



**ATLANTA NEIGHBORHOOD
CHARTER SCHOOL**
helping students learn to use their minds well

Atlanta Neighborhood Charter School

ANCS Governing Board Meeting

Date and Time

Tuesday January 19, 2021 at 6:30 PM EST

Notice of this meeting was posted on the ANCS website in accordance with O.C.G.A. § 50-14-1.

Agenda

I. Opening Items

Opening Items

- A.** Record Attendance and Guests
- B.** Call the Meeting to Order
- C.** Brain Smart Start
- D.** Public Comment
- E.** Approve Minutes from Prior Board Meeting
Approve minutes for ANCS Governing Board Meeting on December 14, 2020
- F.** PTCA President Update
- G.** Principals' Open Forum
Standing monthly opportunity for ANCS principals to share highlights from each campus.

II. Executive Director's Report

- A. Charter Renewal Update
- B. School Reopening Update

III. DEAT Update

- A. Monthly DEAT Report

IV. Business & Operations

Business & Operations

- A. Monthly Business & Operations Report
- B. Vote on Revised Budget

V. Governance

- A. Monthly Governance Report
- B. Nominations Task Force Report
- C. Vote on Revisions to Nominations Policy

VI. Fund Development

- A. Monthly Fund Development Report

VII. Educational Excellence

- A. Monthly Educational Excellence Report

VIII. New Business

- A. Information on Training, Board Retreat

IX. Closing Items

- A. Adjourn Meeting

Coversheet

Approve Minutes from Prior Board Meeting

Section: I. Opening Items
Item: E. Approve Minutes from Prior Board Meeting
Purpose: Approve Minutes
Submitted by: Jason Rhodes
Related Material: Minutes for ANCS Governing Board Meeting on December 14, 2020

APPROVED



**ATLANTA NEIGHBORHOOD
CHARTER SCHOOL**
helping students learn to use their minds well

Atlanta Neighborhood Charter School

Minutes

ANCS Governing Board Meeting

Date and Time

Monday December 14, 2020 at 6:30 PM

Location

<https://us02web.zoom.us/j/89252317450>

Notice of this meeting was posted on the ANCS website in accordance with O.C.G.A. § 50-14-1.

Directors Present

Angela Christie (remote), Barrett Coker Krise (remote), Ben Sutton (remote), Carla Wells (remote), Emily Ormsby (remote), Hanah Goldberg (remote), Jason Rhodes (remote), Jordache Avery (remote), Kristen Frenzel (remote), Kristi Malloy (remote), Lee Kynes (remote), Rhonda Collins (remote), Sabrina Sexton (remote)

Directors Absent

None

Guests Present

Angelique Edwards (remote), Ashley Deck (remote), Cathey Goodgame (remote), Christine Kellum (remote), Chuck Meadows (remote), Daniel DuVal (remote), Elizabeth Hearn (remote), Jerry Hanes (remote), Kristen Daniel (remote), Kristen German (remote), Lara Zelski (remote), Mark Sanders (remote), Nicole King (remote), Paige Teusink (remote), Sheridan Thomason (remote)

I. Opening Items

A.

Record Attendance and Guests

B. Call the Meeting to Order

Kristen Frenzel called a meeting of the board of directors of Atlanta Neighborhood Charter School to order on Monday Dec 14, 2020 at 6:32 PM.

C. Brain Smart Start

Lara Zelski led the Brain Smart Start activities.

D. Public Comment

There were no public comments.

E. Approve Minutes from Prior Board Meeting

Jason Rhodes made a motion to approve the minutes from ANCS Governing Board Meeting on 11-16-20.

Rhonda Collins seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. PTCA President Update

Paige Teusink gave the PTCA update. Membership has increased but participation is down compared to last year due to COVID. "Cooking with ANCS" events have been very successful. Gift cards in appreciation of teachers and staff to go out before holidays. See packet for report details.

G. Principals' Open Forum

Middle Campus: Cathey Goodgame reported on the diversity of topics students are working on, including musicals, the languages and religions of Europe, how to build websites, and writing linear equations from word problems.

Elementary Campus: Lara Zelski reported on the virtual Talent Show held in lieu of Winterfest, activities the EC is participating in as a "No Place for Hate" school, and the upcoming January MAP assessment.

II. Executive Director's Report

A. Charter Renewal Update

NPU-V and NPU-W both unanimously approved the ANCS charter petition. The school is awaiting receipt of documentation of this approval. See packet for report details.

B. School Reopening Update

The rationale for reopening despite the consistently high number of new COVID cases in Fulton County is that both international studies and the local experience of schools that have remained open with rigorous health and safety protocols indicate that schools have not been a source of community spread of COVID-19.

Choice remains a key feature of the school's reopening plan. As long as rates of community transmission remain high, teachers, staff and students will have the option to remain in a virtual school environment.

To ensure a safe learning environment upon return to school, new hires will be made to create an ANCS Cohort Hybrid Support Staff. Duties will include supervising and supporting students in classes where teachers are remote, checking students temperatures upon entry to the building, and monitoring recess.

School facilities are being prepared for a safe return to school. Preparations include the addition of outdoor seating at both campuses, the installation of ionizers on school HVAC systems, installation of directional and social distancing signage, and training of Cohort Hybrid Support Staff.

Students will be divided into two cohorts for hybrid learning. In person instruction will resume in February. See packet for further details.

III. DEAT Update

A. Monthly DEAT Report

Jason Rhodes reported that DEAT has been active this semester with two meetings of the DEAT Book Club, which discusses juvenile fiction, and a discussion series of the New York Times podcast 1619, aimed at adults. These will resume early next year.

DEAT Co-chairs will meet with the Leadership Team in January to begin discussion of establishing a DEAT budget and the creation of stipended positions in support of outreach to economically disadvantaged families in the Tier 1 attendance zone. These recommendations were approved by the board at the November board meeting.

IV. Business & Operations

A. Monthly Business & Operations Report

Emily Ormsby reported that paperwork had been filed for forgiveness of the Payroll Protection Plan loan. Revisions to the school budget are currently being made in light of COVID conditions. The board will vote on this revised budget in January. See packet for report details.

B. Update on Budget for School Reopening

Chuck Meadows reported on new spending required to hire support staff and prepare school facilities for a safe school reopening in February. See packet for report details.

V. Governance

A. Monthly Governance Report

Lee Kynes reported that the Governance Committee had worked with the Educational Excellence Committee to clarify the school attendance policy for virtual learning conditions. This policy is ready for a vote.

The Executive Director Evaluation survey has been completed and will be distributed to board members and the Leadership Team early next year. See packet for full report.

B. Vote on Updated Attendance Policy

Sabrina Sexton made a motion to approve "virtual learning" clarifications made to school attendance policy.

Hanah Goldberg seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Nominations Task Force Report

Kristi Malloy provided an overview of the nominations process, and outlined the Task Force's diversity commitments, including a shift in focus from hard to soft skills in the recruitment process. See packet for full report.

VI. Fund Development

A. Monthly Fund Development Report

Sabrina Sexton reported that the fundraising goal for Giving Tuesday was exceeded, and that the annual fundraising goal would be revised downward in light of COVID conditions. A virtual Spring fundraising event to replace the annual Wonderball event is TBD. See packet for complete report.

VII. Educational Excellence

A. Monthly Educational Excellence Report

Hanah Goldberg reported that the Leadership Team will present a draft 2021-2022 school calendar in January and seek feedback from stakeholders. The Educational Excellence Committee will review the draft calendar and feedback and make a recommendation to the full board for a vote at the March, 2021 meeting.

VIII. Closing Items

A.

Adjourn Meeting

Jason Rhodes made a motion to adjourn the meeting.

Lee Kynes seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:42 PM.

Respectfully Submitted,
Jason Rhodes

Documents used during the meeting

- PTCA Report - 12.14.20 Governing Board Meeting.pdf
- Executive Director's Report 12_14_20.pdf
- December 2020 - DEAT Update.pdf
- BusOps Comm BOD Update_Dec 2020 (2).pdf
- COVID-19 expenses - Sheet1.pdf
- December_Board_Governance_Report.pdf
- December - Student Attendance Policy - Proposed Revisions.docx (2).pdf
- Dec Board Nominations Task Force Update 12.2020.pptx
- Fund Development Committee Report December 2020.pdf
- Educational Excellence Committee Report 12_2020.pdf

Coversheet

PTCA President Update

Section: I. Opening Items
Item: F. PTCA President Update
Purpose: FYI
Submitted by: Britney Gove
Related Material: PTCA Report - 01.19.21 Governing Board Meeting.pdf

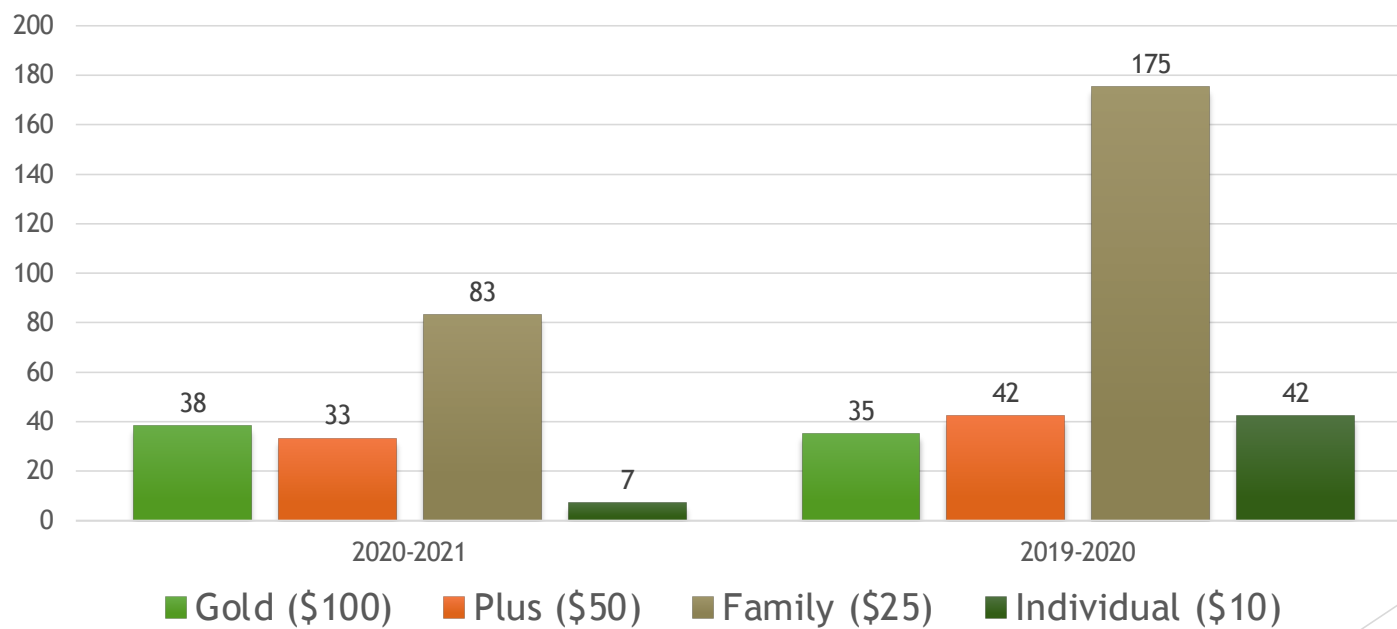
PTCA Report

Governing Board Meeting
January 19, 2021



Membership Report

- ▶ Goal: \$11,000
- ▶ YTD: \$7,595 (69% to goal)
- ▶ 36% membership participation for school family vs 53% last year



Finance Report

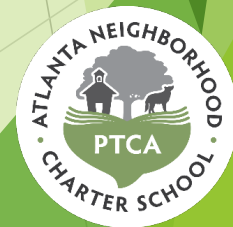
- ▶ Income YTD: \$15,025 (Sponsors, Membership, School Store, Dine Out)
- ▶ Expenses YTD:
 - ▶ \$496 (Back-to-School Teacher Appreciation)
 - ▶ \$6,500 for teacher gift cards in December
 - ▶ \$7,200 donation for K-2 devices in August came out of \$20,000 BoxTop award from the 2019-2020 school year

Event Updates

- ▶ Bingo Night: PTCA is organizing a virtual bingo night for the evening of Friday, January 29th. Hopefully this will be a good date with students being asynchronous and not on Zoom/Meet calls during the school day. It is open to everyone and there is no cost to participate. We are going to give away \$10 local gift cards for round winners and a \$50 Amazon gift card for the final round.

Committee Updates

- ▶ Teacher Appreciation: PTCA sent all teachers & staff a \$50 Amazon gift card (digital). Amazon made it very easy and efficient. We are able to track whose cards are opened and can send reminders to anyone who has not opened theirs.
- ▶ Yearbook: As of right now we are still planning to have yearbooks and end of the year spirit shirts. There will be one yearbook this year for K-8.



Coversheet

School Reopening Update

Section: II. Executive Director's Report
Item: B. School Reopening Update
Purpose: FYI
Submitted by:
Related Material: Executive Director's Report 1_19_20.pdf

Executive Director's Report January 19, 2020

Charter Renewal Update

Remaining steps

- NPU approval process ✓
- APS staff recommendation to Superintendent ✓
- Superintendent recommendation to Atlanta Board of Education ✓
- Atlanta Board of Education vote ✓
- State Board of Education vote - March or May

Lottery/enrollment

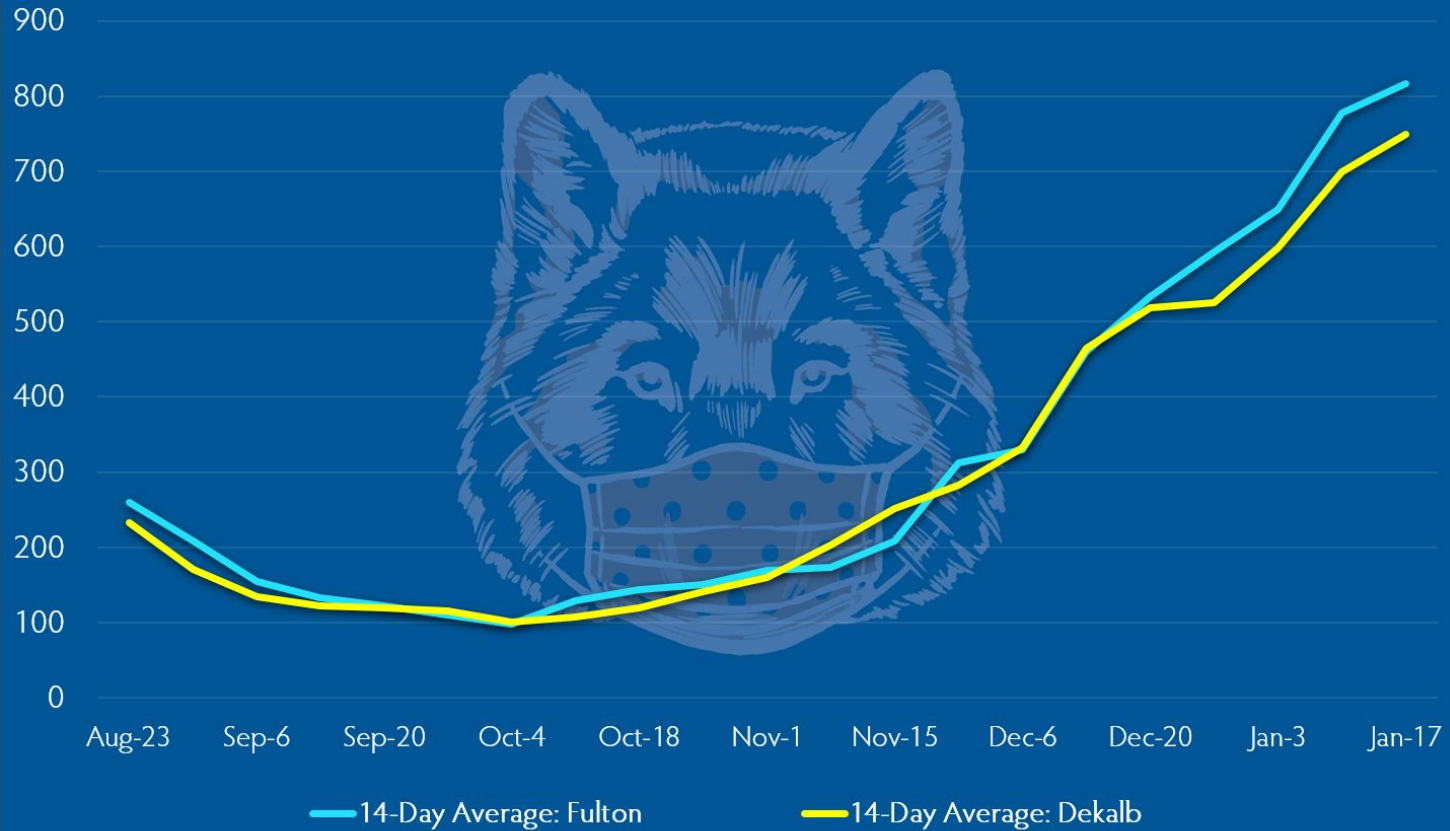
Options for implementing changes to our lottery enrollment process

- 2021-2022 incoming class or
- 2022-2023 incoming class

Reopening Update

COVID-19 Cases per 100K Residents

14-Day Average

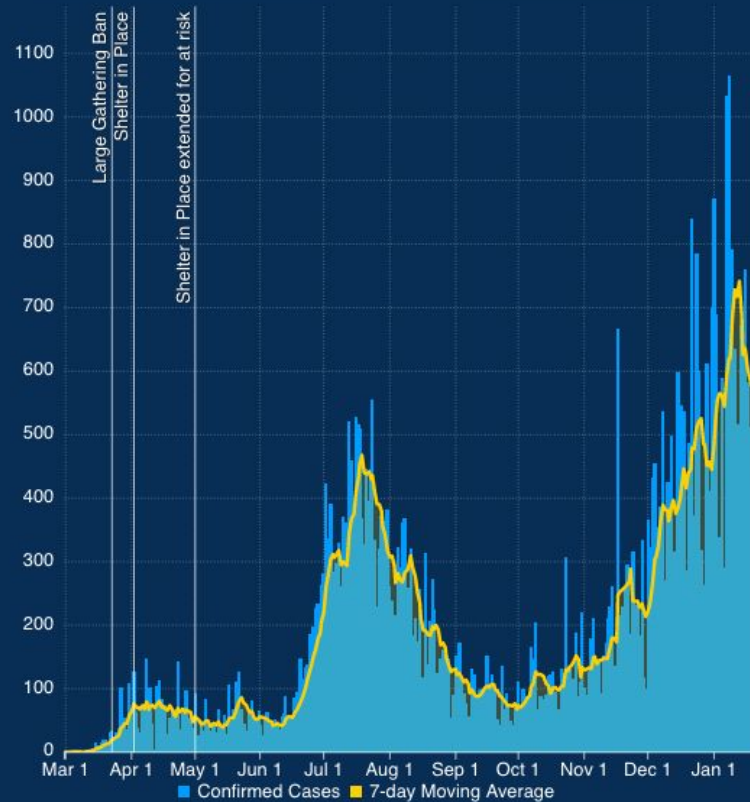


COVID-19 Over Time

Cases Cumulative Cases Deaths Total Tests Percent Positive

Fulton County

Date of Report



Cohort Hybrid vs. Choice Hybrid

Cohort Hybrid

Students are divided into cohorts or groups that rotate between virtual and in-person learning. Students must adhere to schedule set for their cohort.

Choice Hybrid

Students are divided into cohorts or groups based on the family's decision to participate in remote or in-person learning.

Learning Options for Students in the Cohort Hybrid

- 100% virtual
- One-week rotation between virtual and in-person learning
- Virtual rotation for high-priority learners takes place in the building

High Priority Learners

Students in federally designated categories with the option to be in the buildings during their virtual week:

- English as a second language
 - Economically disadvantaged
 - 504 plan
 - Individual education plan
-
- ❖ Students who are children of ANCS teachers

Percentage of Students Choosing Hybrid

% in Hybrid Rotation	
Kindergarten	78.13%
1st Grade	80.30%
2nd Grade	69.70%
3rd Grade	74.24%
4th Grade	71.21%
5th Grade	77.27%
Elementary Campus Total:	75%
6th Grade	60.26%
7th Grade	55.84%
8th Grade	46.15%
Middle Campus Total:	54%
<u>School Wide Total:</u>	67% in Hybrid Rotation; 23% Virtual

Reopening Timeline

Week of January 5-8

- Kindergarten/first grade meet & greets

Week of January 11

- In-person supplemental instruction began for high-needs students
- Kindergarten/first grade meet & greets

January 21

- Hybrid learning information session

January 28-29

- 6th grade meet & greets

Reopening Timeline

February 1

- Cohort 1 returns to the classrooms for their first in-person week

February 8

- Cohort 2 returns to the classrooms for their first in-person week

Week of February 15

- Mid-winter break for students
- Adjustments to classrooms, protocols and staffing assignments made based on the experience gained in the first two weeks of in-person learning

Reopening Timeline

February 22

- Cohort rotation resumes with Cohort 1 in-person

March 8

- The first date a student who initially chooses 100% virtual learning can opt into the cohort hybrid rotation

ANCS Cohort Hybrid Support Staff

Goal: Build a team of a capable, energetic and careful support staff to support students and teachers as we reopen our classrooms. We are looking for individuals with experience working in the classroom or with children in other capacities to fill in where needed to back-up our faculty and staff in various capacities.

- Initial round of interviews/screening complete
- Support staff begin at elementary campus on 1/20
- Support staff begin at middle campus on 1/25

Student & teacher recruitment

2021-2022 Enrollment & Lottery

Apply APS Charter - Key Dates

Date	Time	Event
January 1, 2021	12:00 AM	Lottery application opens for 2021-2022 enrollment
March 1, 2021	11:59 PM	Lottery application closes for 2021-2022 enrollment
March 8, 2021	10:00 AM	Lottery results released for 2021-2022 enrollment; post-lottery application opens (3/9/21) which automatically places applicants on the school's waitlist
March 22, 2021	12:00 PM	deadline for families to respond to open enrollment lottery offers; unclaimed open enrollment lottery offers are rescinded
December 31, 2021	11:59 PM	post-open enrollment application period for 2021-2022 enrollment closes

Teacher outreach & recruitment

Scheduled/connections so far:

- **Georgia State University**
- **Kennesaw State University**
- **Spelman College**

Coversheet

Monthly DEAT Report

Section: III. DEAT Update
Item: A. Monthly DEAT Report
Purpose: FYI
Submitted by: Jason Rhodes
Related Material: January 2021 - DEAT Update.pdf



Diversity and Equity Action Team (DEAT) Update – January 2021

ANCS Governing Board Meeting | January 19, 2021

I. DEAT Book Club

- The next DEAT Book Club discussion will take place at 7:00 on Wednesday, February 3, and will be a virtual discussion of *From the Desk of Zoe Washington*, by Janae Marks. See the school calendar to sign up and receive the Zoom link.

II. DEAT Podcast Discussion

- Virtual discussion of episode 4 of *New York Times* podcast *1619* from 7:00-9:00PM on Thursday, January 21. See school calendar to sign up and receive the Zoom link.

III. Board Recommendations Passed in November

- Establishment of DEAT budget, stipended positions to assist with outreach to economically disadvantaged families in Zone 1
- DEAT co-chairs will meet with Chuck to discuss this on Wednesday, January 20

IV. DEAT Meeting Schedule

To be determined this week

Coversheet

Monthly Business & Operations Report

Section: IV. Business & Operations
Item: A. Monthly Business & Operations Report
Purpose: Discuss
Submitted by: Emily Ormsby
Related Material: BusOps Comm BOD Update_Jan 2021 (3).pdf

Business Operations/Finance Committee Update

- Cash balance (period end 12/31/2020) = \$2.9M.
 - \$2.1M in Operating Account
 - \$871k in Investments (\$773k internally designated as restricted funds; \$98k in unrestricted funds)
- Payroll Protection Program (PPP) - \$1.9M funded in April 2020.
 - Utilized all funds as required and awaiting loan forgiveness.
- Form 990
 - Filed extension – now due May 15, 2021
- Secretary of State Registration - complete
- Budgeted revenue increased by \$392k due primarily to the following:
 - APS allocation increased by \$513k.
 - State and Local Funding and Grant income increased by \$276k.
 - Increases were offset by a reduction in fundraising, nutrition, and program income.
- Budgeted expenditures decreased by \$126k due primarily to the following:
 - Savings from not having buildings open during the first half of the year – no After Care Program, reduced Professional Development, Program Expenses, Fixed Asset Expenditures, and Nutrition Program Expenditures.
 - Decreases partially offset by increases in Curriculum & Classroom Expenses as well as General & Administrative Expenses – both directly related to COVID response (PPE and additional staffing).
 - Budgeted expenditures include a 6% contingency in Salaries & Benefits, Curriculum & Classroom Expenses, and Building & Grounds.
 - The Business Operations/Finance Committee recommends a *vote to approve* the revised budget.

January 2021

ATLANTA NEIGHBORHOOD CHARTER SCHOOL \$ (51,370)
FY 2021 - Pro Forma Monthly Cash Flow Statement \$1,105,750 \$1,105,750 \$1,105,750 \$1,105,750 \$1,105,750 \$1,105,750 \$1,105,750 \$1,105,750 \$1,105,750 \$1,105,750 \$592,052
October 31, 2020

		Allocation based on FTE Count = 645											YTD	
		Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	FY2021
Revenue														
APS Allocation Payment	-	\$ 1,054,380	\$ 1,054,380	\$ 1,054,380	\$ 1,054,380	\$ 1,054,380	\$ 1,054,380	\$ 1,054,380	\$ 1,054,380	\$ 1,054,380	\$ 1,054,380	\$ 1,054,380	-	\$10,543,802
Other State and Local Funding Grants	-	-	-	-	\$ 50,000	-	-	-	-	-	-	-	-	\$50,000
Title 2 Reimbursement	-	-	1,000	-	-	-	-	-	-	-	-	-	-	\$0
Contributions & Fundraising	19,417	19,417	19,417	19,417	19,417	19,417	19,417	19,417	19,417	19,417	19,417	19,417	19,417	\$233,000
Program Income	47,292	47,292	47,292	47,292	47,292	47,292	47,292	47,292	47,292	47,292	47,292	47,292	47,292	\$567,500
Nutriton Program Income	-	26,682	26,682	26,682	26,682	26,682	26,682	26,682	26,682	26,682	26,682	26,682	26,682	\$293,500
Other Income	-	427	427	427	427	427	427	427	427	427	427	427	427	\$4,700
Interest & Dividend Income	450	450	450	450	450	450	450	450	450	450	450	450	450	\$5,400
Total Revenue	\$ 67,158	\$ 1,148,648	\$ 1,149,648	\$ 1,148,648	\$ 1,198,648	\$ 1,148,648	\$ 1,148,648	\$ 1,148,648	\$ 1,148,648	\$ 1,148,648	\$ 1,148,648	\$ 1,148,648	\$ 94,267	\$11,698,902
Expenditures														
Salaries and Benefits	\$ 812,928	\$ 812,928	\$ 812,928	\$ 812,928	\$ 812,928	\$ 812,928	\$ 812,928	\$ 812,928	\$ 812,928	\$ 812,928	\$ 812,928	\$ 812,928	\$ 812,928	\$9,755,136
Professional Development	9,875	9,875	9,875	9,875	9,875	9,875	9,875	9,875	9,875	9,875	9,875	9,875	9,875	\$118,500
Curriculum & Classroom Expenses	15,833	15,833	15,833	15,833	15,833	15,833	15,833	15,833	15,833	15,833	15,833	15,833	15,833	\$190,000
Program Expenses	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	\$180,000
Building & Grounds	49,844	49,844	49,844	49,844	49,844	49,844	49,844	49,844	49,844	49,844	49,844	49,844	49,844	\$598,133
Fixed Assets Expenditures	19,000	19,000	19,000	19,000	19,000	19,000	19,000	19,000	19,000	19,000	19,000	19,000	19,000	\$228,000
Professional Services	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	\$40,000
Gen&Admin/Insurance/Interest	17,542	17,542	17,542	17,542	17,542	17,542	17,542	17,542	17,542	17,542	17,542	17,542	17,542	\$210,500
Nutrition Program Expenses	15,833	15,833	15,833	15,833	15,833	15,833	15,833	15,833	15,833	15,833	15,833	15,833	15,833	\$190,000
Equipment Rental (Copiers)	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	\$50,000
Fundraising Expenses	4,283	4,283	4,283	4,283	4,283	4,283	4,283	4,283	4,283	4,283	4,283	4,283	4,283	\$51,400
Total Expenditures	\$ 967,639	\$ 967,639	\$ 967,639	\$ 967,639	\$ 967,639	\$ 967,639	\$ 967,639	\$ 967,639	\$ 967,639	\$ 967,639	\$ 967,639	\$ 967,639	\$ 967,639	\$11,611,669
Total Revenues - Total Expenditures	\$ (900,481)	\$ 181,009	\$ 182,009	\$ 181,009	\$ 231,009	\$ 181,009	\$ 181,009	\$ 181,009	\$ 181,009	\$ 181,009	\$ 181,009	\$ 181,009	\$ (873,372)	\$87,233
EOM Cash Balance	See NOTE below	\$ 759,211	\$ 940,220	\$ 1,122,228	\$ 1,303,237	\$ 1,534,245	\$ 1,715,254	\$ 1,896,262	\$ 2,077,271	\$ 2,258,279	\$ 2,439,288	\$ 2,620,296	\$ 1,746,925	\$ 1,746,925
		Actual	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	

ATLANTA NEIGHBORHOOD CHARTER SCHOOL
FY 2021 - Pro Forma Monthly Cash Flow Statement

5,528,745

		Allocation based on FTE Count = 645											REVISED	Original Budget	\$	%		
		Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	FY2021	FY2021	Difference	Difference	
Revenue																		
	APS Allocation Payment	\$ -	\$ 1,105,749	\$ 1,105,749	\$ 1,105,749	\$ 1,105,749	\$ 1,105,749	\$ 1,105,749	\$ 1,105,749	\$ 1,105,749	\$ 1,105,749	\$ 1,105,749	\$ -	\$ 11,057,490	A	\$ 10,543,802	\$513,688	4.87%
	Other State and Local Funding	-	-	-	-	-	-	-	155,832	-	-	-	-	155,832	A	50,000	105,832	211.66%
	Grants	-	-	-	3,480	11,983	-	-	76,500	39,034	39,034	-	-	170,031	A	-	170,031	100.00%
	Title 2 Reimbursement	-	-	-	-	-	-	-	1,000	-	-	-	-	1,000		1,000	-	0.00%
	Contributions & Fundraising	3,097	2,327	2,244	5,967	7,400	35,187	4,000	4,000	4,000	15,500	11,278	10,000	105,000	B	233,000	(128,000)	-54.94%
	Program Income	11,615	38,029	202,869	3,800	24,529	7,835	33,000	33,000	33,000	33,000	33,000	33,000	486,677	B	567,500	(80,823)	-14.24%
	Nutrition Program Income	-	1,323	2,970	2,830	1,241	952	16,682	16,682	16,682	16,682	16,682	8,276	101,000	B	293,500	(192,500)	-65.59%
	Other Income	(158)	452	-	672	1,525	-	392	392	392	392	392	392	4,841		4,700	141	3.01%
	Interest & Dividend Income	1,855	657	1,839	699	738	643	450	450	450	450	450	450	9,130		5,400	3,730	69.07%
	Total Revenue	\$ 16,409	\$ 1,148,537	\$ 1,315,670	\$ 1,123,197	\$ 1,153,165	\$ 1,150,366	\$ 1,160,272	\$ 1,393,604	\$ 1,199,306	\$ 1,210,806	\$ 1,167,550	\$ 52,118	\$12,091,001		\$11,698,902	\$392,099	3.35%
Expenditures																		
	Salaries and Benefits	797,152	774,011	848,073	702,899	791,565	775,000	812,928	812,928	812,928	812,928	812,928	812,928	\$ 10,140,244	C	\$ 9,755,136	\$385,108	3.95%
	Professional Development	-	-	-	-	-	-	2,000	2,000	2,000	2,000	2,000	2,000	12,000	C	118,500	(106,500)	-89.87%
	Curriculum & Classroom Expenses	23,533	23,533	23,533	23,533	23,533	23,533	81,552	81,552	81,552	81,552	81,552	56,597	641,888	D	190,000	451,888	237.84%
	Program Expenses	-	-	-	-	-	-	6,000	6,000	6,000	6,000	6,000	6,000	30,000	C	180,000	(150,000)	-83.33%
	Building & Grounds	47,518	47,518	47,518	47,518	47,518	47,518	47,278	47,278	47,278	47,278	47,278	47,278	602,903		598,133	4,770	0.80%
	Fixed Assets Expenditures	-	-	4,733	2,674	-	-	4,000	4,000	4,000	4,000	4,000	4,000	31,407	C	228,000	(196,593)	-86.22%
	Professional Services	-	4,000	12,500	12,500	12,500	4,000	4,000	4,000	4,000	4,000	4,000	4,000	69,500	D	40,000	29,500	73.75%
	Gen&Admin/Insurance/Interest	36,514	36,514	36,514	36,514	36,514	36,514	35,000	35,000	35,000	35,000	35,000	35,000	429,084	D	210,500	218,584	103.84%
	Nutrition Program Expenses	7,687	7,687	7,687	7,687	7,687	7,687	11,400	11,400	11,400	11,400	11,400	5,878	109,000	C	190,000	(81,000)	-42.63%
	Equipment Rental (Copiers)	4,463	4,218	2,606	1,029	320	319	4,167	4,167	4,167	4,167	4,167	4,167	37,955		50,000	(12,045)	-24.09%
	Fundraising Expenses	-	-	-	-	-	-	1,425	1,425	10,000	1,425	10,000	1,425	25,700	C	51,400	(25,700)	-50.00%
	Total Expenditures	\$ 916,868	\$ 897,481	\$ 983,164	\$ 834,353	\$ 919,637	\$ 894,571	\$ 1,009,750	\$ 1,009,750	\$ 1,018,325	\$ 1,009,750	\$ 1,018,325	\$ 973,273	\$ 11,485,245		\$11,611,669	(\$126,424)	-1.09%
	Total Revenues - Total Expenditures	\$ (900,459)	\$ 251,056	\$ 332,506	\$ 288,843	\$ 233,528	\$ 255,795	\$ 150,523	\$ 383,855	\$ 180,982	\$ 201,057	\$ 149,226	\$ (921,155)	\$605,756		\$87,233	\$518,523	594.41%
	EOM Cash Balance	\$ 759,211	\$ 1,010,267	\$ 1,342,773	\$ 1,631,616	\$ 1,865,144	\$ 2,120,939	\$ 2,271,461	\$ 2,655,316	\$ 2,836,298	\$ 3,037,355	\$ 3,186,581	\$ 2,265,426	\$ 2,265,426		\$ 1,746,925	\$ 518,501	29.68%
		Actual	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected					

Note: Adjusted to reflect only Atlantic Capital Bank operating accounts, initially as of July 1st. Not including \$798k of investments

Tickmark Legend

A = Revised budget income **INCREASED** compared to original budget income. Forecasted increase of \$513K for APS Allocation reflects the receipt of additional funding based upon approximately \$50K monthly increase in APS allocation for enrolled students. as well as COVID-19 preparation from APS which includes GA Dept. of Education grant passed through. Additional

B = Revised budget income **DECREASED** as compared to the original budget income. Forecasted decrease of \$301K in Other Funding, Contributions, and Nutrition Program Income reflects reduction in fundraising efforts at the beginning of the academic year as well as significant reduction in Nutrition Program Income based on reimbursement for meals prepared to students.

C = Revised budget expense **DECREASED** as compared to the original budget expense. Forecasted decrease of \$188K in Salaries is due to lack of after care instruction and Saturday enrichment school during the Fall semester. Forecasted decrease of \$340K in professional development, program expense, nutrition program expense, and equipment rental for copiers are a reflection of remote learning due to COVID-19 pandemic. The School anticipates students will return in January 2021; therefore, certain expenses such as fixed asset expenses should normalize during the Spring semester.

D = Revised budget expense **INCREASED** compared to the original budget expense. Forecasted increase of \$452K in Curriculum & Classroom expenses, as well as a forecasted increase of \$219k in G&A expenses, includes remote learning initiatives during the Fall semester of approximately \$23K, as well as anticipated preparation for on-sight learning for the Spring semester. The revised budget anticipates continued recurring expenses for required PPE and safety / hygiene

ATLANTA NEIGHBORHOOD CHARTER SCHOOL
FY 2021 - Monthly Cash Flow Statement
December 31, 2020

		Allocation based on FTE Count = 620											YTD	
		Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	FY2021
Revenue														
APS Allocation Payment	\$	-	\$ 1,105,749	\$ 1,105,749	\$ 1,116,101	\$ 1,105,749	\$ 1,082,725							\$ 5,516,072
Local/State Funding		-	-	-	-	-	-	-	-	-	-	-	-	-
Grants		-	-	-	3,480	11,983	-	-	-	-	-	-	-	15,463
Title 2 Reimbursement		-	-	-	-	-	-	-	-	-	-	-	-	-
Contributions & Fundraising		7,323	2,259	2,264	2,980	14,341	12,929	-	-	-	-	-	-	42,096
Program Income		11,615	38,029	202,869	3,800	24,529	7,835	-	-	-	-	-	-	288,677
Nutriton Program Income		-	1,323	2,970	2,830	1,241	952	-	-	-	-	-	-	9,315
Other Income		(158)	452	-	672	1,525	-	-	-	-	-	-	-	2,491
Interest & Dividend Income		1,855	657	1,839	699	738	643	-	-	-	-	-	-	6,429
Total Revenue	\$	20,635	1,148,468	1,315,690	1,130,561	1,160,105	1,105,084	-	-	-	-	-	-	\$ 5,880,545
Expenditures				67,115	98,026	29,976								
Salaries and Benefits	\$	797,152	774,011	848,073	702,899	791,565	891,736							\$ 4,805,436
Professional Development		-	58	30	(768)	-	-	-	-	-	-	-	-	(681)
Curriculum & Classroom Expens		14,015	23,349	45,608	3,243	16,253	38,728	-	-	-	-	-	-	141,197
Program Expenses		615	-	382	517	-	-	-	-	-	-	-	-	1,514
Building & Grounds		37,490	28,369	63,418	98,026	29,976	27,832	-	-	-	-	-	-	285,110
Fixed Assets Expenditures		-	-	4,733	2,674	-	-	-	-	-	-	-	-	7,407
Professional Services		-	2,500	14,990	17,353	12,650	-	-	-	-	-	-	-	47,493
Gen&Admin/Insurance/Interest		10,623	29,733	67,756	28,298	30,833	51,845	-	-	-	-	-	-	219,086
Nutrition Program Expenses		76	9,717	10,486	9,636	6,112	10,097	-	-	-	-	-	-	46,124
Equipment Rental (Copiers)		4,463	4,218	2,606	1,029	320	319	-	-	-	-	-	-	12,955
Fundraising Expenses		-	-	496	-	-	128	-	-	-	-	-	-	624
Total Expenditures	\$	864,435	871,954	1,058,578	862,905	887,710	1,020,683	-	-	-	-	-	-	\$ 5,566,265
Total Revenues - Total Expenditures	\$	(843,799)	276,514	257,112	267,656	272,395	84,401	-	-	-	-	-	-	\$314,279
Net Other Exp./ (Rev.) - CREATE	\$	77,720	(79,236)	72,363	42,461	126,325	109,536							
Net Revenue	\$	(921,520)	355,750	184,749	225,195	146,070	(25,134)	-	-	-	-	-	-	(\$34,889)
EOM Cash Balance	See NOTE below	\$ 1,464,892	\$ 1,818,325	\$ 1,927,779	\$ 2,055,167	\$ 2,288,695	\$ 2,544,490	\$ 2,695,013	\$ 3,078,868	\$ 3,259,850	\$ 3,460,906	\$ 3,610,132	\$ 2,688,977	\$29,428,202
		Actual	Actual	Actual	Actual	Actual	Actual	Projected	Projected	Projected	Projected	Projected	Projected	

Note: Adjusted to reflect only Atlantic Capital Bank operating accounts. Not including \$867k of investments

ATLANTA NEIGHBORHOOD CHARTER SCHOOL

Budget to Actual FY2021

#####

		Period Ended 12/31/2020						
		YTD FY2021	YTD REVISED	YTD	YTD	FY2020	% of Annual	Variance
		Actual	Budget	\$Variance	% Variance	Revised Budget	Budget	Explanation
Income								
	APS Allocation Payment	\$ 5,516,072	5,528,745	\$ (12,672)	0%	A \$ 11,057,490	50%	
	Local/State Funding	-	-	-	100%	155,832	0%	B
	Grants	15,463	15,463	-	-100%	170,031	9%	B
	Title 2 Funding	-	-	-	100%	1,000	0%	
	Contributions & Fundraising	42,096	56,222	(14,126)	-25%	105,000	40%	C
	Program Income	288,677	288,677	0	0%	486,677	59%	D
	Nutrition Income	9,315	9,315	(0)	0%	101,000	9%	E
	Other Income	2,491	2,491	-	0%	4,841	51%	
	Interest & Dividend Income	6,429	6,430	(0)	0%	9,130	70%	
Total Income		\$ 5,874,115	\$ 5,900,913	\$ (26,798)	0%	\$ 12,091,001	49%	
Expenditures								
	Salaries and Benefits	\$4,805,436	\$ 4,688,700	\$ (116,736)	-2%	F \$ 10,140,244	47%	F
	Professional Development	(\$681)	-	681	#DIV/0!	12,000	-6%	
	Curriculum & Classroom Expenses	141,197	141,198	1	0%	641,888	22%	G
	Program Expenses	1,514	-	(1,514)	#DIV/0!	30,000	5%	
	Building & Grounds	285,110	285,108	(2)	0%	602,903	47%	
	Fixed Asset Expenditures	7,407	7,407	-	0%	31,407	24%	H
	Professional Services	47,493	45,500	(1,993)	-4%	69,500	68%	I
	Gen&Admin/Insurance/Interest Expes	219,086	219,084	(2)	0%	429,084	51%	G
	Nutrition Program Purchases	46,124	46,122	(2)	0%	109,000	42%	E
	Equipment Rental (Copiers)	12,955	12,955	0	0%	37,955	34%	
	Fundraising Expenses	624	-	(624)	#DIV/0!	25,700	2%	
Total Expenditures		\$ 5,566,265	\$ 5,446,074	\$ 120,191	2%	\$ 12,129,681	46%	
	Operating Income/(Loss)	\$ 307,850	\$ 454,839	\$ (146,989)	-32%	\$ (38,680)	-796%	

EXPLANATIONS OF BUDGET TO ACTUAL VARIANCES

NOTE: In preparation for proposed Revised Budget approval by the Board, the Business Office compared actual amounts to revised budget amounts presented for approval.

A - APS Allocation Payment income properly reflects proposed budget revision for additionally \$51K each month based upon APS allocation formula revisions for confirmed student enrollment, as compared to original budget.

B - Local Funding and Grant Funding income of \$15K received year-to-date. However, the School has received grant approvals or commitments for an additional \$155K and \$170K, respectively, anticipated to be received in February and March.

C - Contributions & Fundraising income projected to be fulfilled primarily during Spring when students potentially return to campus, including the major fundraising event in March 2021.

D - Program income earned through the PTA for supply fees and membership fees slightly exceeded revised budget as a result of remote learning during the Fall semester.

E - Nutrition income and related nutrition program expenses are significantly reduced due to remote learning during the Fall. The School anticipates these amounts will increase in the Spring and potentially achieve +60% of original budgeted amounts.

F - Salaries expense actual YTD exceed revised budget by \$116K based on tenured staff bonuses paid in September 2020. Actual YTD amount on track with revised annual budgeted amounts through December 2020.

G - Curriculum & Classroom expenses were increased by \$415K in revised budget to accommodate additionally supplies and technology required for remote learning during the Fall and anticipated increase in January 2021 to accommodate PPE required and classroom accommodations to adhere to health precautions. G&A expenses also reflect additional spend for COVID-19 accommodations for the school.

H - Fixed Asset expenditures are significantly less as a result of remote learning during the Fall semester. Revised budget provides marginal expenditures for the Spring, based on the anticipated return of students.

I - Professional Services expenses are higher than annual revised budget, as anticipated based on \$37K in financial statement audit and tax preparation expense paid to external auditors Mauldin & Jenkins for 2020 Audit Report during the fall.

Total investments held by ANCS
12/31/2020

Institution	Investment	Amount
Atlantic Capital Bank	Operating accounts	\$ 3,905,167
PPP Loan funds	Current Liabilities	<u>(1,850,000)</u>
		\$ 2,055,167
Edward Jones - BMO Harris Bank	CD	\$ 200,000 matures 5/2020
Edward Jones - Morgan Stanley Bank	CD	128,000 matures 1/31/2022
Edward Jones - Money Market	Money Market	227,726
Self-Help Credit Union	CD	239,600 matures 10/2021
Self-Help Credit Union	Money Market	<u>75,524</u>
Total invested funds (not at ACB)		\$ 870,850
Total restricted funds - reserves		<u>(772,820)</u>
Total unrestricted investments		\$ 98,030
Grand total ANCS funds		\$ 2,926,017

Coversheet

Vote on Revised Budget

Section: IV. Business & Operations
Item: B. Vote on Revised Budget
Purpose: Vote
Submitted by: Emily Ormsby
Related Material:
12_30_20 Finance Committe Report FY21 FINAL with 6% Contingency - updated.pdf

ATLANTA NEIGHBORHOOD CHARTER SCHOOL
 FY 2021 - Pro Forma Monthly Cash Flow Statement
 5,528,745

	Allocation based on FTE Count = 645												REVISED	
	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	FY2021	
Revenue														
APS Allocation Payment	\$ -	\$ 1,105,749	\$ 1,105,749	\$ 1,105,749	\$ 1,105,749	\$ 1,105,749	\$ 1,105,749	\$ 1,105,749	\$ 1,105,749	\$ 1,105,749	\$ 1,105,749	\$ -	\$ 11,057,490	A
Other State and Local Funding	-	-	-	-	-	-	-	155,832	-	-	-	-	155,832	A
Grants	-	-	-	3,480	11,983	-	-	76,500	39,034	39,034	-	-	170,031	A
Title 2 Reimbursement	-	-	-	-	-	-	-	1,000	-	-	-	-	1,000	
Contributions & Fundraising	3,097	2,327	2,244	5,967	7,400	35,187	4,000	4,000	4,000	15,500	11,278	10,000	105,000	B
Program Income	11,615	38,029	202,869	3,800	24,529	7,835	33,000	33,000	33,000	33,000	33,000	33,000	486,677	B
Nutrition Program Income	-	1,323	2,970	2,830	1,241	952	16,682	16,682	16,682	16,682	16,682	8,276	101,000	B
Other Income	(158)	452	-	672	1,525	-	392	392	392	392	392	392	4,841	
Interest & Dividend Income	1,855	657	1,839	699	738	643	450	450	450	450	450	450	9,130	
Total Revenue	\$ 16,409	\$ 1,148,537	\$ 1,315,670	\$ 1,123,197	\$ 1,153,165	\$ 1,150,366	\$ 1,160,272	\$ 1,393,604	\$ 1,199,306	\$ 1,210,806	\$ 1,167,550	\$ 52,118	\$12,091,001	
Expenditures														
Salaries and Benefits	797,152	774,011	848,073	702,899	791,565	775,000	812,928	812,928	812,928	812,928	812,928	812,928	\$ 10,140,244	C
Professional Development	-	-	-	-	-	-	2,000	2,000	2,000	2,000	2,000	2,000	12,000	C
Curriculum & Classroom Expens	23,533	23,533	23,533	23,533	23,533	23,533	81,552	81,552	81,552	81,552	81,552	56,597	641,888	D
Program Expenses	-	-	-	-	-	-	6,000	6,000	6,000	6,000	6,000	6,000	30,000	C
Building & Grounds	47,518	47,518	47,518	47,518	47,518	47,518	47,278	47,278	47,278	47,278	47,278	47,278	602,903	
Fixed Assets Expenditures	-	-	4,733	2,674	-	-	4,000	4,000	4,000	4,000	4,000	4,000	31,407	C
Professional Services	-	4,000	12,500	12,500	12,500	4,000	4,000	4,000	4,000	4,000	4,000	4,000	69,500	D
Gen&Admin/Insurance/Interest	36,514	36,514	36,514	36,514	36,514	36,514	35,000	35,000	35,000	35,000	35,000	35,000	429,084	D
Nutrition Program Expenses	7,687	7,687	7,687	7,687	7,687	7,687	11,400	11,400	11,400	11,400	11,400	5,878	109,000	C
Equipment Rental (Copiers)	4,463	4,218	2,606	1,029	320	319	4,167	4,167	4,167	4,167	4,167	4,167	37,955	
Fundraising Expenses	-	-	-	-	-	-	1,425	1,425	10,000	1,425	10,000	1,425	25,700	C
Total Expenditures	\$ 916,868	\$ 897,481	\$ 983,164	\$ 834,353	\$ 919,637	\$ 894,571	\$ 1,009,750	\$ 1,009,750	\$ 1,018,325	\$ 1,009,750	\$ 1,018,325	\$ 973,273	\$ 11,485,245	
Total Revenues - Total Expenditures	\$ (900,459)	\$ 251,056	\$ 332,506	\$ 288,843	\$ 233,528	\$ 255,795	\$ 150,523	\$ 383,855	\$ 180,982	\$ 201,057	\$ 149,226	\$ (921,155)	\$ 605,756	
EOM Cash Balance	See NOTE below	\$ 759,211	\$ 1,010,267	\$ 1,342,773	\$ 1,631,616	\$ 1,865,144	\$ 2,120,939	\$ 2,271,461	\$ 2,655,316	\$ 2,836,298	\$ 3,037,355	\$ 3,186,581	\$ 2,265,426	\$ 2,265,426
		Actual	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected

Original Budget	\$	%
FY2021	Difference	Difference
\$ 10,543,802	\$513,688	4.87%
50,000	105,832	211.66%
-	170,031	100.00%
1,000	-	0.00%
233,000	(128,000)	-54.94%
567,500	(80,823)	-14.24%
293,500	(192,500)	-65.59%
4,700	141	3.01%
5,400	3,730	69.07%
\$11,698,902	\$392,099	3.35%
\$ 9,755,136	\$385,108	3.95%
118,500	(106,500)	-89.87%
190,000	451,888	237.84%
180,000	(150,000)	-83.33%
598,133	4,770	0.80%
228,000	(196,593)	-86.22%
40,000	29,500	73.75%
210,500	218,584	103.84%
190,000	(81,000)	-42.63%
50,000	(12,045)	-24.09%
51,400	(25,700)	-50.00%
\$11,611,669	(\$126,424)	-1.09%
\$87,233	\$518,523	594.41%
\$ 1,746,925	\$ 518,501	29.68%

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A = Revised budget income **INCREASED** compared to original budget income. Forecasted increase of \$513K for APS Allocation reflects the receipt of additional funding based upon approximately \$50K monthly increase in APS allocation for enrolled students. as well as COVID-19 preparation from APS which includes GA Dept. of Education grant passed through. Additional

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Coversheet

Monthly Governance Report

Section: V. Governance
Item: A. Monthly Governance Report
Purpose: FYI
Submitted by: Lee Kynes
Related Material: January_Board_Governance_Report (2).pdf



ATLANTA NEIGHBORHOOD CHARTER SCHOOL BOARD GOVERNANCE COMMITTEE REPORT

January 19, 2020

- **Executive Director Evaluation**

- The evaluation forms went out via Survey Monkey last week. Please complete the survey by the end of the month.
- The Board Chair and Chair of the Governance Committee will present an Executive Summary of the survey to the Executive Director.
- We will review in Executive Session in our February meeting.

- **Policy Review**

- We are working on lining up resources to finish up this project.
- A revised Nominations policy is ready for a vote.

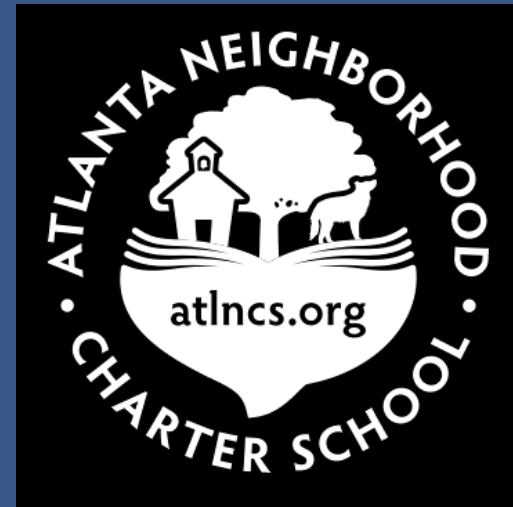
- **Nominations**

- The Nominations Task Force has a separate report.

Coversheet

Nominations Task Force Report

Section: V. Governance
Item: B. Nominations Task Force Report
Purpose: FYI
Submitted by: Kristi Malloy
Related Material: Board Nominations Task Force Update 01.2021.pdf



Nominations Task Force Update

January 19, 2021

Nominations Process Overview

Establish Task Force

- ✓ Solicit & recruit members
- ✓ Board Vote

Oct - Nov

Determine Recruitment Strategy

- ✓ Complete board skills assessment
- Nominations policy Board vote
- ✓ Define diversity commitments
- ✓ Assess anticipated needs based on current board terms
- ✓ Determine communications/out reach plan
- ✓ Update application materials

Nov-Dec

Initiate Recruiting

- ✓ Application period opens
- ✓ Prospective Board Member Information Session
- Update interview materials
- Application period ends

Jan

Review Applications & Conduct Interviews

- Application review; interview candidates identified
- Conflict of Interest and Ethics forms completed by interview candidates
- Interviews conducted
- Determine proposed slate & request board/leadership feedback
- Final decisions confirmed
- Communications with nominations

Feb - Mar

Finalize Decisions

- Nominations final decision date
- Board vote on proposed slate
- Assign board onboarding "buddy" and provide onboarding materials

Apr

Policy Vote

Governance Committee Approved: 1/13/2021

Most notable changes:

- Updated to Board Nominations Task Force from Nominations Sub Committee
- Added verbiage regarding diversity commitments as discussed in prior board meetings
- Edits to reflect our emphasis on recruiting for culture fit/soft skills vs job/hard skills

2021-2022 Application

2020-2021 Questions	2021-2022 Questions
<ul style="list-style-type: none"> 1. What is is about the mission of ANCS that you most believe in? 1. Relevant volunteer work, board work, or other interests? 1. Please describe if and how you have been involved in ANCS to date. 1. For the coming board term, the board is especially interested in candidates with experience and/or skills in Public Affairs, Technology, Education (K-12), Equity & Diversity, Facilities & Grounds, and Fund Development. If you have experiences/skills in any of these areas, please describe below. 1. What areas of the ANCS Board work are of particular interest to you? Why? 1. What strengths and contributions will you be able to bring to the ANCS Board? 	<ul style="list-style-type: none"> 1. What is it about the mission of ANCS that most resonates with you? 1. What personal strengths and contributions will you bring to the ANCS Board? 1. Much of the board’s work is undertaken at the committee level. Standing board committees are: Business Operations/Finance, Fund Development, Educational Excellence, and Governance. Which of these committees do you see yourself contributing to and why? 1. ANCS values the diversity of our school community and is actively and intentionally ensuring all members of our school family are served well through inclusive policies, practices, and opportunities. In what ways have you supported or advocated for diversity and inclusion in your community? 1. Students at ANCS develop skills to be internationally minded lifelong learners with an emphasis on implementing service as action in the community. How have you helped build up your community (e.g., through volunteer service, board work, advocacy)?

Your to do

Share with your networks or those you think may be interested!

Coversheet

Vote on Revisions to Nominations Policy

Section: V. Governance
Item: C. Vote on Revisions to Nominations Policy
Purpose: Vote
Submitted by:
Related Material: Final Nominations Policy_Jan2019_Suggested Revisions 2020 (1).pdf

Board Nominations

Purpose

This policy outlines the steps involved in the nomination, selection, and approval of Board members.

Duration

This policy is permanent, but it is subject to yearly revision by the Board Chair and Nominating Subcommittee the Board Nominations Task Force.

Policy

The ANCS Board Nominations Task Force Nominating Subcommittee is elected by and accountable to the Board of Directors to recruit Board members who shall carry out the mission, vision, and strategic plans of ANCS.

In accordance with the values of ANCS, the Board Nominations Task Force Nominating Subcommittee shall seek to ensure that the Board of Directors is inclusive and at least parallels the diversity of our community. If there is a high degree of diversity at the Board leadership level, we hope that our policies, priorities, and plans will include those diverse perspectives.

SECTION 1. The Nominating Committee Board Nominations Task Force

1. No later than the October Board meeting, the current Board Chair will appoint a current Board Member to Chair the Nominating Subcommittee Board Nominations Task Force. This Chair will solicit interested Board Members to form the Nominating Subcommittee team members Board Nominations Task Force for the upcoming board recruitment cycle.
2. No later than the December Board meeting, the Nominating Subcommittee Board Nominations Task Force Chair will present the complete list of Board Members to serve on the Board Nominations Task Force Nominating Subcommittee for the upcoming board recruitment cycle. The Board votes to approve the recommended Nominating Subcommittee no later than the December Board meeting.
3. The Board Nominations Task Force Nominating Subcommittee will solicit and review nominations, and bring a recommended slate of Board members to the Board for approval no later than the June Board meeting.

4. The ~~Board Nominations Task Force~~Nominating Subcommittee will include at least the Board Chair or Chair-Elect/Vice Chair and a non-voting member of the faculty and staff (~~e.g., i.e.~~ Executive Director).
5. The Chair of the ~~Board Nominations Task Force~~Nominating Subcommittee is a current Board Member and is to be appointed by the Board Chair. The Candidate should be a fully engaged, active member of the board with the time required to successfully execute the annual recruitment process.
6. Three to four additional Board Members will serve on the ~~Board Nominations Task Force~~Nominating Subcommittee. Limited additional members of the school community may also be appointed (~~for~~ example e.g., a member of the PTCA Executive Committee, a community member with board leadership development experience, a member of the Diversity and Equity Action Team ~~etc~~).
7. Sessions of the ~~Board Nominations Task Force~~Nominating Subcommittee regarding individual candidates shall be considered confidential.
8. At the first ~~Board Nominations Task Force~~Nominating Subcommittee meeting each year, the ~~Subcommittee~~Task Force shall review the nominating policy and procedures and recommend changes to or continuation of the existing policy and procedures to the Board of Directors.

SECTION 2. Call for Nominations

1. Prior to the public call for nominations, the Board Nominations Task Force shall report to the Board of Directors the actions it will take to achieve the diversity, equity and inclusivity goals of the board.
- 4.2. After determining recruitment goals, a call for nominations for Board members will be made to the school community no later than February, allowing at least two weeks for a response.
2. This call for nominations will be distributed to all current families and faculty and staff. It will be posted on the ANCS website, social media, and other areas to enhance recruitment efforts of non-parents.
3. The notice will reiterate our desire for a broad spectrum of applicants, describe Board responsibilities, as well as the process to apply (including the submission of a CV/Resume as required by the Georgia Department of Education).

SECTION 3. Vetting of ~~Candidates~~Applicants

1. Upon the close of the nominations period, the [Board Nominations Task Force](#)~~Nominating Subcommittee~~ will review all applications and select the ~~candidates~~[applicants](#) to be interviewed.
2. Interviews of selected ~~candidates~~[applicants](#) will be conducted ~~in person~~ by the [Board Nominations Task Force](#)~~Nominating Subcommittee~~.
3. ~~Candidates~~[Applicants](#) who are selected for an interview will be encouraged to attend a Board Meeting, as well as an [information session](#).
4. At least one reference will be consulted for each finalist prior to being added to the slate of Board nominees.

SECTION 4. Filling the Slate, Presentation, and Approval

1. To prepare a slate of Board nominees, the [Board Nominations Task Force](#)~~Nominating Subcommittee~~ will first consider those Board members who wish to renew their membership for another term, providing those members have demonstrated by meeting attendance and active participation an interest and commitment to ANCS.
2. In filling the slate, the [Board Nominations Task Force](#)~~Nominating Subcommittee~~ will consider continuity, access to new or a variety of networks in the community, [background, experience, skills,](#) and diversity.
3. The [Board Nominations Task Force](#)~~Nominating Subcommittee~~ will then choose from the submitted applications those persons who are considered to best meet the needs of the Board.
4. The full Board shall consider and vote on the slate of Board nominees as recommended no later than the June Board meeting.

Resources

Approval

Policy approval date:

11/19/13

Policy effective date:

11/19/13

Policy review date:

[01/10/1912/1/2020](#)

Coversheet

Monthly Fund Development Report

Section: VI. Fund Development
Item: A. Monthly Fund Development Report
Purpose: FYI
Submitted by:
Related Material: Fund Development Committee Report January 2021.pdf



Fund Development Committee Report | January 19, 2020

Prepared by Sabrina Sexton (Vice Chair, Fund Development Committee Chair)

2020-2021 Gather & Grow Fund (Annual Campaign):

- YTD Total: \$56,222.77 (as of 1/8)
- Goal: \$140,000 (update to \$105,000 pending Board approval)
- Board Participation: 54%

Gather & Grow Goal

- The proposed revenue goal of \$105,000 is reflected in the revised budget that is up for the Governing Board's approval tonight.

Gather & Grow Campaign

- Work is underway to better understand the existing fund development setup and operations.
- The remaining campaign plans will be finalized based on the school's resources and what is determined to be manageable

Spring Fundraising Event (aka Wonderball)

- Given the school's constrained resources in managing the dynamic environment due to COVID-19, the Fund Development Committee, in partnership with school leadership and development staff, has decided not to hold the Wonderball event this year.
- Planning to occur to determine how we recognize and support sponsors and recurring major in-kind donors.

Committee Meetings

- Monthly meetings are being rescheduled to allow for additional time to process the month-end financials. Stay tuned for an updated schedule for the remaining meetings in 2021.

End of report.

Coversheet

Monthly Educational Excellence Report

Section: VII. Educational Excellence
Item: A. Monthly Educational Excellence Report
Purpose: FYI
Submitted by:
Related Material: Educational Excellence Committee Report 1_2021.pdf



Educational Excellence Committee Report – January 2021

ANCS Governing Board Meeting | January 19, 2021

I. Calendar Adoption for 2021-2022 School Year

- Draft calendar to be shared in February; full board vote to be held at March 2021 meeting

II. Charter Renewal Update

- The APS Board of Education unanimously approved the charter petition, which advances to the State Board of Education for approval (vote expected either mid-March or mid-May)
- Our current charter agreements runs through June 30, 2021; new five-year term to begin July 1, 2021
- Thank you to Chuck Meadows and members of the Leadership Team and Board for their work on this effort
- See excerpt below from 1/11 APS Board meeting agenda

Executive Summary:

On August 27, 2020 Atlanta Public Schools Office of Innovation received a charter renewal petition from Atlanta Neighborhood Charter School to renew its charter contract for a five-year term. The current term for Atlanta Neighborhood Charter School expires on June 30, 2021.

A committee comprised of internal and external educational professionals has thoroughly reviewed Atlanta Neighborhood Charter School's petition, interviewed Atlanta Neighborhood Charter School's board and school leadership and agrees that Atlanta Neighborhood Charter School has gone beyond the minimum requirements for a renewal petition as contained in board policy IBB, in the Charter Schools Act of 1998 (O.C.G.A. §20-2-2060 through §20-2-2071), and outlined in State Board of Education Rule 160-4-9-.04 Charter Schools and Guidance both effective September 13, 2017.

Atlanta Neighborhood Charter School

Atlanta Neighborhood Charter School (ANCS) is a K-8 charter school with two campuses formed by the merger of two successful charter schools, the Neighborhood Charter School and Atlanta Charter Middle School, which have been operating in the Grant Park and Ormewood Park neighborhoods since 2002.

With plans on maintaining its current enrollment cap of 675 students, ANCS will utilize a weighted student enrollment lottery as allowed by state law to close the gap of students from economically disadvantaged households within the three neighborhoods of its primary attendance zone (Grant Park,

Ormewood Park and Summerhill) by 22.8% over the course of the next charter term. If necessary to achieve that goal, ANCS may also include in its student enrollment lottery randomly selected applicants who come from economically disadvantaged households from the school's secondary and tertiary attendance zones.

Throughout the phases of the renewal process, ANCS demonstrated a solid and comprehensive instructional program, school operations and organizational management, in addition to expressing their commitment to building a recruitment process that will guide the school in reaching its diversity and inclusion goals.

Coversheet

Information on Training, Board Retreat

Section: VIII. New Business
Item: A. Information on Training, Board Retreat
Purpose: FYI
Submitted by: Jason Rhodes
Related Material: New Business - Retreat & Board Training Update.pdf



Retreat & Board Training Update – January 2021

ANCS Governing Board Meeting | January 19, 2021

I. Board Training

- Training Requirements: 15 hours for new board members, 9 for continuing
- New board members: 3 hrs. of financial training from GaDOE, 3 “live,” and 9 can be done online through GCSA
- Continuing board members: 3 hours of “live” training and 6 hours online through GCSA
- Check email (January 13) for invitation message from Instructure Canvas which will get you started with GCSA’s online, on demand training
- Live training requirement to be satisfied by attendance at February 13 board retreat and by attending one GCSA live webinar (offered monthly)

II. Winter Retreat

- Saturday, February 13, 10AM-2:00PM
- Speaker: Mike Carnathan of Atlanta Regional Commission
- Also on agenda: succession, strategic goals for committees, returning to school: addressing challenges post-COVID