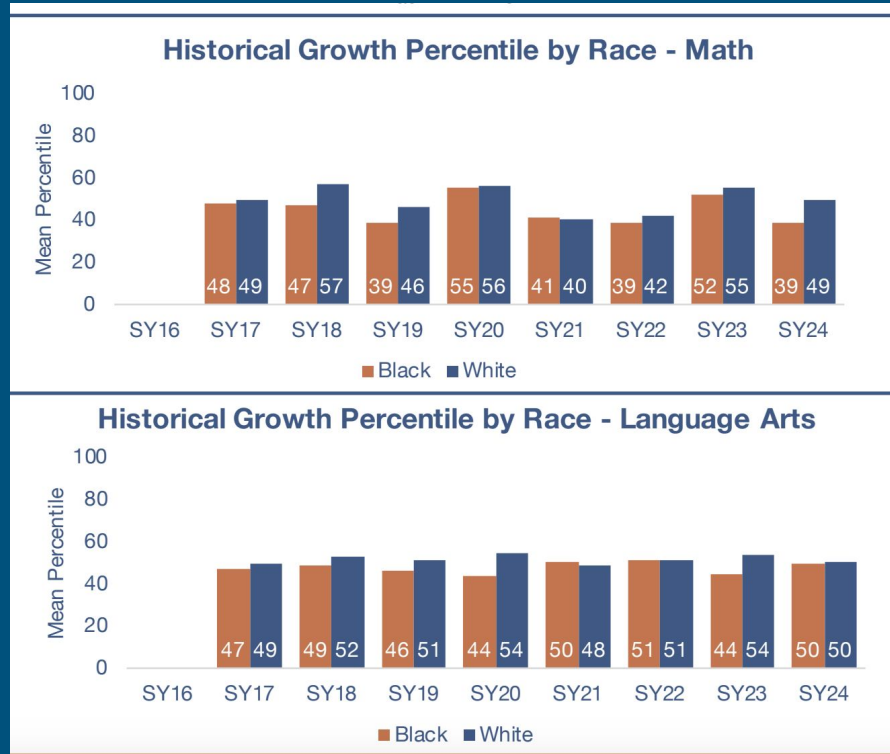
Math Mean Score by Race



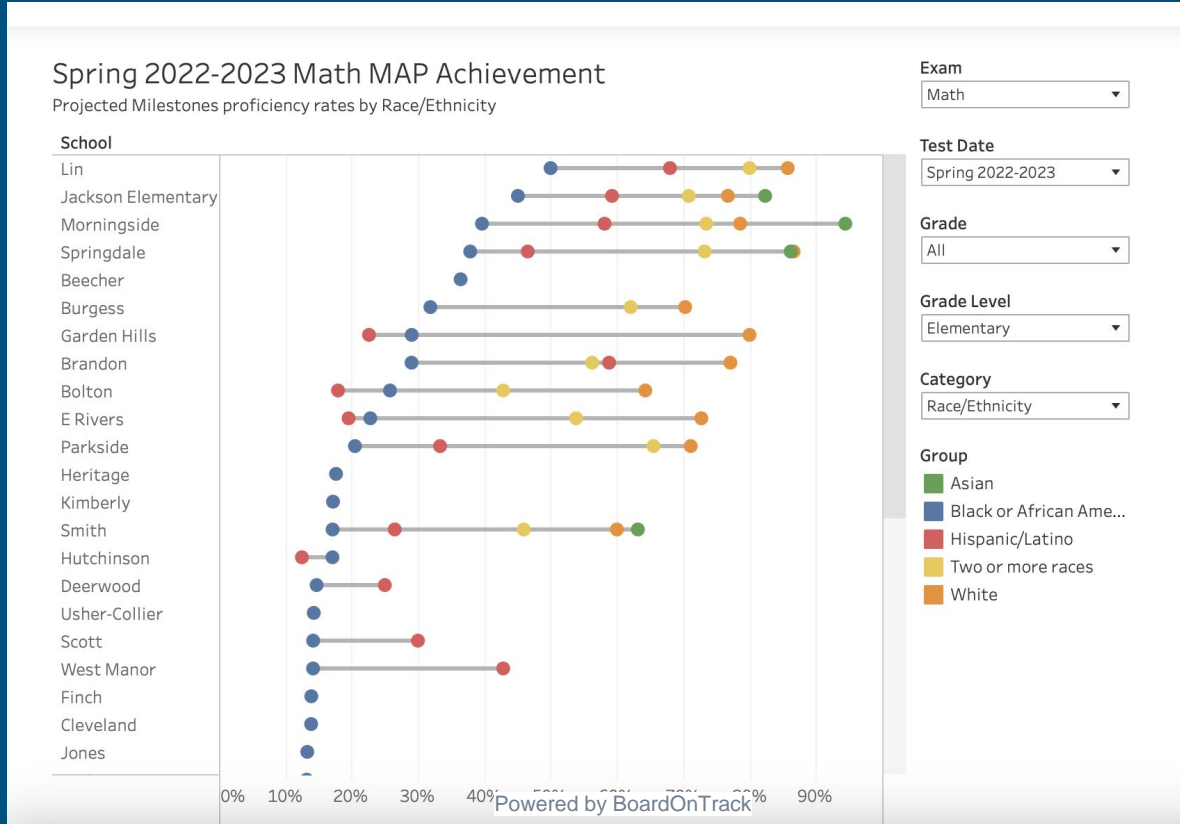
Fall MAP Growth Data



Fall MAP Data (cont).



District-Wide Perspective



2023 Fall Data

- +The Opportunity Gap Teams at both campuses are meeting bi-weekly to discuss CRT initiatives, parental outreach, and community outreach as it pertains to our black students.
- +The only area on MAP in which our black students outperform our white students is at the MC in ELA.
- +The opportunity gap, while cause for a concern, is the third lowest in the district when compared to other schools.

Opportunity Gap Teams

- + Both Teams include: AP, Principal, Instructional Coach, DEI coordinators and ED
- + Book Study: Punished for Dreaming by Bettina Love
- + Include 4 sub-committees: CRT, Instructional Practices, SEL and Parent Outreach

Strategic Planning Update

+RFP shared via website and network

+GCSA is no longer a viable contender

+Leadership team to review proposals by end of September and present a recommendation to the Board

+6 month timeline with goal of a completed plan by end of the school year.

Quarterly Gathering with Board and Leadership Team

To include:

1. Building Tour
2. Discussion with Leadership Team
3. What else?

August 17, 2023

- ED Goals for 23-24
- School-Wide Goal for 23-24
- Facilities Updates
- PTCA Task Force Updates
- Community Conversations Update

ED Goals for 23-24

1. Engage a complete strategic planning process for ANCS
2. Conduct an audit and revise key systems/structures to implement improved practices
3. Build trust/community across and amongst all stakeholders
4. Increase the number of economically-disadvantaged students we serve
5. Reduce the opportunity gap between economically disadvantaged and non–economically disadvantaged students

School-Wide Goal for 23-24

P.E.E.R.S Goal 2023-2024 School Year

Goal: In an effort to address the opportunity gap at ANCS, our school-wide goal is to deepen our understanding and implementation of culturally responsive teaching practices.

Powerful: This goal is powerful because it provides purpose, practice, and personalization to how students learn, grow, and are supported, both academically and emotionally.

Easy: The school's leadership team is committed to transparent and honest conversations about what the Opportunity Gap looks like at ANCS. In addition to your individual work, the leadership team will support, provide resources and time throughout the process of reaching your goal. With your willingness and commitment, each of you will make growth while working through this goal.

Emotionally Compelling: (Discussion)

Reachable: Through collaboration and in pursuit of a shared vision, we will hold ourselves and each other accountable for implementing culturally responsive practices to close the opportunity gap.

Student-Focused: Based on our spring MAP scores, there was an overall 22 percent gap between our white students (72nd percentile) and our black students (50th percentile). Overall our white students continue to have a higher growth percentile than our black students. Our jobs are always focused on teaching and caring for all of our students. With this year's goal, we are specifically working towards addressing a specific inequity. *While we have MAP data here, we recognize the implicit bias within all standardized tests. There are other important measures and data points to consider and evaluate when working to close the opportunity gap. We will continue to have conversations around multiple data points throughout the year.

***Implementation strategies:** Using CRT and the Brain & other current resources, classroom observations, DE&I work, observations of school culture, and faculty meetings/PD

***Checkpoints along the way to track your progress toward the goal:** Including but not limited to: self-assessments, data, mid-year conference & summative conferences w/campus leadership

Facilities Updates

Updated List of Completed Summer Projects

EC:	MC:
Lower Playground: Turf and Retaining Walls	New windows in 4 classrooms, media center and media center offices
Brick Facade: Pressure washed, sealed, caulked	Hot water tank added to MC
Windows washed	Classrooms painted, carpet repaired
Farm Doors Installed and Painted	Next week: New hot water tank in kitchen
Upper playground: 4 inches of new mulch added	
5 Rooftop HVAC units removed and replaced	



TASK FORCE TIMELINE

AUGUST



Aug. 15 - Aug. 31

Distribute initial survey and inform; P2P group meets Aug. 23 to finalize listening circle/interview protocols

SEPTEMBER



Sept. 5-Oct. 6

Conduct person to person information gathering (focus groups, interviews, etc.)

OCTOBER



Oct.13 - Nov. 3

Data Analysis group meets Oct. 25

NOVEMBER



Nov. 3 - Nov. 15

Finalize recommendations to **present at November 16 Board Monthly Meeting**



Communication will happen throughout the entire process

PTCA Task Force Next Steps

- Finalize Survey Form to introduce on August 15th at School Family Meeting and share via Courier (plus other methods)
- Person to Person Data Group to meet August 23 - finalized plans will be shared out via email
- Data Analysis Group will be formed and meet early October (Proposed Date: Wednesday October 25)
- Final Task Force meeting will be to listen to findings and finalize recommendations (Proposed Date: Wednesday November 8)

Community Conversations Update

- Coffee Conversations
- One on One Meetings with Staff
- Classroom Observations
- Neighborhood Listserv
- Partnerships

June 15, 2023

- 30/60/90 Day Plan
- Facilities Updates
- Current Summer Programming
- DEI Planning and Current Work
- Proposed Bell Schedule Changes (EC)

Framing The Work

“Never doubt that a small group of thoughtful, committed citizens can change the world; indeed, it’s the only thing that ever has.”

-Margaret Mead

“Diverse schools invigorate and strengthen urban neighborhoods by bringing community members together”

30/60/90 Day Strategic Goals

Strategic Goals (first 90 days)

1. **Building Context:** To learn about the institutional history of ANCS, its current strengths and areas for growth, and the priorities of the community at large.
2. **Establishing Relationships:** To establish a leadership presence of trust and collaboration and a shared ethical commitment to becoming a model charter school.
3. **Developing Existing Partnerships:** To sustain, nurture and cultivate partnerships with donors and other community organizations.



30/60/90 Day Strategic Plan (excerpts)

	Building Context	Establishing Relationships	Developing Existing Partnerships
First 30-60 Days	<p>Converse with current leadership team to ascertain current priorities and action plans</p> <p>Become familiar with current diversity, equity and inclusion initiatives and ensure their ongoing support</p> <p>Conduct walkthrough of school and all related facilities</p> <p>Internalize budget, schedule, strategic priorities</p> <p>Review charter documents</p>	<p>Conduct one-on-one meetings with admin team and establish weekly meeting schedule</p> <p>Schedule meetings/lunches with members of the Board of Directors</p> <p>Review and prepare weekly e-newsletter</p> <p>Secure access to social media accounts and other means of communication.</p>	<p>Review Existing Strategic Plan Components</p> <p>Set up Lunch with APS District leadership</p>

30/60/90 Day Strategic Plan (excerpts)

60-90 Days	<p>Greet students and families during morning carpool</p> <p>Maintain a presence at both campuses to observe campus culture</p>	<p>Create opportunities for staff to engage directly</p> <p>Set open office hours for families to drop in</p>	<p>Establish a list of potential partners</p> <p>Develop a process for creating ANCS strategic plan</p>
Ongoing	<p>Ask questions, listen, remain curious</p>	<p>Remain present, create initiatives for staff engagement</p>	<p>Attend community-wide events to develop rapport with greater community.</p>

Facilities Updates

- Turf Installation at EC (slated completion date mid-July)
- 2nd Floor Carpet Tile Replacement at EC (in progress)
- Painted Hallways, Restrooms and Classrooms at MC (completed)
- 22 New Windows Installed at MC (completed)
- New Hot Water Heater in Newer Wing to be Installed (July)

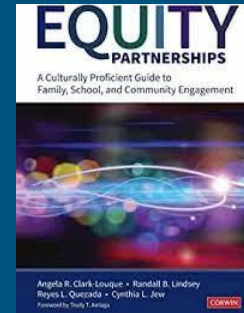
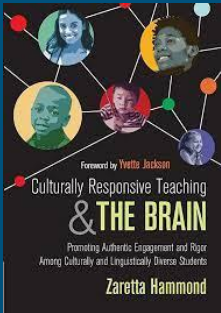
Current Summer Programming

- Alliance Theater Summer Programming (MC)
- Y'all Rock Camp (MC)
- ESY (EC)



DEI Planning Updates

- Staff Summer Reading: *Culturally Responsive Teaching and the Brain* and/or *Equity Partnerships: A Culturally Proficient Guide to Family, School, and Community Engagement*
- DEI Summer Focus Groups
- Ties into APS Equity Focused Work



Proposed Bell Schedule Changes (EC)

A1	Time	A	B	C	D	E	F	G
1	Time	K	1st	2nd	3rd	4th	5th	
2	7:30-7:40							
3	7:40-7:50			PLANNING, PREPARING & BREAKFAST				
4	7:50-8:00							
5	8:00-8:10		School	Wide	Morning	Meeting		
6	8:10-8:20							
7	8:20-8:30	Transition	lunch count	attendance	class	meeting		
8	8:30-8:35			Math	Related	Math	Word Study	
9	8:35-8:40	Phonics	Phonics		Arts			
10	8:40-8:45						Writing	
11	8:45-8:50						Workshop	
12	8:50-8:55	Bathroom						
13	8:55-9:00	Reading	Reading					
14	9:00-9:05	Workshop	Workshop					
15	9:05-9:10							
16	9:10-9:15							
17	9:15-9:20				Transition			
18	9:20-9:25			Snack	Snack			
19	9:25-9:30			Bathroom	Math	Transition		
20	9:30-9:35					Related	Reading	
21	9:35-9:40					Arts	Workshop	
22	9:40-9:45	Writing						
23	9:45-9:50	Workshop						
24	9:50-9:55		Writing					
25	9:55-10:00		Workshop					
26	10:00-10:05							
27	10:05-10:10							
28	10:10-10:15							
29	10:15-10:20	Transition				Transition		
30	10:20-10:25					Writing	Snack	
31	10:25-10:30			Reading	Workshop	Reading	Transition	
32	10:30-10:35	LUNCH		Workshop		Workshop		
33	10:35-10:40						Arts	
34	10:40-10:45							
35	10:45-10:50	Trans./clean up	Transition					
36	10:50-10:55							
37	10:55-11:00							
38	11:00-11:05	RECESS	LUNCH					
39	11:05-11:10							
40	11:10-11:15				Project			
41	11:15-11:20	Transition	Trans./clean up	Transition		Writing	Transition	
42	11:20-11:25	Transition				Workshop	Math	
43	11:25-11:30	Quiet Time						

A	B	C	D	E	F	G
35-11:40	assessments					
40-11:45	handwriting)					
45-11:50	Transition	Transition	Trans./clean up	Transition		
50-11:55	Transition	Transition				
55-12:00	Related	Read Aloud				
00-12:05	Arts	and Project	RECESS	LUNCH		
05-12:10		Integrated!				
10-12:15					Transition	Handwriting
15-12:20			Transition	Trans./clean up		
20-12:25		Project	Transition			Read Aloud
25-12:30			Phonics		LUNCH	
30-12:35					RECESS	
35-12:40						
40-12:45	Transition				Trans./clean up	Transition
45-12:50	Math	Transition	Project	Transition		
50-12:55		Related		Transition		
55-1:00	Arts			Read Aloud	RECESS	LUNCH
0-1:05						
5-1:10						
0-1:15				Word Study	Transition	Trans./clean up
5-1:20					Word Study	
0-1:25	Snack		Read Aloud			
5-1:30					Project	RECESS
0-1:35	Shared Rdg/			Reading		
5-1:40	Handwriting	Snack		Workshop		
0-1:45			Transition			Transition
5-1:50		Math	Related			Project
0-1:55	Project/Read		Arts			
5-2:00	Aloud					
0-2:05						
5-2:10						
0-2:15						
5-2:20					Read Aloud	
0-2:25						
5-2:30						
0-2:35	Pack up	Pack up	Pack up	Pack up	Pack up	Pack up
5-2:40						
0-2:45						
5-2:50	Dismissal	Dismissal	Dismissal	Dismissal	Dismissal	Dismissal
0-2:55						
5-3:00						
0-3:05						
5-3:10						

- Additional 10 minutes to EC schedule to account for transition times between subjects.
- Additional time for check-ins, SEL

Proposed Bell Schedule Changes (MC)

Time	Class	Notes
8:00 - 8:25	Arrival	Shortened 5 minutes
8:30 - 9:05	Advisory	<ul style="list-style-type: none"> We need to be more intentional about naming the SEL skills that we are working on. GP, SEL, ATL themes.
9:10 - 9:40	Power30	Same times
9:45 - 10:40	Class 1	Same times
10:45 - 11:40	7/8 Class 2 / 6th L&R	Same times
11:45 - 12:40	6 Class 2 / 7/8 L&R	Same times
12:45 - 1:40	Class 3	Same times
1:45 - 1:55	Quiet Time	Students should get their books out before Quiet Time starts in order to make the transition smooth to their Independent Reading time.
1:55 - 2:05	Independent Reading	10 minutes
2:10 - 3:05	Class 4	55 minutes
3:05 - 3:10	Chromebook Return	Shortened 5 minutes
3:15 - 4:00	Office Hours	In reality if people start at 3:20 this will be shortened 5 minutes from what they are currently doing. We also need to be more efficient about dismissal.

- Additional 10 minutes for Independent Reading time.

Questions?



Coversheet

Finance & Operations Committee Monthly Report

Section: III. Committee Updates
Item: B. Finance & Operations Committee Monthly Report
Purpose: FYI
Submitted by:
Related Material: Finance and Ops Comm BOD Update_Sep23.pptx



Finance and Operations Committee Update – Sep23

Financial Update:

- Cash Balance (as of 8/31/23): **\$3.4M**, which includes **\$0.9M** invested funds
- Annual staff tenure bonus payout taking place in September is \$170k
- Delinquent balances in nutrition & aftercare decreased to \$15k and \$8k, respectively
- Received most of the CARES funds reimbursement and \$160k remains to be used through June 2024
- Self-Help Credit Union Certificate of Deposit maturing in October will be invested with Edward Jones (\$253k)
- Committee reviewed and is in support of the proposed janitorial services contract
- Committee discussed the Data Project lead by Oriol and brainstormed the current data gaps at the committee level

Building and Grounds Update:

- Recent improvements included a new hot water heater installation at the MC and the following initiatives at the EC: new intercom system with a panic button functionality, painting the building exterior, herb garden planters, and retaining wall on Pavilion St.

Coversheet

Finance & Operations Committee: Cleaning Contract

Section: III. Committee Updates
Item: C. Finance & Operations Committee: Cleaning Contract
Purpose: Vote
Submitted by:
Related Material: Atlanta Neighborhood Charter School (ANCS) Janitorial Proposal(2).docx

DO CLEANING LLC

Derwin L. Owens, Owner
P. O. Box 90282
East Point, GA 30344
Phone: (404) 543-6816

August 1, 2023

DO Cleaning Service would like to thank you for allowing us the opportunity to share the quality cleaning service we can provide for your home, office, building, or location of your choice. DO Cleaning has been in business for over twenty years and that should speak volume. We are always changing with time to keep up with new products.

We at DO Cleaning take pride in the quality of our services. The superior cleaning services we offer are performed by highly trained and experienced professionals who are closely supervised to ensure we meet and maintain the cleaning service you demand. Our track record speaks for itself,

We are readily available to meet you to discuss your maintenance needs. We believe that you will enjoy the quality service that DO Cleaning Service provides.

We look forward to doing business with you in the near future.

Cordially,

Derwin L. Owens,
Owner
DO Cleaning LLC

P R O P O S A L
FOR
JANITORIAL MAINTENANCE SERVICE

**Presented to Atlanta Neighborhood Charter School
Atlanta, GA**

**Presented by
DO Cleaning LLC
P.O. Box 90282
East Point, Georgia 30344
(404) 543-6816**

EVALUATION CRITERIA

EXPERIENCE OF FIRM AND CURRENT PERSONNEL

DO Cleaning Service has been in business for over thirty years. The current personnel consists of twelve employees (one supervisor and eleven workers). I, Derwin L. Owens, am the Manager of Operations.

FIRM'S ADMINISTRATIVE AND FINANCIAL CAPACITY TO PERFORM

One to three employees will be working nightly. A supervisor will do a walk-through once each week. The Operational Manager will perform a walk-through once each week. DO Cleaning Service has the financial capacity to perform by the consistent on-hand maintenance of one month employee's salary savings as well as separate savings for equipment and supplies and any emergency needs of the company.

FIRM'S WORK HISTORY AND JOB PERFORMANCE

As previously stated, DO Cleaning Service has been firmly established for years. Each employee completes a comprehensive 5-day training program. DO Cleaning Service maintains an excellent reputation for maintaining quality, dependable service. References are available upon request.

FIRM'S SPECIAL QUALITIES OF UNIQUENESS IN PERFORMING JANITORIAL SERVICES

1. Comprehensive training program
2. Close follow-up by supervisor as well as operational manager
3. Dependable staff
4. Quality control system to ensure high service maintenance to each account
5. Proper utilization of resources such as: personnel, equipment, and supplies

DO CLEANING LLC
Derwin L. Owens, Owner
Phone: (404) 543-6816

Cleaning Schedule

I. Daily Cleaning

- A. Office areas, entrance areas, classrooms, etc.
1. Empty trash receptacles. All trash receptacles are to be emptied and trash removed to a collection point.
 2. Vacuum all carpeting.
 3. Thoroughly dust all desktops in the office if free of paperwork.
 4. Sweep and damp mop hard surface classroom floors, hallways and lunchroom. Hallways that are accessible will be scrubbed with walk behind scrubbers.
 5. Damp wipe entrance metal and finger marks on entrance glass.
 6. Spot clean classroom door glass.
 7. Use a high co-efficient disinfectant for proper sanitation.
 8. Remove spots and stains from carpet.
- B. Restrooms
1. Stock towels, tissue, and hand soap.
 2. Empty sanitary napkin receptacles and damp wipe with disinfectant.
 3. Clean and polish mirrors.
 4. Wipe towel cabinet covers.
 5. Clean and disinfect toilets and urinals inside and out. Polish all bright work.
 6. Toilet seats to be cleaned on both sides and disinfected.
 7. Thoroughly clean and disinfect all basins. Polish all bright work.

8. Dust partition, tops of mirrors and frames. Weekly
9. Remove splash marks from walls around basins.
10. Wet mop and rinse restroom floors using disinfectant.

II. Weekly Cleaning

- A. Check corners and edges on floors.
- B. Buff floors

III. Monthly Cleaning

- A. All Named Areas
 1. Accomplished height dusting not reached in the above mentioned cleaning.
 2. Dusting of blinds. This will be done on school breaks

IV. Quarterly Cleaning - four (4) times during the year

- A. Clean all classroom door windows inside and out.
- B. Scrub, finish and refinish composition floor covering in those areas that show excess wear.

V. Semi-Annual (every six months) - two (2) times during the year

- A. Strip, wax, and buff composition floors.
- B. Clean all carpeted areas.

TOTAL SUM FOR DESCRIBED SERVICES

Total Cost for Maintenance: \$170,520.00, \$14,210.00 per month

Total Cost Includes: Supervision, labor, taxes, insurance, equipment, administration, along with consistent quality service.

Terms of contract: July 1, 2023 thru June 30, 2024. If either party is not satisfied before the end of the term, a 30 day notice must be given in writing.

Respectively submitted by: Derwin L. Owens, Manager of Operations

ANCS ACCEPTANCE OF PROPOSAL

Print Name

Title

Authorized Signature

Date

DO CLEANING ACCEPTANCE OF PROPOSAL

Print Name

Title

Authorized Signature

Date

Coversheet

Fund Development Committee: Scope & Name Change

Section: III. Committee Updates
Item: E. Fund Development Committee: Scope & Name Change
Purpose: Vote
Submitted by:
Related Material: Resolution_CommsAdvancement.pdf
Communications & Advancement Committee.pdf



DRAFT

A resolution of the Governing Board of Atlanta Neighborhood Charter School to change the Fund Development Committee to the Communications & Advancement Committee.

Whereas Atlanta Neighborhood Charter School was founded and seeks to continue its commitment as a neighborhood school;

Whereas our board, as a best practice, should advance the mission of our school;

Whereas we need more developed systems around the proposed sub-committees of fundraising, marketing, and innovation;

Whereas understanding a redefined committee will allow us to best serve the school;

Therefore be it resolved that the Atlanta Neighborhood Charter School Governing Board will change the name of the Fund Development Committee, the scope of its work and its roster of members per the addendum.

The Governing Board will receive reports from the revamped committee beginning in August.

Committee's goals:

- Revamp the committee's scope
- Invest in systems and processes
- Create a culture of innovation and continuous improvement
- Set us up for the largest fundraising round in school history

Committee:

- **Communications and Advancement**
- Pouya Dianat (Chair), Alastair Pullen, Nicole King, Paige Teusink, Jenna Civitello, Susannah Darrow, Daron Joffe, Robyn Hatch, Barrett Krise, Rebecca Wagner, Jason Zwang

Sub-committees:

- **Fundraising**
 - What does our annual fund need to maintain current levels?
 - How do we distinguish annual fund vs funds for future growth?
 - How do we communicate and build an inclusive, but substantial giving base?
- **Innovation**
 - How do we advance the mission and chart the school's strategic vision?
 - How do we evolve foundational elements of the mission?
 - How are we investing and growing in technology within the school?
- **Marketing & communications**
 - How do we communicate with our school community and partners?
 - What platforms should we invest in to grow an inclusive audience?
 - What stories are we telling about the ANCS difference?