



# ATLANTA NEIGHBORHOOD CHARTER SCHOOL

helping students learn to use their minds well

## Atlanta Neighborhood Charter School

### ANCS Governing Board Meeting

#### Date and Time

Monday September 21, 2020 at 6:30 PM EDT

#### Location

<https://us02web.zoom.us/j/89252317450>

*Notice of this meeting was posted on the ANCS website in accordance with O.C.G.A. § 50-14-1.*

#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:30 PM</b>
Opening Items			
<b>A. Record Attendance and Guests</b>		Jason Rhodes	1 m
<b>B. Call the Meeting to Order</b>		Kristen Frenzel	1 m
<b>C. Brain Smart Start</b>		Leadership Team	5 m
<b>D. Public Comment</b>			5 m
Public comment can be used to share comments that are of general interest to the school community and/or related to an item on the meeting agenda.			
<b>E. Approve Minutes from Prior Board Meeting</b>	Approve Minutes	Jason Rhodes	3 m
<b>F. PTCA President Update</b>		Paige Teusink	5 m
<b>G. Principals' Open Forum</b>		Cathey Goodgame & Lara Zelski	10 m

Standing monthly opportunity for ANCS principals to share highlights from each campus.

	Purpose	Presenter	Time
<b>II. Executive Director's Report</b>			<b>7:00 PM</b>
A. Charter Renewal Update	FYI	Chuck Meadows	5 m
B. COVID-19 Update	FYI	Chuck Meadows	5 m
C. Business Office Update	FYI	Chuck Meadows	10 m
<b>III. Governance</b>			<b>7:20 PM</b>
A. Monthly Governance Report	FYI	Lee Kynes	5 m
<b>IV. Business &amp; Operations</b>			<b>7:25 PM</b>
Business & Operations			
A. Monthly Business & Operations Report	Discuss	Emily Ormsby	5 m
B. Vote on Financial Resolution	Vote	Emily Ormsby	5 m
C. Facilities Update	FYI	Jordache Avery	5 m
<b>V. Fund Development</b>			<b>7:40 PM</b>
Fund Development			
A. Monthly Fund Development Report	Discuss	Sabrina Sexton	5 m
<b>VI. Educational Excellence</b>			<b>7:45 PM</b>
Educational Excellence			
A. Monthly Educational Excellence Report	Discuss	Hanah Goldberg	10 m
B. Measures of Academic Progress (MAP) Update	FYI	Hanah Goldberg & Chuck Meadows	40 m
<b>VII. New Business</b>			<b>8:35 PM</b>
A. Vote on Establishing Task Force to Develop Recommendations for Expanding Diversity, Equity and Inclusion (DEI) on the Board & Explore Structures for the Board's Role in ANCS' DEI Work	Vote	Jason Rhodes	15 m
<b>VIII. Executive Session</b>			<b>8:50 PM</b>
A. Executive Session	Vote	Kristen Frenzel	30 m

	<b>Purpose</b>	<b>Presenter</b>	<b>Time</b>
	The board <i>may</i> enter into executive session to discuss matters related to personnel, real estate, student discipline, and/or litigation in accordance with O.C.G.A. § 50-14-1.		

**IX. Closing Items**

**9:20 PM**

A. Adjourn Meeting	Vote	Kristen Frenzel	1 m
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# Coversheet

## Approve Minutes from Prior Board Meeting

<b>Section:</b>	I. Opening Items
<b>Item:</b>	E. Approve Minutes from Prior Board Meeting
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes - August 17 Board Meeting.pdf



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**ATLANTA NEIGHBORHOOD  
CHARTER SCHOOL**  
helping students learn to use their minds well

## Atlanta Neighborhood Charter School

### Minutes

#### ANCS Governing Board Meeting

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**Date and Time**

Monday August 17, 2020 at 6:30 PM

**Location**

<https://us02web.zoom.us/j/86012713568?pwd=dllVNTNtTFhxYWEvTEZFb3laMGgvdz09>

In accordance with Georgia's open meetings requirements, notice of this meeting has been posted on the ANCS website.

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**Directors Present**

Angela Christie (remote), Barrett Coker Krise (remote), Ben Sutton (remote), Carla Wells (remote), Emily Ormsby (remote), Hanah Goldberg (remote), Jason Rhodes (remote), Jordache Avery (remote), Kristen Frenzel (remote), Kristi Malloy (remote), Lee Kynes (remote), Rhonda Collins (remote), Sabrina Sexton (remote)

**Directors Absent**

*None*

**Guests Present**

Ashley Deck (remote), Cathey Goodgame (remote), Chuck Meadows (remote), Lara Zelski (remote), Mark Sanders (remote), Nicole King (remote)

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**I. Opening Items****A. Record Attendance****B. Call the Meeting to Order**

Kristen Frenzel called a meeting of the board of directors of Atlanta Neighborhood Charter School to order on Monday Aug 17, 2020 @ 6:36 PM at <https://us02web.zoom.us/j/86012713568?pwd=dllVNTNtTFhxYWEvTEZFb3laMGgvdz09>

**C. Public Comment**

No public comment.

**D. Welcome of New Board Members**

Kristen Frenzel welcomed new board members Angela Christia, Rhonda Collins, Barrett Krise, Ben Sutton, and Carla Wells

**E. Approve Minutes - June 25 Board Meeting**

Lee Kynes made a motion to approve the minutes from ANCS Governing Board Meeting on 06-25-20.

Sabrina Sexton seconded the motion.

The board voted to approve the motion. The board **VOTED** unanimously to approve the motion.

**F. Approve Minutes - June 25 Executive Session**

Sabrina Sexton made a motion to approve the minutes from June 25 Executive Session.

Kristi Malloy seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Executive Director and Principals' Reports**

**A. A Back-to-School Panel: Lara Zelski, Nicole King, Mark Sanders, Ashley Deck & Cathey Goodgame**

Executive Director Chuck Meadows, Elementary Campus Principal Laura Zelski, Elementary Campus Assistant Principal Nicole King, Middle Campus Principal Cathey Goodgame, and K-8 Exceptional Student Services Program Coordinator Ashley Deck provided the ANCS community with important back-to-school information.

Chuck Meadows emphasized the hard work of teachers and leadership team in making a midsummer switch from planning for a hybrid learning environment to planning for virtual learning due to COVID precautions. He stated that ANCS had partnered with Kennesaw State University for training in online instruction, including diversity and equity training, and that preparations for improved online instruction included the purchase of new software, a new H.O.W.L. 2.0 team that includes more classroom teachers, and new planning with regard to grading and assessment. He emphasized the need for flexibility in the face of current challenges, and underscored the fact that the virtual learning environment is temporary.

Nicole King addressed adjustments to the daily schedule, which include a later daily start time (9:00AM), the fact that the new schedule will include more time spent with teachers, and a common lunch time for both campuses. She noted that special attention had been paid to the special needs of kindergarteners, who will spend the first four weeks of the school year in smaller learning groups.

Mark Sanders discussed lessons learned from the spring experience with virtual learning, namely the need for more live time with teachers, the need for opportunity for social engagement with peers, and the need for a proper mix of synchronous and asynchronous learning time to allow time for independent learning.

Cathey Goodgame emphasized the need for building community in the virtual learning environment. She encouraged participation in this week's Orientation Week events in order to get acclimated to H.O.W.L. 2.0

Lara Zelski encouraged parents to commit to keeping up with communications via The Courier, email, and the H.O.W.L. website. She also recommended that parents schedule a time to talk with their child's teacher, and to help create an effective home learning environment by creating a designated work space for their child, having them ready to begin learning at 9:00AM, and helping to maintain a consistent schedule.

Ashley Deck discussed improvements made to virtual learning experience for special needs learners based on feedback from students and parents. She emphasized that IEP is still being provided, and stated that a virtual learning contingency plan was being created for each special needs student. The goal is to integrate the provision of special needs services into the virtual daily schedule. This will include weekly tele-therapy sessions, small-group breakout rooms for students with special needs, and frequent check-ins with students to provide support to students who are having difficulty remaining engaged in the online environment.

### **III. Charter Renewal Update**

#### **A. Charter Renewal Update**

Executive Director Chuck Meadows: A nearly complete draft of the charter renewal application is available in the meeting packet for this board meeting. The completed application will be submitted next week, and will be made available to the board and school community later this week. Contact Executive Director Chuck Meadows with questions.

Board Chair Kristen Frenzel asked about the timing of the interview prep session for board members, who will be interviewed about the charter renewal application as part of the charter renewal process. Chuck indicated that this will be determined after the application has been submitted, but that there will be plenty of advance notice, and that the prep sessions would not take place earlier than October.

### **IV. Revised Calendar - Discussion and Vote**

#### **A. Presentation of Revised Calendar**

Executive Director Chuck Meadows stated that the changes made to the 2020-2021 academic calendar include a shift in the school start date from August 5 to August 24 and the making of Election Day (November 3) a school holiday. He emphasized the need for flexibility, and stated that we should expect further changes in the calendar to be proposed and discussed if/when face-to-face instruction resumes.

Board member Hanah Goldberg suggested a friendly amendment making explicit the expectation that the calendar would be revised again upon a return to face-to-face instruction. Chuck expressed his support for this amendment, and it was approved by the board.

#### **B. Discussion and Vote**

Sabrina Sexton made a motion to approve the revised calendar with the inclusion of the amendment that it include language stating that further revisions to the calendar would be proposed and discussed in the event of a return to face-to-face discussion.

Jason Rhodes seconded the motion.

Chuck Meadows noted that the revised agenda is available in both the packet for the present meeting as well as on the school website. The board **VOTED** unanimously to approve the motion.

### **V. Closing Items**

**A. Adjourn Meeting**

Jason Rhodes made a motion to adjourn the meeting.

Kristi Malloy seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:45 PM.

Respectfully Submitted,  
Kristen Frenzel

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**Documents used during the meeting**

- ANCS-Renewal-app-Pre-Final\_Draft-08-17-2020.pdf
- ANCS-Calendar-2020-2021-proposed.pdf

# Coversheet

## PTCA President Update

**Section:** I. Opening Items  
**Item:** F. PTCA President Update  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** PTCA Report - 9.21.20 Governing Board Meeting (1).pdf

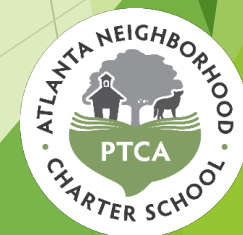
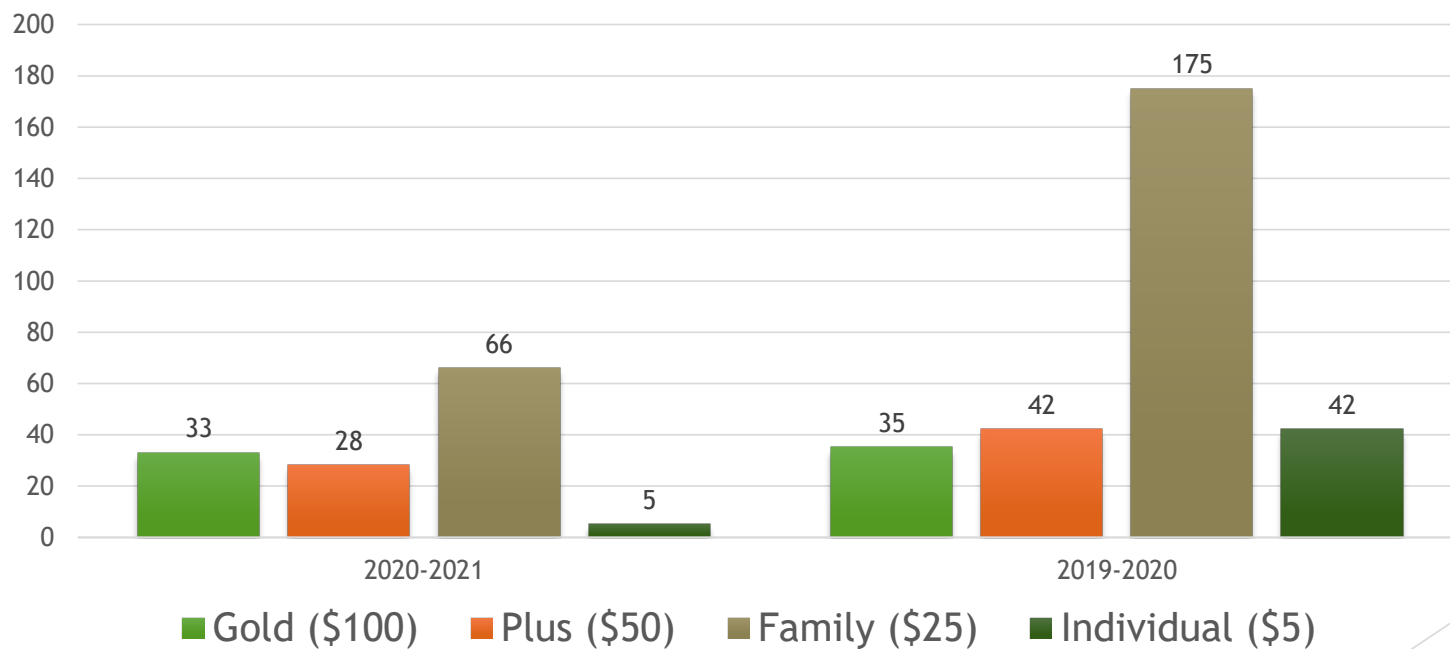
# PTCA Report

Governing Board Meeting  
September 21<sup>st</sup>, 2020



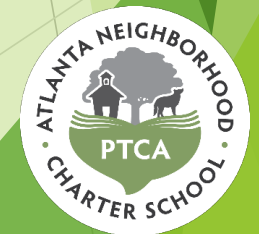
# Membership Report (as of 9/16/20)

- ▶ Goal: \$11,000
- ▶ LY on 9/17/19: \$9,240
- ▶ YTD: \$6,400 (58%)



# Financial Update

- ▶ Quarterly budget revisions as conditions change due to COVID-19
- ▶ At Risk Categories:
  - ▶ Sponsorships
    - ▶ Need to meet with Fund Development to coordinate a sponsorship plan
  - ▶ School Store
    - ▶ Exploring options to sell school merchandise, such as during meal pick-up
- ▶ Fundraising Goal of \$30,000 to fund:
  - ▶ Grants - \$12,000
  - ▶ Yearbooks - \$9,450
  - ▶ Teacher Appreciation - \$8,550
- ▶ In August we donated \$7,200 (out of our \$20,000 BoxTops award) to the school for additional devices to support online learning





## Event Updates

- ▶ Third Friday Coffee -> Third Thursday Happy Hour
- ▶ Wellness Wednesday Yoga
- ▶ Dine-Out (Take-Out) at Doc Chey's: October 19<sup>th</sup> - 21<sup>st</sup>
- ▶ Virtual Bingo Night
- ▶ Plan is to move forward with events that can be done virtually in order secure sponsorships and build school community connections

## PTCA Grant Cycle

- ▶ Accepting Grant Applications: October 19<sup>th</sup> - November 2<sup>nd</sup>
- ▶ Grants will be voted on and awarded at the November 9<sup>th</sup> PTCA Board Meeting
- ▶ Amount of grants funded TBD



## Communications

- ▶ All PTCA news and announcements will be emailed via the Courier and posted in the ANCS Family FB Group
- ▶ Room parents will not send weekly emails
- ▶ Resources, information, and updates can be found on the PTCA HOWL page

## Teacher Appreciation

- ▶ In lieu of the traditional Welcome Back Breakfast, teachers & staff were gifted “Wolves Strong” mugs



# Coversheet

## Charter Renewal Update

**Section:** II. Executive Director's Report  
**Item:** A. Charter Renewal Update  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** Executive Director's Report 9\_21\_20.pdf

# Executive Director's Report September 21, 2020

# Business Office Reorganization

# Business Office Reorganization (Before)

**Director of  
Finance &  
Operations**

**Staff Accountant**

**Fund Development  
Coordinator (part-time)**

# Business Office Reorganization (After)

**Business Manager**

**Cash & Accounting**

**Business Manager**

**Budget & Personnel**

**Business Manager**

**Advancement & Marketing**

# Charter Renewal Update



# Charter Renewal Interview

- Petition submitted
- Atlanta Public Schools/Georgia Department of Education interview panel to take place Tuesday, September 22nd
  - Board members: Kristen Frenzel, Jordache Avery, Lee Kynes, Hanah Goldberg
  - Leadership: Cathey Goodgame, Lara Zelski, Chuck Meadows
- APS makes recommendation to the GDOE, GDOE board votes in the spring

# COVID-19 Update

# COVID-19 Update: Current Status

Attendance throughout HOWL 2.0 remains high

K-2 devices distributed

Individual meetings/check-ins with families continue

Technical issues addressed on a day-to-day basis

Some teachers are teaching from the classrooms

Projects underway at both campuses

# COVID-19 Update: Reopening Plans

On Friday, September 18th, APS indicated their plans to bring "certain students back for face-to-face instruction by Monday, October 26".

Specific plans and timing have yet to be developed/announced.

This opens the door for us to also consider how and if we should bring students back in or near the same timeframe.

# COVID-19 Update: Reopening Plans

- A large-scale pivot from one format to another is more difficult when school is in session
- Operational advantage of an incremental introduction of students back into the building
- Concerns about returning to in-person instruction remain
- Classrooms will have to be prepared/outfitted

# Timeline



# HOWL III November - December 2020

**Kindergartners & students with individualized education plans** given the option of everyday, in-person learning

- In-person instruction would begin on November 5th
- Current schedule would remain in place
- Wednesdays would remain 100% virtual for all students
- In-person/virtual selection would remain in place through the end of the first semester

# HOWL Hybrid January - May 2021

- All parents/caregivers would have the option of 100% virtual learning for their students
- Parents/caregivers of students in the following categories would have the option of daily, in-person classroom instruction:
  - Kindergarten and first grade students
  - Students with an Individualized Education Plan
  - Students who speak English as a second language
  - Students with a 504 plan
  - Students from economically disadvantaged families
- The remaining students would be divided into two cohorts that would alternate between in-person and virtual learning in two-week intervals
- Siblings would be placed in the same cohort



# Coversheet

## Monthly Governance Report

**Section:** III. Governance  
**Item:** A. Monthly Governance Report  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** September Board Governance Report.pdf

## ATLANTA NEIGHBORHOOD CHARTER SCHOOL

### BOARD GOVERNANCE COMMITTEE REPORT

**SEPTEMBER 21, 2020**

- **Nominations.** Goal to have a task force appointed at November meeting of whole Board. Substance of recruitment and assessment may change, but overall timeline from 2019-2020 nominations process will remain for 2020-2021.
- **Executive Director Evaluation.** Committee will conduct a mid-year and annual evaluation. For midyear, we will send survey in December or January; goal to complete evaluation with ED by early February. End-of-year evaluation will take place as in May/June timeframe as in previous years.
- **Policy Review.** Committee will have a set of policies for committee to recommend for October 2020 meeting of whole Board, and then each month until complete.

# Coversheet

## Monthly Business & Operations Report

**Section:** IV. Business & Operations  
**Item:** A. Monthly Business & Operations Report  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** Business & Operations Update - September 2020.pdf

# Business & Operations Committee Update

September 2020



## Financial

- Cash balance (period end 06/30/2020) = \$3.2M (*does not include PPP funds*)
  - ✓ \$2.4M in Operating Account
  - ✓ \$876k in Investments
- Payroll Protection Program (PPP)
  - ✓ Beginning Balance (funded 4/15/20): \$1,850,000
  - ✓ Completed loan forgiveness application
- Revenue items of interest:
  - ✓ APS shared its portion of CARES Act funding across all schools, including charters, meaning ANCS will receive a slight increase in allotment as opposed to anticipated reduction for FY20-21  
Note: Approved FY20-21 budget assumed zero revenue increase.
- FY 20-21 budget update:
  - ✓ No need to revise budget at this time; however, will revisit at the end of the calendar year.
  - ✓ Though increase in anticipated revenue from APS, it will likely be offset by increase expenses related to reopening facilities.



## Facilities & Grounds

- Roof project:
  - ✓ Complete
- Intercom System:
  - ✓ Complete at MC; near completion at EC
- MC Lobby Project:
  - ✓ Installation of glass storefront system in MC lobby to create waiting area for guests
- Pandemic Response:
  - ✓ Once return-to-school date is set, will evaluate relevant guidance at that time and create definitive plan.

## Atlanta Neighborhood Charter School, Inc

## STATEMENT OF FINANCIAL POSITION

As of June 30, 2020

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1005 Bank of North Georgia #8354 Operating	0.00
1010 Bank of North Georgia #6575 Nutrition	0.00
1015 Bank of North Georgia #8903 Student Gov	0.00
1020 Bank of North Georgia #6583 PTCA	0.00
1025 Bank of North Georgia Aftercare EC	25,653.72
1026 Bank of North Georgia #5356 MC Aftercare	0.00
1030 PayPal	4,719.00
1045 Bank of North Georgia #0051 Reserves Account	0.00
1050 Bank of North Georgia Money Market #9008	0.00
1100 Atlantic Capital Bank Operating	2,206,667.48
1111 Atlantic Capital Bank Nutrition	73,211.51
1112 Atlantic Capital Bank PTCA	55,538.59
1113 Atlantic Capital Bank MC Aftercare	1,850,770.73
1114 Atlantic Capital Bank Aftercare EC	0.00
<b>Total Bank Accounts</b>	<b>\$4,216,561.03</b>
Accounts Receivable	
1120 Grants Receivable	100,000.00
1121 CREATE Grants Receivable	-4,226.01
1130 Grant Receivable - Title 1	0.00
1132 Grants Receivable-Facilities Grant	42,221.60
1133 Zeist Receivable Balance	0.00
1134 Grants Receivable - Dobbs	0.00
<b>Total Accounts Receivable</b>	<b>\$137,995.59</b>
Other Current Assets	
1054 Edward Jones Ally bank CD 2	0.00
1055 SunTrust Bank CD	0.00
1056 Self-Help Credit Union CD	238,634.33
1057 Edward Jones Money Market	-6,180.14
1058 Edward Jones Ally Bank CD	0.00
1059 Edward Jones Morgan Stanley Bank CD	128,000.00
1060 Self Help Money Market CARA 80	72,500.02
1061 Edward Jones State Bank of India CD	227,725.60
1062 Edward Jones BMO Harris Bank	200,000.00
1400 Prepaid Expenses	15,513.40
1900 Uncategorized Asset	-563.42
<b>Total Other Current Assets</b>	<b>\$875,629.79</b>
<b>Total Current Assets</b>	<b>\$5,230,186.41</b>

## Atlanta Neighborhood Charter School, Inc

## STATEMENT OF FINANCIAL POSITION

As of June 30, 2020

	TOTAL
Fixed Assets	
1550 2015 EC Carpet	46,922.77
1580 Janitorial Equipment	3,471.00
1610 Building	1,136,944.00
1611 Accumulated Depreciation Buildings	-329,241.60
1612 Building Closing Cost	36,289.00
1613 Accumulated Amortization Closing Costs	-36,289.00
1614 FY2018 MC Improvements	14,035.30
1614.50 Firedoors MC	42,540.99
1615 Grounds Improvements	100,349.46
1616 2017 MC Improvements	60,008.08
1618 2014 MC Improvements	118,199.00
1619 2015 MC Improvements	26,993.20
1620 Leasehold Improvements	1,068,957.20
1612.1 Loan Closing Costs - Refinance 2014	14,889.00
1612.2 Accumulated Amortization	-10,634.96
<b>Total 1620 Leasehold Improvements</b>	<b>1,073,211.24</b>
1621 Accumulated Depreciation Leasehold Improvements	-1,020,880.18
1622 ANCS Vehicles	6,810.00
1625 Library Books	198,611.62
1626 Accumulated Depreciation Library Books	-142,011.90
1630 Furniture and Fixtures	344,318.34
1631 Accumulated Depreciation Furniture & Fixtures	-260,285.76
1633 Equipment - HVAC	193,993.21
1634 Kitchen Equipment	31,614.26
1640 Equipment	201,953.61
1641 Accumulated Depreciation Equipment	-188,720.39
1650 Computer Equipment	497,663.51
1651 Accumulated Depreciation Equipment 2	-378,554.00
1660 Software	71,146.00
1670 EC Intercom System	30,000.00
1675 MC Intercom System	30,000.00
1700 Grants to Green	488,719.69
1705 Grants to Green EC FY17	290,511.91
1800 MC Grounds / Farm Improvements	56,890.54
2018 EC 2nd Mobile Unit	52,840.83
<b>Total Fixed Assets</b>	<b>\$2,798,054.73</b>
Other Assets	
1617 2016 MC Improvements	223,205.31
<b>Total Other Assets</b>	<b>\$223,205.31</b>
<b>TOTAL ASSETS</b>	<b>\$8,251,446.45</b>

## Atlanta Neighborhood Charter School, Inc

## STATEMENT OF FINANCIAL POSITION

As of June 30, 2020

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable (A/P)	95,181.68
<b>Total Accounts Payable</b>	<b>\$95,181.68</b>
Other Current Liabilities	
2100 Other Current Liabilities	0.00
2101 Accrued Payroll	1,157,394.92
2105 FIT W/H Payable	122,184.71
2110 FICA Payable	183,523.96
2115 Medicare Payable	45,259.78
2120 State W/H Payable	63,673.44
2130 TRS of GA Payable	461,388.27
2210 403(b) EE Contributions Payable VALIC	23,303.00
2212 403(b) EE Contributions ValuTeachers	-2,019.75
2215 Supplemental Ins EE Contributions Payable	0.00
2220 TRS of GA EE Contributions Payable	163,634.27
2225 Health Ins EE Deductions Payable	69,848.28
2245 MFS & DCC Payable	-6,207.57
2250 PPP Loan Payable	1,850,000.00
2300 Copier Lease Payments	-28,061.00
2550 ST Capital Leases	0.05
2601 Mortgage Payable (Current Portion)	6,397.66
<b>Total Other Current Liabilities</b>	<b>\$4,110,320.02</b>
<b>Total Current Liabilities</b>	<b>\$4,205,501.70</b>
Long-Term Liabilities	
2600 Mortgage Payable (Net of Current Portion)	927,797.20
26002 Self Help Loan B	0.00
<b>Total Long-Term Liabilities</b>	<b>\$927,797.20</b>
<b>Total Liabilities</b>	<b>\$5,133,298.90</b>
Equity	
3000 Opening Balance Equity	2,179,803.51
Retained Earnings	1,204,390.49
Net Revenue	-266,046.45
<b>Total Equity</b>	<b>\$3,118,147.55</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$8,251,446.45</b>

### 5 YEAR BUDGET PROJECTION

School Name: Atlanta Neighborhood Charter	FY2021		FY2022		FY2023		FY2024		FY2025		FY2026		
	Planning Year	% of Total	Year 1	% of Total	Year 2	% of Total	Year 3	% of Total	Year 4	% of Total	Year 5	% of Total	Notes
<b>ASSUMPTIONS</b>													
Number of Students			630		630		630		630		630		
Facility Square Footage													
Number of Full Time Employees			111		111		111		111		111		
Full Time Employees (eligible for benefits)			111		111		111		111		111		
Number of Administrators			8		8		8		8		8		
Number of Teachers			77		77		77		77		77		
Number of Other Instructional Staff			14		14		14		14		14		
Number of Clerical Staff			6		6		6		6		6		
Number of Maintenance Staff			1		1		1		1		1		
Number of Food Service Staff			5		5		5		5		5		
Student Teacher Ratio			8 to 1		8 to 1		8 to 1		8 to 1		8 to 1		Includes academic support and intervention
Revenue Per Pupil (State and/or Local)													
Average Teacher Salary			\$55,575		\$56,964		\$58,388		\$59,848		\$61,344		

REVENUES													
State and/or Local Revenue (Rev Per Pupil*# of stud	\$0		\$11,057,488	102.3%	\$11,000,000	102.3%	\$11,000,000	102.3%	\$11,000,000	102.3%	\$11,000,000	102.3%	Revenue for FY22 = revenue for FY21; economic uncertainty
3% District Administrative Fee (Explain any changes	\$0		(\$331,725)	-3.1%	(\$330,000)	-3.1%	(\$330,000)	-3.1%	(\$330,000)	-3.1%	(\$330,000)	-3.1%	due to COVID-19 may suppress revenue growth
Meal Fees				0.0%		0.0%		0.0%		0.0%		0.0%	
School Supply Donations			\$10,000	0.1%	\$10,000	0.1%	\$10,000	0.1%	\$10,000	0.1%	\$10,000	0.1%	The school typically brings in \$20,000 annually in school suppl
Meal Program			\$75,000	0.7%	\$75,000	0.7%	\$75,000	0.7%	\$75,000	0.7%	\$75,000	0.7%	donations. This projection was dampened to reflect potential
				0.0%		0.0%		0.0%		0.0%		0.0%	downturn associated with pandemic
				0.0%		0.0%		0.0%		0.0%		0.0%	
				0.0%		0.0%		0.0%		0.0%		0.0%	We also have historically generated over \$800,000 in revenue
				0.0%		0.0%		0.0%		0.0%		0.0%	from programs incl. meals, afterschool, PTA and overnight
				0.0%		0.0%		0.0%		0.0%		0.0%	trips. Due to the aforementioned uncertainty, we have remov
				0.0%		0.0%		0.0%		0.0%		0.0%	all such sources of income for all years
<b>Total Revenues</b>	<b>\$0</b>		<b>\$10,810,763</b>		<b>\$10,755,000</b>		<b>\$10,755,000</b>		<b>\$10,755,000</b>		<b>\$10,755,000</b>		

EXPENSES													
PERSONNEL													
Principal		#DIV/0!	\$522,857	4.9%	\$535,928	4.9%	\$549,327	4.9%	\$563,060	4.5%	\$577,136	4.5%	Exec dir, K-5 principa & AP, 6-8 principal & AP
Social Services (Social Worker/Counselor/Nurse)		#DIV/0!	\$171,698	1.6%	\$175,990	1.6%	\$180,390	1.6%	\$184,900	1.5%	\$189,522	1.5%	Part-time counselors at elementary & middle campuses
Technology Support		#DIV/0!	\$81,600	0.8%	\$83,640	0.8%	\$85,731	0.8%	\$87,874	0.7%	\$90,071	0.7%	One IT lead staffer
Teachers	\$0	#DIV/0!	\$4,279,275	39.8%	\$4,386,257	39.8%	\$4,495,913	39.9%	\$4,608,311	37.1%	\$4,723,519	37.2%	Includes spec ed teachers - classes are co-taught/inclusion mc
Arts/PE/Comp Sci		#DIV/0!	\$466,860	4.3%	\$478,532	4.3%	\$490,495	4.4%	\$502,757	4.0%	\$515,326	4.1%	Music teacher, art teachers
Athletics/Extracurricular Coaches		#DIV/0!		0.0%	\$0	0.0%	\$0	0.0%	\$0	0.0%	\$0	0.0%	
Guidance Counselor		#DIV/0!		0.0%	\$0	0.0%	\$0	0.0%	\$0	0.0%	\$0	0.0%	
Special Education Teacher		#DIV/0!		0.0%	\$0	0.0%	\$0	0.0%	\$0	0.0%	\$0	0.0%	
Office Manager		#DIV/0!	\$46,266	0.4%	\$47,423	0.4%	\$48,608	0.4%	\$49,823	0.4%	\$51,069	0.4%	Middle campus operations manager
Office Assistant		#DIV/0!	\$32,720	0.3%	\$33,538	0.3%	\$34,376	0.3%	\$35,236	0.3%	\$36,117	0.3%	Two part-time front desk staff at elementary campus
Business manager		#DIV/0!	\$102,045	0.9%	\$104,596	1.0%	\$107,211	1.0%	\$109,891	0.9%	\$112,639	0.9%	Two business managers in central office
Maintenance		#DIV/0!	\$63,467	0.6%	\$65,054	0.6%	\$66,680	0.6%	\$68,347	0.6%	\$70,056	0.6%	One full-time maintenance staff person
Food Service		#DIV/0!	\$225,710	2.1%	\$231,353	2.1%	\$237,137	2.1%	\$243,065	2.0%	\$249,142	2.0%	Team of 5 full-time workers
Retirement Benefits		#DIV/0!	\$1,197,993	11.1%	\$1,227,943	11.2%	\$1,258,641	11.2%	\$1,290,107	10.4%	\$1,322,360	10.4%	
Health Benefits		#DIV/0!	\$831,027	7.7%	\$851,803	7.7%	\$873,098	7.8%	\$894,925	7.2%	\$917,298	7.2%	
FICA		#DIV/0!	\$496,157	4.6%	\$508,561	4.6%	\$521,275	4.6%	\$534,307	4.3%	\$547,664	4.3%	
Other Payroll Expenses/Taxes		#DIV/0!	\$100,000	0.9%	\$100,000	0.9%	\$100,000	0.9%	\$1,000,000	8.1%	\$1,000,000	7.9%	Health insurance contingency
Teacher Residency Program		#DIV/0!	\$329,362	3.1%	\$337,596	3.1%	\$346,036	3.1%	\$354,687	2.9%	\$363,554	2.9%	This budget assumes school pays salaries that are normally
		#DIV/0!		0.0%		0.0%		0.0%		0.0%		0.0%	grant funded
<b>Total Personnel</b>	<b>\$0</b>	<b>#DIV/0!</b>	<b>\$8,947,037</b>	<b>83.1%</b>	<b>\$9,168,213</b>	<b>83.3%</b>	<b>\$9,394,918</b>	<b>83.4%</b>	<b>\$10,527,291</b>	<b>84.8%</b>	<b>\$10,765,473</b>	<b>84.9%</b>	



INSTRUCTION													
Textbooks		#DIV/0!		0.0%		0.0%		0.0%		0.0%		0.0%	The school does not use textbooks
Classroom Supplies		#DIV/0!	\$190,000	1.8%	\$193,800	1.8%	\$197,676	1.8%	\$201,630	1.6%	\$205,662	1.6%	
Computers		#DIV/0!	\$80,000	0.7%	\$81,600	0.7%	\$83,232	0.7%	\$84,897	0.7%	\$86,595	0.7%	Tech budget = a 1:1 device ratio only needed for virtual learn
Software		#DIV/0!	\$5,000	0.0%	\$5,100	0.0%	\$5,202	0.0%	\$5,306	0.0%	\$5,412	0.0%	
Field Trips		#DIV/0!	\$124,000	1.2%	\$126,480	1.1%	\$129,010	1.1%	\$131,590	1.1%	\$134,222	1.1%	Field trip expenses have been included, revenue has not
Instructional Equipment		#DIV/0!		0.0%	\$0	0.0%	\$0	0.0%	\$0	0.0%	\$0	0.0%	
Library and Media Center		#DIV/0!	\$12,000	0.1%	\$12,240	0.1%	\$12,485	0.1%	\$12,734	0.1%	\$12,989	0.1%	Approximately \$6,000 for media center at each campus
Student Assessment		#DIV/0!		0.0%	\$0	0.0%	\$0	0.0%	\$0	0.0%	\$0	0.0%	
Classroom Furniture		#DIV/0!	\$10,000	0.1%	\$10,200	0.1%	\$10,404	0.1%	\$10,612	0.1%	\$10,824	0.1%	
PE Equipment		#DIV/0!		0.0%	\$0	0.0%	\$0	0.0%	\$0	0.0%	\$0	0.0%	
Art Supplies		#DIV/0!		0.0%	\$0	0.0%	\$0	0.0%	\$0	0.0%	\$0	0.0%	
After School & Summer School Programming		#DIV/0!	\$28,000	0.3%	\$28,560	0.3%	\$29,131	0.3%	\$29,714	0.2%	\$30,308	0.2%	Expenses have been included, revenue has not
Dues & Subscriptions		#DIV/0!	\$22,000	0.2%	\$22,440	0.2%	\$22,889	0.2%	\$23,347	0.2%	\$23,814	0.2%	
<b>Total Instruction</b>		<b>\$0 #DIV/0!</b>	<b>\$471,000</b>	<b>4.4%</b>	<b>\$480,420</b>	<b>4.4%</b>	<b>\$490,028</b>	<b>4.4%</b>	<b>\$499,829</b>	<b>4.0%</b>	<b>\$509,826</b>	<b>4.0%</b>	

SERVICES & SUPPLIES													
Student Uniforms		#DIV/0!		0.0%		0.0%		0.0%		0.0%		0.0%	Students do not wear uniforms
Athletic Program		#DIV/0!	\$25,000	0.2%	\$25,500	0.2%	\$26,010	0.2%	\$26,530	0.2%	\$27,061	0.2%	Athletics are outsourced
Office Supplies		#DIV/0!	\$2,500	0.0%	\$2,550	0.0%	\$2,601	0.0%	\$2,653	0.0%	\$2,706	0.0%	
Office Furniture		#DIV/0!	\$2,500	0.0%	\$2,550	0.0%	\$2,601	0.0%	\$2,653	0.0%	\$2,706	0.0%	
Office Computers & Software		#DIV/0!	\$10,000	0.1%	\$10,200	0.1%	\$10,404	0.1%	\$10,612	0.1%	\$10,824	0.1%	
Printing and Copy Services		#DIV/0!	\$60,000	0.6%	\$61,200	0.6%	\$62,424	0.6%	\$63,672	0.5%	\$64,946	0.5%	Copier leases for units throughout two buildings
Postage and Shipping		#DIV/0!	\$6,000	0.1%	\$6,120	0.1%	\$6,242	0.1%	\$6,367	0.1%	\$6,495	0.1%	
Bookkeeping		#DIV/0!	\$5,000	0.0%	\$5,100	0.0%	\$5,202	0.0%	\$5,306	0.0%	\$5,412	0.0%	
Audit		#DIV/0!	\$20,000	0.2%	\$20,400	0.2%	\$20,808	0.2%	\$21,224	0.2%	\$21,649	0.2%	
Payroll Services		#DIV/0!	\$30,000	0.3%	\$30,600	0.3%	\$31,212	0.3%	\$31,836	0.3%	\$32,473	0.3%	
Banking Fees		#DIV/0!		0.0%	\$0	0.0%	\$0	0.0%	\$0	0.0%	\$0	0.0%	
Legal Services		#DIV/0!	\$15,000	0.1%	\$15,300	0.1%	\$15,606	0.1%	\$15,918	0.1%	\$16,236	0.1%	
Liability & Property Insurance		#DIV/0!	\$40,000	0.4%	\$40,800	0.4%	\$41,616	0.4%	\$42,448	0.3%	\$43,297	0.3%	
Staff Development		#DIV/0!	\$118,500	1.1%	\$120,870	1.1%	\$123,287	1.1%	\$125,753	1.0%	\$128,268	1.0%	
Special Education		#DIV/0!		0.0%	\$0	0.0%	\$0	0.0%	\$0	0.0%	\$0	0.0%	
Health Services		#DIV/0!	\$20,000	0.2%	\$20,400	0.2%	\$20,808	0.2%	\$21,224	0.2%	\$21,649	0.2%	
Staff Recruitment		#DIV/0!		0.0%	\$0	0.0%	\$0	0.0%	\$0	0.0%	\$0	0.0%	
Student Recruitment		#DIV/0!		0.0%	\$0	0.0%	\$0	0.0%	\$0	0.0%	\$0	0.0%	
Tech Support		#DIV/0!		0.0%	\$0	0.0%	\$0	0.0%	\$0	0.0%	\$0	0.0%	
Phone/Internet Service		#DIV/0!	\$13,500	0.1%	\$13,770	0.1%	\$14,045	0.1%	\$14,326	0.1%	\$14,613	0.1%	
Food Service		#DIV/0!	\$190,000	1.8%	\$193,800	1.8%	\$197,676	1.8%	\$201,630	1.6%	\$205,662	1.6%	
Transportation		#DIV/0!		0.0%	\$0	0.0%	\$0	0.0%	\$0	0.0%	\$0	0.0%	
Health Supplies		#DIV/0!		0.0%	\$0	0.0%	\$0	0.0%	\$0	0.0%	\$0	0.0%	
Pest Control		#DIV/0!	\$5,000	0.0%	\$5,100	0.0%	\$5,202	0.0%	\$5,306	0.0%	\$5,412	0.0%	
Janitorial Supplies & Services		#DIV/0!	\$113,500	1.1%	\$115,770	1.1%	\$118,085	1.0%	\$120,447	1.0%	\$122,856	1.0%	Year-round cleaning at both campuses
Waste Disposal		#DIV/0!	\$10,937	0.1%	\$11,156	0.1%	\$11,379	0.1%	\$11,606	0.1%	\$11,839	0.1%	
Marketing		#DIV/0!	\$15,000	0.1%	\$15,300	0.1%	\$15,606	0.1%	\$15,918	0.1%	\$16,236	0.1%	
Licenses & Permits		#DIV/0!	\$30,000	0.3%	\$30,600	0.3%	\$31,212	0.3%	\$31,836	0.3%	\$32,473	0.3%	
Fund development		#DIV/0!	\$65,400	0.6%	\$66,708	0.6%	\$68,042	0.6%	\$69,403	0.6%	\$70,791	0.6%	
<b>Total Services &amp; Supplies</b>		<b>\$0 #DIV/0!</b>	<b>\$797,837</b>	<b>7.4%</b>	<b>\$813,794</b>	<b>7.4%</b>	<b>\$830,070</b>	<b>7.4%</b>	<b>\$846,671</b>	<b>6.8%</b>	<b>\$863,604</b>	<b>6.8%</b>	

FACILITIES													
Rent/Lease/Mortgage		#DIV/0!	\$112,596	1.0%	\$112,596	1.0%	\$112,596	1.0%	\$112,596	0.9%	\$112,596	0.9%	Mortgage on middle campus; elementary campus is leased
Grounds Maintenance		#DIV/0!	\$23,100	0.2%	\$23,100	0.2%	\$23,100	0.2%	\$23,100	0.2%	\$23,100	0.2%	
Maintenance & Repair		#DIV/0!	\$310,000	2.9%	\$310,000	2.8%	\$310,000	2.8%	\$310,000	2.5%	\$310,000	2.4%	
Utilities		#DIV/0!	\$95,000	0.9%	\$95,000	0.9%	\$95,000	0.8%	\$95,000	0.8%	\$95,000	0.7%	
Fire Safety and Compliance		#DIV/0!	\$5,000	0.0%	\$5,000	0.0%	\$5,000	0.0%	\$5,000	0.0%	\$5,000	0.0%	
		#DIV/0!		0.0%		0.0%		0.0%		0.0%		0.0%	
		#DIV/0!		0.0%		0.0%		0.0%		0.0%		0.0%	
<b>Total Facilities</b>	<b>\$0</b>	<b>#DIV/0!</b>	<b>\$545,696</b>	<b>5.1%</b>	<b>\$545,696</b>	<b>5.0%</b>	<b>\$545,696</b>	<b>4.8%</b>	<b>\$545,696</b>	<b>4.4%</b>	<b>\$545,696</b>	<b>4.3%</b>	
<b>Total Expenses</b>	<b>\$0</b>		<b>\$10,761,570</b>		<b>\$11,008,123</b>		<b>\$11,260,712</b>		<b>\$12,419,487</b>		<b>\$12,684,599</b>		
Contingency Fund	\$0		\$0		\$0		\$0		\$0		\$0		
<b>Surplus (Deficit)</b>	<b>\$0</b>		<b>\$49,193</b>		<b>(\$253,123)</b>		<b>(\$505,712)</b>		<b>(\$1,664,487)</b>		<b>(\$1,929,599)</b>		

### Cash Balance

Beginning Cash (Renewals, conversions, or org. fun	\$5,230,186		\$5,230,186		\$5,279,379		\$5,026,257		\$4,520,544		\$2,856,057	
Net Surplus (Deficit)	\$0		\$49,193		(\$253,123)		(\$505,712)		(\$1,664,487)		(\$1,929,599)	
Ending Cash	\$5,230,186		\$5,279,379		\$5,026,257		\$4,520,544		\$2,856,057		\$926,458	



## RESOLUTION

### FINANCIAL INFORMATION

As required by the ANCS Governing Board of Directors (GBOD) Financial Policy, the following information is presented for the annual Financial Resolution.

1. **Banks where ANCS has accounts.**
  - Atlantic Capital Bank – Primary Operating Account
  - Edward Jones Bank - C.D. & Money Market accounts
  - Self-Help Credit Union - C.D. & Money Market accounts
  - Elan (through ACB) – Credit Card account
  
2. **Designated check signatories.**
  - Executive Director – Chuck Meadows
  - Elementary Campus Principal - Lara Zelski
  - Middle Campus Principal - Cathey Goodgame
  - School Nutrition Director (nutrition program checks only) – David Bradley
  - ANCS Governing Board Member – Emily Ormsby
  
3. **Limits of checks and payments expressed in dollar amounts.**
  - Payments over \$25,000 must be ~~approved by Governing Board~~ **approved by the Board's Finance and Operations Committee. The Finance and Operations Committee may determine that any expenditure, whether or not in excess of \$25,000, requires approval by the Board.**
  
4. **Designee/signatory for all employee contracts.**
  - Executive Director, Chuck Meadows, signs all employee contracts
  - ANCS Governing Board Chair, **Kristen Frenzel**, signs the Executive Director's contract
  
5. **Confirmation and approval of any ongoing vendor contracts that may have changed since the approval of the budget. This includes any contracts for outside services such as field trip operators/providers. This also includes contract limits.**
  - ~~All vendor contracts between ANCS and outside parties of up to \$25,000 executed or renewed during the fiscal year must be reviewed and approved by both the CFO~~ **Director of Finance and Operations and the Executive Director. Once this dual approval is achieved, the Executive Director is authorized to enter into any such contract on behalf of ANCS. All contracts or commitments in excess of \$25,000 and up to \$50,000,**



## Resolutions

annually or cumulatively, must be approved by the Finance and Operations Committee. All contracts or commitments in excess of \$50,000 must be approved by the ANCS Governing Board. ~~CBOD must approve vendor contracts over \$25,000 or any vendor providing services directly to students/families on behalf of the school that total more than \$25,000.~~

- The Executive Director approves all others.



## Resolutions

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### 6. Confirmation of any lines of credit or loans that need to be re-signed/re-authorized.

- Mortgage Loan at Self-Help Credit Union
- All ANCS debt considerations will be fully reviewed by the Board's Finance and Operations Committee and approved by the Governing Board prior to entering into an agreement.

### 7. Confirmation of reserve fund policy.

- As a part of its annual budget adoption process, the ANCS GBOD reviews and approves contribution levels to established reserve funds recommended by the Board's Finance and Operations Committee.

### 8. Confirmation of where financial records and documents are kept and how they are accessed.

- Financial records are kept in the ~~business office.office of the Director of Finance & Operations~~. They can be accessed upon request.
- Form 990 is prepared by an external audit firm in conjunction with the close of the ANCS financial audit and is presented to the Governing Board prior to filing.
- Accounting software: QuickBooks Pro Non-Profit

### 9. Confirmation of outsourcing the Chief Financial Officer role.

- Wesley Peachtree Group, ANCS's outside accounting firm, has been selected to perform CFO duties.

# Coversheet

## Monthly Fund Development Report

**Section:** V. Fund Development  
**Item:** A. Monthly Fund Development Report  
**Purpose:** Discuss  
**Submitted by:** Sabrina Sexton  
**Related Material:** Fund Development Committee Report September 2020.pdf



## **Fund Development Committee Report | September 21, 2020**

Prepared by Sabrina Sexton (Vice Chair, Fund Development Committee Chair)

### **2019-2020 Gather & Grow Fund (Annual Campaign):**

- Year-End Total: \$119,308\*
- Goal: \$140,000
- Board Participation: 100%

Comparison to last two fiscal years (as reported to Board):

- 2018-2019 Total: \$139,575
- 2017-2018 Total: \$133,544

*\*May be amended pending final processing of financials.*

The 2019-2020 Gather & Grow Fund reached 85% of the budgeted revenue goal. The end of the year did not see the usual levels of giving, primarily due to uncertainty and impacts of COVID-19.

*Thank you to everyone who contributed to the Gather & Grow Fund!*

### **2020-2021 Fund Development Goals**

- Prior to COVID, revenue commitments for Fund Development were approved as part of the fiscal year budget.
- The committee will revisit these goals — which include the Gather & Grow annual campaign (\$140,000), auction event (\$90,000), and other contributions (\$3,000) — once the fundraising plan for the year has been established and revenue projections have been developed based on the new plan.

### **Gather & Grow Campaign Strategy**

- Stephanie Galer presented a preliminary campaign plan for the 2020-2021 year to the Fund Development Committee in our September 11 meeting.

This draft plan and a summary of the discussion can be found in the meeting minutes in Board on Track.

- The plan will be finalized based on the school's resources and what is determined to be manageable.

### **In-Person Events, including Wonderball**

- The Fund Development Committee has recommended that all in-person fundraising events for the 2020-2021 year *are not held in person*.
- This includes Wonderball, the spring auction event, due to the uncertainty of the pandemic and in order to focus resources on a single plan to execute.
- As in years past, a committee must be pulled together to plan the spring fundraising event.
- The Fund Development Committee asks that the event committee continues to explore ways to ensure there are equitable opportunities for members of the school family (e.g., Teacher Time experiences).

### **Other Updates**

- The Fund Development Committee Chair is seeking a member of the committee to partner with the Fund Development Coordinator to work on developing recommendations for the 2020-2021 sponsorships program with the PTCA.
- The Fund Development Committee is planning to meet monthly but may reevaluate the meeting cadence in 2021. The meeting schedule is TBD as the school works through the resourcing plan for the Fund Development function.

*End of report.*



# Coversheet

## Monthly Educational Excellence Report

<b>Section:</b>	VI. Educational Excellence
<b>Item:</b>	A. Monthly Educational Excellence Report
<b>Purpose:</b>	Discuss
<b>Submitted by:</b>	
<b>Related Material:</b>	Educational Excellence Committee Report 9_2020.pdf



## **Educational Excellence Committee Report – September 2020**

ANCS Governing Board Meeting | September 21, 2020

### **I. Educational Excellence Committee Scheduling**

- The Educational Excellence Committee will meet on the second Thursday of each month from 5:00-6:30 p.m.

### **II. MAP Testing Update**

- *See separate presentation*

### **III. Temporary Attendance Policy Consideration**

- At the recommendation of GCSA, the Committee will consider options for a temporary attendance policy during virtual and/or hybrid instruction. The Committee will discuss priorities and review policies from peer institutions at its October meeting and likely bring recommendations for full board consideration at the October Governing Board Meeting.

# Coversheet

## Measures of Academic Progress (MAP) Update

**Section:** VI. Educational Excellence  
**Item:** B. Measures of Academic Progress (MAP) Update  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** MAP Board 9.21.2020.pdf

# Measure of Academic Progress

## MAP

# Measure of Academic Progress

Widely used Standardized Measure of Achievement

It is given 3 times a year to measure a student's growth along their learning continuum

The MAP is an adaptive test. The test adjusts tests questions to find a student's "zone of proximal development"

MAP scores support teacher's decision making in tailoring instruction to meet a student's individual need

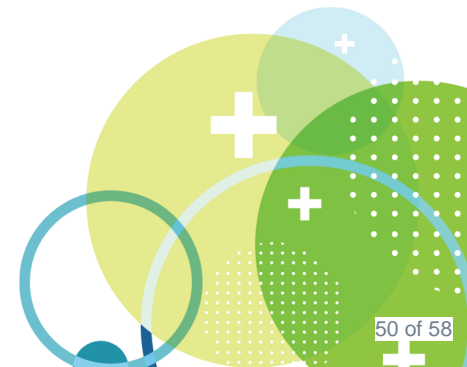


# Measure of Academic Progress (MAP)



This measure is:

- Delivered online using laptops
- Headphones in K – 2nd
- Scores are reported as National Percentiles and **RIT** scores
- Purpose of assessment is to measure progress





# School Closure Impact

Because of the School Closures, ANCS elected not to administer the Spring 2020 test session.

Recent trends throughout the country indicate students are performing less well in comparison to previous school years

Greatest impact is seen among our most vulnerable population; widening an existing achievement gap.

Studies completed by NWEA suggest a greater impact in the area of math versus reading



# Virtual Testing

Students will take MAP during their regular school day.

They will be in a Zoom/Google Meet concurrently while taking the MAP.

Students on ANCS Chromebooks are less likely to experience any difficulties.

Faculty and Staff have identified all potential technological issues and are prepared to manage them; should they arrive.





# Parent Responsibility 3rd - 8th

Please have your child take the MAP on the School Chromebook

Please make sure they are working steadily and are not distracted by outside sources

Please do not provide any academic assistance



# Parent Responsibility K-2nd

If available, please have your child use the School Chromebook.

A Systems Check will be run on 9/28 during the regular school day.

Parents have the option of running a Systems Check and Test Session prior to testing day. Instructions will be provided.

Help your child get into the Testing Session

Please do not provide any academic assistance



# Test Dates

Sessions	Middle School	Elementary School
Practice	Wednesday 9/23	Friday 9/25
Test: Reading	Thursday 9/24	Tuesday 9/29
Test: Math	Friday 9/25	Thursday 10/1



# K-2nd Foundational Skills

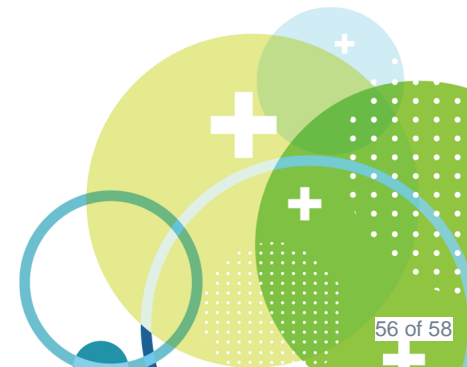


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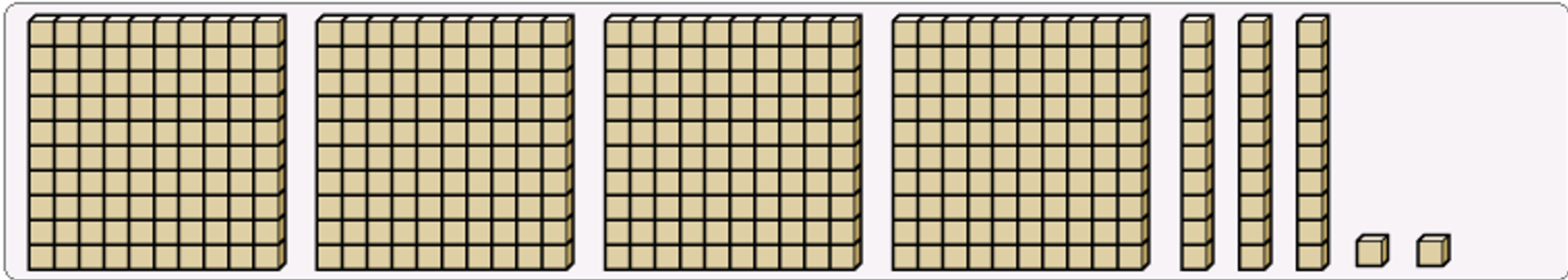
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# Math: Algebraic Thinking

Use the blocks to answer the question.



Which number do the blocks represent?

- A . 234
- B . 324
- C . 432
- D . 702



# Questions?