



**ATLANTA NEIGHBORHOOD
CHARTER SCHOOL**
helping students learn to use their minds well

Atlanta Neighborhood Charter School

Governance Committee Meeting

Date and Time

Wednesday November 10, 2021 at 6:30 PM EST

In accordance with Georgia's open meetings requirements, notice of this meeting has been posted at both campuses and on the ANCS website.

Agenda

I. Opening Items

- A. Record Attendance
- B. Call the Meeting to Order
- C. Approve Minutes

Approve minutes for Governance Committee Meeting on October 13, 2021

II. Board Governance

- A. Executive Director Evaluation Subcommittee Process 2021-2022

Discuss the timeline and process for the Executive Director's mid-year and annual evaluations. The E.D. Evaluation Subcommittee will include the following Committee Members:

Lee Kynes
Rhonda Collins
Ben Sutton

Kristi Malloy

B. Nominations Task Force

Discuss the Nominations timeline and process. The Nominations Task Force will include the following members:

Lee Kynes

Rhonda Collins

Kristen Frenzel

Angela Christie

Carla Wells

Chuck Meadows (non-voting school representative)

C. Board Job/Committee Descriptions Project Update

D. Attendance Policy Revisions

E. Discuss Policy Revisions for Section 5 - Personnel Policies

III. Other Business

IV. Closing Items

A. Adjourn Meeting

Coversheet

Approve Minutes

Section: I. Opening Items
Item: C. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Governance Committee Meeting on October 13, 2021

APPROVED



ATLANTA NEIGHBORHOOD CHARTER SCHOOL

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Minutes

Governance Committee Meeting

Date and Time

Wednesday October 13, 2021 at 6:30 PM

In accordance with Georgia's open meetings requirements, notice of this meeting has been posted at both campuses and on the ANCS website.

Committee Members Present

Ben Sutton (remote), Kristen Frenzel (remote), Kristi Malloy (remote), Lee Kynes (remote), Rhonda Collins (remote), Sterling Thomas (remote)

Committee Members Absent

None

Committee Members who left before the meeting adjourned

Kristen Frenzel, Lee Kynes

Guests Present

Chuck Meadows (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Rhonda Collins called a meeting of the Governance Committee of Atlanta Neighborhood Charter School to order on Wednesday Oct 13, 2021 at 6:33 PM.

C. Approve Minutes

Kristi Malloy made a motion to approve the minutes from Governance Committee Meeting on 09-08-21.

Kristen Frenzel seconded the motion.

The committee **VOTED** to approve the motion.

II. Board Governance

A. Governance Task Forces/Subcommittees

Rhonda Collins stated that she will contact other members of the Board to ask them if they will be willing to serve on the Nominations Task Force in collaboration with members of the Governance Committee.

B. Discuss Policy Revisions for Section 5 - Personnel Policies

Lee Kynes left.

Kristen Frenzel left.

The Committee reviewed and discussed Section 5 - Personnel Policies 5.1 to 5.7 during the meeting.

C. Processes for the Board's Shared Drive, Transitions, and Confidential Documents

Rhonda Collins and Kristi Malloy will begin drafting procedures regarding the Board's shared drive and onboarding/offboarding.

D. Board Job/Committee Descriptions Project Update

Rhonda Collins and Kristi Malloy have started drafting the job descriptions for committees and chairs.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:41 PM.

Respectfully Submitted,
Rhonda Collins