



ATLANTA NEIGHBORHOOD CHARTER SCHOOL

helping students learn to use their minds well

Atlanta Neighborhood Charter School

Governing Board Monthly Meeting

Date and Time

Thursday November 17, 2022 at 6:30 PM EST

Location

ANCS Middle Campus Media Center
820 Essie Avenue
Atlanta, GA 30316

Notice of this meeting was posted on the ANCS website and both ANCS campuses in accordance with O.C.G.A. § 50-14-1.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:30 PM
Opening Items			
A. Record Attendance & Guests		Carla Wells	1 m
B. Call the Meeting to Order		Rhonda Collins	1 m
C. Brain Smart Start	Discuss	Faculty	5 m
D. Public Comment			5 m
E. Approve Minutes from Prior Board Meeting	Approve Minutes	Rhonda Collins	3 m
Approve minutes for Governing Board Monthly Meeting on October 20, 2022			
II. PTCA Update			6:45 PM
A. PTCA Monthly Update	FYI	Meeghan Fortson and Jenny Gunn	10 m

	Purpose	Presenter	Time
III. School Leadership Updates			6:55 PM
A. Principals' Open Forum	FYI	Mark Sanders & Lara Zelski	10 m
B. Executive Director's Monthly Report	FYI	Chuck Meadows	10 m
IV. Action Items			7:15 PM
A. Vote: School Calendar Revision	Vote	Chuck Meadows	3 m
Atlanta Public Schools will have a virtual, asynchronous learning day on December 6, 2022.			
V. Committee Reports			7:18 PM
A. Educational Excellence and Accountability Committee Monthly Report	FYI	Angela Christie	5 m
B. Finance & Operations Committee Monthly Report	FYI	Ben Sutton	5 m
C. Governance Committee Monthly Report	FYI	Ruth Link-Gelles	5 m
D. Fund Development Committee Monthly Report	FYI	Barrett Coker Krise	5 m
VI. Task Force Reports			7:38 PM
A. Nominations Task Force	FYI	Angela Christie	5 m
VII. Executive Session (as needed)			
VIII. Closing Items			7:43 PM
A. Adjourn Meeting	Vote	Rhonda Collins	1 m

Coversheet

Approve Minutes from Prior Board Meeting

Section: I. Opening Items
Item: E. Approve Minutes from Prior Board Meeting
Purpose: Approve Minutes
Submitted by:
Related Material:
Minutes for Governing Board Monthly Meeting on October 20, 2022

DRAFT



**ATLANTA NEIGHBORHOOD
CHARTER SCHOOL**
helping students learn to use their minds well

Atlanta Neighborhood Charter School

Minutes

Governing Board Monthly Meeting

Date and Time

Thursday October 20, 2022 at 6:30 PM

Location

ANCS Elementary Campus Library
688 Grant Street
Atlanta, GA 30315

Notice of this meeting was posted on the ANCS website and both ANCS campuses in accordance with O.C.G.A. § 50-14-1.

Directors Present

Amber Suitt, Barrett Coker Krise (remote), Carla Wells, Cory Tiede, Irina Brimmell, Mark Boswell, Oriol Miroso, Pouya Dianat (remote), Rhonda Collins, Ruth Link-Gelles, Shannon Rutledge

Directors Absent

Angela Christie, Ben Sutton

Guests Present

Ayoka Stewart (remote), Chuck Meadows, Emily Stapp (remote), Jerry Hanes (remote), Lara Zelski (remote), Lesley Michaels (remote), Lindy Settevendemie (remote), Mark Sanders (remote), Markecia Jacobos (remote), Martha Kessenich (remote), Matthew Orr (remote), Meeghan Fortson, Nicole King (remote), Paige Teusink (remote), Rhiannen Laurent

I. Opening Items

A. Record Attendance & Guests

B. Call the Meeting to Order

Rhonda Collins called a meeting of the board of directors of Atlanta Neighborhood Charter School to order on Thursday Oct 20, 2022 at 6:36 PM.

C. Brain Smart Start

Rhiannen Laurent led the group in an activity to unite, connect, disengage stress, and make a commitment.

D. Public Comment

There was no public comment.

E. Approve Minutes from Prior Board Meeting

Irina Brimmell made a motion to approve the minutes from Governing Board Monthly Meeting on 09-15-22.

Ruth Link-Gelles seconded the motion.

The board **VOTED** to approve the motion.

II. PTCA Update

A. PTCA Monthly Update

Meeghan Fortson provided the PTCA update.

III. School Leadership Updates

A. Principals' Open Forum

Lara Zelski provided the elementary campus report.

Mark Sanders provided the middle campus report.

B. Executive Director's Monthly Report

Chuck Meadows provided the Executive Director's report.

C. Summer Task Force Presentations

Lesley Michaels provided the Vertical Alignment Summer Taskforce report.

Emily Stapp provided the Opportunity Gap Taskforce report.

Ayoka Stewart and Lindy Settevendemie provided the DE&I Taskforce report.

IV. Committee Reports

A. Educational Excellence and Accountability Committee Monthly Report

Education Excellence and Accountability Committee Chair did not present a report.

B. Finance & Operations Committee Monthly Report

Irina Brimmell provided the Finance & Operations committee report.

C. Annual Audit Report Findings

Matthew Orr provided the annual audit and financial report.

Ruth Link-Gelles made a motion to approve the draft of the audit report bearing no material changes.

Shannon Rutledge seconded the motion.

The board **VOTED** to approve the motion.

D. Governance Committee Monthly Report

Ruth Link-Gelles provided the Governance committee report.

E. Fund Development Committee Monthly Report

Barrett Coker Krise provided the Fund Development committee report.

V. Action Items

A. Vote: Establish Nominations Task Force for 2022-2023

Irina Brimmell made a motion to approve the members of the Nominations Task Force for 2022-2023.

Amber Suitt seconded the motion.

The board **VOTED** to approve the motion.

B. Vote: Letter of Assurances for 2022-2023

Irina Brimmell made a motion to approve the Letter of Assurances.

Shannon Rutledge seconded the motion.

The board **VOTED** to approve the motion.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:07 PM.

Respectfully Submitted,
Carla Wells

Documents used during the meeting

- 10_20_22_ANCS PTCA Board Report.docx.pdf
- Sept 2022 Treasury PTCA Reports.pdf
- Executive Director's Report - October 20, 2022.pdf
- Board Meeting Presentation-Vertical Alignment Summer Task Force Work.pdf
- Opportunity Gap Task Force - Board Presentation.pdf
- Board Presentation DEI Task Force Presentation 10_2022.pdf
- Finance and Ops Comm BOD Update_October 2022 (2).pptx
- 09_30_22 Finance Committee Report FY23.pdf
- Statement of Activity 09-30-2022 YTD.pdf
- Statement of Activity 09-30-2022 Month-end.pdf
- Statement of Financial Position 09-30-2022.pdf
- ANCS SAS 114 Letter Draft - V10.14.22 (1).pdf
- ANCS Financial Report Draft - V10.14.22 (1).pdf
- Board Governance Committee Report –October 20, 2022.pdf

- [Fund_Development_Committee_Report_Octoberr 2022.pdf](#)
- [Fund_Development_Financial Report_September_2022.pdf](#)

Coversheet

PTCA Monthly Update

Section: II. PTCA Update
Item: A. PTCA Monthly Update
Purpose: FYI
Submitted by:
Related Material: 11_17_22_ANCS PTCA Board Report.docx.pdf
Oct 2022 PTCA Reports-2.pdf



PTCA Board Report - November 17, 2022

1. **Treasurer's Update thru October** (report attached)
 - a. Total income: \$8,916
 - b. Expenses: \$9,661
 - c. 12/08 meeting with Business Office: forecast EOY, pre-planning 2023

2. **Recent Events**
 - a. 10/25 DEAT Farm Event at EC Farm (Carla Wells)
 - b. 11/5 Fall Fest - 400 approx attendees!
 - c. 11/9 PTCA Executive Committee Meeting in MC Media Center

3. **Upcoming Events**
 - a. 11/18 Third Friday Coffee
 - b. 12/07 Winter Wonderland
 - c. Week of 12/12 Holiday Gift Distribution/Breakfast TBD
 - d. 01/11 Executive Committee meeting
 - e. 01/24 General Meeting: Programming Ideas Welcome
 - f. 01-18/2/01 Winter Grant Cycle

5. **School Store Update**
 - a. Fall Fest Sales \$651
 - b. ordering new merch

6. **Staff Liaisons**
 - a. EC Rep TBD
 - b. DEI Coordinator, Cassie Leymarie

FY23 PTCA Budget and Actual		
Income	2022-23 Budget	July-Nov 2022
Sponsorship	\$ 11,000	
Donations	\$ -	
Membership Drive	\$ 11,000	\$ 4,255
Yearbook	\$ 3,000	
Field Day T-Shirts	\$ 1,000	
Loyalty Progams	\$ 1,000	\$ 293
School Store	\$ 3,700	\$ 2,161
School Pictures	\$ 2,500	
Fall Fest	\$ -	
PTCA Picnic	\$ 1,300	
Carry Over	\$ -	
Fundraising Events		
Bingo Night	\$ 2,500	
Run with the Wolves	\$ 11,000	
Dine Out/Parents Night Out	\$ 2,000	
Kickball	\$ 3,500	\$ 2,207
TOTAL INCOME	\$ 53,500	\$ 8,916
Expenses	2022-23 Budget	
Fundraising Expenses		
Office Supplies/Administration Costs	\$ 75	\$135.40
Membership Drive	\$ 200	
School Store	\$ 2,500	
Teacher Appreciation		
Teacher Appreciation Back To School	\$ 750	\$ 1,408
Teacher Appreciation Week	\$ 2,500	
Teacher Appreciation Gift Cards	\$ 7,500	
School Support		
Grants	\$ 10,000	
Family Assistance Fund	\$ 1,000	
Scholarships	\$ 1,000	
Yearbooks	\$ 6,000	
Field Day Shirts	\$ 3,500	
School Photo Framed	\$ 380	
Related Arts. Misc.	\$ 200	
Sustainability	\$ 200	
Health and Wellness	\$ 200	
Non-Fundraising Events		
Third Friday Coffee and Principal's Coffee	\$ 600	
Grandparents and Special Friends Day	\$ 1,500	
Fall Festival	\$ 5,000	\$ 3,275
Back to School Ice Cream Social	\$ 1,200	\$ 2,214
MC Talent Show	\$ 225	
5th/8th Graduations	\$ 400	
Middle School Dances	\$ 600	
Childcare for PTCA Meetings	\$ 400	
PTCA Picnic and Meeting Refreshments	\$ 1,250	\$ 45
Fundraising Events		
Bingo Night	\$ 1,000	
Run with the Wolves	\$ 9,000	
Kickball	\$ 2,500	\$ 2,583
Dine Outs/ Parents Night Out	\$ 400	
TOTAL EXPENSES	\$ 60,080	\$ 9,661

Coversheet

Executive Director's Monthly Report

Section: III. School Leadership Updates
Item: B. Executive Director's Monthly Report
Purpose: FYI
Submitted by:
Related Material: Executive Director's Report - November 17, 2022.pdf



Executive Director's Report November 17, 2022

Included in this report

- Strategic Planning
- Security
- Director of Finance & Operations
- SY24 Calendar
- Saturday School
- Teacher recruitment & prospective parent outreach

Strategic Planning

The K-8 Leadership Team has completed areas of focus & positions of corresponding responsibility

Next steps: Goals & metrics

Planning for school family involvement & input



Mission Element

Build an empowered and inclusive community of students, parents, and educators

Area of Focus	Person/Position Responsible	Goal(s)	Metric(s)
Diversity, Equity, and Inclusion	K-8 Leadership Team, DE&I Co-Directors		
Communication	Business Manager, Advancement and Communications Faculty		
Culture and Community	K-8 Leadership Team, DE&I Co-Directors		
Teacher Retention	K-8 Leadership Team , Business Manager B&P, Instructional Coaches, MYP Coordinator		
Teacher Recruitment	K-8 Leadership Team, Business Manager A&C		
Parent Education, Engagement and Support	K-8 Leadership Team, Instructional Coaches + MYP Coord., Faculty		

Strategic Planning

Strategic Questions for the Governing Board: Determining Our Future

Should we increase the size of the student body of Atlanta Neighborhood Charter School?

- Add more K-8 classes
- Add pre-kindergarten
- Add grades 9 - 12
- Any combination of the above

Should we pursue the purchase of 688 Grant Street from Atlanta Public Schools?

Should we pursue the construction and/or acquisition of athletic facilities for middle grades sports?

- Full-size gymnasium
- Soccer pitch
- Baseball/softball fields

Security

Hawke Protection Group

- EC guard assigned; starts November 28
- MC guard pending
- Full-scale safety assessment scheduled

Director of Finance & Operations

**Interview Panel has
selected a finalist;
Offer discussions
underway**

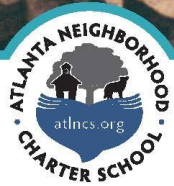
Director of Finance & Operations

Atlanta Neighborhood Charter School is a public charter in the Atlanta Public School system. We operate as a non-profit organization with a \$13 million budget and 120 employees across two campuses. We are seeking to hire a Director of Finance & Operations to lead in the areas of personnel, financial management and compliance. This position will empower and enable the school to serve its 628 students with fidelity and ensure the best possible array of resources and supports for the school family.

Saturday School

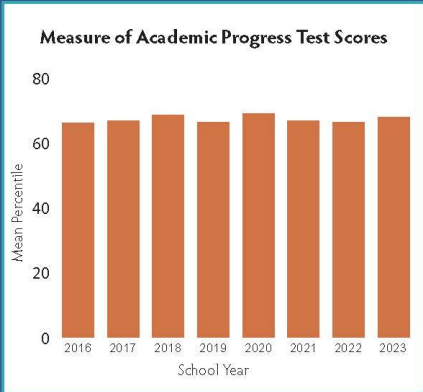
Current plan: Sessions begin late January for a group of students to be identified/invited

Teacher Recruitment & Prospective Parent Outreach



CONSISTENT - EVEN THROUGH COVID

On average, our students' academic achievement has stayed consistently strong - even through the school closures of 2020 and 2021.



ACADEMIC ATTAINMENT REMAINS CONSISTENT



The negative impact of COVID-driven remote learning has been a recurring theme in education. We administer the Measure of Academic Progress (MAP), a national standardized test, three times each year (winter, spring and fall). The chart of fall MAP scores on the front of this mailer emphasizes the resilience demonstrated by our students through remote learning, along with our teachers' ability to adapt

to the virtual environment. It also supports the power of our constructivist approach, with targeted, data-based intervention for specific learners. On average, our students' national percentile ranking tops the 66 percent mark - a high level of achievement that has remained consistent even over the years.

ABOUT ATLANTA NEIGHBORHOOD CHARTER SCHOOL

We are a tuition-free, kindergarten-8th grade, public charter school with a low student-teacher ratio, highly qualified educators, an award-winning nutrition program and a comprehensive focus on your child's academic, social and emotional development.

We're located in your neighborhood, and it is our goal to serve our entire community well. Our admission process lends an advantage to families facing economic challenges.

A NEIGHBORHOOD SCHOOL

We serve students from the following communities:

- * Boulevard
- * Georgia Avenue
- * Grant Terrace
- * Glenwood Avenue
- * Hill Street
- * Little Street
- * Martin Street Plaza
- * Mead Street
- * Nicholas House
- * Peopletown
- * Robinson Avenue
- * Trestletree Village Apartments

Atlanta Neighborhood Charter School

688 Grant St SE
Atlanta, GA 30315

HOW TO APPLY

The application window for the 2023-24 school year is from January 3, 2023 - February 28, 2023. To learn more, visit atlncs.org/enroll.



Elementary Campus
688 Grant St.
Atlanta, GA 30315
404.624.6226



Middle Campus
820 Essie Ave.
Atlanta, GA 30316
678.904.0061

atlncs.org | [f](#) [t](#) [i](#) [@](#)

Teacher Recruitment & Prospective Parent Outreach

- Tuesday, January 3 - Prospective Parent Event
 - Afternoon sessions at each campus
- Saturday, January 7 - EC Saturday Tour
- Saturday, January 21 - Teacher Fair
- Tuesday, January 24 - EC School Day Tour
- Saturday, January 28 - Atlanta School Choice Expo
- Tuesday, January 31 - MC School Day Tour
- Saturday, February 4 - MC Saturday Tour
- Tuesday, February 7 - EC School Day Tour
- Saturday, February 11 - EC Saturday Tour
- Tuesday, February 14 - EC School Day Tour

Questions or other areas of discussion

Coversheet

Educational Excellence and Accountability Committee Monthly Report

Section:	V. Committee Reports
Item: Monthly Report	A. Educational Excellence and Accountability Committee
Purpose:	FYI
Submitted by:	Angela Christie
Related Material:	EdExcellenceNovember - report.pdf



**ATLANTA NEIGHBORHOOD
CHARTER SCHOOL**
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Atlanta Neighborhood Charter School

Educational Excellence Committee Meeting

Date and Time

Tuesday November 8, 2022 at 5:00 PM EST

In accordance with Georgia's open meetings requirements, notice of this meeting has been posted at both campuses and on the ANCS website.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
A. Record Attendance		Angela Christie	1 m
B. Call the Meeting to Order		Angela Christie	1 m
C. Approve Minutes	Approve Minutes	Angela Christie	1 m
Approve minutes for Educational Excellence Committee Meeting on October 18, 2022			
II. Educational Excellence			5:03 PM
A. 2023-2024 Lottery	Discuss	Chuck Meadows	10 m
Update on outreach and other initiatives related to the 2023 lottery. Is there a goal set for this year's incoming students?			
B. DEI Follow-up	Discuss	Carla Wells and Chuck Meadows	20 m
Discuss the impact of last year's outside DEI review and how it has shaped policy and curriculum at both campuses.			
C. MAP Achievement Gaps and Curricular Plan of Action	Discuss	Shannon Rutledge and	10 m

	Purpose	Presenter	Time
		Rhiannen Laurent	
D. Transition Activities for ANCS 8th Graders	Discuss	Mark Boswell and Mark Sanders	7 m
E. Technology and Innovation Subcommittee		Pouya Dianat	5 m
III. Closing Items			5:55 PM
A. Adjourn Meeting	Vote	Angela Christie	1 m

Coversheet

Finance & Operations Committee Monthly Report

Section: V. Committee Reports
Item: B. Finance & Operations Committee Monthly Report
Purpose: FYI
Submitted by:
Related Material: _Finance and Ops Comm BOD Update_November 2022.pptx
10_31_22 Finance Committee Report FY23 DRAFT v2.xlsx
Statement of Activity 10-31-2022 Month-end.pdf
Statement of Activity 10-31-2022 YTD.pdf
Statement of Financial Position 10-31-2022.pdf



Finance and Operations Committee Update

Financial Update:

- Cash Balance (period ending 10/31/21): \$2,689,568
- Total Invested Funds: \$913,203
- Health Benefits Update: Representative from USI presented plans for 2023. Recommendation is to remain with Cigna as provider. Anticipated cost increase will be 16.5%. Addition of a 'base plan' (higher deductibles, etc.) would provide an option for employees. Cost of base plan would be 4% increase.
- ANCS currently covers 75% of employee health costs.
- Non-medical benefits will remain unchanged.

Building and Grounds Update:

- Janitorial, maintenance, and farm costs have stabilized month-to-month.
- Mural at EC looking good!

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

10_31_22 Finance Committee Report FY23 DRAFT v2.xlsx

Atlanta Neighborhood Charter School, Inc

Statement of Activity

October 2022

	TOTAL
Revenue	
4005 APS Allocation Payment	1,251,825.64
4011 Title 2 Grant	11,444.00
4012 DOE Nutrition Grant	9,847.41
4105 Gather & Grow and Sponsorships	8,713.23
4205 Program Income	17,859.28
4210 Field Trip Income	9,062.02
4225 Nutrition Program Income	19,420.60
4275 Other Income	41,825.00
Total Revenue	\$1,369,997.18
GROSS PROFIT	
	\$1,369,997.18
Expenditures	
6000 Salaries	638,530.81
6010 Contract Worker	1,744.00
6015 Stipends	71,668.53
6018 Wellness Reimb	2,065.51
6020 Garnishments	0.00
6050 Payroll taxes	52,192.36
6055 Workman's Compensation Insurance	9,710.57
6060 Teachers Retirement System	103,669.48
6065 Health Insurance Premium	89,506.95
Total 6000 Salaries	969,088.21
6100 Professional Development	
6105 Prof. Dev - Conference, Workshops, Meetings	1,346.92
6111 Professional Membership Dues	9,374.00
6125 Prof. Development - Training Expense	362.20
6140 Prof. Development - Consultants	3,970.00
6145 Prof. Development - Travel	7,014.23
6165 Prof. Development - Travel Meals	4,297.50
Total 6100 Professional Development	26,364.85
6200 Curriculum & Classroom Expenses	
6205 Classroom Supplies	24,018.38
6206 Curriculum Materials	3,214.00
Total 6200 Curriculum & Classroom Expenses	27,232.38

Atlanta Neighborhood Charter School, Inc

Statement of Activity

October 2022

	TOTAL
6290 Program Expenses	
6250 Field Trips	3,552.47
6710 Bus Rental	6,133.00
Total 6250 Field Trips	9,685.47
6592 Event Costs	383.01
6950 Athletics Program Expenses	50.00
7047 Afterschool expenses	2,457.81
Total 6290 Program Expenses	12,576.29
6300 Building & Grounds	
6306 Rent - Mobile Unit	1,365.00
6307 Mortgage Interest	7,670.79
6343 Janitorial Supplies	618.05
6344 Janitorial Fees	13,675.00
6344.C Janitorial Fees	6,850.00
Total 6344 Janitorial Fees	20,525.00
6346 Grounds Maintenance	10,468.80
6347 Farm Expenses	9,541.74
Total 6300 Building & Grounds	50,189.38
6310 Utilities	
6312 Internet	750.00
6315 Electricity	7,155.91
6320 Natural Gas	491.33
6325 Water/Sewer	4,230.62
6330 Sanitation	1,941.99
6342 Alarm Servicing	283.00
6380 Telephone	975.77
Total 6310 Utilities	15,828.62
6350 Repair & Maintenance	
6345 Maintenance Contracts	229.99
6353 Repair & Maintenance - HVAC	2,216.85
6354 Repair & Maintenance - Plumbing	-5.95
6355 Repair & Maintenance - Electrical	2,593.39
6358 Repair & Maintenance - Painting	7,420.00
6359 Repair & Maintenance - Supplies	3,605.22
Total 6350 Repair & Maintenance	16,059.50
6400 Professional Fees	
6410 Auditing Fees	9,500.00
6415 Legal Fees	892.50
6416 Professional Fees - Other	2,355.00
Total 6400 Professional Fees	12,747.50

Atlanta Neighborhood Charter School, Inc

Statement of Activity

October 2022

	TOTAL
6430 General & Administrative Expenses	
6304 Storage Unit	364.00
6382 Cell Phone	
6383 COVID-19 Cell Phone	6,367.62
Total 6382 Cell Phone	6,367.62
6390 Taxes & Licenses & Permits	1,170.00
6420 Insurance	1,729.00
6435 IT Services/Website	47.50
6440 Marketing/Advertising	615.79
6450 Background Check/Recruiting Expense	342.98
6505 Office Supplies - Admin offices	234.92
6505.c	94.60
Total 6505 Office Supplies - Admin offices	329.52
6506 Break Room Supplies	127.28
6507 School Store Purchases	1,897.05
6545 Technology Supplies	234.00
6546 MARTA cards & other student services	1,850.00
6555 Medical Supplies	4,213.78
6605 Postage & Shipping	823.46
6810 Subscriptions	7,862.99
7015 Bank Charges	253.77
7016 Credit Card Fees	10.00
7030 Payroll Processing	5,405.79
7045 Staff Appreciation	5,248.77
7046 Hospitality	4,587.27
Total 6430 General & Administrative Expenses	43,480.57
6560 Nutrition Program	
6564 Food Purchases	22,180.21
6565 Milk Purchases	1,292.55
6566 Kitchen Supplies	3,710.43
Total 6560 Nutrition Program	27,183.19
6612 Fundraising Expense	2,157.21
6715 Equipment Rental	
6716 Equipment Rental - Copiers	
6717 Copier Supplies & Repairs	7,429.71
Total 6716 Equipment Rental - Copiers	7,429.71
Total 6715 Equipment Rental	7,429.71
6955 MACAL Athletic Expenses	550.00
7010 Undistributed Expenses - Credit Card	820.58
Total Expenditures	\$1,211,707.99
NET OPERATING REVENUE	\$158,289.19

Atlanta Neighborhood Charter School, Inc

Statement of Activity

October 2022

	TOTAL
Other Expenditures	
7700 CREATE Expense	
7740 CREATE Office Supplies & General Expenses	7,972.97
7745 CREATE Hospitality	15,732.39
7780 CREATE Contractor Fee	17,324.02
Total 7700 CREATE Expense	41,029.38
Total Other Expenditures	\$41,029.38
NET OTHER REVENUE	\$ -41,029.38
NET REVENUE	\$117,259.81

Atlanta Neighborhood Charter School, Inc

Statement of Activity

July - October, 2022

	TOTAL
Revenue	
4005 APS Allocation Payment	3,824,800.92
4011 Title 2 Grant	11,444.00
4012 DOE Nutrition Grant	77,457.40
4015 Facilities Grant	50,528.00
4105 Gather & Grow and Sponsorships	62,933.60
4205 Program Income	87,689.00
4210 Field Trip Income	14,650.85
4225 Nutrition Program Income	85,674.61
4275 Other Income	62,919.73
7653 CREATE PD Income	-500.00
Total Revenue	\$4,277,598.11
GROSS PROFIT	\$4,277,598.11
Expenditures	
6000 Salaries	2,491,436.50
6010 Contract Worker	6,544.00
6015 Stipends	390,209.04
6018 Wellness Reimb	4,740.51
6020 Garnishments	0.00
6050 Payroll taxes	212,537.67
6055 Workman's Compensation Insurance	24,285.57
6060 Teachers Retirement System	442,839.40
6065 Health Insurance Premium	327,506.82
6070 Supplemental Insurance	1,026.00
Total 6000 Salaries	3,901,125.51
6100 Professional Development	
6105 Prof. Dev - Conference, Workshops, Meetings	10,292.79
6111 Professional Membership Dues	9,374.00
6115 Prof. Development - Materials	296.04
6120 Staff Retreat	20,306.96
6125 Prof. Development - Training Expense	6,846.20
6140 Prof. Development - Consultants	14,656.25
6145 Prof. Development - Travel	9,925.97
6165 Prof. Development - Travel Meals	4,376.63
Total 6100 Professional Development	76,074.84
6200 Curriculum & Classroom Expenses	
6205 Classroom Supplies	114,072.29
6205.C COVID-19 Supplies & Materials	2,400.00
Total 6205 Classroom Supplies	116,472.29
6206 Curriculum Materials	27,644.81

Atlanta Neighborhood Charter School, Inc

Statement of Activity

July - October, 2022

	TOTAL
6230 Special Programs	3,028.94
Total 6200 Curriculum & Classroom Expenses	147,146.04
6290 Program Expenses	
6250 Field Trips	9,530.97
6710 Bus Rental	6,326.55
Total 6250 Field Trips	15,857.52
6592 Event Costs	2,769.08
6950 Athletics Program Expenses	8,335.91
7047 Afterschool expenses	6,226.57
Total 6290 Program Expenses	33,189.08
6300 Building & Grounds	
6306 Rent - Mobile Unit	5,270.00
6307 Mortgage Interest	30,683.16
6335 Pest Control	6,158.40
6343 Janitorial Supplies	9,855.98
6344 Janitorial Fees	51,485.00
6344.C Janitorial Fees	20,550.00
Total 6344 Janitorial Fees	72,035.00
6346 Grounds Maintenance	231,560.61
6347 Farm Expenses	15,000.53
Total 6300 Building & Grounds	370,563.68
6310 Utilities	
6312 Internet	3,000.00
6315 Electricity	26,513.09
6320 Natural Gas	6,791.36
6325 Water/Sewer	19,065.89
6330 Sanitation	8,892.56
6342 Alarm Servicing	3,906.51
6380 Telephone	3,783.86
Total 6310 Utilities	71,953.27
6350 Repair & Maintenance	900.00
6345 Maintenance Contracts	4,441.43
6351 Repair & Maintenance - Kitchen	2,162.55
6352 Repairs & Maintenance - Elevator	994.07
6353 Repair & Maintenance - HVAC	12,269.52
6354 Repair & Maintenance - Plumbing	9,050.10
6355 Repair & Maintenance - Electrical	3,527.39
6358 Repair & Maintenance - Painting	82,385.00
6359 Repair & Maintenance - Supplies	21,708.06
6362 Repair & Maintenance - Van Repairs	5,055.86

Atlanta Neighborhood Charter School, Inc

Statement of Activity

July - October, 2022

	TOTAL
6363 Repair & Maintenance - Roofing Repairs	28,090.00
Total 6350 Repair & Maintenance	170,583.98
6400 Professional Fees	11,437.00
6405 Accounting Fees	5,537.00
6410 Auditing Fees	12,500.00
6415 Legal Fees	1,932.50
6416 Professional Fees - Other	2,355.00
Total 6400 Professional Fees	33,761.50
6430 General & Administrative Expenses	
6304 Storage Unit	1,141.14
6382 Cell Phone	
6383 COVID-19 Cell Phone	25,542.83
Total 6382 Cell Phone	25,542.83
6390 Taxes & Licenses & Permits	2,025.00
6420 Insurance	1,729.00
6421 Insurance - Property & Liability	22,950.71
Total 6420 Insurance	24,679.71
6435 IT Services/Website	553.50
6440 Marketing/Advertising	9,802.16
6450 Background Check/Recruiting Expense	1,479.48
6505 Office Supplies - Admin offices	7,283.28
6505.c	94.60
Total 6505 Office Supplies - Admin offices	7,377.88
6506 Break Room Supplies	422.56
6507 School Store Purchases	2,032.45
6545 Technology Supplies	482.47
6546 MARTA cards & other student services	2,628.24
6555 Medical Supplies	3,166.50
6555.C Medical Supplies COVID	1,847.18
Total 6555 Medical Supplies	5,013.68
6601 Parking	25.60
6605 Postage & Shipping	1,451.21
6810 Subscriptions	29,929.42
7015 Bank Charges	779.98
7016 Credit Card Fees	10.00
7030 Payroll Processing	15,077.22
7040 Gifts/Prizes	6,225.00
7045 Staff Appreciation	11,332.40
7046 Hospitality	3,796.04
7049 Charitable Contributions	200.00
Total 6430 General & Administrative Expenses	152,007.97

Atlanta Neighborhood Charter School, Inc

Statement of Activity

July - October, 2022

	TOTAL
6560 Nutrition Program	
6564 Food Purchases	75,072.15
6565 Milk Purchases	3,959.46
6566 Kitchen Supplies	17,284.93
Total 6560 Nutrition Program	96,316.54
6612 Fundraising Expense	4,811.37
6715 Equipment Rental	651.93
6716 Equipment Rental - Copiers	
6717 Copier Supplies & Repairs	12,437.79
Total 6716 Equipment Rental - Copiers	12,437.79
Total 6715 Equipment Rental	13,089.72
6955 MACAL Athletic Expenses	607.30
7010 Undistributed Expenses - Credit Card	1,020.38
Total Expenditures	\$5,072,251.18
NET OPERATING REVENUE	\$ -794,653.07
Other Revenue	
7650 CREATE Grant Funding	256,798.64
7652 Indirect Cost Reimbursement	20,543.90
Total Other Revenue	\$277,342.54
Other Expenditures	
7700 CREATE Expense	
7740 CREATE Office Supplies & General Expenses	9,619.81
7745 CREATE Hospitality	20,438.32
7760 CREATE Funded salaries	29,178.68
7780 CREATE Contractor Fee	42,766.52
Total 7700 CREATE Expense	102,003.33
7758 CREATE Indirect Costs	20,543.90
7767 CREATE Fringe Benefits	10,597.93
Total Other Expenditures	\$133,145.16
NET OTHER REVENUE	\$144,197.38
NET REVENUE	\$ -650,455.69

Atlanta Neighborhood Charter School, Inc

Statement of Financial Position

As of October 31, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1100 SouthState Operating	2,063,063.68
1111 SouthState Nutrition	169,779.08
1112 SouthState PTCA	69,461.06
1114 SouthState Aftercare	103,618.01
1115 SouthState Farm to School	39,970.11
1116 SouthState Annual Fund	214,351.06
1119 MACAL	29,325.00
Total Bank Accounts	\$2,689,568.00
Accounts Receivable	
1120 Grants Receivable	970,394.00
1121 CREATE Grants Receivable	585,891.99
1130 Grant Receivable - Title 1	0.00
1132 Grants Receivable-Facilities Grant	0.00
1133 Zeist Receivable Balance	0.00
1134 Grants Receivable - Dobbs	0.00
Total Accounts Receivable	\$1,556,285.99
Other Current Assets	
1054 Edward Jones Ally bank CD 2	0.00
1055 SunTrust Bank CD	0.00
1056 Self-Help Credit Union CD	246,812.43
1057 Edward Jones Money Market	566,700.05
1058 Edward Jones Ally Bank CD	0.00
1059 Edward Jones Morgan Stanley Bank CD	0.00
1060 Self Help Money Market CARA 80	99,690.40
1061 Edward Jones State Bank of India CD	-0.40
1062 Edward Jones BMO Harris Bank	0.00
1400 Prepaid Expenses	15,763.40
1900 Uncategorized Asset	-563.42
Total Other Current Assets	\$928,402.46
Total Current Assets	\$5,174,256.45
Fixed Assets	
1550 2015 EC Carpet	46,922.77
1580 Janitorial Equipment	3,471.00
1610 Building	1,136,944.00
1611 Accumulated Depreciation Buildings	-386,089.60

Atlanta Neighborhood Charter School, Inc

Statement of Financial Position

As of October 31, 2022

	TOTAL
1612 Building Closing Cost	36,289.00
1612.1 Loan Closing Costs - Refinance 2014	14,889.00
Total 1612 Building Closing Cost	51,178.00
1613 Accumulated Amortization Closing Costs	-36,289.00
1612.2 Accumulated Amortization	-14,888.96
Total 1613 Accumulated Amortization Closing Costs	-51,177.96
1614 FY2018 MC Improvements	14,035.30
1614.50 Firedoors MC	94,451.99
1615 Grounds Improvements	100,349.46
1616 2017 MC Improvements	60,008.08
1617 2016 MC Improvements	223,205.31
1618 2014 MC Improvements	118,199.00
1619 2015 MC Improvements	26,993.20
1620 Leasehold Improvements	1,068,957.20
1620.2 2022 EC Improvements	484,804.16
Total 1620 Leasehold Improvements	1,553,761.36
1621 Accumulated Depreciation Leasehold Improvements	-1,227,047.18
1622 ANCS Vehicles	33,367.09
1623 2021 MC Improvements	384,691.48
1625 Library Books	220,681.96
1626 Accumulated Depreciation Library Books	-167,480.90
1630 Furniture and Fixtures	344,318.34
1631 Accumulated Depreciation Furniture & Fixtures	-299,986.76
1633 Equipment - HVAC	452,614.28
1634 Kitchen Equipment	69,043.11
1640 Equipment	240,415.00
1641 Accumulated Depreciation Equipment	-237,137.39
1650 Computer Equipment	526,263.11
1651 Accumulated Depreciation Equipment 2	-512,830.00
1660 Software	77,082.09
1670 EC Intercom System	30,000.00
1675 MC Intercom System	69,560.94
1700 Grants to Green	488,719.69
1705 Grants to Green EC FY17	290,511.91
1800 MC Grounds / Farm Improvements	68,390.54
1801 2021 Farm MC	44,823.00
1802 Leasehold Improvement - Farm EC	30,791.74
2018 EC 2nd Mobile Unit	52,840.83
Total Fixed Assets	\$3,971,884.79
TOTAL ASSETS	\$9,146,141.24

Atlanta Neighborhood Charter School, Inc

Statement of Financial Position

As of October 31, 2022

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable (A/P)	40,923.22
Total Accounts Payable	\$40,923.22
Other Current Liabilities	
2100 Other Current Liabilities	0.00
2101 Accrued Payroll	1,345,818.56
2105 FIT W/H Payable	511,022.07
2110 FICA Payable	0.96
2115 Medicare Payable	547.04
2120 State W/H Payable	-0.56
2130 TRS of GA Payable	235,334.29
2210 403(b) EE Contributions Payable VALIC	-522.41
2212 403(b) EE Contributions ValuTeachers	101,861.96
2213 403 (b) EE ROTH Contr ValuTeachers	13,574.69
2215 Supplemental Ins EE Contributions Payable	-0.48
2220 TRS of GA EE Contributions Payable	208,641.42
2225 Health Ins EE Deductions Payable	46,269.06
2230 ADD	8,995.71
2231 CI1	7,210.27
2232 LTD	19,071.50
2233 STD	17,801.31
2245 MFS & DCC Payable	-36,185.16
2250 PPP Loan Payable	0.00
2252 PPP Loan Payable Current Amount	0.00
2300 Copier Lease Payments	-18,778.06
2550 ST Capital Leases	0.05
2601 Mortgage Payable (Current Portion)	894,886.65
Total Other Current Liabilities	\$3,355,548.87
Total Current Liabilities	\$3,396,472.09
Long-Term Liabilities	
2600 Mortgage Payable (Net of Current Portion)	13,026.58
2600.2 Self Help Loan B	7,806.00
Total Long-Term Liabilities	\$20,832.58
Total Liabilities	\$3,417,304.67
Equity	
3000 Opening Balance Equity	2,156,323.51
Retained Earnings	4,222,968.75

Atlanta Neighborhood Charter School, Inc

Statement of Financial Position

As of October 31, 2022

	TOTAL
Net Revenue	-650,455.69
Total Equity	\$5,728,836.57
TOTAL LIABILITIES AND EQUITY	\$9,146,141.24

Coversheet

Governance Committee Monthly Report

Section: V. Committee Reports
Item: C. Governance Committee Monthly Report
Purpose: FYI
Submitted by:
Related Material: Board Governance Committee Report –November 17, 2022.pdf



Board Governance Committee Report – November 17, 2022

Prepared by Ruth Link-Gelles (Board Governance Committee Chair)

Committee Schedule:

- The next Board Governance Committee Meeting for SY23 will be held on December 14 at 6:30pm.

Nominations Task Force:

- Angela Christie will provide monthly updates to the Board.

Executive Director Mid-Year Evaluation

- The Governance Committee agreed on questions for the mid-year evaluation on the last committee meeting.
- The evaluation questions will be distributed via Survey Monkey on November 28, 2022. Please check your emails for the link and complete it by December 9, 2022.

Policy review

- The policy review project is ongoing. The Governance Committee began review of Section 4 at the November committee meeting.

End of report.

Coversheet

Fund Development Committee Monthly Report

Section:	V. Committee Reports
Item:	D. Fund Development Committee Monthly Report
Purpose:	FYI
Submitted by:	
Related Material:	Fund_Development_Committee_Report_November 2022.pdf Fund_Development_Financial Report_October_2022.pdf



Fund Development Committee Report | November 9, 2022

Prepared by Barrett Coker Krise (Fund Development Committee Chair)

2022-2023 Gather & Grow Fund:

- YTD Total (as of 9/30): \$42,483.64
- Goal: \$140,000
- Board Participation: 92%

Gather & Grow Campaign

- Donations to Gather & Grow to be strong and we continue to pace ahead of goal
- The Grandparents and Special Friends appeal was sent out at the beginning of October. We are still seeing donations come in and can report on the outcome next meeting.
- Giving Tuesday is November 29, we'll be promoting it via our social media channels and the website.

End of report.

Fund Development Committee Monthly Financial Report - October 2022

*Financials from Bloomerang may not match QuickBooks due to processing delay

**30% of sponsorship income is allocated to the PTCA

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Cumulative
INDIVIDUAL GIVING													
22-23 Goals	\$10,000.00	\$7,000.00	\$5,000.00	\$7,000.00	\$45,000.00	\$30,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$10,000.00	\$10,000.00	\$140,000.00
22-23 Actuals*	\$10,867.28	\$16,693.00	\$5,544.30	\$9,379.06									\$42,483.64
Variance	\$867.28	\$9,693.00	\$544.30	\$2,379.06	\$45,000.00	\$30,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$10,000.00	\$10,000.00	\$97,516.36
SPONSORSHIP**													
	\$0.00	\$7,528.73	\$13,323.65	\$0.00									\$20,852.38
TOTAL REVENUE	\$10,867.28	\$24,221.73	\$18,867.95	\$9,379.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$63,336.02

<i>Recurring</i>													
Donations/Pledges	\$1,604.20	\$2,356.96	\$1,845.41	\$1,845.41	\$1,845.41	\$1,845.41	\$1,845.41	\$1,845.41	\$1,845.41	\$1,845.41	\$2,099.09	\$3,845.41	\$24,668.94

HISTORICAL GIVING													
21-22	\$3,972.01	\$8,764.49	\$6,247.88	\$30,009.00	\$33,514.76	\$23,343.88	\$5,247.15	\$6,887.58	\$4,099.54	\$5,392.00	\$10,832.45	\$10,453.00	\$148,763.74
20-21	\$3,496.52	\$2,552.42	\$2,469.48	\$7,142.44	\$7,674.91	\$36,722.68	\$4,073.17	\$8,259.88	\$24,137.88	\$6,867.90	\$11,226.49	\$11,369.74	\$125,993.51
19-20	\$2,342.15	\$4,471.12	\$4,117.36	\$20,059.86	\$9,784.23	\$35,619.88	\$4,227.01	\$4,610.71	\$12,266.42	\$8,131.94	\$9,433.23	\$4,066.79	\$119,130.70
18-19	\$2,939.00	\$2,677.80	\$2,375.98	\$18,728.84	\$33,429.90	\$20,669.81	\$4,255.27	\$8,719.02	\$6,753.07	\$15,614.18	\$11,720.37	\$12,658.17	\$140,541.41
17-18	\$3,689.36	\$3,635.65	\$2,850.50	\$23,585.50	\$28,874.49	\$20,778.70	\$3,214.50	\$3,691.50	\$2,298.50	\$5,513.14	\$29,673.67	\$5,738.56	\$133,544.07

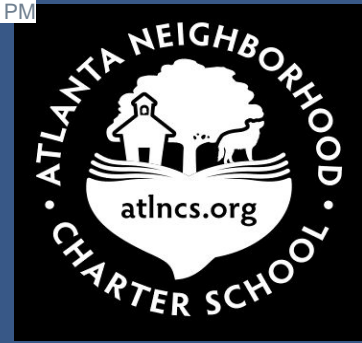
GIVING BY DONOR TYPE (HOUSEHOLDS)			
	# of donors	Total amount	Participation Rate
Parent/Guardian	271	\$37,437.16	61%
Grandparent/Special Friend	34	\$7,326.30	4%
Board Member	11	\$2,231.44	92%
Faculty/Staff	11	\$1,686.68	10%
Other	27	\$1,272.08	

FY23 FUND DEVELOPMENT BUDGET			
Annual Campaign	\$140,000	Software	\$3,000
Wonderball	\$30,000	Marketing/Direct Mail	\$6,000
Sponsorships	\$30,000	Wonderball	\$10,000
		Other Events	\$7,000
TOTAL INCOME	\$200,000	TOTAL EXPENSES	\$26,000

Coversheet

Nominations Task Force

Section: VI. Task Force Reports
Item: A. Nominations Task Force
Purpose: FYI
Submitted by: Angela Christie
Related Material: November Board Meeting Update.pdf



Nominations Task Force

2023-2024

Nominations Process Overview

Establish Task Force

- ✓ Solicit & recruit members
- ✓ Board Vote

Oct - Nov

Determine Recruitment Strategy

- Complete board skills assessment
- Define diversity commitments
- Send out nominations survey to Board Members
- Determine communications/ outreach plan
- Update support materials (e.g., board application, nomination letter, interview guide,

Nov-Dec

Initiate Recruiting

- Expression of Interest Survey to school family
- Expression of Interest and Obstacles to Serving survey to all SES families
- Targeted invitations to recommended candidates

Jan

Meet and Greet, Informal Conversations, and Final Application Packets

- Meet and Greet for those who expressed interest
- Task force makes recommendations for those to submit final application packets
- Interviews

Feb - Mar

Finalize Decisions

- Task force makes final decisions
- Communicate to Candidates
- Final vote at May board meeting
- Assign mentors

Apr-May

Category

V S T

Academic Excellence	<i>Understanding of how data is used to close the achievement gap</i>	3	6	9	2	3	5
	<i>Strong analytical skills</i>	13	0	13	8	0	8
	<i>Life experience using data to solve problems in education or other fields</i>	10	3	13	7	1	8
	<i>Familiarity with state and national assessments</i>	2	6	8	1	2	3
Development	<i>Experience building/scaling a sustainable nonprofit fundraising program</i>	2	3	5	1	1	2
	<i>Experience cultivating/soliciting high net worth individuals</i>	3	4	7	1	3	4
	<i>Event planning</i>	4	8	12	2	6	8
	<i>PR & marketing</i>	1	9	10	1	5	6
Facilities	<i>Facility financing</i>	1	4	5	0	4	4
	<i>Supervising complex facilities projects</i>	1	4	5	0	3	3
	<i>Real estate law</i>	0	2	2	0	0	0
Finance	<i>CFO</i>	2	1	3	2	1	3
	<i>Accounting/Bookkeeping</i>	1	6	7	1	6	7
	<i>CPA</i>	1	0	1	1	0	1
	<i>Financial policies and controls</i>	1	7	8	1	4	5
	<i>Long-range budget planning/forecasting</i>	3	9	12	3	4	7
Governance	<i>Previous experience with creating board development processes</i>	0	7	7	0	3	3
	<i>Previous nonprofit governance experience</i>	1	9	10	0	5	5
	<i>Experience finding and recruiting trustees</i>	1	3	4	1	1	2
HR	<i>Employee policies and procedures</i>	5	7	12	2	5	7
	<i>CEO annual reviews</i>	2	3	5	1	3	4
	<i>Employee benefits</i>	1	8	9	1	6	7
	<i>Performance management</i>	7	3	10	4	2	6
	<i>Recruiting</i>	4	7	11	4	3	7
Key Qualities	<i>Excel at group process and facilitation</i>	9	4	13	5	3	8
	<i>Startup Temperament</i>	6	7	13	3	5	8
	<i>Problem solving skills</i>	12	1	13	7	1	8

Diversity and Equity Commitment

The Nominations Task Force is committed to establishing and maintaining diversity on the Governing Board for Atlanta Neighborhood Charter School by managing a recruitment/nominations process that does not discriminate on the basis of race, color, religion, gender, sexual orientation, national and ethnic origin, age, disability, socio-economic status, family structure, or any other characteristic protected by law. Furthermore, the Task Force will continue to investigate ways to increase participation on the Board by reviewing its application processes and eliminating obstacles to serving as a member of the board.

- Board members' nominations process
- Creating lower-stakes ways to participate, e.g. as committee members and as a member on limited-time task forces.
- Continue to recruit based on a broader range of skill sets
- Continue to provide virtual options for all recruitment activities

Communications and Outreach Plan

1. Committee Chairs Survey – how many committee chairs would like to open a committee member spot? Survey to be distributed in December.
2. Board Members Nominations Request – a more formal process for nominating members from our neighborhood community and from the school family. Nominations from board members will be vetted early to determine number of open slots for a general call.
3. Create new infographics detailing the roles and responsibilities for board members and for committee members