



**ATLANTA NEIGHBORHOOD
CHARTER SCHOOL**
helping students learn to use their minds well

Atlanta Neighborhood Charter School

ANCS Governing Board Meeting

Date and Time

Monday March 15, 2021 at 6:30 PM EDT

Notice of this meeting was posted on the ANCS website in accordance with O.C.G.A. § 50-14-1.

Agenda

I. Opening Items

Opening Items

- A.** Record Attendance and Guests
- B.** Call the Meeting to Order
- C.** Brain Smart Start
- D.** Public Comment
- E.** Approve Minutes from Prior Board Meeting
Approve minutes for ANCS Governing Board Meeting on February 22, 2021
- F.** PTCA President Update
- G.** Principals' Open Forum
Standing monthly opportunity for ANCS principals to share highlights from each campus.

II. Executive Director's Report

A. Charter Renewal Update

B. HOWL Hybrid Update

C. Lottery Update

III. DEAT Update

A. Monthly DEAT Report

IV. Business & Operations

Business & Operations

A. Monthly Business & Operations Report

V. Governance

A. Monthly Governance Report

B. Vote on Policy Revisions

C. Nominations Task Force Report

VI. Fund Development

A. Monthly Fund Development Report

VII. Educational Excellence

A. Vote on 2021-2022 School Calendar

VIII. Executive Session

A. Executive Session

The board *may* enter into executive session to discuss matters related to personnel, real estate, student discipline, and/or litigation in accordance with O.C.G.A. § 50-14-1.

IX. Closing Items

A. Adjourn Meeting

Coversheet

Approve Minutes from Prior Board Meeting

Section: I. Opening Items
Item: E. Approve Minutes from Prior Board Meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for ANCS Governing Board Meeting on February 22, 2021

APPROVED



**ATLANTA NEIGHBORHOOD
CHARTER SCHOOL**

helping students learn to use their minds well

Atlanta Neighborhood Charter School

Minutes

ANCS Governing Board Meeting

Date and Time

Monday February 22, 2021 at 6:30 PM

Notice of this meeting was posted on the ANCS website in accordance with O.C.G.A. § 50-14-1.

Directors Present

Angela Christie (remote), Barrett Coker Krise (remote), Ben Sutton (remote), Carla Wells (remote), Emily Ormsby (remote), Hanah Goldberg (remote), Jason Rhodes (remote), Jordache Avery (remote), Kristen Frenzel (remote), Kristi Malloy (remote), Lee Kynes (remote), Rhonda Collins (remote), Sabrina Sexton (remote)

Directors Absent

None

Guests Present

Arnold Pierce (remote), Ashley Deck (remote), Brittney Gove (remote), Cathey Goodgame (remote), Chuck Meadows (remote), Daniel DuVal (remote), Jerry Hanes (remote), Kelly McKenzie (remote), Lara Zelski (remote), Lesley Michaels (remote), Mark Sanders (remote), Markecia Jacobs (remote), Matt Aldag (remote), Meeghan Fortson (remote), Nancy Lamb (remote), Noel Christy (remote), Paige Teusink (remote), Toshia Meadows (remote)

I. Opening Items

A. Record Attendance and Guests

B.

Call the Meeting to Order

Kristen Frenzel called a meeting of the board of directors of Atlanta Neighborhood Charter School to order on Monday Feb 22, 2021 at 6:34 PM.

C. Brain Smart Start

Mark Sanders led the Brain Smart Start.

D. Public Comment

There was no public comment.

E. Approve Minutes from Prior Board Meeting

Jason Rhodes made a motion to approve the minutes from ANCS Governing Board Meeting on 01-19-21.

Sabrina Sexton seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. PTCA President Update

Paige Teusink reported on Bingo Night, appreciation lunches for teachers and staff, virtual Cooking with ANCS for Black History Month, and Run with the Wolves, which will take place during the first two weeks of May. See packet for full report.

G. Principals' Open Forum

Cathey Goodgame highlighted the learning that is taking place at the Middle Campus for Black History Month. Topics being explored include the history of the Black national anthem, the historical impact of HBCUs, social constructs of race, and race and migration.

Credits Mark Sanders for his leadership in making Black History Month a time of learning and celebration at the Middle Campus.

Lara Zelski highlighted the sharing of black history and culture that's taking place at the morning meetings, with active parent participation. Students are making videos celebrating black history and culture and sharing them with their classmates. Parent-Teacher conferences begin at the Elementary Campus on March 8, and interviews are beginning for new teachers for the 2021-2022 school year. Teachers are thanked for finding creative ways to celebrate student learning throughout the year, despite challenges .

II. Executive Director's Report

A. Charter Renewal Update

The charter renewal application will be voted on by the State Board of Education on March 25.

B.

HOWL Hybrid Update

Twenty-nine additional personnel have been integrated into school family to assist with H.O.W.L. Hybrid Learning, and have made a significant, positive contribution towards ensuring a safe and productive learning environment. Significant safety upgrades have been implemented, included full-time nurses at both campuses, divided hallways, and HVAC upgrades. See packet for full report.

C. Lottery and Outreach

Lottery results to be released March 8. Targeted mailer sent to households at Martin Street Plaza and Trestletree Village to encourage lottery participation.

III. DEAT Update

A. Monthly DEAT Report

The DEAT Book Club held a successful discussion of *From the Desk of Zoe Washington* on February 3. The next discussion will be of *Brown Girl Dreaming*, by Jaqueline Woodson on March 24 from 7:00 - 8:00PM. Sign up to receive Zoom link via the school calendar, ANCS Family Facebook page, or the *Courier*.

DEAT held a discussion of the *New York Times* podcast 1619 on January 21. The next discussion will take place in April, time TBD.

DEAT has met three times since January to draft a budget proposal for the 2021-2022 academic year, and to create job descriptions for stipended positions to be filled in 2021-2022 to assist with outreach to economically disadvantaged families in the Tier 1 attendance zone. The draft proposal will be finished by early March.

IV. Business & Operations

A. Monthly Business & Operations Report

The drafting of the fiscal year 2022 budget is underway. The draft budget will be discussed at the March Business and Operations meeting and the March Governing Board meeting. The Committee is moving forward on refinancing the Middle Campus mortgage. See packet for full report.

V. Governance

A. Monthly Governance Report

Lee Kynes reported that the Executive Director midyear review surveys had been collected, with 100% Board participation. A summary of the results would be provided to the Board during Executive Session. The Board Chair and Governance Committee Chair will meet with the Executive Director to share the results of the midterm review surveys.

Revisions to the Bylaws will be presented to the Board for a vote at the March Board meeting. Review of other policies is ongoing.

B. Nominations Task Force Report

Kristi Malloy provided an update on the Board nominations process, noting that interviews with selected candidates had been scheduled, and that ethics and conflict of interest forms would be signed by all interviewees. See packet for complete report.

VI. Fund Development

A. Monthly Fund Development Report

Sabrina Sexton reported on the progress of the Gather and Grow campaign, discussion of a fundraising alternative to the Spring Wonderball event, and efforts to improve gathering of donor data. See packet for complete report.

VII. Educational Excellence

A. Monthly Educational Excellence Report

Hanah Goldberg shared a draft of the 2021-2022 school calendar, which will be voted on at the March Board meeting. She reported that the winter administration of the MAP assessment was completed in January, and presented an overview of the results which indicate continued learning progress despite the challenges posed by the pandemic. Finally, she reported that APS had indicated that we should wait until next year to implement the changes in the lottery process outlined in the charter petition. See packet for complete report.

B. Vote on 2021-2022 Lottery Weight

Chuck Meadows suggested that given the current number of applications from economically disadvantaged students in the Tier 1 attendance zone, it was advisable to adopt the maximum lottery weight of four for students from economically disadvantaged families.

Lee Kynes made a motion to adopt the maximum lottery weight of four for economically disadvantaged students.

Kristi Malloy seconded the motion.

The board **VOTED** unanimously to approve the motion.

VIII. New Business

A. Vote on Chair-Elect for 2021-2022

Sabrina Sexton made a motion to make Lee Kynes Governing Board Chair-Elect.
Jason Rhodes seconded the motion.
The board **VOTED** unanimously to approve the motion.

IX. Executive Session

A. Executive Session

Jason Rhodes made a motion to enter into Executive Session to discuss results of the Executive Director midyear review surveys.
Hanah Goldberg seconded the motion.
The board **VOTED** unanimously to approve the motion.
Jason Rhodes made a motion to exit Executive Session.
Hanah Goldberg seconded the motion.
The board **VOTED** unanimously to approve the motion.

X. Closing Items

A. Adjourn Meeting

Kristen Frenzel made a motion to adjourn the meeting.
Kristi Malloy seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:28 PM.

Respectfully Submitted,
Jason Rhodes

Documents used during the meeting

- PTCA Report - 02.22.21 Governing Board Meeting.pdf
- Executive Director's Report 2_22_20.pdf
- February 2021 - DEAT Update.pdf
- BusOps Comm BOD Update_Feb 2021.pdf
- 01_31_21 Finance Committee Report FY21 FINAL (2).xlsx
- February_Board_Governance_Report.pdf
- Board Nominations Task Force Update 02.2021.pdf
- Fund Development Committee Report February 2021.pdf
- Educational Excellence Committee Report 2_2021.pdf
- 2021-2022 Proposed Academic Calendar.pdf

- Winter 2021 MAP Growth Report.pdf

Coversheet

PTCA President Update

Section: I. Opening Items
Item: F. PTCA President Update
Purpose: FYI
Submitted by: Brittney Gove
Related Material: PTCA Report - 03.15.21 Governing Board Meeting.pdf

PTCA Report

Governing Board Meeting
March 15, 2021



Finance & Membership Report

- ▶ We will be increasing our Teacher and Faculty Appreciation week budget by \$1K this year to help cover the costs for supplemental staffing.
- ▶ Fund Development has confirmed they are covering the costs of the Grandparents Special Friends mailer with PTCA covering the costs of the event production (food & bev, décor, chair rental, etc.) once the event returns.
- ▶ 37% family membership participation this year vs 53% last year.



Event & Committee Updates

- ▶ **Cooking with ANCS for Black History Month:** Tuesday, February 23rd at 5:30pm. Lindsay Conway, demonstrated how to make from scratch biscuits using the recipe from the late chef, teacher and author Edna Lewis. Looking to schedule another in April.
- ▶ **Teacher & Staff Appreciation:** Pushed back the dates to April 26-30 to accommodate all staff returning. Cohort 2 is scheduled to be in-person that week so will promote to parents of Cohort 1 to also please support.
- ▶ **Yearbook:** Parents are really hoping for a yearbook this year. Exec Committee currently working through the logistics - have created a form for parents to submit photos. Have confirmed one yearbook instead of two.
- ▶ **Run with the Wolves 2021:** Virtual run, kicks off on May 1 and goes through May 16. There will be a t-shirt contest for the design and it will kick off after Spring Break.
- ▶ **Dine Out:** We are working on a Dine out for May



21-22 Planning

- ▶ **Leadership:** Now accepting nominations for the 21-22 PTCA Board. Officers rolling off: Paige Teusink, Brittney Gove, Alyssa Kopp, Nikki Zimmerman, Rachel Ezzo and Krista Koch. Hosted Zoom Info Session on March 8 - currently recruiting.
- ▶ **Budgeting & Events:** In process of drafting budget for 2021-22 school year. We will draft with the assumption that we can have most of our events although preference will be given to outdoor events and events that can easily convert to virtual. We will not schedule Cardboard Challenge or Parents Night Out.
- ▶ **Grandparents and Special Friends Day** is the biggest indoor event and the hardest to know if we can have in its pre-COVID format. We may need to shift to Spring, possibly move outside and/or reformat for smaller groups of grandparents to tour indoors.
- ▶ **Events for Evaluation - budget and calendar but cancel if needed.**
 - ▶ New Student Social
 - ▶ Ice Cream Social
 - ▶ Kickball
 - ▶ Fall Festival
 - ▶ Grandparents Special Friends Day
 - ▶ Friday Coffees
 - ▶ RWTW
 - ▶ Car Wash
 - ▶ Dine Outs
 - ▶ Bingo Night (Virtual if necessary)
 - ▶ Spring Picnic



Coversheet

HOWL Hybrid Update

Section: II. Executive Director's Report
Item: B. HOWL Hybrid Update
Purpose: FYI
Submitted by:
Related Material: Executive Director's Report 3_15_20.pdf

Executive Director's Report March 15, 2021

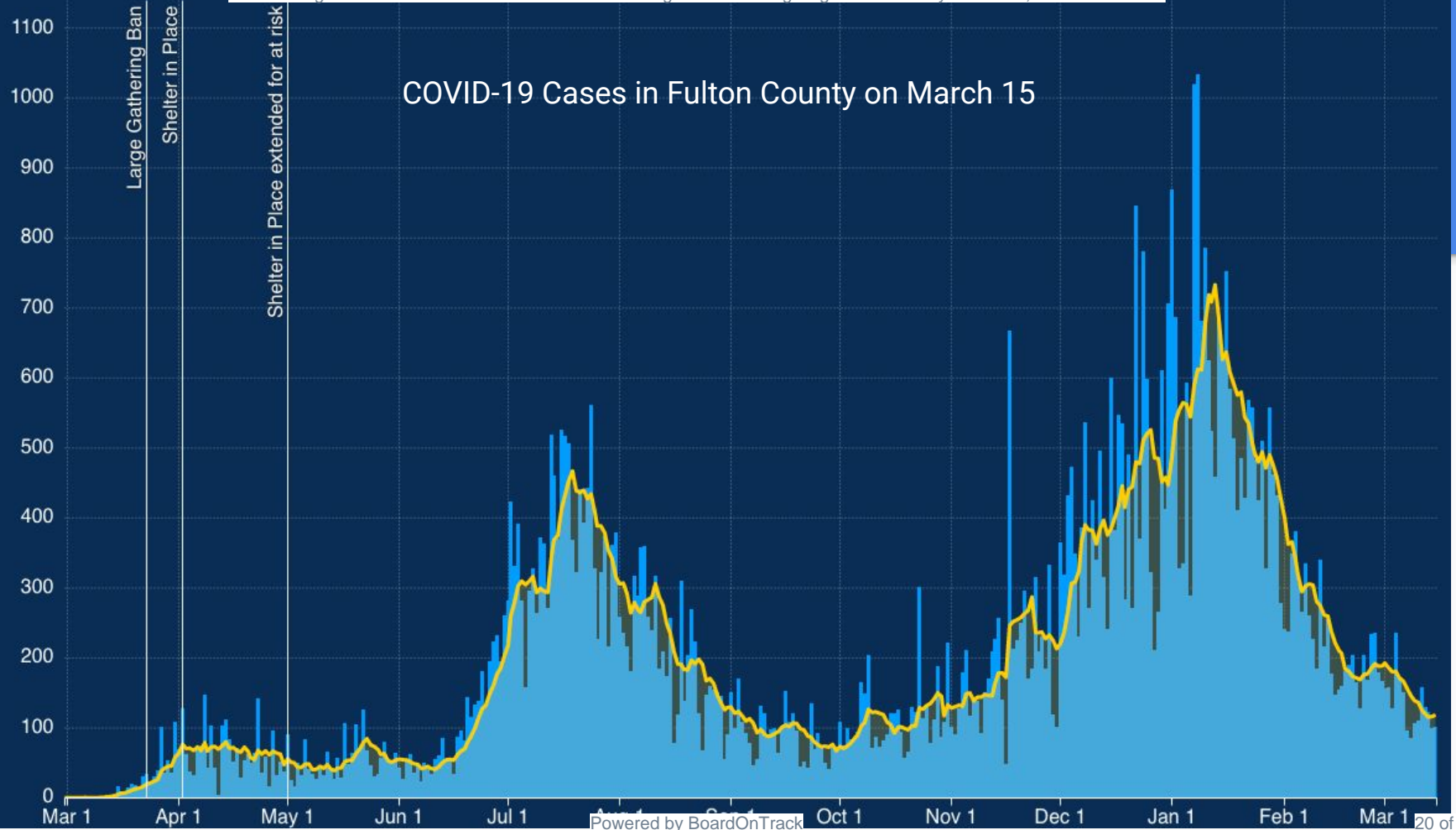
Charter Renewal Update

Remaining steps

- Draft contract received from Georgia Department of Education, reviewed by ANCS and APS
- Charter provisions, including new lottery structure, accepted by GADOE
- Final vote to occur on March 26

HOWL Hybrid Update

COVID-19 Cases in Fulton County on March 15



COVID-19 Cases in Fulton County

February 22: 248 cases per 100,000
March 15: 169 cases per 100,000
(31% decline)

Teachers & school staff became eligible for the COVID-19 vaccine in Georgia on March 8

Total COVID-19 cases since February 1

Elementary campus: 1 faculty/staff, 1 student

Middle campus: 1 faculty/staff member

Contact tracing and impact analysis conducted in accordance with Atlanta Public Schools and Georgia Department of Public Health protocols

In some instances, ANCS response has and will go beyond APS and/or DPH requirements

Learning Options: March 8 Checkpoint

79% of elementary campus students are participating in in-person learning

64% of middle campus students are participating in in-person learning

Virtual learning will remain an option through the end of the school year

Learning Options: April 19 Checkpoint

- Last opportunity to shift from virtual to in-person learning for the 2020-2021 school year
- Follows Quarantine Week; five days of virtual learning beginning April 12
- Teachers are expected to shift back to in-person instruction on April 19
 - 5 teachers have identified a medical exclusion or extenuating circumstances

Spring Semester Timeline

- March 17: Learning options selections process opens for the final phase of the school year
- March 18: HOWL Hybrid final phase parent information session
- March 26: State Board of Education charter renewal vote
- March 26: Leadership team planning session for 21-22 academic year
- March 26: Learning options responses due from parents/caregivers
- April 12: Quarantine Week - 100% virtual learning
- April 19: HOWL Hybrid final phase begins; teachers shift to in-person learning
- April 26: Milestones testing window opens

Enrollment lottery results

2021-2022 enrollment lottery by the numbers

- **66 students offered a seat**
 - 56 kindergarten students, 10 sixth grade students
 - 2 economically disadvantaged students
 - 41 from Grant Park
 - 15 from Ormewood Park
 - 3 from Summerhill
 - 4 board member children
 - 3 employee children
- **536 students on the waitlist**
 - 86 economically disadvantaged students

Coversheet

Monthly DEAT Report

Section: III. DEAT Update
Item: A. Monthly DEAT Report
Purpose: FYI
Submitted by:
Related Material: March 2021 - DEAT Update.pdf



Diversity and Equity Action Team (DEAT) Update

ANCS Governing Board Meeting March 15, 2021

I. DEAT Book Club

- We will discuss *Brown Girl Dreaming*, by Jacqueline Woodson on Wednesday, March 24 from 7:00 – 8:00PM. Sign up to receive Zoom link via school calendar, *Courier* or ANCS Facebook page.

II. DEAT Podcast Discussion

- Virtual discussion of of *New York Times* podcast *1619* scheduled for April. Date TBD.

III. DEAT Budget/Creation of Stipended Positions to Assist with Recruitment

- Draft of budget, including request for funds to create stipended positions, sent to Chuck last week
- Key features:
 - creation of 6 stipended positions (10 hrs./week, \$2500/year) to assist with recruitment of economically disadvantaged families in the Tier 1 attendance zone
 - monthly events to which members of targeted communities are invited
 - volunteer-based homework assistance program at Martin Street Plaza and/or Trestletree Village

Coversheet

Monthly Business & Operations Report

Section: IV. Business & Operations
Item: A. Monthly Business & Operations Report
Purpose: Discuss
Submitted by: Emily Ormsby
Related Material: BusOps Comm BOD Update_Mar 2021.pdf
02_28_21 Finance Committee Report FY21 Final FCReview (2).pdf

Business Operations/Finance Committee Update

- Cash balance (period end 2/28/2021 and excluding PPP funds) = \$2.9M.
- \$892k in Investments (\$565k internally designated as restricted funds; \$327k in unrestricted funds)
- Payroll Protection Program (PPP) - \$1.9M funded in April 2020.
 - Utilized all funds as required and awaiting loan forgiveness.
 - Chuck has requested estimated date for loan forgiveness from Atlantic Capital Bank
- FY2022 Budget
 - Business Operations/Finance Committee to review draft at April Committee Meeting (1st of two public budget meetings)
 - Full Board to approve budget draft at April Board meeting (2nd of two public budget meetings)
- Middle Campus mortgage refinance
 - Preliminary discussions with Citizens Trust Bank underway. Business Office will also reach out to Atlantic Capital Bank.
- Facilities and Grounds
 - Facilities Team working to schedule HVAC work during Spring Break or virtual week following that. Two systems are down, which bumped up original Summer timeline. This is part of an overall HVAC replacement project, which has already been approved, so additional approval is not needed.
 - EC recess fields and school gardens – exploring partnerships to make improvements

Atlanta Neighborhood Charter School, Inc

Statement of Financial Position

As of February 28, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1005 Bank of North Georgia #8354 Operating	0.00
1010 Bank of North Georgia #6575 Nutrition	0.00
1015 Bank of North Georgia #8903 Student Gov	0.00
1020 Bank of North Georgia #6583 PTCA	0.00
1025 Bank of North Georgia Aftercare EC	0.00
1026 Bank of North Georgia #5356 MC Aftercare	0.00
1030 PayPal	4,719.00
1045 Bank of North Georgia #0051 Reserves Account	0.00
1050 Bank of North Georgia Money Market #9008	0.00
1100 Atlantic Capital Bank Operating	4,558,246.18
1111 Atlantic Capital Bank Nutrition	70,474.32
1112 Atlantic Capital Bank PTCA	65,108.80
1113 Atlantic Capital Bank Closed	0.00
1114 Atlantic Capital Bank Aftercare	19,365.10
Total Bank Accounts	\$4,717,913.40
Accounts Receivable	
1120 Grants Receivable	0.00
1121 CREATE Grants Receivable	-0.01
1130 Grant Receivable - Title 1	0.00
1132 Grants Receivable-Facilities Grant	-0.40
1133 Zeist Receivable Balance	0.00
1134 Grants Receivable - Dobbs	0.00
1200 Accounts Receivable (A/R)	-93,000.00
Total Accounts Receivable	\$ -93,000.41
Other Current Assets	
1054 Edward Jones Ally bank CD 2	0.00
1055 SunTrust Bank CD	0.00
1056 Self-Help Credit Union CD	245,816.43
1057 Edward Jones Money Market	435,093.27
1058 Edward Jones Ally Bank CD	0.00
1059 Edward Jones Morgan Stanley Bank CD	130,347.52
1060 Self Help Money Market CARA 80	80,370.40
1061 Edward Jones State Bank of India CD	-0.40
1062 Edward Jones BMO Harris Bank	0.00
1400 Prepaid Expenses	15,513.40
1900 Uncategorized Asset	-563.42
Total Other Current Assets	\$906,577.20
Total Current Assets	\$5,531,490.19

Atlanta Neighborhood Charter School, Inc

Statement of Financial Position

As of February 28, 2021

	TOTAL
Fixed Assets	
1550 2015 EC Carpet	46,922.77
1580 Janitorial Equipment	3,471.00
1610 Building	1,136,944.00
1611 Accumulated Depreciation Buildings	-357,665.60
1612 Building Closing Cost	36,289.00
1613 Accumulated Amortization Closing Costs	-36,289.00
1614 FY2018 MC Improvements	14,035.30
1614.50 Firedoors MC	42,540.99
1615 Grounds Improvements	100,349.46
1616 2017 MC Improvements	60,008.08
1617 2016 MC Improvements	223,205.31
1618 2014 MC Improvements	118,199.00
1619 2015 MC Improvements	26,993.20
1620 Leasehold Improvements	1,068,957.20
1612.1 Loan Closing Costs - Refinance 2014	14,889.00
1612.2 Accumulated Amortization	-12,761.96
Total 1620 Leasehold Improvements	1,071,084.24
1621 Accumulated Depreciation Leasehold Improvements	-1,128,278.18
1622 ANCS Vehicles	6,810.00
1625 Library Books	202,941.40
1626 Accumulated Depreciation Library Books	-155,933.90
1630 Furniture and Fixtures	344,318.34
1631 Accumulated Depreciation Furniture & Fixtures	-280,196.76
1633 Equipment - HVAC	193,993.21
1634 Kitchen Equipment	31,614.26
1640 Equipment	220,061.49
1641 Accumulated Depreciation Equipment	-211,171.39
1650 Computer Equipment	497,663.51
1651 Accumulated Depreciation Equipment 2	-438,038.00
1660 Software	72,613.36
1670 EC Intercom System	30,000.00
1675 MC Intercom System	68,153.50
1700 Grants to Green	488,719.69
1705 Grants to Green EC FY17	290,511.91
1800 MC Grounds / Farm Improvements	56,890.54
2018 EC 2nd Mobile Unit	52,840.83
Total Fixed Assets	\$2,829,601.56
TOTAL ASSETS	\$8,361,091.75

Atlanta Neighborhood Charter School, Inc

Statement of Financial Position

As of February 28, 2021

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable (A/P)	34,107.47
Total Accounts Payable	\$34,107.47
Other Current Liabilities	
2100 Other Current Liabilities	0.00
2101 Accrued Payroll	597,490.92
2105 FIT W/H Payable	64,100.71
2110 FICA Payable	87,696.96
2115 Medicare Payable	23,396.04
2120 State W/H Payable	33,964.44
2130 TRS of GA Payable	274,650.27
2210 403(b) EE Contributions Payable VALIC	24,613.00
2212 403(b) EE Contributions ValuTeachers	5,834.75
2215 Supplemental Ins EE Contributions Payable	1,145.52
2220 TRS of GA EE Contributions Payable	72,606.31
2225 Health Ins EE Deductions Payable	-133,853.37
2230 ADD	222.58
2231 CI1	222.71
2232 LTD	347.32
2233 STD	391.96
2245 MFS & DCC Payable	-11,687.44
2250 PPP Loan Payable	1,036,375.00
2252 PPP Loan Payable Current Amount	813,625.00
2300 Copier Lease Payments	0.00
2550 ST Capital Leases	0.05
2601 Mortgage Payable (Current Portion)	41,871.65
Total Other Current Liabilities	\$2,933,014.38
Total Current Liabilities	\$2,967,121.85
Long-Term Liabilities	
2600 Mortgage Payable (Net of Current Portion)	872,733.20
2600.2 Self Help Loan B	-7,806.00
Total Long-Term Liabilities	\$864,927.20
Total Liabilities	\$3,832,049.05
Equity	
3000 Opening Balance Equity	2,156,323.51
Retained Earnings	1,715,275.92

Atlanta Neighborhood Charter School, Inc

Statement of Financial Position

As of February 28, 2021

	TOTAL
Net Revenue	657,443.27
Total Equity	\$4,529,042.70
TOTAL LIABILITIES AND EQUITY	\$8,361,091.75

ATLANTA NEIGHBORHOOD CHARTER SCHOOL
FY 2021 - Pro Forma Monthly Cash Flow Statement

		Allocation based on FTE Count = 645											REVISED YTD		Contingency	REVISED YTD	Original Budget	\$	%	
		Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	FY2021	FY2021	FY2021	FY2021	Difference	Difference	
Revenue																				
APS Allocation Payment		\$ -	\$ 1,105,749	\$ 1,105,749	\$ 1,105,749	\$ 1,105,749	\$ 1,105,749	\$ 1,105,749	\$ 1,105,749	\$ 1,105,749	\$ 1,105,749	\$ -	\$ -	\$ 11,057,490	\$ -	\$ 11,057,490	A	\$ 10,543,802	\$513,688	4.87%
Other State and Local Funding		-	-	-	-	-	-	-	155,832	-	-	-	-	155,832	-	155,832	A	50,000	105,832	211.66%
Grants		-	-	-	3,480	11,983	-	-	76,500	39,034	39,034	-	-	170,031	-	170,031	A	-	170,031	100.00%
Title 2 Reimbursement		-	-	-	-	-	-	-	1,000	-	-	-	-	1,000	-	1,000		1,000	-	0.00%
Contributions & Fundraising		7,323	2,686	2,361	2,605	14,201	13,969	7,500	7,500	7,500	15,000	15,000	9,355	105,000	-	105,000	B	233,000	(128,000)	-54.94%
Program Income		11,615	38,029	202,869	3,800	24,529	7,835	38,000	38,000	38,000	38,000	38,000	33,096	511,773	-	511,773	B	567,500	(55,727)	-9.82%
Nutrition Program Income		-	1,323	2,970	2,830	1,241	952	16,682	16,682	16,682	16,682	16,682	8,276	101,000	-	101,000	B	293,500	(192,500)	-65.59%
Other Income		(158)	452	-	672	1,525	-	17,392	392	392	392	392	-	21,841	-	21,841		4,700	17,141	364.71%
Interest & Dividend Income		1,855	657	1,839	699	738	643	450	450	450	450	450	-	9,130	-	9,130		5,400	3,730	69.07%
Total Revenue		\$ 20,635	\$ 1,148,895	\$ 1,315,787	\$ 1,119,835	\$ 1,159,965	\$ 1,129,148	\$ 1,185,772	\$ 1,402,104	\$ 1,207,806	\$ 1,215,306	\$ 1,176,272	\$ 51,569	\$ 12,133,097	\$ -	\$ 12,133,097		\$ 11,698,902	\$434,195	3.71%
Expenditures																				
Salaries and Benefits		797,152	774,011	848,073	702,899	791,565	891,736	812,928	812,928	812,928	812,928	812,928	812,928	9,683,004	460,656	10,143,660	D	\$ 9,755,136	\$388,524	3.98%
Professional Development		-	-	-	-	-	-	2,000	2,000	2,000	2,000	2,000	2,000	12,000	-	12,000	C	118,500	(106,500)	-89.87%
Curriculum & Classroom Expenses		23,533	23,533	23,533	23,533	23,533	23,533	81,552	81,552	81,552	81,552	81,552	56,597	605,555	36,333	641,888	D	190,000	451,888	237.84%
Program Expenses		-	-	-	-	-	-	6,000	6,000	6,000	6,000	6,000	-	30,000	-	30,000	C	180,000	(150,000)	-83.33%
Building & Grounds		47,518	47,518	47,518	47,518	47,518	47,518	47,278	47,278	47,278	47,278	47,278	47,278	568,776	34,127	602,903		598,133	4,770	0.80%
Fixed Assets Expenditures		-	-	4,733	2,674	-	-	4,000	4,000	4,000	4,000	4,000	4,000	31,407	-	31,407		228,000	(196,593)	-86.22%
Professional Services		-	4,000	12,500	12,500	12,500	4,000	4,000	4,000	4,000	4,000	4,000	4,000	69,500	-	69,500	D	40,000	29,500	73.75%
Gen&Admin/Insurance/Interest		36,514	36,514	36,514	36,514	36,514	35,000	35,000	35,000	35,000	35,000	35,000	35,000	429,084	-	429,084	D	210,500	218,584	103.84%
Nutrition Program Expenses		7,687	7,687	7,687	7,687	7,687	7,687	11,400	11,400	11,400	11,400	11,400	5,878	109,000	-	109,000	C	190,000	(81,000)	-42.63%
Equipment Rental (Copiers)		4,463	4,218	2,606	1,029	320	319	4,167	4,167	4,167	4,167	4,167	4,167	37,955	-	37,955		50,000	(12,045)	-24.09%
Fundraising Expenses		-	-	-	-	-	-	1,425	1,425	10,000	1,425	10,000	1,425	25,700	-	25,700	C	51,400	(25,700)	-50.00%
Total Expenditures		\$ 916,868	\$ 897,481	\$ 983,164	\$ 834,353	\$ 919,637	\$ 1,011,307	\$ 1,009,750	\$ 1,009,750	\$ 1,018,325	\$ 1,009,750	\$ 1,018,325	\$ 973,273	\$ 11,601,981	\$ 531,116	\$ 12,133,097		\$ 11,611,669	\$521,428	4.49%
Total Revenues - Total Expenditures		\$ (896,232)	\$ 251,414	\$ 332,623	\$ 285,481	\$ 240,328	\$ 117,841	\$ 176,023	\$ 392,355	\$ 189,482	\$ 205,557	\$ 157,948	\$ (921,704)	\$ 531,116	\$ (531,116)	\$ 0		\$ 87,233	(\$87,233)	-100.00%
EOM Cash Balance	See NOTE below	\$ 759,211	\$ 1,010,625	\$ 1,343,248	\$ 1,628,729	\$ 1,869,058	\$ 1,986,899	\$ 2,162,922	\$ 2,555,277	\$ 2,744,759	\$ 2,950,315	\$ 3,108,263	\$ 2,186,559	\$ 2,555,277	\$ 1,655,444	\$ 2,186,559		\$ 1,746,925	\$ 439,634	25.17%
		Actual	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected		Projected					

Note: Adjusted to reflect only Atlantic Capital Bank operating accounts, initially as of July 1st. Not including \$798k of investments

Tickmark Legend

A = Revised budgeted income category **INCREASED** as compared to original budget income for cumulative amount of \$789K. Revision primarily related to \$513K increase in APS Allocation based on APS calculation of enrolled students. Revision also related to \$275K in additional grants applied for and awarded for COVID-19 preparation and related impact on school operations.

B = Revised budget income category **DECREASED** as compared to the original budget income for cumulative amount of \$376K. Revision in Contributions, Program Income, and Nutrition Program Income reflects reduction in fundraising efforts in the fall and significant reduction in Nutrition Program Income, which is based on reimbursement for meals prepared to students.

C = Revised budget expense category **DECREASED** as compared to the original budget expense for cumulative amount of \$560K. Forecasted decrease in professional development, program expenses, nutrition program expenses, and fundraising expenses are a reflection of remote learning due to COVID-19 pandemic. The School anticipates students will return in February 2021; therefore, certain expenses should normalize during the Spring semester.

D = Forecast budget expense category **INCREASED** compared to the original budget expense for cumulative amount of \$1.09 million. Forecasted increase in Salaries based on hiring of teacher's assistants necessary for return to onsite instruction of students in the Spring. Increase in Curriculum & Classroom expenses and G&A expenses both reflect preparation and anticipated needs of onsite instruction, including continued recurring expenses for required PPE and safety / hygiene enhancements to the classrooms.

ATLANTA NEIGHBORHOOD CHARTER SCHOOL
 FY 2021 - Monthly Cash Flow Statement
 February 2021

	Allocation based on FTE Count = 620											YTD	
	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	FY2021
Revenue													
APS Allocation Payment	\$ -	\$ 1,105,749	\$ 1,105,749	\$ 1,116,101	\$ 1,105,749	\$ 1,082,725	\$ 1,097,652	\$ 1,149,402					\$ 7,763,126
Local/State Funding	-	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	-	-	3,480	11,983	-	23,915	41,244	-	-	-	-	80,622
Title 2 Reimbursement	-	-	-	-	-	-	-	-	-	-	-	-	-
Contributions & Fundraising	7,323	2,783	2,264	2,980	14,741	13,429	27,972	11,940	-	-	-	-	83,433
Program Income	856	7,653	4,799	1,350	7,178	760	1,537	2,266	-	-	-	-	26,399
Nutrition Program Income	-	14,281	4,518	4,809	1,772	2,704	1,986	1,400	-	-	-	-	31,470
Other Income	567	452	-	-	1,525	4,823	17,227	236	-	-	-	-	24,830
Interest & Dividend Income	1,833	657	1,788	699	738	201	538	553	-	-	-	-	7,006
Total Revenue	\$ 10,580	\$ 1,131,574	\$ 1,119,117	\$ 1,129,419	\$ 1,143,685	\$ 1,104,643	\$ 1,170,827	\$ 1,207,042	\$ -	\$ -	\$ -	\$ -	\$ 8,016,886
Expenditures													
Salaries and Benefits	\$ 741,490	\$ 772,963	\$ 897,661	\$ 761,721	\$ 747,931	\$ 958,716	\$ 735,922	826,836	-	-	-	-	\$ 6,443,241
Professional Development	-	58	30	(768)	-	-	-	-	-	-	-	-	(681)
Curriculum & Classroom Expense	14,015	26,349	52,679	11,605	33,841	62,519	44,917	21,216	-	-	-	-	267,141
Program Expenses	615	-	382	517	-	-	-	-	-	-	-	-	1,514
Building & Grounds	37,490	27,991	63,418	98,701	31,481	29,041	92,156	35,576	-	-	-	-	415,854
Fixed Assets Expenditures	-	-	4,733	2,674	-	-	-	-	-	-	-	-	7,407
Professional Services	-	2,500	14,990	17,353	12,650	-	1,600	11,405	-	-	-	-	60,498
Gen&Admin/Insurance/Interest	10,663	26,768	60,685	19,936	30,953	27,632	38,558	50,190	-	-	-	-	265,384
Nutrition Program Expenses	76	9,717	10,486	9,636	6,112	10,097	20,384	8,062	-	-	-	-	74,570
Equipment Rental (Copiers)	4,463	4,218	2,606	1,029	320	319	5,113	377	-	-	-	-	18,445
Fundraising Expenses	-	-	496	-	-	128	130	-	-	-	-	-	754
Total Expenditures	\$ 808,812	\$ 870,564	\$ 1,108,167	\$ 922,402	\$ 863,289	\$ 1,088,451	\$ 938,781	\$ 953,662	\$ -	\$ -	\$ -	\$ -	\$ 7,554,128
Total Revenues - Total Expenditures	\$ (798,232)	\$ 261,010	\$ 10,950	\$ 207,017	\$ 280,396	\$ 16,192	\$ 232,046	\$ 253,380	\$ -	\$ -	\$ -	\$ -	\$462,758
Net Other Rev.(Exp) - CREATE	\$ (77,720)	\$ 79,236	\$ 123,637	\$ (42,461)	\$ (126,323)	\$ (109,536)	\$ 201,655	\$ 101,820					\$150,309
Net Revenue	\$ (875,953)	\$ 340,247	\$ 134,587	\$ 164,556	\$ 154,074	\$ (93,344)	\$ 433,701	\$ 355,200	\$ -	\$ -	\$ -	\$ -	\$613,067
EOM Cash Balance	\$ 1,469,611	\$ 1,823,044	\$ 1,932,498	\$ 2,059,886	\$ 2,172,417	\$ 2,152,057	\$ 2,556,893	\$ 2,867,913	\$ (1,850,000)	\$ (1,850,000)	\$ (1,850,000)	\$ (1,850,000)	\$9,634,320
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Projected	Projected	Projected	
Change in Cash	\$ (896,950)	\$ 353,433	\$ 109,455	\$ 127,388	\$ 112,531	\$ (20,360)	\$ 404,836	\$ 311,020	\$ (4,717,913)	\$ -	\$ -	\$ -	

ATLANTA NEIGHBORHOOD CHARTER SCHOOL
Budget to Actual FY2021
February 2021

	YTD FY2021	YTD REVISED	YTD	YTD	FY2020	% of Annual	Variance
	Actual	Budget	\$Variance	% Variance			
Income							
APS Allocation Payment	\$ 7,763,126	7,740,243	\$ 22,883	0%	A \$ 11,057,490	70%	
Local/State Funding	-	-	-	0%	155,832	0%	
Grants	80,622	91,963	(11,341)	-12%	170,031	47%	
Title 2 Funding	-	-	-	0%	1,000	0%	
Contributions & Fundraising	83,433	58,145	25,288	43%	B 105,000	79%	
Program Income	26,399	364,677	(338,278)	-93%	C 511,773	5%	
Nutrition Income	31,470	42,679	(11,209)	-26%	101,000	31%	
Other Income	24,830	20,275	4,555	22%	21,841	114%	
Interest & Dividend Income	7,006	7,330	(324)	-4%	9,130	77%	
Total Income	\$ 8,016,886	\$ 8,325,311	\$ (308,425)	-4%	\$ 12,133,097	66%	
Expenditures							
Salaries and Benefits	\$6,443,241	\$ 6,431,292	\$ (11,949)	0%	\$ 10,143,660	64%	
Professional Development	(\$681)	4,000	4,681	117%	12,000	-6%	
Curriculum & Classroom Expenses	267,141	304,302	37,161	12%	D 641,888	42%	
Program Expenses	1,514	12,000	10,486	87%	30,000	5%	
Building & Grounds	415,854	379,664	(36,190)	-10%	E 602,903	69%	
Fixed Asset Expenditures	7,407	15,407	8,000	52%	31,407	24%	
Professional Services	60,498	53,500	(6,998)	-13%	69,500	87%	
Gen&Admin/Insurance/Interest Expen	265,384	289,084	23,700	8%	429,084	62%	
Nutrition Program Purchases	74,570	68,922	(5,648)	-8%	109,000	68%	
Equipment Rental (Copiers)	18,445	21,288	2,843	13%	37,955	49%	
Fundraising Expenses	754	2,850	2,096	74%	25,700	3%	
Total Expenditures	\$ 7,554,128	\$ 7,582,310	\$ (28,182)	0%	\$ 12,133,097	62%	
Operating Income/(Loss)	\$ 462,758	\$ 743,001	\$ (280,243)	-38%	\$ 0		
Net Other Rev.(Exp) - CREATE	\$ 150,309				C \$ (0)		
Net Revenue	\$613,067				\$ 0		

EXPLANATIONS OF BUDGET TO ACTUAL VARIANCES

A - APS Allocation Payment income slightly above YTD budget based on additional APS Allocation of \$51K received in February 2021 as compared to \$1.1 million received monthly from APS since the beginning of the year. ANCS recognizes APS allocation formula revisions may occur based on confirmed student enrollment.

B - Contributions & Fundraising income reflects recent December 2020 fundraising efforts, resulting in \$11K in cash receipts in February 2021.

C - Program income is \$338K under YTD revised budget based on Business Office reclass of \$240K for CREATE grant funding previously recorded under Program Income. The Business Office noted the \$240K revenue was properly reflected in Net Other Rev/(Exp) - CREATE YTD balance of \$150K.

D - Curriculum & Classroom expenses actual YTD amount is \$37K less than revised budgeted amounts. The revised budget planned for a return to the classroom in January; however, the return did not occur until February for those families who opted for classroom instruction.

E - Building & Grounds expense actual YTD amount is \$36K more than revised budgeted amount based on continued enhancements completed in January 2021 in anticipation of students return to the classroom. January 2021 expenditures were \$92K, which outpaced the \$47K revised

Total investments held by ANCS
February 2021

Institution	Investment	Amount	
Atlantic Capital Bank	Operating accounts	\$ 4,713,194	
Paypal	Operating accounts	\$ 4,719	
PPP Loan funds	Current Liabilities	(1,850,000)	
Total Cash		\$ 2,867,913	
Reserved - Cash Accounts		(244,457)	2020 Audit Report
Total unrestricted & unreserved cash		\$ 2,623,456	
Edward Jones - Money Market	Money Market	435,093	matures 1/31/2022
Edward Jones Morgan Stanley Bank CD	Money Market	130,348	
Self-Help Credit Union	CD	245,816	matures 10/2021
Self-Help Money Market CARA 80	Money Market	80,370	
Total invested funds (not at ACB)		\$ 891,628	
Reserved - Certificates of deposit		(565,043)	2020 Audit Report
Total unrestricted & unreserved investments		\$ 326,585	

	July	August	September	October
Salaries	511,832.80	528,170.81	532,069.46	538,491.39
Hybrid Staffing				
Contract Workers	2,200.00	11,712.00	-	2,750.00
Bonus	600.00	-	-	-
Wellness Remb	92.00	-	-	-
Garnishment	0.04	0.04	-	-
Workers Comp	-	-	224.42	5,834.62
Stipends	26,736.36	20,372.19	199,300.34	11,193.36
Payroll Taxes	42,586.51	43,295.09	1,008.41	42,630.10
Teacher Retirement System	109,019.93	96,653.81	103,257.40	101,390.86
Health Insurance Premium	42,860.88	67,198.09	56,240.98	54,270.11
Supplemental Insurance				
	735,928.52	767,402.03	892,101.01	756,560.44
Aftercare Salary	5,561.10	5,560.50	5,560.50	5,160.50
Total per Actual				761,720.94

The Difference between the Salary Cost for October vs. January is that in October it includ

Please note: These figures has changed based on prior month adjustments however, these totals reflect back the the Cash Flow Actuals

November	December	January	February	Diff
541,071.69	539,977.77	539,977.80	547,543.74	(7,565.94)
			52,814.00	(52,814.00)
2,728.00	735.00	3,352.50		3,352.50
-	-	-		-
-	-	-		-
-	-	-		-
15,991.36	114,128.36	7,191.36	18,406.88	(11,215.52)
42,670.48	148,876.59	44,328.68	49,306.63	(4,977.95)
100,855.92	101,597.10	95,811.20	101,531.08	(5,719.88)
44,614.29	47,841.10	45,260.74	49,304.87	(4,044.13)
			7,928.92	(7,928.92)
747,931.74	953,155.92	735,922.28	826,836.12	(90,913.84)
	5,560.50	-		
		735,922.28		

led \$5,160.50 in Aftercare Salaries

]

Coversheet

Monthly Governance Report

Section: V. Governance
Item: A. Monthly Governance Report
Purpose: FYI
Submitted by: Lee Kynes
Related Material: March_Board_Governance_Report.pdf



ATLANTA NEIGHBORHOOD CHARTER SCHOOL BOARD GOVERNANCE COMMITTEE REPORT March 15, 2020

- **Executive Director Evaluation**

- The Mid-year evaluation for the Executive Director is complete. We will provide a copy of the Executive Summary of the Evaluation to Board Members.

- **Policy Review**

- We are continuing the ongoing review of policies.
- Proposed revisions to the ANCS Bylaws are ready for a vote.
- Governance Policies will be ready by the April board meeting.

- **Nominations**

- The Nominations Task Force has a separate report.

Coversheet

Vote on Policy Revisions

Section: V. Governance
Item: B. Vote on Policy Revisions
Purpose: Vote
Submitted by: Lee Kynes
Related Material: ANCS Bylaws Redline 2020.03.10.pdf



~~ANCS Bylaws for Legal Review~~



~~ANCS Bylaws for Legal Review~~

1: Bylaws of Atlanta Neighborhood Charter School, Inc.



~~ANCS Bylaws for Legal Review~~

ARTICLE I. OFFICES

The principal office of the Atlanta Neighborhood Charter School, Inc. (hereinafter referred to as the “corporation” or “ANCS”) shall be located in the State of Georgia.

ARTICLE II. GENERAL PURPOSE

The mission of ANCS is to create a small, focused, and diverse K-8 school that nurtures the whole child through strong parental/community involvement and challenging academics. The school will operate under a charter contract to be negotiated between the ANCS Governing Board (the “Board”), the Georgia Department of Education, and the Atlanta Board of Education.

ARTICLE III. BOARD

SECTION 1. General Powers

The business and affairs of ANCS shall be managed under the direction of the Board. The members shall in all cases act as a Board, and they may adopt such rules and regulations for the conduct of their meetings and the management of the corporation as they may deem proper, not inconsistent with ANCS’ Articles of Incorporation, these Bylaws, and the laws of this State.

SECTION 2. Duties of the Board

The Board shall be charged with the management of the affairs of the corporation, and shall pursue such policies and principles as shall be in accordance with law, the provisions of the Articles of Incorporation, these By-Laws, and any written charter entered into by the Board. The Board shall be considered as having the powers of a Board of Directors and shall be deemed to be acting as the Board of Directors for all purposes of the Georgia Nonprofit Corporation Code Law. By way of elucidation, and not in limitation, the Board shall be responsible to carry out the following duties and obligations:

- a. The Board shall uphold and promote the school’s mission and vision and ensure effective organizational planning on the part of the school through an annual strategic planning and review process that will review and update the school’s short- term, mid-term, and long-range goals, and evaluate the effectiveness of the implementation of the school’s mission and plans;
- b. The Board shall either directly or through delegation to a governance committee or otherwise, provide for the annual ~~evaluation-appraisal~~ of the Executive Director’s performance;
- c. The Board ensures the financial stability of the corporation through regular monthly review of financial statements and reports, an annual independent audit, and direct oversight of major financial commitments and decisions;
- d. The Board shall take an active role, where appropriate, either directly or through ~~a Board committee~~ Board designees, in resolving grievances and conflicts which may arise within the school community involving students, parents/guardians, staff, administration, and or Board members.



~~ANCS Bylaws for Legal Review~~

To the extent permitted by law, the Board may, by general resolution, delegate to officers of the corporation or to committees of the Board such powers as it deems necessary or appropriate to carry out its duties and obligations.

SECTION 3. Structure, Number, Tenure, and Qualifications

The Board shall consist of at least seven (7) and no more than thirteen (13) voting members, which number shall be fixed from time to time by the Board.

The membership of the Board ~~will consist of a simple majority of parents/guardians of current and/or alumni students~~, will include at least three (3) ~~one~~ parents/guardians of a current ~~elementary campus~~ students (ideally at least ~~and~~ one (1) parent/guardian of a current middle campus student) , and one (1) member who is not a parent/guardian of a current student.

Members shall be natural persons who are 18 years of age or older and must be residents of the State of Georgia. Regularly elected Board member terms are for ~~up to~~ three years and begin July 1 of the year in which they were elected or appointed.

SECTION 4. Ex-Officio Members ~~and Community Members~~

The Board will ~~also~~ include the Executive Director as a non-voting Ex-Officio member. The Immediate Past-Chair will also serve as a non-voting Ex-Officio member if that person is not still a current Board member.

~~School Principals of ANCS' elementary and middle school campuses, and the Director of Finance and Operations, are required to attend Board meetings per their job descriptions, but will not be Ex-Officio members. They may be invited to address the Board if they are actively presenting or addressing questions.~~

~~The Board, by a vote of two-thirds, may also appoint a community member to serve on the Board in a non-voting capacity as an adviser. The term for this position is for one year.~~

~~SECTION 5. Trustee Emeritus Members~~

~~The Board may also establish Trustee Emeritus membership to honor past Board members who may have specialized knowledge or qualifications to act in an advisory capacity.~~

~~The Board Chair and Executive Director will nominate past Board members for this role. Approval from the Board requires a two-thirds majority vote. This position shall be non-voting and hold a term of five years.~~



~~ANCS Bylaws for Legal Review~~

SECTION 6. Election of Members

Members shall be elected by the ANCS Board from nominations made by the ANCS Board's Nominations ~~Task Force Committee~~. An affirmative vote of two-thirds of the ~~members~~ ~~Directors~~ shall be required for election.

~~In the event a member's membership ends for any reason prior to the end of that member's term, A~~ member ~~may be elected~~ ~~appointed~~ to fill a vacancy ~~and~~ shall ~~serve~~ ~~be appointed~~ for the unexpired term of their predecessor in office.

SECTION 7. Voting Rights

Each voting member ~~present at a meeting or permissively participating by teleconference or videoconference under the Georgia Open Meetings Laws~~ shall be entitled to one vote on each matter submitted to a vote of the members.

SECTION 8. Termination of Membership

The ~~Governing~~ Board, by affirmative vote of two-thirds of all of the voting members of the Board, may suspend or ~~remove~~ ~~expel~~ a member ~~for cause after an appropriate hearing~~, and may, by a majority vote of those present at any regularly constituted meeting, terminate the membership of any member who becomes ineligible for membership ~~(e.g., inherent conflict of interest)~~.

SECTION 9. Annual Meeting

A meeting of the members shall be held every year, the date, time, and place to be fixed by the Board and ~~appropriate~~ notice given to all members, ~~at least three weeks in advance~~, for the purpose of electing Board members and officers ~~and~~; approving the budget for the following year, ~~if those events have not already occurred~~, and for the transaction of such other business as may come before the meeting.

SECTION 10. Meetings of the Board

The order of business at all meetings shall be set by the Board Chair, ~~or his or her designee~~.

The Board must have a quorum of a simple majority of voting members present in order to conduct business.

~~The Board shall be subject to the provisions of Open Meetings Laws, O.C.G.A. § 50-14-1 et seq., and Inspection of Public Records Law, O.C.G.A. § 50-18-70 et seq.~~

~~The Monthly Meeting Agenda shall may include a separate report from each Board standing committee, any Appointed Committees as requested by the Board Chair, and any school-based committees such as the PTCA.~~



~~ANCS Bylaws for Legal Review~~

SECTION 11. Attendance

Board members are not allowed to miss more than two Board meetings per year. If they miss more than two meetings, the Board Chair will meet with them to discuss their participation. If they are unable to fulfill their responsibilities, they will be asked to resign from the Board.

SECTION 12. Conflict of Interest

Members shall comply with the ANCS Governing Board Code of Ethics and Board Member Conflict of Interest policies. ~~ethics and conflict of interest provisions applicable to members of the Atlanta Board of Education.~~ Board members shall not participate in discussions or votes related to any ANCS business transactions or affairs which would cause an actual, or would give an appearance of a conflict of interest.

SECTION 13. Resignation

A member may resign at any time by giving written notice to the Chair, ~~Chair-Elect,~~ or Secretary of the Board of ANCS. Unless otherwise specified in the notice, the resignation shall take effect upon receipt thereof ~~by the officers,~~ and the acceptance of the resignation shall not be necessary to make it effective.

A member who resigns may postpone the effectiveness of their resignation to a future date or to the occurrence of a future event specified in a written tender of resignation. A vacancy shall be deemed to exist at the time of such tender; and the Board may then or thereafter elect ~~or appoint~~ a successor to take office when the resignation, by its terms, becomes effective.

ARTICLE IV. OFFICERS

SECTION 1. Number and Qualifications

The officers of ANCS shall consist of a Chair, ~~either~~ a Vice-Chair ~~or a Chair-Elect,~~ a Secretary, and a Treasurer, ~~and an officer responsible for the support and evaluation of the Executive Director.~~ Each officer shall be elected confirmed by a simple majority of the Board, either individually or as a slate. The same individual may simultaneously hold more than one office of the corporation except that the Chair may not simultaneously hold another office.

SECTION 2. Election and Term of Office

The officers of ANCS shall be elected by the Board at or before the annual meeting, except for the office of Chair ~~Elect,~~ which shall be elected no later than the January April meeting. Each officer, ~~except the Vice-Chair and Chair-Elect,~~ shall hold office for a term of one year or until their successor has been duly elected and has qualified, or until their earlier death, resignation, or removal from office as hereinafter provided. Officers



~~ANCS Bylaws for Legal Review~~

~~may serve multiple terms. The Chair-Elect shall prepare to assume the role of Chair but does not assume any official responsibilities. The Vice-Chair shall hold office until a Chair-Elect is elected, at which point the Chair-Elect assumes the responsibilities of the Vice-Chair. The Chair-Elect shall hold office until the July meeting regardless of the month elected. If the Chair is re-elected, there shall be no Chair-Elect and the Vice-Chair shall continue in office until July 1.~~

SECTION 3. Resignation, Removal, and Vacancies

In the event that any one of the officers shall resign, such officer shall immediately cease to be an officer. Any such resignation shall be in writing and shall be delivered to the Chair, ~~Chair-Elect or~~ Vice-Chair, or Secretary. Any officer or agent may be removed by the Board whenever in its judgment the best interests of the corporation will be served thereby, but such removal shall be without prejudice to the contract rights, if any, of the person so removed. A two-thirds majority vote of the Board shall be required to remove any officer, or agent. Election or appointment of an officer or agent shall not of itself create contract rights. Any vacancy in any office for whatever reason may be filled, for the unexpired portion of the term, by the Board.

SECTION 4. Chair

The Chair shall be the principal executive officer of ANCS and, subject to the general direction of the Board, shall supervise and control the business and affairs of the corporation. The Chair shall, when present, preside at all meetings of the Board. The Chair, Vice-Chair ~~or Chair-Elect~~, or both may sign with any other proper officer of the corporation thereunto authorized by the Board, deeds, mortgages, bonds, contracts, or other instruments which the Board has authorized to be executed, except in cases where the signing and execution thereof is expressly delegated by the Board or by these Bylaws to some other officer or agent of the corporation, or is required by law to be otherwise signed or executed; and in general shall perform all duties incident to the office of Chair and such other duties as may be prescribed by the Board from time to time. The Chair shall have authority to institute or defend legal proceedings when the members are deadlocked or in extenuating circumstances where the Board is unable to meet. An individual may serve as Chair for two consecutive one-year terms, provided they are duly re-elected by the Board. An individual may serve as Chair again after either their one-year term or two consecutive terms, as long as they are off the Board for a minimum of two years before serving again.

SECTION 5. Vice-Chair

The Vice-Chair shall (a) assume the duties of the Chair in his or her absence; (b) assist the Chair in planning meetings; and (c) assume other responsibilities as agreed between the Chair and Vice-Chair, such as providing leadership to committee chairs and publicly advocating for the school in a formal way.



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~~SECTION 6. Chair-Elect~~

~~The Chair-Elect shall (a) assume the responsibilities of the Vice-Chair and (b) prepare to assume the role of Chair. The Chair-Elect should be selected from among the Board members who are not in the last year of their term on the Board.~~

SECTION 7. Secretary

The Secretary shall: (a) keep the minutes of the proceedings of the Board in one or more books provided for that purpose; (b) see that all notices are duly given in accordance with the provisions of these Bylaws or as required by law; (c) keep a register of the mailing address and e-mail address of each member which shall be furnished to the Secretary by such member; (d) in general, perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned to him/her by the Chair or by the Board; and (e) ensure that all Board minutes are prepared for Board review at each subsequent Board meeting and therefore made available to the school community. The Secretary shall also serve as the Parliamentarian, and is responsible for keeping track of time during Board meetings.

SECTION 8. Executive Director

The Executive Director shall: (a) hire the Principals with the advice and consent of the Board; (b) supervise the Principals and otherwise meet all criteria outlined in the Executive Director's written job description; (c) ensure that the Charter contract goals are being met; (d) report quarterly to the Board on Charter compliance and progress toward meeting goals; (e) assist the Board Chair with scheduling and setting agendas for meetings; (f) facilitate and implement Board decisions; (g) act as liaison between the school and the district office; (h) provide knowledge of federal, state, and district policies/regulations; (i) encourage bottom-up decision making and participation by all; (j) facilitate and implement the school's Vision and Goals; and (k) report to the Board.

SECTION 9. Role of the Immediate Past Chair

After a new Board Chair is elected each year, the Immediate Past Chair shall continue to perform a vital role for the school. The Immediate Past Chair shall serve as an advisor to the Board. The Immediate Past Chair shall be a non-voting ex officio member of the Board during such time unless they are still a voting member of the Board, in which case, in addition to any other role they may accept on the Board, they shall also assist and advise the new Chair ~~until the new Chair-Elect is elected.~~



ARTICLE V. COMMITTEES

SECTION 1. Board Standing Committees

The standing committees of the Board are each chaired by a member of the Board; the Chair is not permitted to chair committees.

The standing committees and their respective responsibilities are as follows:

Educational Excellence and Accountability. Review ~~Executive Director-prepared~~ reports prepared by the Executive Director and school leadership team, and present such reports at each Board meeting, on one or more compliance items from the charter; district, state, or federal law, policy, or regulation; or any other source – including any annual accountability and compliance reports required by the district or state, and a monthly academic performance report. ~~Develop and maintain all Board policies.~~ Ensure the Board ~~policies~~-promotes the principles of equity and diversity.

Business-Finance & Operations/Finance. Review and recommend annual budget for Board approval. Monitor budget compliance, all financial expenditures, and revenues and other financial issues throughout the year. Recommend financial policies to the Board. Work with the ~~Director of Finance and Operations~~CFO, Executive Director, and other staff to establish financial goals and policies. ~~Work to secure funding and grants to support ANCS.~~ Business-Finance & Operations Chair will, in collaboration with the Executive Director, prepare and present a report on current financial and operational performance at each Board meeting. Oversee the management and ownership of all buildings and real estate. Develop guidelines for the use and implementation of technology.

Fund Development. ~~Oversee and support fundraising~~Raise funds through an Annual Campaign and Major Gifts program to supplement the per-pupil funding received from Atlanta Public Schools. Ensure that all fundraising at school is vetted through the Fund Development committee.

Board Governance. Develop the Board policies and, procedures, and coordinate Board training through approved providers. Establish hiring, grievance, transfer, evaluation, and other personnel procedures. Support the Executive Director in matters of hiring, transfer, evaluation, and termination procedures as necessary. Conduct, and report to the Board on, an annual performance review of the Executive Director. Announce openings, accept nominations for, review candidates, and make recommendation(s) to the full Board of candidates for open Board positions. Obtain school community input on nominations prior to selecting and recommending Board members for election by the Board.



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SECTION 2. Board-Appointed Committees and Task Forces

-In addition to the standing committees, the Chair may appoint other committees to fulfill a need. Any appointed committees shall be chaired by a member of the Board. The duration of the committee, members, and duties shall be outlined by the Chair and presented to the Board and approved by two-thirds vote. Committees may utilize sub-committees.

~~Sub-committees are generally ongoing committees.~~

Task forces are created by the Board to address specific projects or issues. Task forces are temporary; ~~they committees which~~ are dissolved once the specific issue they were created for has been addressed.

Responsibilities of the committees, sub-committees, and task forces may be reduced or expanded by the Board or upon recommendation of the particular ~~sub-committee~~ or task forces concerned and after discussion/approval by the Board. Other committees, sub-committees, and task forces may be established as the need arises. All committees, sub-committees, and task forces shall report to the Board on a schedule determined by the Board.

~~In addition, all sub-committees and task forces must present a status report to the Board at least once annually. Sub-committees and task forces are welcome to present more often if there are matters requiring Board approval or attention – this should be coordinated through the Executive Director.~~

The Board is the school's legal representative body and has final approval of all recommendations made by committees, sub-committees, and task forces.

SECTION 3. School-Based Committees

School-based committees are sponsored by the Parent Teacher Community Association (PTCA), a separate organization chartered by the Governing Board. The PTCA coordinates parent/guardian, teacher, and community involvement within the school.

In general, the following duties are assigned to the PTCA:

- Gather and share with the Board at its monthly meetings parent/guardian interests, opinions, and input on any important issue that comes before the Board or is deemed important by parents/guardians.
- Host ~~all~~ school meetings, including, but not limited to (curriculum night, back-to-school night, student orientation, etc.). Hosting includes promotion, providing refreshments, assisting with sign-in sheets, etc. PTCA is not responsible for content development unless it is specifically a PTCA event.
- Coordinate advisory class parents.
- Coordinate two committee chair meetings each year.
- Coordinate all teacher appreciation activities.



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- ~~Coordinate all PTCA fundraising (box-tops, etc.).~~
- Coordinate other school-wide events and fundraising activities.
- ~~Coordinate the summer ice-cream social.~~
- ~~Coordinate Grandparents and Special Friends Day.~~
- Develop the PTCA-eventschool calendar in conjunction with the Principals and Executive Director.
- Develop and meet the PTCA budget

The PTCA will define any other specific goals and operating procedures each year and present them to the Board for consideration and/or adoption. ~~approval.~~

ARTICLE VI. CONTRACTS, LOANS, CHECKS, AND DEPOSITS

SECTION 1. Contracts

The Board may authorize via resolution any officer or officers, agent, or agents to enter into any contract or execute and deliver any instrument in the name of and on behalf of ANCS, and such authority may be general or may be confined to specific instances.

SECTION 2. Loans

No loans shall be contracted on behalf of ANCS, and no evidence of indebtedness shall be issued in its name, unless authorized by a resolution of the Board. Such authority may be general or confined to specific instances.

SECTION 3. Checks, Drafts, Etc.

All checks, drafts, or other orders for the payment of money, notes, or other evidences of indebtedness issued in the name of ANCS shall be signed by such officer or officers, agent, or agents of the corporation and in such manner as shall be determined from time to time by resolution of the Board.

SECTION 4. Deposits

All funds of ANCS not otherwise employed shall be deposited from time to time to the credit of the corporation in such banks, trust companies, or other depositories as the Board may select.

ARTICLE VII. FISCAL YEAR

The fiscal year of ANCS shall end on the thirtieth (30th) day of June of each year, in keeping with the APS fiscal year.

ARTICLE VIII. CORPORATE SEAL

The Board shall provide a corporate seal which shall be circular in form and have inscribed thereon the name of ANCS, the state of incorporation, the words "Not For Profit," and the words "Corporate Seal." The seal of the corporation may be affixed to



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any document executed by ANCS, but the absence of the seal shall not impair the validity of the document or any action taken in pursuance thereof or in reliance thereon.

ARTICLE IX. WAIVER OF NOTICE

Whenever any notice is required to be given to any member of ANCS under the provisions of these Bylaws or under the provisions of the Articles of Incorporation or under the provisions of the Georgia Nonprofit Corporation Code, a waiver thereof may be made, whether before or after the times stated therein, in writing signed by the person or persons entitled to such notice and delivered to the corporation for inclusion in the minutes or corporate records. Such written waiver shall be deemed equivalent to the giving of such notice. Electronic mail from the person(s) entitled to such notice may establish the waiver provided in this paragraph.

ARTICLE X. AMENDMENTS

SECTION 1. Power to Amend Bylaws

The Board shall have the power to alter, amend, or repeal these Bylaws or adopt new bylaws, but any bylaws adopted by the Board must be consistent with the Articles of Incorporation of ANCS and the laws of the State of Georgia.

SECTION 2. Conditions

Action by the Board with respect to bylaws shall be taken by an affirmative vote of a majority of all voting members then holding office.

ARTICLE XI. EMERGENCY BYLAWS

The Emergency Bylaws provided in this Article XI shall be operative during any emergency in the conduct of the operations and affairs of ANCS resulting from any catastrophic event because of which a quorum of the corporation's members cannot be readily assembled, notwithstanding any different provision in the preceding Articles of these Bylaws or in the Articles of Incorporation of ANCS or in the Georgia Nonprofit Corporation Code. To the extent not inconsistent with the provisions of this Article, the Bylaws provided in the preceding Articles shall remain in effect during such emergency, and upon its termination the Emergency Bylaws shall cease to be operative. During any such emergency:

(a) A meeting of the Board may be called by any officer or member of ~~ANCS~~the Board. Notice of the place, date, and hour of the meeting shall be given by the person calling the meeting to such of the members as it may be feasible to reach by any available means of communication. Such notice shall be given at such time in advance of the meeting as circumstances permit in the judgment of the person calling the meeting.



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(b) At any such meeting of the Board a quorum shall consist of one member and any other members available.

(c) Either before or during any such emergency, the Board may provide and from time to time modify lines of succession in the event that during such an emergency any or all officers or agents of the corporation shall for any reason be rendered incapable of discharging their duties.

These Emergency Bylaws shall be subject to repeal or change by further action of the Board, but no officer, member, or employee acting in accordance with these Emergency Bylaws shall be liable for any corporate action taken in good faith. Any amendment of these Emergency Bylaws may make any further or different provision that may be practical and necessary for the circumstances of the emergency.

ARTICLE XII. INDEMNIFICATION

SECTION 1. Actions Against Officers and Members

Pursuant to the provisions set forth in Sections 3 and 4 of this Article, ANCS shall indemnify and hold harmless any person who was or is a party or is threatened to be made a party to any threatened, pending, or completed action, suit, or proceeding, whether civil, criminal, administrative, or investigative (other than an action by or in the right of the corporation) by reason of the fact that they were or are a member, officer, employee, or agent of the corporation, or were or are serving at the request of ANCS, as a member, officer, employee, or agent of another corporation, partnership, joint venture, trust, or other enterprise, against reasonable expenses (including attorneys' fees), judgments, fines, and amounts paid in settlement actually and reasonably incurred by them in connection with such action, suit, or proceeding if they acted in a manner they reasonably believed in good faith to be in or not opposed to the best interests of the corporation, and, with respect to any criminal action or proceeding, had no reasonable cause to believe their conduct was unlawful; provided, however, that the corporation shall not indemnify a member, officer, employee, or agent for any liability incurred in a proceeding in which the person is adjudged liable to the corporation or is subjected to injunctive relief in favor of the corporation: (a) for any appropriation, in violation of their duties, of any business opportunity of the corporation; (b) for acts or omissions which involve intentional misconduct or a knowing violation of law; (c) for the types of liability set forth in Section 14-2-831 of the Official Code of Georgia Annotated; or (d) for any transaction from which they received an improper personal benefit. The termination of any action, suit, or proceeding by judgment, order, settlement, conviction, or upon a plea of nolo contendere or its equivalent, shall not in itself create a presumption that the person did not act in a manner they reasonably believed to be in or not opposed to the best interests of the non-profit corporation, nor, with respect to any criminal action or proceeding, that the person did not have reasonable cause to believe that their conduct was lawful.



SECTION 2. Actions By or In the Right of the Corporation

Pursuant to the provisions set forth in Sections 3 and 4 of this Article, ANCS shall indemnify and hold harmless any person who was or is a party, or is threatened to be made a party, to any threatened, pending or completed action or suit, by or in the right of the corporation to procure a judgment in its favor by reason of the fact that they were or are a member, officer, employee, or agent of the corporation, or were or are serving at the request of ANCS, as a member, officer, employee, or agent of another corporation, partnership, joint venture, trust, or other enterprise, against expenses (including attorneys' fees) actually and reasonably incurred by them in connection with the defense or settlement of such action or suit, if they acted in good faith and in a manner they reasonably believed to be in or not opposed to the best interests of the corporation; provided, however, that the corporation shall not indemnify a member, officer, employee, or agent for any liability incurred in a proceeding in which the person is adjudged liable to the corporation or is subjected to injunctive relief in favor of the corporation: (a) for any appropriation, in violation of their duties, of any business opportunity of the corporation; (b) for acts or omissions which involve intentional misconduct or a knowing violation of law; (c) for the types of liability set forth in Section 14-2-831 of the Official Code of Georgia Annotated; or (d) for any transaction from which they received an improper personal benefit.

SECTION 3. Expenses

To the extent that a member, officer, employee, or agent of ANCS has been successful on the merits or otherwise in defense of any action, suit, or proceeding referred to in Sections 1 and 2 of this Article, or in defense of any claim, issue, or matter therein, they shall be indemnified against expenses (including attorney's fees) actually and reasonably incurred by them in connection therewith.

SECTION 4. Determination and Authorization

Except as provided in Section 3 of this Article, and except as may be ordered by a court, any indemnification under Sections 1 and 2 of this Article shall be made by ANCS only as authorized in the specific case upon a determination that indemnification of the member, officer, employee, or agent is proper in the circumstances because they have met the applicable standard of conduct set forth in Sections 1 and 2. Such determination shall be made (a) by the Board by a majority vote of a quorum consisting of members who were not parties to such action, suit, or proceeding; or (b) if such a quorum is not obtainable, by majority vote of a committee duly designated by the Board, consisting solely of two or more members not at the time parties to the action, suit, or proceeding; or (c) by special legal counsel employed by the corporation for that purpose. Authorization of indemnification or an obligation to indemnify, and evaluation as to reasonableness of expenses, shall be made in the same manner as the determination that indemnification is permissible.



SECTION 5. Prepayment

Expenses incurred in defending or prosecuting a civil or criminal action, suit, or proceeding may be paid by ANCS in advance of the final disposition of such action, suit, or proceeding as authorized by the Board if: (a) the member, officer, employee, or agent furnishes the corporation a written affirmation of their good faith belief that their conduct merits indemnification under Section 1 or Section 2 of this Article; and (b) the member, officer, employee, or agent furnishes the corporation a written undertaking, executed personally on their behalf, to repay advances if it is ultimately determined that they are not entitled to indemnification pursuant to the laws of this State.

SECTION 6. Rights

The indemnification provided by this Article shall not be deemed exclusive of any other rights, with respect to indemnification or otherwise, to which those seeking indemnification may be entitled under any bylaw or resolution adopted or approved by a majority of the full Board, both as to an action by a member, officer, employee, or agent in their official capacity, and as to an action in another capacity while holding such office or position, and shall continue as to a person who has ceased to be a member, officer, employee, or agent and shall inure to the benefit of the heirs, executors, and administrators of such a person.

SECTION 7. Insurance

ANCS may purchase and maintain insurance on behalf of any person who is or was a member, officer, employee, or agent of the corporation, or is or was serving at the request of ANCS as a member, officer, employee, or agent of another corporation, partnership, joint venture, trust, or other enterprise, against any liability asserted against them or incurred by them in that capacity, or arising from their status as such, whether or not the corporation would have the power to indemnify them against such liability under the provisions of this Article.

SECTION 8. Mergers/Consolidations

For purposes of Sections 1 and 2 of this Article, reference to “the corporation” or “ANCS” shall include, in addition to the surviving or new corporation, any merging or consolidating corporation which is merged or consolidated with ANCS so that any person who is or was a member, officer, employee, or agent of such merging or consolidating corporation, or is or was serving at the request of such merging or consolidating corporation as a member, officer, employee, or agent of another corporation, partnership, joint venture, trust, or other enterprise, shall stand in the same position under the provision of Sections 1 and 2 of this Article with respect to the corporation as they would if they had served the corporation in the same capacity. However, no indemnification under Sections 1 and 2 of this Article shall be mandatory



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without the approval of such indemnification by the Board of ANCS in the manner provided in Section 4 of this Article.

ARTICLE XIII. PAYMENTS TO MEMBERS AND OFFICERS

No part of the net income or profit of ANCS, if any, shall be distributed to the members or officers.

Coversheet

Nominations Task Force Report

Section: V. Governance
Item: C. Nominations Task Force Report
Purpose: FYI
Submitted by: Kristi Malloy
Related Material: March 2021 - -Noms Process 2021-2022.pdf

Nominations Process Overview

Establish Task Force

- ✓ Solicit & recruit members
- ✓ Board Vote

Oct - Nov

Determine Recruitment Strategy

- ✓ Complete board skills assessment
- ✓ Nominations policy Board vote
- ✓ Define diversity commitments
- ✓ Assess anticipated needs based on current board terms
- ✓ Determine communications/out reach plan
- ✓ Update application materials

Nov-Dec

Initiate Recruiting

- ✓ Application period opens
- ✓ Prospective Board Member Information Session
- ✓ Update interview materials
- ✓ Application period ends

Jan

Review Applications & Conduct Interviews

- ✓ Application review; interview candidates identified
- ✓ Conflict of Interest and Ethics forms completed by interview candidates
- ✓ Interviews conducted
- Determine proposed slate & request board/leadership feedback
- Final decisions confirmed
- Communications with nominations

Feb - Mar

Finalize Decisions

- Nominations final decision date
- Board vote on proposed slate
- Assign board onboarding "buddy" and provide onboarding materials

Apr

Coversheet

Monthly Fund Development Report

Section: VI. Fund Development
Item: A. Monthly Fund Development Report
Purpose: FYI
Submitted by:
Related Material: Fund Development Committee Report March 2021.pdf



Fund Development Committee Report | March 15, 2020

Prepared by Sabrina Sexton (Vice Chair, Fund Development Committee Chair)

2020-2021 Gather & Grow Fund (Annual Campaign):

- YTD Total (through February): \$72,227.26
- With recurring and pledges (through year-end): \$80,663.58
- Goal: \$105,000
- Board Participation: 92%

Gather & Grow Campaign

- The committee discussed the campaign financials, which exceeded the February goal by over \$4,000.
- The committee discussed how sponsorship revenue is reported going forward and determined the school should be deliberate about developing a strategy to improve participation rates across donor groups, including faculty and staff, next fiscal year.

No Ball Wonderball

- In lieu of an in-person fundraising event, the school community and past Wonderball supporters are invited to support the school through a direct donation this week (March 15-19).
- Supporters are asked to share Wonderball memories on their social channels using the #Wonderball tag, attend a fun-filled evening of trivia and prizes on March 18, and donate towards a \$10,000 fundraising goal.

Fund Development Budget for 2021-2022

- The committee reviewed and approved the fund development income and expense budget to be included in the school's FY2022 budget. The approved budget is the same as the FY2020 budget (pre-COVID) and includes \$233,000 in income (Gather & Grow campaign plus Wonderball) and \$51,400 in expenses (such as event expenses, direct mail, and the donor database license).

Marketing Materials

- The committee reviewed and agreed with Paige's recommendation that printed materials are designed without dates and individual contact information so that they can be more evergreen, reducing the need to incur printing expenses year after year.

End of report.

Coversheet

Vote on 2021-2022 School Calendar

Section: VII. Educational Excellence
Item: A. Vote on 2021-2022 School Calendar
Purpose: Vote
Submitted by: Paige Teusink
Related Material: 2021-2022-Proposed-Academic-Calendar.pdf



2021-2022 Proposed Academic Calendar

Color Key: First/Last Day Faculty/Staff Planning & Development (Students do not report) Holiday (No School)

July 2021						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

5 Independence Day (observed)
 21-23 New Employee Orientation
 26 Faculty/Staff Retreat
 27-30 Faculty/Staff Planning

August 2021						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2 Faculty/Staff Planning
 3 First Day of School

September 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

6 Labor Day

October 2021						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

4-8 Fall Break
 8 Faculty/Staff Planning

November 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

22-26 Thanksgiving Break

December 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

17 Last Day of 1st Semester (Early Dismissal)
 20-31 Winter Break

January 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

3 Faculty/Staff Planning
 4 First Day of 2nd Semester
 17 Martin Luther King Jr. Day

February 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

14-18 Mid-Winter Break
 18 Faculty/Staff Planning

March 2022						
S	M	T	W	Th	F	S
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

14 Faculty/Staff Planning

April 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

4-8 Spring Break

May 2022						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

27 Last Day of School (Early Dismissal)
 30 Memorial Day
 31 Faculty/Staff Planning

June 2022						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		