



ATLANTA NEIGHBORHOOD CHARTER SCHOOL

helping students learn to use their minds well

Atlanta Neighborhood Charter School

ANCS Governing Board Meeting

Date and Time

Tuesday February 18, 2020 at 6:30 PM EST

Location

Middle Campus, 820 Essie Avenue, SE Atlanta, GA 30316

Notice of this meeting was posted at each campus and on the ANCS website in accordance with O.C.G.A. § 50-14-1.

Agenda

I. Opening Items

Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

C. Brain Smart Start

D. Public Comment

Public comment can be used to share comments that are of general interest to the school community and/or related to an item on the meeting agenda.

E. Approve Minutes from Prior Board Meeting

Approve minutes for ANCS Governing Board Meeting on January 21, 2020

F. PTCA Report

Standing monthly report from the ANCS Parent-Teacher-Community Association.

G. Principals' Open Forum

Standing monthly opportunity for ANCS principals to share highlights from each campus.

II. New Business

A. Wonderball Auction Update

An update on Wonderball 2020 from Auction Chair Jennifer Singh.

B. A Look at the Elementary Campus

The elementary campus principal and assistant principal give us a more detailed review of the kindergarten - fifth grade segment of our school community.

C. Update on 2020 New Student Applications & Weighted Lottery Vote

III. Executive Director's Report

A. Charter Renewal Update

Standing agenda item for 2019-2020 year.

B. Dashboard Review

C. Academic Support Plan

D. School Wide Update

IV. Governance

A. Monthly Governance Report

The Governance Committee did not meet in February so there is no written report this month.

B. Nominations Task Force Update

C. 2020-2021 Officers

The board will vote on the proposed slate of officers for the 2020-2021 Governing Board.

V. Business & Operations

Business & Operations

- A. Monthly Business & Operations Report
- B. Facilities Update

VI. Fund Development

Fund Development

- A. Monthly Fund Development Report

VII. Educational Excellence

Educational Excellence

- A. Monthly Educational Excellence Report
- B. Public Affairs Subcommittee Report

VIII. Executive Session

- A. Executive Session

The board *may* enter into executive session to discuss matters related to personnel, real estate, student discipline, and/or litigation in accordance with O.C.G.A. § 50-14-1.

IX. Closing Items

- A. Adjourn Meeting

Coversheet

Approve Minutes from Prior Board Meeting

Section: I. Opening Items
Item: E. Approve Minutes from Prior Board Meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for ANCS Governing Board Meeting on January 21, 2020

APPROVED



ATLANTA NEIGHBORHOOD CHARTER SCHOOL

helping students learn to use their minds well

Atlanta Neighborhood Charter School

Minutes

ANCS Governing Board Meeting

Date and Time

Tuesday January 21, 2020 at 6:30 PM

Location

Elementary Campus, 688 Grant Street, SE Atlanta, GA 30315

Notice of this meeting was posted at each campus and on the ANCS website in accordance with O.C.G.A. § 50-14-1.

Directors Present

Emily Ormsby, Eric Teusink, Hanah Goldberg, Howard Franklin, Jason Rhodes, Jordache Avery, Kristen Frenzel, Kristi Malloy, Laura Melton, Lee Kynes, Meeghan Fortson, Nakia Echols, Sabrina Sexton

Directors Absent

None

Guests Present

Barrett Krise, Ben Sutton (Committee Member), Cathey Goodgame, Chuck Meadows, Elizabeth Hearn, Eric Banister, Irina Brimmell (Committee Member), Jessica Gowen, Jon Wooten, Kerri Firth, Kiva Sullivan, Kofi Kinney, Lara Zelski, Lia Santos, Mark Sanders, Maya Jenkins, Megan McKnight, Rosalynne Duff, Shannon Sandusky, Stacy Robinson

I. Opening Items

A. Record Attendance and Guests

B.

Call the Meeting to Order

Eric Teusink called a meeting of the board of directors of Atlanta Neighborhood Charter School to order on Tuesday Jan 21, 2020 at 6:42 PM.

C. Brain Smart Start

Maya Jenkins (CREATE Teacher Residency) led the group in a brain smart start to discharge stress. She also asked the group to make a commitment.

D. Public Comment

No public comment.

E. Approve Minutes from Prior Board Meeting

Lee Kynes made a motion to approve the minutes from ANCS Governing Board Meeting on 12-17-19.

Howard Franklin seconded the motion.

The board **VOTED** to approve the motion.

F. PTCA Report

PTCA Exec Meeting is also tonight due to MLK holiday. No report.

G. Principals' Open Forum

Lara Zelski reported on the Elementary Campus - finishing mid year conferences with employees. Kicked off Black History Month today to make up for the short month (February) and mid-month break.

Cathey Goodgame reported on the Middle Campus - extra celebration for Dr. King's 91st birthday at Morning Meeting last week. At start of next week each child will participate in a 20-min data talk about MAP scores, Milestones, history and growth over time.

II. New Business

A. CREATE Update

Ayodele Harrison, one of the Assistant Program Directors for CREATE, provided an overview of the CREATE program. He is also a parent at ANCS.

Elizabeth Hearn, director of the program, talked about the CREATE program, how it is funded, and where the program is going. She reported that 80% of funding comes from US Dept. of Education. Originally funded under a 5-year grant but remaining two years of this grant funding looks precarious based on US DOE reorganizations. CREATE will apply for funding for years 4 and 5 but won't have decision until too late. They are seeking additional federal and private funding. Will need to shift to more earned income - charging for things that CREATE has been able to provide for free so far. Seeking multiyear

contract from APS to provide some of the work it has been providing so far. Program needs \$300k to fund second year residents in paired teaching. If funding is not secured, they will have a scaled down model of the program.

B. Charter Enrollment Goals - Options for Consideration

Chuck Meadows reported that the Educational Excellence Committee is preparing to consider changes to our enrollment policies, lottery priorities, and attendance zone in the interest of a) meeting the Georgia Department of Education's diversity requirements for charter schools in the state and b) meeting our charter goals for socioeconomic diversity.

See board packet for full report.

- Charter enrollment goal is 40% of new students enrolled via the lottery should be from disadvantaged households. Despite recruitment and weighted lottery efforts, the school has not met these goals. Educational Excellence committee has been working on this issue.
- Chuck presented background information on the charter renewal process. The state sets diversity goals for all charter schools in the state, and the ANCS charter has its own diversity goals. Two types of diversity: socioeconomic diversity and racial/ethnic diversity. Department has questioned why the diversity of the school does not reflect the diversity of the Jackson Cluster (not the primary attendance zone). Lottery can only give preference based on socioeconomic status.
- Board is considering what, if any, changes should be made to the attendance zone and/or the lottery preferences.
- Any proposed changes would not go into effect until the lottery for 2021/2022 school year.
- The Board will know more about this year's recruitment and outreach efforts once the current year lottery is complete.
- Unified charter application system going into place across APS this year could potentially attract a broader pool of applicants.

Possible changes that are being considered:

- Attendance Zone:
 - Expand attendance zone to the entire Jackson Cluster, as defined by Atlanta Public Schools.
 - Expand attendance zone to include specific adjacent neighborhoods, or specific Neighborhood Planning Units (e.g. W, V, Y, etc.)
- Lottery Preferences & Policies
 - Increase the lottery weighting for economically disadvantaged applications (e.g. from 4-1 to 10-1).
 - Elevate the priority for economically disadvantaged applicants from neighborhoods outside of our tier 1 attendance zone.

- Economically disadvantaged applicants from the tier 1 attendance zone would remain at a higher priority

Application for charter renewal is due at the end of August. Decision needs to be made prior to the end of the school year. Board would need to have discussion with APS prior to making any changes and would need to reach out to the wider community to collect adequate public input. Final vote would need to be taken in May or June.

Committee/Board expects to make a recommendation within the next 2 meetings and then seek public input.

For additional information, reach out to Chuck Meadows, Eric Teusink (Chair), Hanah Goldberg (Educational Excellence Committee Chair), and/or attend Educational Excellence Committee meeting on Feb. 6. Committee meetings are public.

III. Executive Director's Report

A. Charter Renewal Update

Chuck Meadows is working on the charter renewal process and included an update in his report. Board will be getting training on the process at the Feb. Board retreat. **See board packet for full Executive Director's report.**

B. Dashboard Initial Look

Chuck Meadows presented a proposed monthly "dashboard" for reporting to the board. See report in board packet for specifics on metrics to be tracked monthly. The "dashboard" tool would be used as a method for providing information to the board at public board meetings. Board (Committees) could track metrics on this dashboard as well.

Other items will be reported at regular intervals. Chuck reported on:

- MAP Growth. School has missed some targets on MAP testing. Will be reviewing reports for next 30 days and identifying actions to take. MAP (measures of academic progress) scores for winter administration show that the school only hit goals in 2 of 9 grades. Better results in reading but still not where they hoped to be. Considering two main factors:
 - Integrity of the testing environment - need to ensure all students have the same conditions and the environment is conducive to testing. Cathey Goodgame and Lara Zelski are following up with teachers and identifying what adjustments to make.
 - Timing of the test to ensure that tested subject areas have been covered at the time that the test is taken.

- Review of Beating the Odds scores released last month. On track at Elementary Campus (EC), off track at Middle Campus (MC)
- Continuing school tours every other Thurs. at EC and every other Wed. at MC.
- Looking at making some formatting changes to the Courier to make it more scannable.
- ApplyAPSCCharter.org. Application window opens January 29.

IV. Governance

A. Monthly Governance Report

Kristen Frenzel reported on the annual review process underway for ED Chuck Meadows. A pulse survey was distributed to board and leadership team in the fall to gather informal, anonymous feedback, which was then synthesized and delivered to Chuck in an oral conversation and written feedback. A more robust mid-year evaluation survey has been distributed to the board, Leadership Team, and Chuck. Feedback is requested by January 31.

Kristen also reported on the policy review and update process. The Governance Committee has reviewed all policies flagged by the legal team and has distributed those policies to the Leadership Team for feedback.

B. Nominations Task Force Update

Nakia Echols provided a nominations task force update. Applications due at end of January. Will move forward with interviews and then will propose a slate to the full board. Only difference this year is to speed up the timeline a bit to help with on-boarding. Would like to vote on slate in March so new board members can start attending meetings and understanding their roles and responsibilities.

C. Officer Succession Planning

Eric Teusink is having conversations with board members about next year's officer roles and other leadership positions. He anticipates a Board vote on these roles at next board meeting. Early adoption will help with setting strategic goals and more quickly on-boarding new board members and effectively transitioning from one board to the next.

D. Mid-Year Retreat & FY20 Training Requirements

Meeghan Fortson reported that the Mid-year Board Retreat is Sat. Feb 1 at EC from 12-4. Lunch will be served. Elisa Falco from GA Charter Schools Association will deliver training that is required for board members. Meeghan will send links for online training sessions to fulfill remaining FY20 Board training requirements (12 hours for new board members and 9 for returning board members).

V. Business & Operations

A.

Monthly Business & Operations Report

Laura Melton provided her report, which is in the board packet. Public meetings regarding next year's budget will be at committee meeting on 2/12 and the board meeting on 2/18. Anticipating board vote at March board meeting. The Business & Operations committee has reviewed all policies and will coordinate with the Governance Committee on next steps.

B. Facilities Update

Jordache Avery provided update on roof project, which is on schedule and will happen when the school is vacant as of 5/28. No updates on intercom system. Waiting for revised proposals. MC backyard project is still ongoing. Documentation on all facilities projects is in the Board shared Google drive.

VI. Fund Development

A. Monthly Fund Development Report

Meeghan Fortson provided her fund development report, which is included in the board packet. No committee meeting in January. Will have a more robust report at Feb meeting. Gather and Grow is on track, having reached 60% of annual goal. Board participation in Gather & Grow Fund is 77%. Wonderball Auction (March 7) is in great shape. Tickets go on sale Feb 5. Board members are encouraged to attend. Auction will be held on March 7. Next committee meeting is 2/12.

VII. Educational Excellence

A. Monthly Educational Excellence Report

Hanah Goldberg delivered report, much of which was covered earlier in the meeting and is included in board packet.

Hanah, Chuck Meadows, and Eric Teusink will be meeting with APS Office of Innovation and GA Charter School Association to discuss Charter Renewal. Discussion around importance of outreach. Started paid advertising for enrollment on social media in December. Will review data.

B. Public Affairs Subcommittee Report

Howard Franklin reported on the GA Legislative Session. This week is budget week.

Expect to see more school-related legislation in the next few weeks.

Chuck mentioned Governor Kemp's \$2,000 pay raise for teachers has less of an impact at ANCS.

VIII. Executive Session

A. Executive Session

No items for executive session.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:31 PM.

Respectfully Submitted,
Eric Teusink

Coversheet

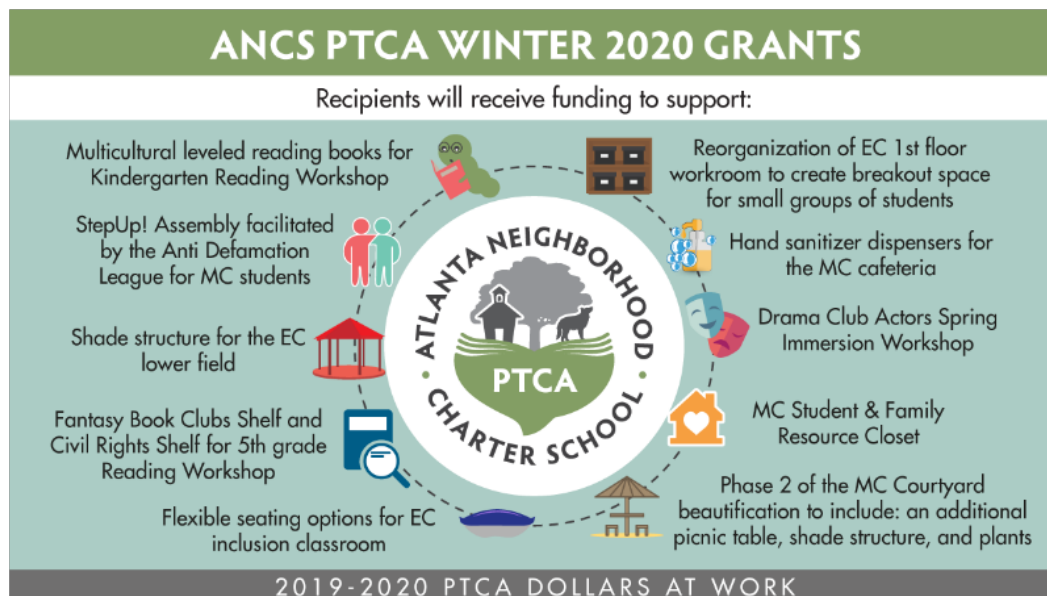
PTCA Report

Section: I. Opening Items
Item: F. PTCA Report
Purpose: FYI
Submitted by:
Related Material: ANCS PTCA Board Report - 02.18.20.pdf



PTCA Board Report - Prepared for February 13, 2020

1. **Treasurer’s Report:** Membership is holding steady at 294 memberships with 77 donated memberships. The PTCA will continue to encourage membership among the school community. The PTCA is on track with current expenditures outside of additional expenses. School pictures brought in less revenue than expected. Bingo Night also brought in a bit less than expected, still awaiting final numbers on expenses. We have started getting registrations for RWTW. The bank account balance as of 1/31/2020 was \$39,767.89
2. **January Grants:** All applicants have been notified.



3. **Event Updates**
 - a. Bingo Night was a quick sell out and everyone had a great time. Estimated Income - \$2,268. Estimated Expenses: \$370
 - b. Teacher and Staff Appreciation Week planning is well-under way. Scheduled for the week of 3/30. The Beacon will be offering special discounts to ANCS Staff that week as well.
 - c. Run with the Wolves registration has begun and we are far ahead of where we were last year. Offering discounts to PTCA members and teachers. Training runs will be back this year led by Matt Underwood.
 - d. Upcoming Events

<ol style="list-style-type: none"> i. 2/21 Third Friday Coffee ii. 3/6 First Friday Fitness iii. 3/9 Exec Committee Meeting iv. 3/20 Third Friday Coffee v. 3/30-4/3 Teacher Appreciation Week vi. 3/? TBD MC Coffee (on date 5th graders visit 	<ol style="list-style-type: none"> vii. 4/3 First Friday Fitness viii. 4/13 Exec Committee Meeting ix. 4/17 Third Friday Coffee x. 5/2 Run with the Wolves xi. 5/12 PTCA General Meeting & Picnic xii. 5/18 Exec Committee Meeting
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4. **PTCA Executive Team Planning Meeting for 2020-21** – March 28th 9am – Agenda will be draft budget, draft calendar, draft slate, volunteer recruitment needs, and proposed new initiatives (i.e. - Events hosted by Grade Level, PTCA Membership Incentive Program, BoxTops Money Special Grants Cycle.)

Coversheet

Charter Renewal Update

Section: III. Executive Director's Report
Item: A. Charter Renewal Update
Purpose: FYI
Submitted by:
Related Material: ANCS Charter Renewal Timeline.pdf



ANCS Charter Renewal Timeline

Updated on 2-12-2020

Deadline	Activity
Nov – Dec 2019	<ul style="list-style-type: none"> • Renewal task force is established • Renewal project is kick-off • Project plan is developed and approved by ED
Jan – Feb 2020	<ul style="list-style-type: none"> • Executive summary drafting • Past performance analysis • Past performance narrative drafting
Feb 14, 2020 Feb 19, 2020*	<ul style="list-style-type: none"> • Executive summary and past performance sections due to ED/task force for review <p><i>*deadline modified due to Mid-Winter Break</i></p>
Feb 24, 2020	<ul style="list-style-type: none"> • Petition notes due to GCSA/Falco
Feb 28, 2020	<ul style="list-style-type: none"> • Executive summary and past performance sections revised with staff/board revisions
March – April 2020	<ul style="list-style-type: none"> • Work on educational analysis and narrative for changes to program and looking to the future sections
April 24, 2020	<ul style="list-style-type: none"> • Final sections due to ED/task force for review
May 4, 2020	<ul style="list-style-type: none"> • Petition notes due to GCSA/Falco
May 15, 2020	<ul style="list-style-type: none"> • Revised sections due to ED
May 2020	<ul style="list-style-type: none"> • Collect/organize exhibits and appendices
June 1, 2020	<ul style="list-style-type: none"> • Finalize exhibits and appendices
June 1-30, 2020	<ul style="list-style-type: none"> • Final petition review period
July 1, 2020	<ul style="list-style-type: none"> • Final petition and ancillary documents delivered to ED for submission to APS

Coversheet

School Wide Update

Section: III. Executive Director's Report
Item: D. School Wide Update
Purpose: FYI
Submitted by:
Related Material: Executive Director's Report - 2-19.pdf

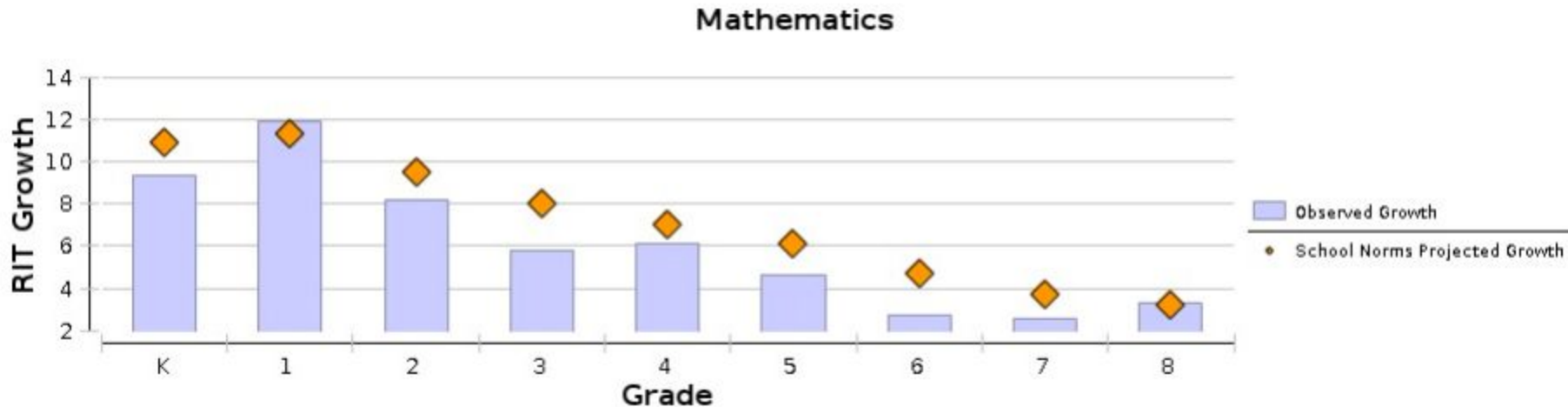
Executive Director's Report

02|19|2020

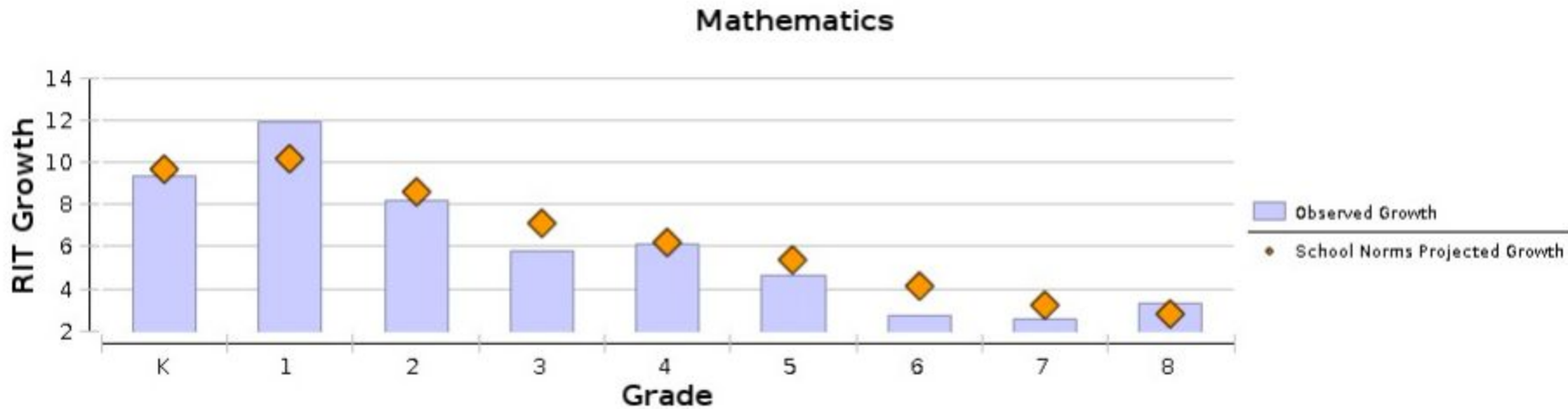
Continued Focus on Academic Growth

- February elementary faculty meeting focused on progress reports, MAP data, and overall subject of data-driven instruction
- Data talks at the middle campus - individual conversations with each student about MAP & Milestones scores
- Conversations with individual teachers at the middle campus
- Message to full faculty on academic growth from executive director
- K-8 leadership team members to meet with Governor's Office of Student Achievement to focus specifically on Beating the Odds data and scores
- Elementary and middle principals attended MAP training session with school psychologist

Fall 2019 - Winter 2020 MAP Growth



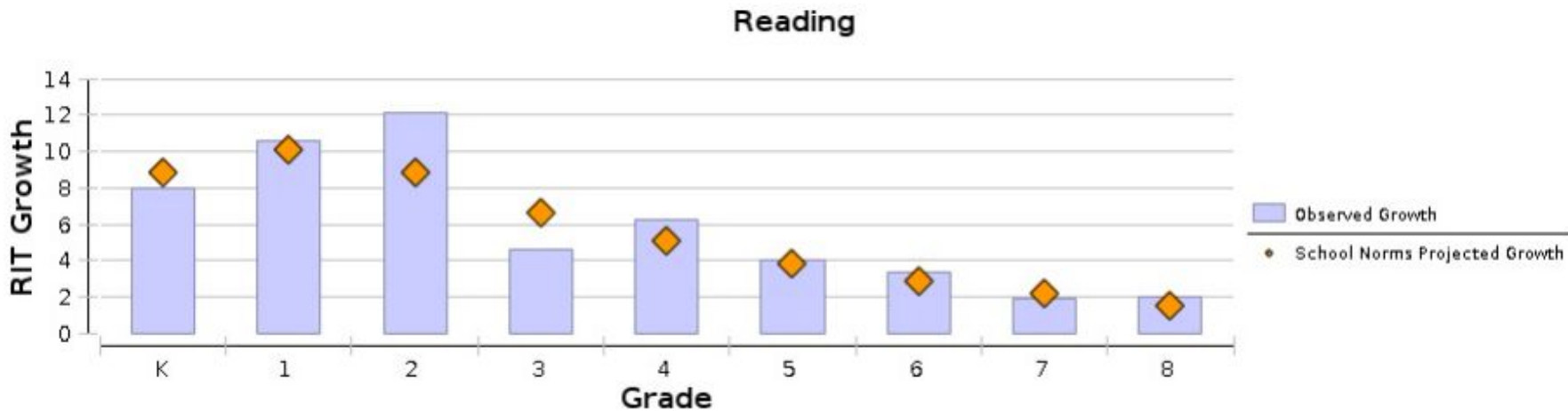
Fall 2019 - Winter 2020 MAP Growth (updated)



Fall 2019 - Winter 2020 MAP Growth



Fall 2019 - Winter 2020 MAP Growth (updated)



Attendance

- College & Career Readiness Performance Index (CCRPI)
 - Schools are given positive points based on the percentage of students absent from school fewer than 6 days in a school year
- 136 students have missed 6 days or more on 2/18
 - K-5: 88
 - 6-8: 48

Proposed APS Calendar Changes



SHARE YOUR THOUGHTS ON THE 2021-2022 SCHOOL CALENDAR SURVEY

Take the survey and view detailed calendar options:

<https://bit.ly/374V5o8>

In October 2018, Atlanta Public Schools adopted three years of school year calendars (from 2019 – 2022) which feature a start date on the 2nd Monday in August and four-day weekends in October and February for students, with school ending prior to Memorial Day. A considerable number of stakeholders have asked for a revision. Please share your feedback on three updated calendar options for school year 2021 – 2022:

Calendar Option A:

- ✓ Monday, August 2nd is the first day of school
- ✓ October and February have week-long breaks for students
- ✓ October and February have a teacher professional learning day, followed by four days off for teachers
- ✓ Friday, May 27th is the last day of school
- ✓ A week off in November for Thanksgiving
- ✓ Two weeks off for Winter Holiday Break
- ✓ A week for Spring Break the first full week of April

Calendar Option B: (closest to the currently approved calendar):

- ✓ Monday, August 9th is the first day of school
- ✓ Long weekends in October and February for students
- ✓ Thursday, May 26th is the last day of school
- ✓ A week off in November for Thanksgiving
- ✓ Two weeks off for Winter Holiday Break
- ✓ A week for Spring Break the first full week of April

Calendar Option C:

- ✓ Monday, August 9th is the first day of school
- ✓ Long weekends in October and February for students and teachers
- ✓ Friday, May 27th is the last day of school
- ✓ A week off in November for Thanksgiving
- ✓ Two weeks off for Winter Holiday Break
- ✓ A week for Spring Break the first full week of April



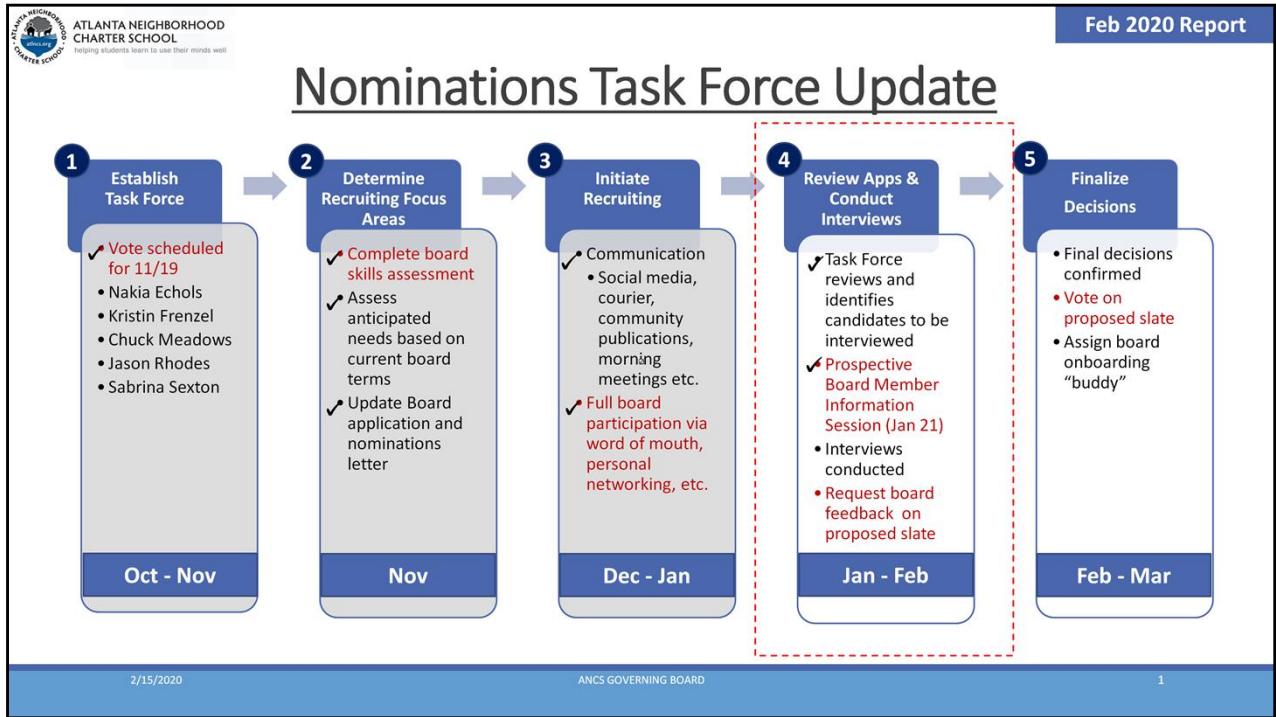
2020-2021 School Year Admissions

- 636 total applications received so far
 - 20% from economically disadvantaged families
- Outreach to the entire applicant pool
- Several of the elementary tours are booked full
- 2 remaining information sessions (1 at each campus)

Coversheet

Nominations Task Force Update

Section: IV. Governance
Item: B. Nominations Task Force Update
Purpose: FYI
Submitted by:
Related Material: Nominations Task Force Report - Feb 2020.pdf



Coversheet

2020-2021 Officers

Section: IV. Governance
Item: C. 2020-2021 Officers
Purpose: Vote
Submitted by:
Related Material: Slate for ANCS Board Officers for 2020-2021.pdf

Slate of ANCS Board Officers for 2020-2021

Kristen Frenzel - Chair

Sabrina Sexton - Vice Chair and Chair of Fund Development

Jason Rhodes - Secretary

Lee Kynes - Chair of Governance and ED Support and Evaluation

Emily Ormsby - Chair of Business and Operations and Treasurer

Hannah Goldberg - Chair of Educational Excellence

Coversheet

Monthly Business & Operations Report

Section: V. Business & Operations
Item: A. Monthly Business & Operations Report
Purpose: Discuss
Submitted by:
Related Material: BusOps Comm BOD Update_February 2020.pdf

February 2020

Business & Operations Committee Update



Financial

- ❑ Cash balance (period end 12/31/19) = \$2.81M
 - ❖ \$1.95M in Operating Account
 - ❖ \$861k in Investments (\$773k internally designated as restricted funds; \$89k in unrestricted funds)
- ❑ Revenue items of interest:
 - ✓ Cash position is strong; No currently anticipated funding issues
 - ✓ Strong financial performance against the YTD budget
 - ✓ Heading into the 2nd half of the FY, we anticipate a strong level of reserved funds for summer months in which we do not receive APS allocations (cash target for summer months = ~\$2M)
 - ✓ FY 20-21 budget update:
 - APS has not yet published pay scales or revenue projections for FY 20-21
 - Public budget draft review meetings are now anticipated to occur March 12th (during the Business Operations Committee meeting) and on March 17th (during the Governing Board meeting)
 - Notice of these meetings will be posted in the Fulton Daily Reporter
 - Anticipate Board vote on final FY 20-21 budget during April Board meeting
- ❑ Other Items of Interest:
 - ✓ Recently matured CD (\$128k) was reinvested in a 2-year CD maturing in January 2021 (will add interest rates to future financial reporting)
 - ✓ Committee is beginning discussions around Middle Campus mortgage refinance in Spring 2021; will be dependent on charter renewal



Facilities & Grounds

- ❑ Roof project:
 - ✓ Roof on schedule for replacement this summer; APS has chosen the contractor
 - ✓ Scope has expanded and timeline has not; however, we are still on schedule for the work to begin
 - ✓ EC will be off-limits to all staff beginning on May 28th and until completion
 - ✓ Summer new hire orientations and retreats will need to occur at an alternate locations (e.g., MC); however parent orientations will need to occur at the EC
- ❑ Intercom System:
 - ✓ Meeting scheduled for next week with newest quoting entity
 - ✓ Team will meet to review all quotes and make proposal to the Board
 - ✓ Grant of \$30k for each campus has been awarded to ANCS to defray some of the cost of the new system; grant funds were received in October and are reflected in the financials
- ❑ MC Buildings and Grounds Project:
 - ✓ Park Pride engaged the students in a visioning process ; currently mapping out a master plan to incorporate that vision

ATLANTA NEIGHBORHOOD CHARTER SCHOOL
FY 2020 - Monthly Cash Flow Statement
January 31, 2020

	Allocation based on FTE Count = 620												FY21
	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20
Revenue													
Local/State Funding	\$0	\$1,012,406	\$1,012,406	\$1,075,488	\$1,023,716	\$1,207,158	\$1,074,033	\$1,074,033	\$1,074,033	\$1,074,033	\$1,074,033	\$0	\$0
Grants	\$42,222	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Title 2 Reimbursement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contributions & Fundraising	\$8,677	\$6,206	\$17,900	\$32,640	\$17,030	\$3,293	\$33,756	\$14,000	\$90,000	\$14,000	\$19,586	\$4,000	\$0
Program Income	\$984	\$95,684	\$83,190	\$43,630	\$22,259	\$47,079	\$73,356	\$50,000	\$60,000	\$40,000	\$50,000	\$15,000	\$0
Nutrition Program Income	\$692	\$32,897	\$32,476	\$26,603	\$36,380	\$28,661	\$28,097	\$30,000	\$25,000	\$21,000	\$20,000	\$9,000	\$0
Other Income	\$543	\$320	\$3,746	\$420	\$472	\$542	\$545	\$1,000	\$1,000	\$1,000	\$1,200	\$1,000	\$500
Total Revenue	\$53,117	\$1,147,514	\$1,149,717	\$1,178,781	\$1,099,855	\$1,286,732	\$1,209,787	\$1,169,033	\$1,250,033	\$1,150,033	\$1,164,819	\$29,000	\$500
Expenditures													
Salaries and Benefits	\$694,360	\$740,951	\$911,052	\$824,345	\$810,253	\$961,386	\$774,876	\$760,000	\$760,000	\$760,000	\$760,000	\$755,000	\$760,000
Professional Development	\$10,656	\$6,839	\$706	\$39,168	\$12,773	\$8,391	\$628	\$5,000	\$5,000	\$10,000	\$5,000	\$10,000	\$0
Curriculum & Classroom Expenses	\$3,455	\$37,792	\$17,889	\$14,977	\$9,727	\$28,509	\$6,808	\$10,000	\$2,000	\$7,000	\$6,000	\$10,000	\$0
Program Expenses	\$4,517	\$8,602	\$6,893	\$5,127	\$5,610	\$16,453	\$12,206	\$15,000	\$31,000	\$10,000	\$20,000	\$10,000	\$0
Building & Grounds	\$105,726	\$54,761	\$44,976	\$46,336	\$44,923	\$43,048	\$55,708	\$50,000	\$50,000	\$45,000	\$40,000	\$45,000	\$36,000
Fixed Assets Expenditures	\$0	\$0	\$34,356	\$1,106	\$2,440	\$1,076	\$15,414	\$20,000	\$20,000	\$20,000	\$17,000	\$10,000	\$0
Professional Services	\$8,475	\$27,105	\$1,465	\$0	\$5,309	\$0	\$30	\$1,200	\$2,000	\$2,000	\$345	\$50	\$0
Gen&Admin/Insurance/Interest	\$46,431	\$38,785	\$28,633	\$22,568	\$30,952	\$21,845	\$22,753	\$15,000	\$15,000	\$15,000	\$15,000	\$3,498	\$5,000
Nutrition Program Expenses	\$888	\$22,750	\$21,663	\$19,585	\$23,882	\$13,716	\$19,467	\$17,000	\$21,000	\$16,000	\$15,315	\$2,500	\$0
Equipment Rental (Copiers)	\$2,115	\$1,879	\$5,140	\$4,753	\$4,672	\$4,284	\$5,251	\$4,500	\$4,500	\$4,000	\$4,000	\$4,000	\$0
Fundraising Expenses	\$2,125	\$2,519	\$3,306	\$1,695	\$726	\$824	\$132	\$2,000	\$35,000	\$500	\$500	\$0	\$0
Total Expenditures	\$878,749	\$941,984	\$1,076,078	\$979,661	\$951,266	\$1,099,533	\$913,273	\$899,700	\$945,500	\$889,500	\$883,160	\$850,048	\$801,000
Total Revenues - Total Expenditures	(\$825,632)	\$205,530	\$73,639	\$199,119	\$148,589	\$187,199	\$296,514	\$269,333	\$304,533	\$260,533	\$281,659	\$(821,048)	\$(800,500)
EOM Cash Balance	\$759,211	\$837,208	\$1,082,984	\$1,462,560	\$1,591,001	\$1,744,460	\$1,949,331	\$2,218,664	\$2,523,197	\$2,783,730	\$3,065,389	\$2,244,341	\$1,443,841
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Projected	Projected	Projected	Projected	Projected

Note: Adjusted to reflect only Atlantic Capital Bank operating accounts. Not including \$861k of investments

ATLANTA NEIGHBORHOOD CHARTER SCHOOL

Budget to Actual FY2020

YTD January 31, 2020

Period Ended 1/31/20

	YTD FY2019 Actual	YTD FY2020 Actual	YTD Budget	YTD \$Variance	FY2020 Budget
Income					
Local/State Funding	\$5,932,840	\$6,405,207	\$5,994,181	411,025	9,990,302
Grants	\$32,599	\$42,222	\$0	42,222	0
Title 2 Funding	\$1,000	\$0	\$1,000	0	1,000
Contributions & Fundraising	\$101,161	\$119,502	\$91,414	28,088	233,000
Program Income	\$330,140	\$366,182	\$302,500	63,682	517,500
Nutrition Income	\$186,055	\$185,804	\$180,000	5,804	285,000
Other Income	\$7,122	\$7,143	\$3,761	3,382	8,700
Total Income	\$ 6,590,917	\$7,126,059	\$6,572,856	\$ 553,203	\$ 11,035,502

Expenditures

Salaries and Benefits	\$5,254,345	\$5,713,509	\$5,340,039	(373,470)	9,133,710
Professional Development	\$58,876	\$76,830	\$78,872	2,042	113,500
Curriculum & Classroom Expenses	\$133,790	\$119,662	\$155,290	35,628	190,000
Program Expenses	\$60,218	\$58,764	\$94,000	35,236	180,000
Building & Grounds	\$323,536	\$364,400	\$351,133	(13,267)	581,133
Fixed Asset Expenditures	\$119,981	\$94,359	\$140,000	45,641	227,000
Professional Services	\$41,367	\$40,388	\$29,406	(10,982)	35,000
Gen&Admin/Insurance/Interest Expense	\$122,907	\$203,407	\$136,502	(66,905)	200,000
Nutrition Program Purchases	\$120,076	\$121,951	\$108,185	(13,767)	180,000
Equipment Rental (Copiers)	\$46,757	\$28,094	\$29,000	906	50,000
Fundraising Expenses	\$13,319	\$11,201	\$13,416	2,214	51,400
Total Expenditures	\$6,295,172	\$6,832,566	\$6,475,843	\$ (356,724)	\$ 10,941,743
Operating Income/Loss	\$ 295,745	\$ 293,493	\$97,014	\$ 196,479	\$ 93,759

Total investments held by ANCS**1/31/2020**

Institution	Investment	Amount
Atlantic Capital Bank	Operating accounts	1,949,331
		1,949,331
Edward Jones - State Bank of India	CD	228,000 matures 2/2020
Edward Jones - BMO Harris Bank	CD	200,000 matures 5/2020
Edward Jones - Morgan Stanley Bank	CD	128,000 matures 1/31/2022
Edward Jones - Money Market	Money Market	150
Self-Help Credit Union	CD	238,634 matures 10/2021
Self-Help Credit Union	Money Market	66,686
Total invested funds (not at ACB)		861,470
Total restricted funds - reserves		-772,820
Total unrestricted investments		88,650
Grand total ANCS funds		\$2,810,801



**ATLANTA NEIGHBORHOOD
CHARTER SCHOOL**
helping students learn to use their minds well

BUSINESS OPERATIONS CALENDAR FY2019-2020

August

- Confirm final changes to financial policy from May financial policy review
- Revise and publish Annual Financial Resolution
- Board votes on Annual Financial Resolution at August Board meeting
- Confirm Health Insurance administrator's attendance at August & September Business Operations Meeting
- Board votes to approve payment of budgeted fiscal year Tenure Bonuses

September

- Annual Audit Ends
- Confirm audit partner's attendance at October Board meeting to present audit to Board
- Health Insurance annual renewal strategy meetings with Business Operations Committee
- Tenure Bonuses Paid by End of Month

October

- Review Annual Audit Draft w/auditor in Business Operations Committee Meeting
- Review Health Insurance renewal rates with Business Operations Committee in October Meeting
- Annual Audit Presented to Board @ October meeting

November

- Investment Program review with Investment Advisor at November Business Operations Committee Meeting

December

- Health Insurance Open Enrollment begins
- Annual increases/pay scale policy reviewed by Business Ops Committee (dependent upon APS publishing their scale)
- Form 990 reviewed by Business Operations Committee
- Form 990 draft supplied to Board in December board meeting packet
- Form 990 filed (after Board review) and uploaded to ANCS website

January

- Health Insurance Program Plan Year Begins (January 1st)
- Annual Registration with Secretary of State due
- Contract renewal discussions begin (completion by May)
- Business Operations Committee receives annual increase/pay scale proposed changes from Compensation Committee (may push to February meeting if APS schedule has not been published)

February

- Financial Budget Review by Business Ops Committee (x2, if needed)
- Financial Budget Draft presented to Board
- Communicate dates of public budget draft review meetings (x2); can coincide with Business Operations Committee meeting and Governing Board Meeting
- Annual increases/pay scale policy approved by Governance Committee

March

- Public Budget Draft Meetings Held (x2)
- Budget voted on by Board

April

- Annual Financial Policy Review (review and confirm proposed changes for next FY)
- Confirm attendance of Property/Casualty Insurance administrator at May Committee Meeting (July 1 Renewal)

May

- Property/Casualty Insurance Program Review
- All contracts sent and executed (State Deadline = May 15)

June

None

July

- Property/Casualty Insurance Program Renewal (July 1st)

Coversheet

Monthly Fund Development Report

Section: VI. Fund Development
Item: A. Monthly Fund Development Report
Purpose: Discuss
Submitted by:
Related Material: February 2020 Fund Development Board Report.pdf



Fund Development Report // February 2020
Prepared by Meeghan Fortson
ANCS Governing Board Meeting // February 18, 2020

2019-2020 Gather & Grow Fund

January donations received: **\$4,227**

Year to date: **\$79,682**

Goal: \$150,000

Board Participation: **77%**

Comparison to previous years:

2019 January donations received: **\$4,255**

2018-2019 Year-to-Date: **\$85,077**

2018 January donations received: **\$3,215**

2017-2018 Year-to-Date: **\$86,629**

2019-2020 Gather & Grow Fund:

- As of January 31, the Gather & Grow Fund has raised **\$79,682** in cash with an additional **\$18,280** in unpaid pledges and recurring gifts that will be paid by June 30. We have raised 65% our goal, but we still have work to do to reach \$150,000.
- Fund Development's primary focus now is on the Wonderball auction (March 7), which is separate from the Gather & Grow Fund. After the Auction, the committee will review strategies for Gather & Grow Fund, including a second Gather & Grow week in the spring.
- Thank you to all Board members who have made a commitment to Gather & Grow Fund! The Board is close to reaching 100 percent participation. If you haven't already, please make your gift at www.atlncs.org/donate.

Corporate Sponsorships:

- This is the 2nd year of our school-wide corporate sponsorships program. The funds raised from sponsorships are shared between the PTCA and the school's operating budget.
 - So far this year, the sponsorship team of volunteers and staff has raised **\$39,250** in new and renewed corporate sponsorships, surpassing last year's total of \$36,000.
-

- Fund Development staff is making a final push for sponsorships this month before the Wonderball.
- For more information, visit <https://atlncs.org/become-a-corporate-sponsor/>

2020 Wonderball Auction Update:

- The 2020 Wonderball Auction will be held on **Saturday, March 7, 2020** at Ambient Studios. This year's theme is Boogie Wonderball: A Night at the Disco.
- The 2020 Auction Co-Chairs are Christine Dyer, Heather Corrigan, and Jennifer Singh. They work closely with Stephanie Galer in the Fund Development Office and oversee a full team of parent volunteers.
- **Tickets went on sale February 5th.** Tickets are \$15 per person; drinks & raffle tickets are \$5 each. Early-bird incentive packages are being offered. So far **160** tickets have been sold.
- The silent auction has many great items so far, including a beach house for 4+ families, Final Four tickets, a dinner party package, and a personal, sightseeing flight for the whole family.
- This year's auction will include a "Fund-a-Need" portion to raise money for a new communications system on both campuses. This will be a live, crowd-funding effort during the auction.
- Volunteers are asking for donations for the grade-level raffle baskets. This year, the Fund Development staff is managing donations through the school's online giving site.
- Board members are encouraged to support the auction by considering a corporate sponsorship, donating a silent auction item, supporting your grade's raffle basket, and attending (and bidding at) the auction! **Board members are also invited to attend a VIP reception the night of the auction.**
- Visit www.atlncs.org/auction for more information.

Other Recent Meetings/Activities:

- The Fund Development Committee met on February 12 to discuss:
 - Year-end and January Financial Reports
 - Corporate Sponsorships
 - Wonderball Auction (Volunteers, Budget, Fund-A-Need, Event details)

Minutes from this meeting have been posted on Board on Track.

Upcoming Activities:

- The **Wonderball Auction** will take place on **Saturday, March 7** at Ambient Studios.
- The next **Fund Development Committee** meeting is scheduled for **Wednesday, March 11 at 8:15 AM** at the Elementary Campus.

End of Report.

2019-2020 Fund Development Committee

Susannah Darrow*
Meeghan Fortson, *Chair*
Stephanie Galer*, *Fund Development Coordinator*
Narin Hassan*
Sabrina Sexton
Eric Teusink

**Non-Board Member*

Coversheet

Monthly Educational Excellence Report

Section: VII. Educational Excellence
Item: A. Monthly Educational Excellence Report
Purpose: Discuss
Submitted by:
Related Material: Educational Excellence Committee Report 2_2020.pdf
Education Excellence Committee Report Supplemental.pdf



Educational Excellence Committee Report – February 2020

ANCS Governing Board Meeting | February 18, 2020

I. Charter Renewal

- See Executive Director's report for full details
 - Chuck Meadows, Eric Teusink, and Hanah Goldberg met with APS Office of Innovation on 2/4/20 to discuss charter renewal
 - APS interview to include 7 ANCS attendees (**at least one board member** and the CFO)
 - APS will not approve renewal applications for more than five years

II. Outreach and Recruitment for 2020-2021 School Year

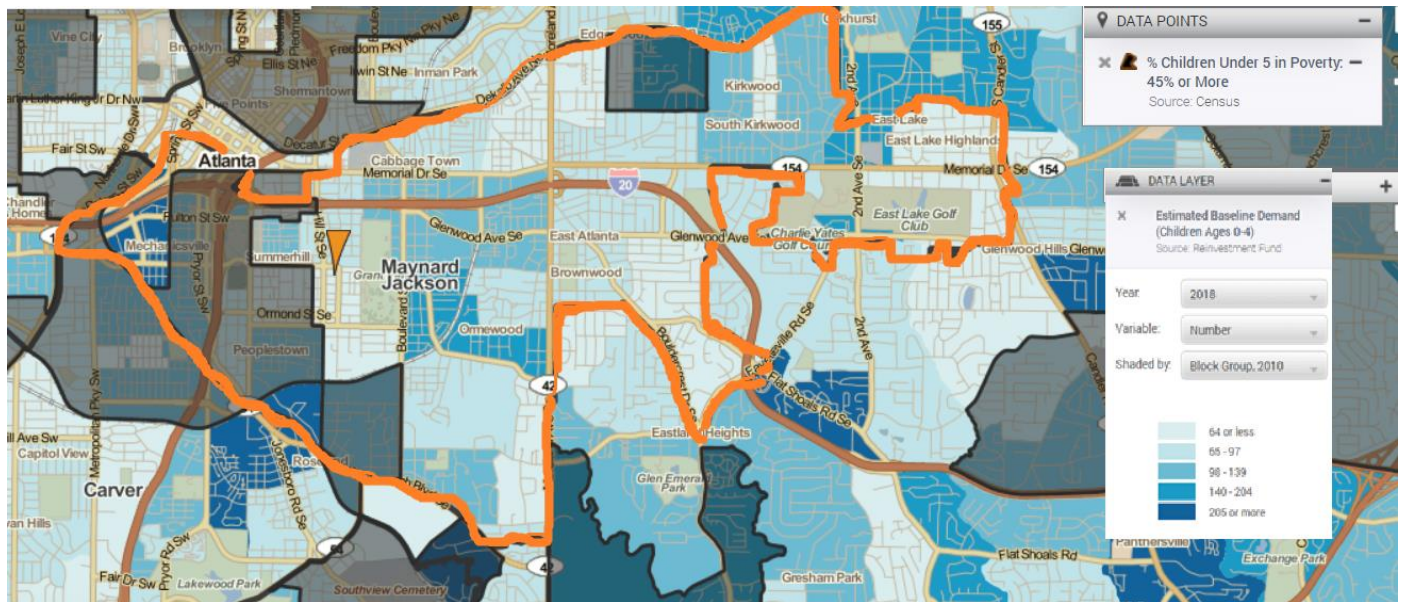
- Application open until 3/2 (460 applications received as of 2/5)
- Tours, information sessions continue at both campuses
- ANCS representatives attended Atlanta Charter School Expo 2/1
- Social media and personal outreach continues

III. Potential Changes to Attendance Zone/Lottery

- Charter renewal application *may* include proposed changes to attendance zone and/or lottery in order to address current Charter Goal 4 (increased access)
- Committee continued to review map, application, and demographic data by neighborhood, NPU (V&W), and HS cluster (Jackson); see below
- Chuck Meadows and members of the committee will continue to consult with APS and GCSA before making recommendation to Board

Attendance Zone/Lottery Considerations

- Adjusting weighted lottery to account for citywide applicants that are considered economically disadvantaged
- Expanding Zone 1 to Jackson Cluster



Charter goal: Students from economically disadvantaged households

- The weight for economically disadvantaged students will be calculated annually to ensure at least 40% of newly admitted students are economically disadvantaged. The Charter School will use the weighted lottery until 30% - 50% of enrolled students are economically disadvantaged.

Current state:

- 13% of the total student body is in the economically disadvantaged category
 - 9.2% of 401 elementary campus students
 - 18.6% of 237 middle campus students

Current applicant pool (window extends to March 2nd)

- 120 applications from economically disadvantaged families
 - 9 applications in the tier 1 attendance zone
 - Kindergarten: 2
 - 1st grade: 1
 - 2nd - 5th grade: 4
 - 6th grade: 2
 - 26 applications in the Jackson Cluster
 - Kindergarten: 7
 - 6th grade: 6