



ATLANTA NEIGHBORHOOD CHARTER SCHOOL

helping students learn to use their minds well

Atlanta Neighborhood Charter School

Board Meeting

Date and Time

Tuesday April 16, 2019 at 6:30 PM EDT

Location

ANCS Middle Campus - 820 Essie Avenue 30316

Notice of this meeting was posted at each campus and on the ANCS website in accordance with O.C.G.A. § 50-14-1.

Agenda

I. Opening Items

Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

C. Public Comment

This is an open forum for non-board members to make a public comment prior to the Board Meeting business agenda. If a response is requested, please indicate that with your e-mail on the sign-in-sheet.

D. Approve Minutes from Prior Board Meeting

Approve minutes for Board Meeting on March 19, 2019

E. PTCA Report

Standing monthly report from the ANCS Parent-Teacher-Community Association

F. Principals' Open Forum

Standing monthly opportunity for ANCS Principals to share highlights from each campus.

II. New section

A. CREATE Program Quarterly Report

III. Executive Director's Report

A. Monthly Report

This month will include the quarterly dashboard, results of the annual enrollment lottery, and other items.

IV. Old Business

A. Taskforce Updates

Each Task Force Lead will provide an update based on task force details provided during October board meeting. These were formed in response to the Pledge Incident earlier this year: Reflection Task Force, Communications Task Force, Policy Review

B. Present FY2019-2020 Budget

The preliminary budget was presented last month. We held two public meetings this month and are now ready to vote.

V. Business & Operations

Business & Operations

A. Monthly financial statements & reports

B. Buildings & Real Estate Sub-Committee

VI. Educational Excellence

Educational Excellence

A. Monthly Educational Excellence Report

B. Public Affairs Subcommittee Report

VII. Fund Development

Fund Development

- A. Monthly fund development report

VIII. Governance

- A. Monthly Governance Report
- B. Board Nominations Sub-Committee

Vote on slate of candidates to join ANCS Governing Board beginning academic year 2019-2020

IX. Executive Session

- A. Executive Session

The board *may* enter into executive session to discuss matters related to personnel, real estate, student discipline, and/or litigation in accordance with O.C.G.A. § 50-14-1.

X. Closing Items

- A. Adjourn Meeting

Coversheet

Approve Minutes from Prior Board Meeting

Section: I. Opening Items
Item: D. Approve Minutes from Prior Board Meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board Meeting on March 19, 2019

APPROVED



ATLANTA NEIGHBORHOOD CHARTER SCHOOL

helping students learn to use their minds well

Atlanta Neighborhood Charter School

Minutes

Board Meeting

Date and Time

Tuesday March 19, 2019 at 6:30 PM

Location

ANCS Elementary Campus - 688 Grant Street, Atlanta, GA 30315

Notice of this meeting was posted at each campus and on the ANCS website in accordance with O.C.G.A. § 50-14-1.

Directors Present

Eric Teusink, Hanah Goldberg, Howard Franklin, Jordache Avery, Joyce Gist Lewis, Kristen Frenzel, Laura Melton, Lia Santos, Meeghan Fortson, Nakia Echols, Nicholas Chiles, Sabrina Sexton

Directors Absent

None

Guests Present

Cathey Goodgame, Kari Lovell, Kristen German

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Everyone was welcomed by Lia and the expectations of the meeting were explained.

Lia Santos called a meeting of the board of directors of Atlanta Neighborhood Charter School to order on Tuesday Mar 19, 2019 at 6:34 PM.

C. Public Comment

none

D. Approve Minutes from Prior Board Meeting

Joyce Gist Lewis made a motion to approve minutes from the Board Meeting on 02-26-19 Board Meeting on 02-26-19.

Howard Franklin seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Approve Minutes from Prior Board Meeting

Joyce Gist Lewis made a motion to approve minutes from the Special Called Board Meeting on 03-04-19 Special Called Board Meeting on 03-04-19.

Howard Franklin seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Approve Minutes from Prior Board Meeting

Joyce Gist Lewis made a motion to approve minutes from the Special Called Board Meeting on 03-05-19 Special Called Board Meeting on 03-05-19.

Howard Franklin seconded the motion.

The board **VOTED** unanimously to approve the motion.

G. Approve Minutes from Prior Board Meeting

Joyce Gist Lewis made a motion to approve minutes from the Special Called Board Meeting on 03-11-19 Special Called Board Meeting on 03-11-19.

Howard Franklin seconded the motion.

The board **VOTED** unanimously to approve the motion.

H. PTCA Report

PTCA has been a positive visible force. March 12th PTCA meeting was well attended. Presentation by the diversity and equity action team. Goals are to increase PTCA membership and volunteerism. 2019/2020 slate to be voted on before PTCA picnic.

I. Principals' Open Forum

Middle school 5,000 to be added to IB. Celebration with the kids March 19th. Teacher and kids are all getting t-shirts and the middle campus. Middle campus students will be able to input their ideas for field day. Conferences are occurring.

For the elementary campus, look into the courier.

II. Executive Director's Report

A. Monthly Report

A lot of sections in the report are in the green, and board members will review and address in next meeting (many things potentially to discuss fall under Educational Excellence).

Budget proposal done early to issue final employee contracts. More finalized budget in April, and goal is to vote in April.

Increase in QBE funding from the state. Hopefully facilities grant funding. APS is expecting a 3% increase in taxes. Admin fee is projected to stay the same. No big program changes. Student ratio deductions are still occurring. Tenure bonus will have payouts. Cost of living salary will increase. Aiming to become aligned with APS salary scale. Aiming to get back to the step increase. Recommend for mostly lead teachers (instructional coach, media specialist) would move on to the APS salary scale (no one would receive a decrease). Others would remain on the 2%-3% salary increase yearly. This would make the salary scale transparent. Align means it could potentially change if need be, not adopting. The alignment would be for the upcoming fiscal year, and a year to year decision. Compensation consideration stop at Master's degrees. Lara attended APS presentation, and APS is not the highest paid, but more so in the middle. Cobb and Fulton are actually higher. Leadership is not currently aligning to this.

Reserve funds have been built, hopefully put in another \$100,000 at the end of FY18/19. April 11th next finance committee meeting.

III. Old Business

A. Taskforce Updates

Adopting a specific time for reciting the pledge. Recommended when decisions are being made on legal issues, leadership should coordinate with board.

Communications task force analyzing all communication vehicles and surveys.

Policy review update was to examine different types of policies in the school. Large part of the policy was the student and family academic policy. Still work to be done in order to get it completed. Suggested that a charter school lawyer look over the governing board by laws.

B. Vote to Approve Full-Time, Permanent, Equity Support Coordinator

Sabrina Sexton made a motion to approve adopt Equity support coordinator as a role with a friendly amendment to remove affinity groups based on race.

Lia Santos seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. New Business

A. Annual Weighted Lottery Presentation

Jared's 3rd year doing the weighted lottery for ANCS. 40% of newly admitted students will be economically disadvantaged. 214 applicants (around the same/slightly higher) for Kindergarten Board/Sibling/Employee take up 44 spots (this is the biggest difference compared to previous years leaving 16 Kindergarten seats and 4 applicants marked from zone 1) then Zone 1 has next priority, then Zone 2. This will still not put the school at the overall enrollment goal of 30%-50% for economically disadvantaged students. This will lead to heavy discussions amongst board members for next year to prepare for Charter Renewal with the high possibility of not meeting the goal, along with evidence of actions taken to try and meet this goal. Last year there was a map showing where applicants were coming from. The map for this year has not been looked at, and should be moved to the Educational Excellence Committee. The recommended weight is 4.

B. Adopted Lottery Weight

Eric Teusink made a motion to Adopt a weight of 4.

Nicholas Chiles seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Business & Operations

A. Monthly financial statements & reports

In a great cash position going into the end of the year, and enough cash to carry into the summer. Annual investment review coming up.

B. Buildings & Real Estate Sub-Committee

HVAC project happened last weekend. Still on track for the summer roof project. Middle campus 50% of fire doors have been replaced. Smaller items i.e. carpeting classrooms and other items will be coming down the line for the next five years. There's a maintenance plan that was created. Deferred maintenance projects have been identified. 990 has been filed following the audit.

C. Updates to FY18-19 Financial Resolution

Redline version shows what has changed. Designated check signatories be the acting Executive director. ANCS governing board (Lia) sign Executive Director contract.

Sabrina Sexton made a motion to approve the changes for fiscal year 18.

Joyce Gist Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Educational Excellence

A. Monthly Educational Excellence Report

Annual data presentation from Nancy Lamb. MAP has been a strong indicator for results on Milestones test. Tilifayea gave presentation to the committee and potentially present to the board what is occurring in the position. Not much occurring at state capital for charter schools.

B. Public Affairs Subcommittee Report

Not much occurring at state capital for charter schools. Governor campaigned giving a \$5,000 raise for teachers which diminished to a \$3,000 raise with bonuses for others, and now \$2,750.

VII. Fund Development

A. Monthly fund development report

Gather and grow fund is \$10,000 ahead. Fund development committee meeting March 27th. Another Gather and Grow fund week in April.

B. Auction Sub-Committee - General Update

Big success and was a sold out event. 501 guest. All reports suggest the auction raised \$20,000 more than it previously has.

VIII. Governance

A. Monthly Governance Report

no formal report.

B. Board Nominations Sub-Committee - Update

The nominations period closed on March 4 and several applications have come in. There will be a slate for the board to vote on at either the April or May board meeting.

C. Move into executive session

Meeghan Fortson made a motion to go into executive session.
Joyce Gist Lewis seconded the motion.
The board **VOTED** unanimously to approve the motion.

IX. Executive Session

A. Executive Session

The board voted to go into executive session to discuss the executive director position.
Board left executive session at 9:34 pm

X. New Business

A. Potential Vote on ANCS' Next Executive Director

Board makes motion to extend offer to Chuck Meadows as next executive director.
Voted unanimously.

B. Future Business

XI. Closing Items

A. Adjourn Meeting

Joyce Gist Lewis made a motion to adjourn the meeting.
Sabrina Sexton seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:38 PM.

Respectfully Submitted,
Nicholas Chiles

Coversheet

PTCA Report

Section:	I. Opening Items
Item:	E. PTCA Report
Purpose:	FYI
Submitted by:	
Related Material:	PTCA Report April 2019.pdf

ANCS PTCA Board Report April 2019

Overview

The PTCA has been a positive, visible force in the ANCS community this year, and we look forward to continuing that.

Grants

Our third and final round of grants ended on Friday, April 12th. Submissions were re-viewed on Monday, April 15th. Total amount awarded will be announced at the meeting.

May Meeting

Our May PTCA meeting will be held at the EC. There will be a brief business meeting to approve the final slate, followed by the annual picnic. We are awaiting a response from Chef Bradley as to the menu for the evening.

2019-2020 Slate

We have a full slate for 2019-2020! In addition to many of the PTCA Board members staying on for another year, we have had interest expressed from other individuals as well. The hope is that these individuals will serve as Members-at-Large for the upcoming year, and then will take on a specific role the following year.

Coffees

The final two coffees of the year are being held the week of 4/15. 5th Grade parents have been invited to the MC Coffee to spend time with other MC parents.

Goals

Increase PTCA membership
Increase ANCS/PTCA volunteerism
Increase PTCA awareness

Upcoming PTCA Events:

Next PTCA Board Meeting:
Monday, April 15th

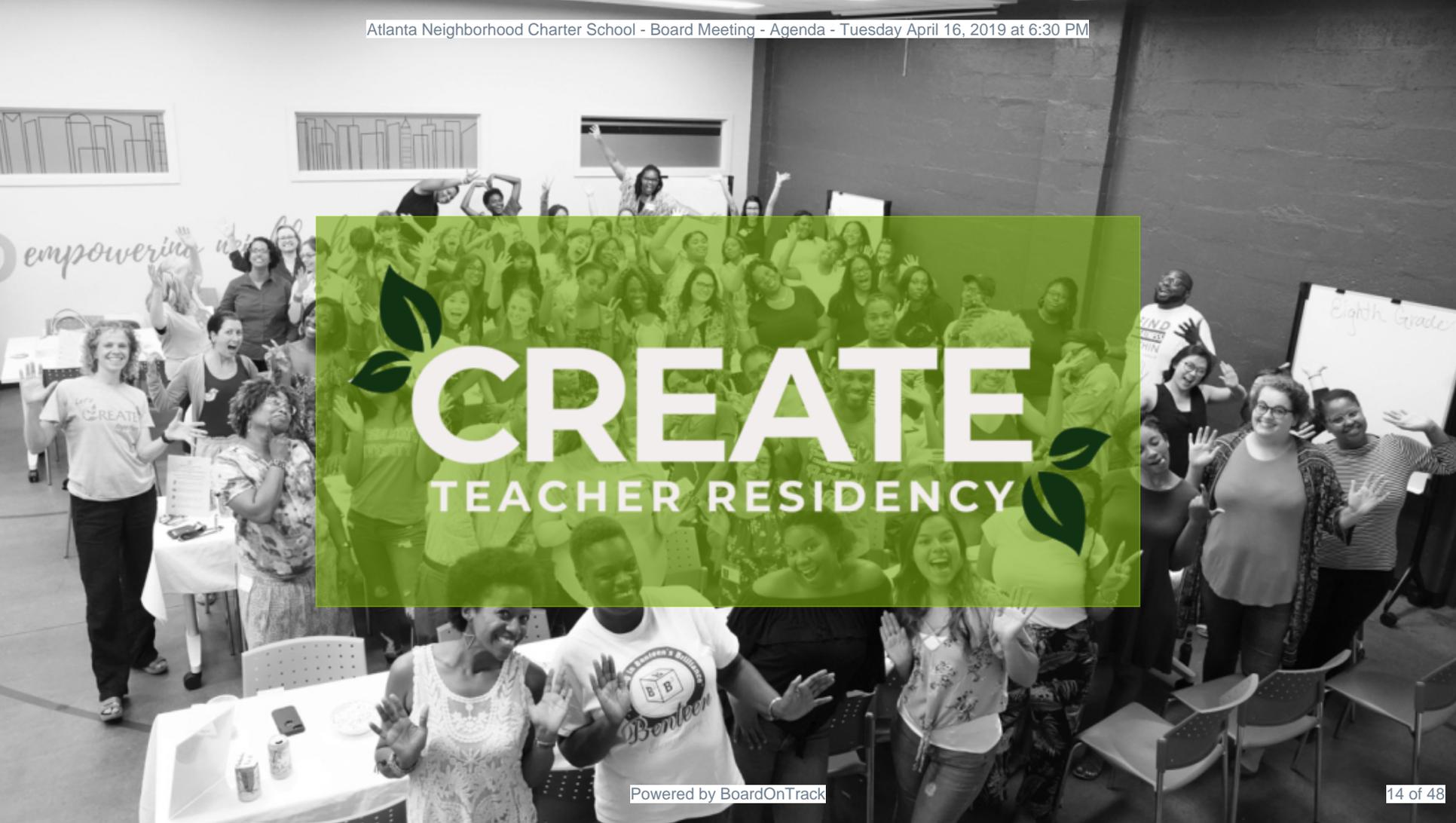
Next PTCA General Meeting:
May 14th at the EC*

*This meeting is the annual school picnic. There will be a very brief meeting prior to the picnic, as the 2019-2020 slate needs to be voted on.

Coversheet

CREATE Program Quarterly Report

Section: II. New section
Item: A. CREATE Program Quarterly Report
Purpose: FYI
Submitted by:
Related Material: 2019April_CREATE_ANCS Board Mtg.pptx



CREATE

TEACHER RESIDENCY



CREATE's Visio

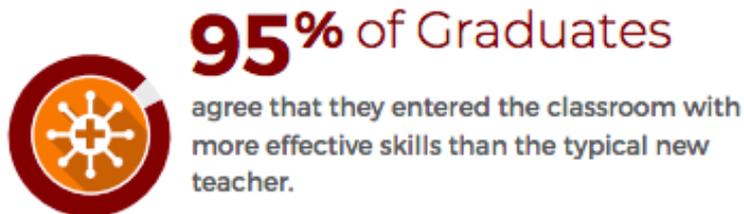
A critically-conscious,
compassionate, and skilled
educator for every Student.

CREATE's Missio

To build and nurture a thriving community of educators committed to practices of teaching and learning that prioritize racial justice and interrupt inequities.

n

NCTR Survey Results indicate that NCTR partner residencies successfully prepare teachers who have a positive impact on student achievement, specifically:



CREAT

Team



Kofi Kinney
Instructional Mentor



Ayodele Harrisor
Assistant Director



Elizabeth Hearn
Director



Maya Jenkins
Instructional Mentor



Megan McKnight
Assistant Director



CaTia Daniels
Executive Assistant



Folami Prescott-Adams
Lead Facilitator



CREATE



The Kindezi Schools



Cohort

- 3 cohorts in the program at a time; 50-60 residents
- Entering cohort size: 20
- 76% non-White, 24% White

Data



CREATE has served.

From 2015 - Present

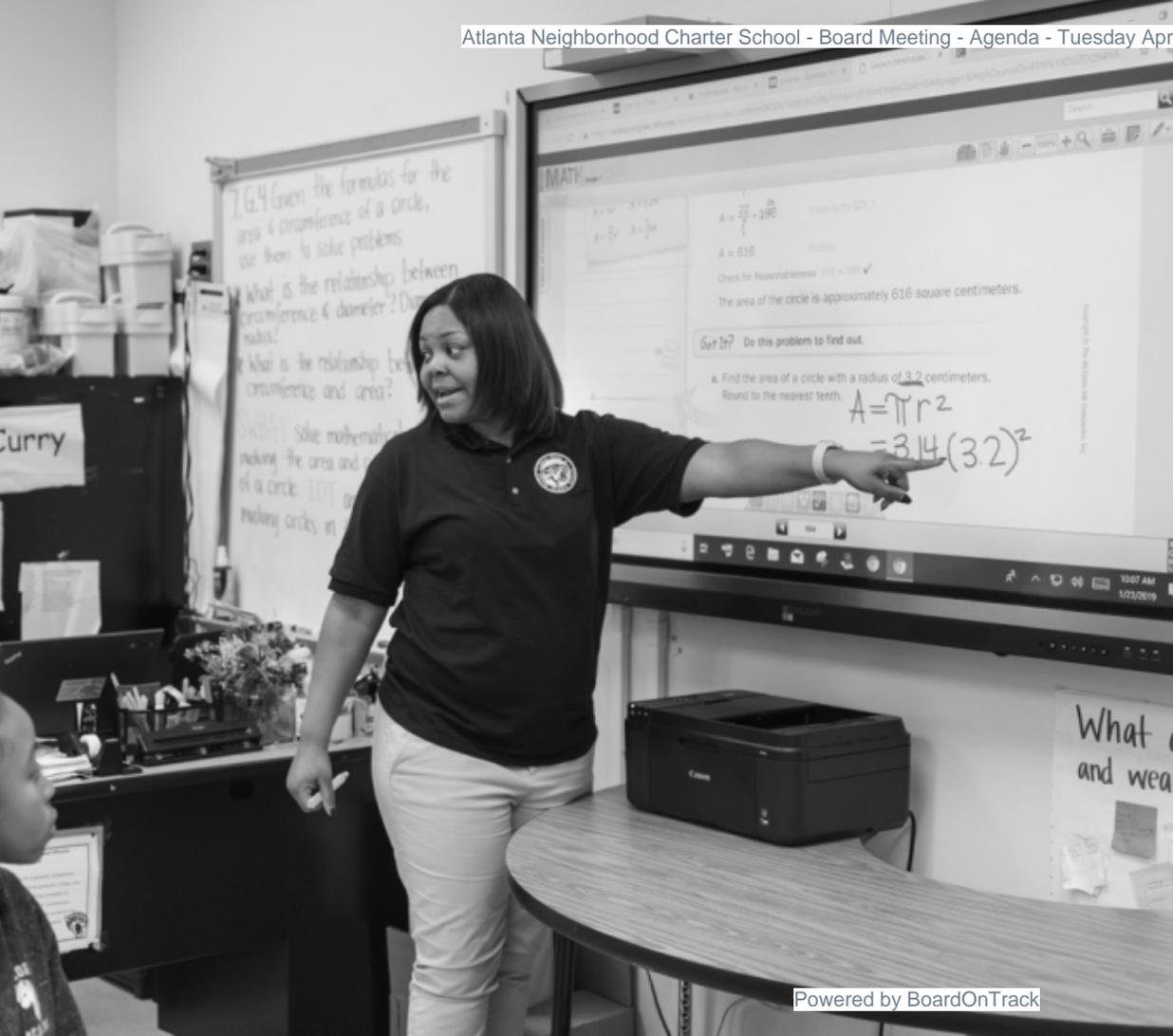
74 New Teachers 15 Schools

470 experienced educators,
including 51 school lead

8700+ Students



95%
of new
teachers
from CREATE
have
remained in
teaching



94%
of mentors
and
cooperating
teachers
return to
their role

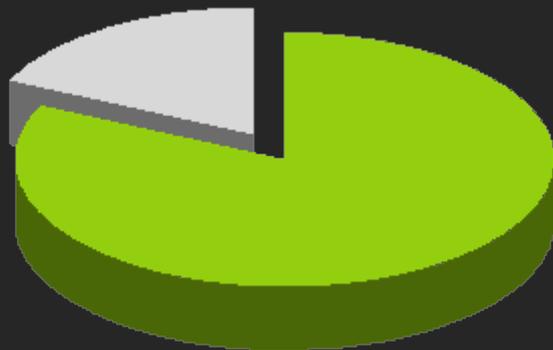
94%
of residents
(and **100%** of
current first-
year residents)
recommend
CREATE to a
potential
applicant.



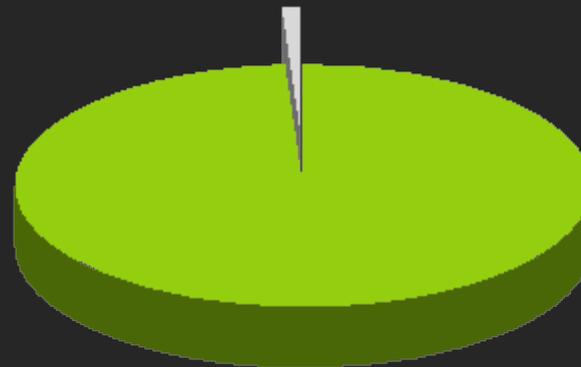


100%
of school
leaders
request
continued/ex
panded work
with **CREATE**

How many GSU graduates become GA public school teachers?



82 %
GSU



99 %
GSU + CREATE

“I would not have survived last semester without the **CREATE** Program.”
First-year CREATE resident, 2018



“ Many of
the best
teachers
in our
building
were
trained by
CREATE School Leader,
CREATE ” 2019 ”



Testimoni al

“

This semester, CREATE has been my backbone and anchor for support. Often times I felt like walking away from all the work I had put out at GSU, however, it was those one-on-one meetings with the CREATE leadership team members, [cohort meetings], and being placed in a school that supported me and kept me going.

~ First-year resident, 2018

Coversheet

Monthly Report

Section: III. Executive Director's Report
Item: A. Monthly Report
Purpose: FYI
Submitted by:
Related Material: 2019-2020 Lottery Results.pdf
ANCS Performance Dashboard - 18-19 SY.pdf

2019-2020 Lottery Results April 16 Board Meeting

Applications per grade level

- K: 169
- 1st: 47
- 2nd: 34
- 3rd: 23
- 4th: 45
- 5th: 30
- 6th: 73
- 7th: 23
- 8th: 15

Kindergarten applications (169 total):

- 79 from zone 1
- 12 from zone 2
- 78 from zone 3

Spots available in kindergarten for lottery - 17

- 43 seats to sibling and faculty students
- 4 seats held for possible retentions

Spots available in sixth grade for lottery - 4

- all sixth grade seats were filled with siblings and faculty students

Socioeconomically disadvantaged students applications from first zone - 4. All four students were admitted through the lottery. One of the four applications was falsely marked as economically disadvantaged and that student was moved to the bottom of the waitlist.

17% of students admitted through the lottery are socioeconomically disadvantaged.

Charter goal: 40%

ANCS Performance Dashboard (last updated March 2019)	K-8			Notes
	2018-19 SY	Jul-Oct	Nov-Feb	
Educational Program Outcomes				
Avg % of students Proficient/Distinguished ELA EOG Milestones				
Avg % of students Proficient/Distinguished Math EOG Milestones				
Percentage of students passing ELA EOG Milestones in top 10% of district				
Percentage of students passing Math EOG Milestones in top 10% of district				
National norm referenced test - MAP Reading (% of students meeting growth targets compared to national avg - conditional growth percentile rank)	51	58		target to be above 50
National norm referenced test - MAP Math (% of students meeting growth targets compared to national avg - conditional growth percentile rank)	47	56		target to be above 50
National norm referenced test - MAP Reading (average NPR)	91	87		target is to be at/above 70 NPR and/or show growth
National norm referenced test - MAP Math (average NPR)	82	72		target is to be at/above 70 NPR and/or show growth
Projected proficient & above on ELA Milestones (based on MAP)		58%		
Projected proficient & above on Math Milestones (based on MAP)		54%		
Torrance Test of Creative Thinking composite average		108 (2nd) - 70%, 117 (7th) - 87%		charter goal; critical/creative thinking assessment will be given in 2nd and 7th grades to compare growth in standard scale score
Students appropriately academically challenged (based on survey responses)	91%			target is to be at/above 90%
CCRPI higher than district/state		Elm: YES; Mid: NO		required charter goal
"Beating the Odds" as determined by GaDOE		Elm: YES; Mid: NO		required charter goal
School Climate & Culture				
% students receiving a level 3/4 behavioral referral	4%	4%		target is to be under 5%
% students who feel there is safe learning environment (based on survey responses)	93%			target is to be at/above 90%
% students absent less than 10% of enrolled days	99%	96%		
3-star rating or higher on Georgia Climate Star rating		Yes		required charter goal; both campuses received 4 stars
% students qualifying for FRL	15%	13%		charter goal aim to be between 30-50% by 2021
Stakeholder Satisfaction				
Student satisfaction (based on survey responses)	92%			target is to be at/above 90% or prior year baseline
Parent satisfaction (based on survey responses)	96%			target is to be at/above 90% or prior year baseline
Teacher/staff satisfaction (based on survey responses)	95%			target is to be at/above 90% or prior year baseline
Student re-enrollment for following school year	97%			
High School Readiness				
% of 9th grade alumni who respond that ANCS prepared them well for HS (based on alumni survey responses)				target is to be at/above 90%
% ANCS alumni passing 9th Grade Lit/Comp EOC Milestones (as compared to district/state)				test typically taken in 9th grade
% ANCS alumni passing Algebra I EOC Milestones (as compared to district/state)				test typically taken in 9th grade

% ANCS alumni passing Biology EOC Milestones (as compared to district/state)				test typically taken in 9th grade
% ANCS alumni passing U.S. History EOC Milestones (as compared to district/state)				test typically taken in 11th grade
Leadership & Organizational Performance				
% of responses rated "Strongly Agree or Agree" for "This teacher has helped my learning this year" (based on student survey responses)				Previously used state-mandated personnel survey for this measure
Employee recruitment (% open positions filled by May 31)				
Employee retention (% offered contracts who return)				
Average daily employee attendance	96%	97%		target is to be at/above 95%
Met all charter organizational goals	Yes			includes updating strategic plan, clean audit, & annual review of ED
Financial Management & Resource Development				
Annual campaign on track to financial goal		Yes		
Annual campaign family participation %				
Grant funds received	\$149,821			
Positive projected net operating income	Yes	Yes		
On track to meet/exceed goal				
Slightly off track to meet goal				
Not on track to meet goal				

Coversheet

Taskforce Updates

Section: IV. Old Business
Item: A. Taskforce Updates
Purpose: FYI
Submitted by:
Related Material: Policy review taskforce report_041419.docx

Policy Review taskforce

April 14, 2019

Policy review taskforce – Charge: complete a holistic review of ANCS policies in light of ‘pledge incident’ to identify outdated policies, confusing or imprecise language, and identify policies that either needed or aren’t as robust as they need to be.

Method: Five sections of policy were reviewed by working groups as appropriate to the content. A member of the Board was on each working group. Contributors to the review were as follows:

- ANCS Board Governance Policies and ANCS By-Laws: Lisa Flick Wilson, Nick Chiles, Kristen Frenzel
- Business and Operations Policies: Kari Lovell and Laura Melton
- Personnel Policies: Nakia Echols and Kristen Frenzel
- Student and Family Academic Program Policies: Leslie Jo Tottenham, Maria McFeeley, Kristen Frenzel (*review is incomplete*)

Accomplished: Each of the policy sections was converted to a Google doc and edited. The comments range from low-level edits to identification of policies that are in need of discussion by a Board committee. As well, there is a need for a robust and inclusive policy regarding communications from the Board and/or ANCS to the school community and public.

Recommendations:

It is the current charge of the Educational Excellence and Accountability committee to “develop and maintain all Board policies”. I propose that a sub-committee of this committee be formed that is specifically charged with ensuring the accuracy of current school policy documents and with proposing new policies as needed to the full board. I would suggest the policy sections be reviewed by the sub-committee on a triennial basis, i.e. Board Governance and By-laws in year 1, Business and Operations and Personnel in year 2 and Academic Program policies in year 3. Proposed substantive changes should be discussed in each August annual meeting and voted on in subsequent monthly meeting. Any low-level changes, e.g. updating page numbers, adding hyperlinks, editing names and titles etc. can occur without full Board discussion.

Coversheet

Present FY2019-2020 Budget

Section: IV. Old Business
Item: B. Present FY2019-2020 Budget
Purpose: Vote
Submitted by:
Related Material: FY20 Proposed Budget 4_13_19 Working(for BOD vote).xlsx

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

FY20 Proposed Budget 4_13_19 Working(for BOD vote).xlsx

Coversheet

Monthly financial statements & reports

Section: V. Business & Operations
Item: A. Monthly financial statements & reports
Purpose: FYI
Submitted by:
Related Material: BusOps Comm BOD Update_041619_FINAL.pdf

APRIL 2019

Business & Operations Committee Update



Financial

- ❑ Cash balance (period end 03/31/19) = \$2.79M
 - ❖ \$1.95M in Operating Account
 - ❖ \$833k in Investments (\$773k designated as restricted funds; \$60k in unrestricted funds)
 - ❖ YTD APS allocations have been received without issue; no future allocation issues currently anticipated
- ❑ Revenue items of interest:
 - ✓ Strong cash position due to New APS allocation in effect
 - ✓ Projected auction income should realized during March
 - ✓ On target to finish the school year with cash an appropriate level of operating cash (goal = \$2M+) to cover summer expenses
- ❑ Expenses of interest:
 - ✓ Professional Services expenses are over budget due outside services related to FY18-19 challenges and Executive Director transition and search
- ❑ FY 19-20 Budget
 - ✓ 2 Public FY20 Budget Meetings were held on Wed., 4/10, (AM@EC; PM@MC)
 - ✓ Final draft of FY20 Budget will be voted on during the upcoming April Board meeting
- ❑ Other Items of Interest:
 - ✓ In response to recommendations from external auditors and ANCS Technology sub-committee, we are currently pursuing service provider quotes for a technology risk assessment
 - ✓ Annual investment portfolio review currently scheduled for the May committee meeting
 - ✓ Committee will update the FY18-19 Financial Resolution to incorporate Chuck Meadows



Facilities & Grounds

- ❑ New roof project:
 - ✓ will begin as soon as school ends and will finish before school begins in the fall
 - ✓ Should not impact the start of school; however, the Facilities Committee is evaluating contingency scenarios
- ❑ HVAC Project:
 - ✓ HVAC project is complete
 - ✓ Approach is a multi-year staged plan to replace all units
- ❑ Middle Campus Fire Door Replacement Project:
 - ✓ Mostly funded by a facilities grant
 - ✓ Fire Doors are currently being manufactured
- ❑ Additional Items of Interest:
 - ✓ Current intercom system requires upgrading; age of system makes it difficult and costly to obtain parts and services; team will begin looking into quotes for the work; stay tuned for more information

ATLANTA NEIGHBORHOOD CHARTER SCHOOL
FY 2019 - Pro Forma Monthly Cash Flow Statement
March 31, 2019

	Allocation based on FTE Count = 623												FY20
	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19
Revenue													
Local/State Funding	\$0	\$993,935	\$993,935	\$997,012	\$993,935	\$1,001,384	\$952,637	\$952,637	\$952,637	\$952,637	\$952,637	\$0	\$0
Grants	\$0	\$0	\$0	\$0	\$0	\$32,599	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Title 2 Reimbursement	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000
Contributions & Fundraising	\$4,414	\$4,105	\$1,685	\$13,434	\$25,773	\$19,614	\$32,135	\$18,120	\$89,912	\$14,000	\$19,586	\$4,000	\$0
Program Income	\$1,818	\$110,711	\$61,545	\$46,568	\$32,452	\$50,365	\$27,889	\$34,822	\$61,658	\$40,000	\$50,000	\$15,080	\$0
Nutrition Program Income	\$510	\$36,218	\$33,356	\$22,955	\$40,254	\$29,125	\$25,004	\$26,388	\$31,564	\$21,000	\$20,000	\$11,592	\$0
Other Income	\$361	\$455	\$355	\$668	\$421	\$4,245	\$617	\$3,338	\$752	\$1,000	\$1,200	\$939	\$500
Total Revenue	\$8,103	\$1,145,423	\$1,090,877	\$1,080,636	\$1,092,836	\$1,137,332	\$1,038,283	\$1,035,305	\$1,136,523	\$1,028,637	\$1,043,423	\$31,611	\$1,500
Expenditures													
Salaries and Benefits	\$662,482	\$690,153	\$911,098	\$749,305	\$732,757	\$742,918	\$749,697	\$735,314	\$742,919	\$720,000	\$720,000	\$720,000	\$700,000
Professional Development	\$7,872	\$10,217	\$10,487	\$13,122	\$5,210	\$1,000	\$10,198	\$7,066	(\$331)	\$10,000	\$3,500	\$9,500	\$0
Curriculum & Classroom Expenses	\$45,287	\$35,475	\$16,162	(\$349)	\$6,192	\$14,795	\$1,835	\$7,462	\$10,885	\$7,000	\$6,000	\$9,713	\$0
Program Expenses	\$8,433	\$13,578	\$10,001	\$1,250	\$5,570	\$2,247	\$19,885	\$16,652	\$14,104	\$10,000	\$20,000	\$10,000	\$0
Building & Grounds	\$48,583	\$35,982	\$34,636	\$32,638	\$47,152	\$29,554	\$88,960	\$44,237	\$68,974	\$45,000	\$40,000	\$45,000	\$36,000
Fixed Assets Expenditures	\$59,430	\$2,246	\$1,250	\$2,213	\$34,523	\$8,833	\$2,266	\$937	\$64,537	\$2,000	\$2,000	\$500	\$0
Professional Services	\$4,275	\$17,680	\$8,292	\$0	\$7,212	\$5,040	\$3,143	\$5,750	\$13,285	\$2,000	\$345	\$50	\$0
Gen&Admin/Insurance/Interest	\$21,502	\$25,591	\$19,765	\$18,757	\$12,742	\$11,737	\$18,635	\$24,973	\$17,204	\$15,000	\$15,000	\$3,498	\$4,000
Nutrition Program Expenses	\$1,185	\$22,209	\$28,356	\$15,858	\$19,075	\$17,520	\$17,004	\$13,393	\$21,533	\$16,000	\$15,315	\$2,500	\$0
Equipment Rental (Copiers)	\$7,194	\$2,413	\$7,117	\$6,568	\$9,181	\$5,799	\$9,709	\$4,622	\$6,962	\$4,500	\$4,500	\$4,500	\$0
Fundraising Expenses	\$1,616	\$0	\$5,210	\$73	\$229	\$6,849	\$894	\$170	\$26,581	\$500	\$484	\$0	\$0
Total Expenditures	\$867,858	\$855,544	\$1,052,374	\$839,434	\$879,844	\$846,290	\$922,227	\$860,575	\$986,653	\$832,000	\$827,144	\$805,261	\$740,000
Total Revenues - Total Expenditures	(\$859,755)	\$289,880	\$38,503	\$241,202	\$212,992	\$291,043	\$116,056	\$174,730	\$149,870	\$196,637	\$216,279	\$(773,650)	\$(738,500)
EOM Cash Balance	\$548,790	\$804,545	\$736,759	\$942,963	\$1,322,605	\$1,682,067	\$1,806,396	\$1,920,857	\$1,954,287	\$2,150,924	\$2,367,203	\$1,593,553	\$855,053
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Projected	Projected	Projected

Note: Adjusted to reflect only Atlantic Capital Bank operating accounts. Not including \$821k of investments

ATLANTA NEIGHBORHOOD CHARTER SCHOOL**Budget to Actual FY2017**

YTD March 31, 2019

Period Ended 3/31/19

	YTD FY2018 Actual	YTD FY2019 Actual	YTD Budget	YTD \$Variance	FY2019 Budget
Income					
Local/State Funding	\$7,033,229	\$7,839,114	\$7,398,907	440,207	9,235,540
Grants	\$65,000	\$31,599	\$0	31,599	0
Title 2 Funding	\$0	\$1,000	\$1,000	0	1,000
Contributions & Fundraising	\$191,947	\$209,193	\$195,414	13,779	233,000
Program Income	\$405,025	\$426,620	\$409,318	17,301	514,398
Nutrition Income	\$228,394	\$243,707	\$235,510	8,198	288,102
Other Income	\$6,633	\$11,212	\$5,561	5,652	8,700
Total Income	\$ 7,930,228	\$8,762,445	\$8,245,709	\$ 516,736	\$ 10,280,740

Expenditures

Salaries and Benefits	\$6,006,417	\$6,732,578	\$6,606,579	(125,999)	8,766,579
Professional Development	\$65,292	\$65,611	\$74,500	8,889	97,500
Curriculum & Classroom Expenses	\$122,002	\$149,128	\$167,287	18,159	190,000
Program Expenses	\$143,869	\$90,974	\$140,000	49,025	180,000
Building & Grounds	\$359,837	\$437,388	\$376,133	(61,255)	506,133
Fixed Asset Expenditures	\$236,196	\$185,455	\$102,500	(82,955)	107,000
Professional Services	\$28,345	\$60,402	\$32,605	(27,797)	35,000
Gen&Admin/Insurance/Interest Expense	\$155,074	\$167,043	\$166,502	(541)	200,000
Nutrition Program Purchases	\$146,288	\$155,002	\$146,185	(8,817)	180,000
Equipment Rental (Copiers)	\$27,768	\$58,341	\$46,694	(11,647)	60,194
Fundraising Expenses	\$33,251	\$40,070	\$45,416	5,346	46,400
Total Expenditures	\$7,324,339	\$8,141,991	\$7,904,400	\$ (237,592)	\$ 10,368,806
Operating Income/Loss	\$ 605,889	\$ 620,454	\$341,310	\$ 279,144	\$ (88,066)

Total investments held by ANCS**3/31/2019**

Institution	Investment	Amount
Atlantic Capital Bank	Operating accounts	1,954,287
		<u>1,954,287</u>
Edward Jones - State Bank of India	CD	225,838 matures 2/2020
Edward Jones - Bank of China	CD	199,370 matures 4/2019
Edward Jones Bank - Ally Bank	CD	46,433 matures 9/2019
Edward Jones - Whitney Bank	CD	59,187 matures 10/2019
Edward Jones - Money Market	Money Market	9,498
Self-Help Credit Union	CD	235,874 matures 10/2019
Self-Help Credit Union	Money Market	<u>56,771</u>
Total invested funds (not at ACB)		832,971
Total restricted funds - reserves		<u>-772,820</u>
Total unrestricted investments		60,151
Grand total ANCS funds		\$2,787,258

Coversheet

Monthly fund development report

Section: VII. Fund Development
Item: A. Monthly fund development report
Purpose: FYI
Submitted by:
Related Material: April 2019 Fund Development Report.pdf



Fund Development Report // April 2019
Prepared by Meeghan Fortson, Fund Development Chair
ANCS Governing Board Meeting // April 16, 2019

As of March 31, 2019:

2018-2019 Gather & Grow Fund (Annual Campaign):

March donations received: **\$6,753**

Year to date: **\$108,052**

Goal: \$140,000

Board Participation: **67 %**

Comparison to 2018:

March donations received: **\$2,299**

Year to date: **\$92,619**

The 2018-2019 Gather & Grow Fund is tracking ahead of where we were last year by approximately \$16,000 and ahead of our projected goals for this time of year by about \$3,000. To date, we've raised **77 percent** of our goal. We have 2.5 months to meet our goal of \$140,000 by June 30.

Our spring **Gather & Grow Week** will be held **April 22-26** as a final push for parents, faculty/staff, and community to make their annual fund gift before the end of the school year. During this week, we'll raise awareness of the Gather & Grow Fund through social media posts, Morning Meeting announcements, carpool handouts, direct email and mail solicitations, yard signs, and other promotional materials.

We ask all Board members to make their commitment now so we can reach 100 percent Board participation before Gather & Grow Week. Make your gift to the Gather & Grow Fund today at www.atncs.org/donate or email sgaler@atncs.org to make a pledge, payable by June 30.

Board members will also be asked to help make calls during Gather & Grow Week to top donors who gave last year but haven't made a gift yet this year. The Fund Development Committee will follow up with more information.

Auction Update:

Thank you letters/receipts were mailed to Auction donors at the end of March. An auction survey was sent to all attendees in March to collect feedback on the event. The 2019 Auction team will host a meeting on **Friday, April 19** with key volunteers and staff to debrief on the 2019 Auction and discuss what went well and what can be improved for next year. All feedback on the 2019 Auction should be sent to auction@atlncs.org.

Recent Fund Development Meetings/Activities:

- Fund Development (Stephanie Galer, Meeghan Fortson, Sabrina Sexton) and PTCA fundraising (Hannah Beth Millman and Rachel Ezzo) teams met on **Tuesday, March 26** to review and evaluate the new corporate sponsorship model and discuss plans for the remainder of the year. The group agreed that the new model is working and plans to continue this approach in 2019-2020.
- The Fund Development Committee met on **Wednesday, March 27 at 8:15 AM** at the **Elementary Campus**. The Committee debriefed from the Auction, reviewed an updated financial report, and discussed fundraising plans for the remainder of the year.
- **Meeghan Fortson, Sabrina Sexton, and Stephanie Galer** met on **Friday, April 12** to review the monthly financials report and the Fund Development budget and discuss upcoming Fund Development activities, including Gather & Grow Week. These monthly Fund Development Chair and Coordinator meetings are scheduled for the year.

Upcoming Fund Development Meetings/Activities:

- The Auction Debrief meeting with key volunteers and staff will take place on Friday, April 19.
- The spring “**Gather & Grow Week**” will take place the week of **April 22 – 26**, to make a final push for participation in the Gather & Grow Fund before the end of the fiscal year (June 30).

End of Report.

Coversheet

Board Nominations Sub-Committee

Section: VIII. Governance
Item: B. Board Nominations Sub-Committee
Purpose: Vote
Submitted by:
Related Material: 2019-2020 Slate of New Members for Vote_April2019.pdf

BACKGROUND:

The 2018-2019 Nominating Subcommittee recommends the following slate of new board members for a three-year term, beginning July 2019. Resumes for these candidates were shared with the Board previously.

Proposed Slate of New ANCS Governing Board Members Three-year Term beginning in July 2019

Submitted on 4/13/19, by Meeghan Fortson, Nominating Subcommittee Chair

1. Lee Kynes

2. Kristi Malloy

3. Emily Ormsby

4. Jason Rhodes

2019 Nominations Process:

- On **January 23**, a letter from the Nominating Subcommittee chair was posted on Facebook and published in the Courier (in place of principals' letters), indicating the start of the nominations period. The letter was also posted in neighborhood Facebook groups, United Way, and Atlanta Women's Foundation. Announcements were made at Morning Meeting at both campuses. A notice ran each week in the Courier throughout the nominations period, which ended on **March 4**.
- An information session for prospective board members took place on **February 26**, prior to the February board meeting.
- A total of **24 applications** were submitted online through an electronic nominations form on ANCS's website. The Nominating Subcommittee reviewed all 24 applications and selected **14 candidates** to be interviewed. On **March 15** all applicants were notified by email of whether they had been selected for an interview or not.
- The Nominating Subcommittee conducted 14 interviews, lasting approximately 1 hour each, over the course of two days (**March 22** and **March 23**).
- The Nominating Subcommittee met on **March 26** to review all applicants who interviewed and determine four candidates for the proposed slate of new members.
- The board was notified on **March 26** of the proposed slate with a deadline of **March 31** to provide feedback or questions. References were also called at this time.
- The Nominating Subcommittee met for a final time on **April 8** to finalize the slate of proposed new Board members, determine a select number of candidates to be asked to join a committee or task force, and review the process for notifying the candidates.
- During the week of **April 8**, candidates who interviewed received a personal phone call or email notifying them of the Nominating Subcommittee's decision. Those candidates offered a spot on the 2019-2020 slate were asked to confirm their acceptance in writing, save the date for the mandatory board financial governance training on **September 26**, and attend the April board meeting.
- The proposed slate is presented for a Board vote at the board meeting on **April 16**.

The 2018-2019 Nominating Subcommittee

Jordache Avery

Nakia Echols

Sabrina Sexton

Meeghan Fortson (*Chair of Nominating Subcommittee*)

Mark Sanders (*Non-voting, Fac/Staff Representative*)