



# ATLANTA NEIGHBORHOOD CHARTER SCHOOL

helping students learn to use their minds well

## Atlanta Neighborhood Charter School

### Board Meeting

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#### Date and Time

Tuesday February 26, 2019 at 6:30 PM EST

#### Location

ANCS Middle Campus - 820 Essie Avenue 30316

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In accordance with Georgia's open meetings requirements, notice of this meeting has been posted at both campuses and on the ANCS website.

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#### Agenda

##### I. Opening Items

Opening Items

**A.** Record Attendance and Guests

**B.** Call the Meeting to Order

**C.** Approve Minutes from Prior Board Meeting

Approve minutes for Board Meeting on January 22, 2019

**D.** Public Comment

Public comment can be used to share comments that are of general interest to the school community and/or related to an item on the meeting agenda.

**E.** PTCA Report

Standing monthly meeting from the ANCS Parent-Teacher-Community Association

**F. Principals' Open Forum**

Standing monthly opportunity for ANCS principals to share highlights from each campus.

**II. New section**

**III. New section**

**A. Strategic Planning Taskforce - Update**

**IV. Business & Operations**

Business & Operations

**A. Monthly Financial Statements & Reports**

**B. Buildings & Real Estate Sub-Committee - Update**

**V. Educational Excellence**

Educational Excellence

**A. Monthly Education Excellence Report**

**VI. Fund Development**

Fund Development

**A. Monthly Fund Development Report**

**VII. Board Governance**

Board Governance

**A. Board Nominations Sub-committee**

**VIII. New section**

**A. Executive Session**

The board *may* enter into executive session to discuss matters related to personnel, real estate, student discipline, and/or litigation in accordance with O.C.G.A. § 50-14-1.

**IX. Closing Items**

**A.** Adjourn Meeting

**B.** Brief Meeting Reflection

# Coversheet

## Approve Minutes from Prior Board Meeting

**Section:** I. Opening Items  
**Item:** C. Approve Minutes from Prior Board Meeting  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Board Meeting on January 22, 2019

APPROVED



## ATLANTA NEIGHBORHOOD CHARTER SCHOOL

helping students learn to use their minds well

# Atlanta Neighborhood Charter School

## Minutes

### Board Meeting

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#### Date and Time

Tuesday January 22, 2019 at 6:30 PM

#### Location

ANCS Elementary Campus - 688 Grant Street 30315

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*Notice of this meeting was posted at each campus and on the ANCS website in accordance with O.C.G.A. § 50-14-1.*

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#### Directors Present

Eric Teusink, Hanah Goldberg, Jordache Avery, Joyce Gist Lewis, Kristen Frenzel, Lia Santos, Meeghan Fortson, Nakia Echols, Nicholas Chiles, Sabrina Sexton

#### Directors Absent

Howard Franklin, Laura Melton

#### Guests Present

Kristen German

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

Lia Santos called a meeting of the board of directors of Atlanta Neighborhood Charter School to order on Tuesday Jan 22, 2019 at 6:38 PM.

### **C. Public Comment**

Katie Hayes director of community farmer's market, running through March

### **D. Approve Minutes from Prior Board Meeting**

Joyce Gist Lewis made a motion to approve minutes Board Meeting on 12-18-18.

Nakia Echols seconded the motion.

The board **VOTED** to approve the motion.

### **E. PTCA Report**

Did not have a representative tonight, because they had to move their board meeting due to the holiday. Friday January 25th is bingo night. Grant applications closed January 18th, and will be reviewed January 22nd. Middle campus coffee will have their copy topic on suicide prevention. Goal is to increase PTCA membership.

### **F. Principals' Open Forum**

Elementary campus mid-year conferences with teachers and staff. Discussing how to celebrate Black History month (student performances at both campuses. Middle campus students received their progress reports. Kid data talks (February 4th and 5th), people will sit with students and look at MAP and Milestones growth. The discussions will be sent home to parents. The goal is to help students to pay more attention to their scores, and the meaning behind the scores. Board members are invited to participate. There will be a survey asking students whether this information was helpful. 8th grade participating in community service. 7th grade is preparing for their trip to Jekyll.

## **II. Executive Director's Report**

### **A. Monthly Report**

Lara Zelski has taken on the Acting Executive role. New recruitment work. The first fair is a family recruitment fair at Ivy Prep in Kirkwood. The Teachers' of Color Recruitment Fair, and Georgia Charter school fair (interviews will begin earlier this year). This is an attempt to change the narrative of what is done at ANCS of who we are and what we do here. Organizing visits to ANCS campus for CREATE residents this year. The teacher retention rate for this year looks pretty high. February 2nd and February 13th are the dates for the information sessions for the elementary campus, February 9th and 12th for middle campus.

Saturday school is to help students who may be struggling, enrichment, and test prep. The dates are a little bit further, since the Milestones are further (March 2nd). Before Spring Break students will focus on academics. After Spring Break, students will focus on test taking skills. Middle campus students are still planning the logistics. This is done by

invitation only. Feedback for Saturday school from the parents have been positive as well as test scores.

Morning intervention classes started back at the elementary campus this week. This is a small group intense 30 minute instruction. Intervention is k-1, 2-3, 4-5. School psychologists hosts kids talk meetings twice a month.

Middle campus intervention occurs during their Academic Growth Period Class.

Sandy Hook Promise to Say Something is to anonymously report things through an app or computer if there is a safety concern. Students and teachers were trained on the use of the app. When it is reported the tips go through a crisis center and Cathey and Kristin are able to read the tips. 6AM-6PM tips are forwarded to the principal, assistant principal, and the middle school counselor. After 6PM, the crisis center handles the situation and contacts APS if the tip is life threatening. Every middle and high school student in APS have been trained on this system. This was a selected in program.

Enjoy having Officer Young working at the school.

NAEP ANCS was selected to participate this is done across the country. 5th and 8th grade will complete.

### **III. Fund Development**

#### **A. Monthly fund development report**

Racheal Smith is the co-chair (Christine Dyer) of the auction this year, and serves on the sponsorship team. The auction is March 9th called Ambience studios. The theme is a speak easy jazz festival. Music is the focus. There will be a jazz trio along with a DJ. Sponsorships have been streamlined, and will be provided with a packet. \$34,000 have been raised with sponsorship so far this will be split some what with the PTCA. Sponsors will have benefits with Run With the Wolves, and Fall Fest. VIP tables have been eliminated for general attendance. VIP are reserved for \$3,000 or higher. There will be a teacher care team. They will help with teacher time coordination. Teacher time with a cap number of kids and a flat fee per kid. Raffle baskets, people will be able to purchase raffle tickets the entire evening. Hoping that there will be individual art pieces for each child that are set prices. Tickets go on sale February 4th and the ticket prices are \$10.

#### **B. Auction Sub-Committee - General Update**

Gather and Grow is \$8,000 ahead where the fundraiser was last year. People have until the end of June to donate. Annual campaign is a separate goal. End of year tax letters for 2018 were sent out if people gave directly to the school and not through websites.

### **IV. Business & Operations**

#### **A. Monthly financial statements & reports**

The presenters for business and operations committee were sick. The new roof will start the last day of school.

### **V. Governance**

#### **A. Monthly Governance Report**

No monthly governance report.

#### **B. Board Nominations Sub-Committee - Nominations Policy**

Eric Teusink made a motion to approve the changes to the sub-committee.

Joyce Gist Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

Changed every board nomination to subcommittee. Fixed the timing to fit the actual sub-committee schedule. The requirement for a middle campus parent on the sub-committee was removed. New board members start July 1. Current board members vote on board members no later than a June meeting.

#### **C. BOARD NOMINATIONS SUB-COMMITTEE - Skills/Experience Needed**

Could possibly gain up to five new board members. Can have up to thirteen board members. Looking for people with diversity and equity experience, k-12 experience, communications. Want applicants to have lenses of equity and diversity. Would like more middle campus parent board members, along with non-parent board members.

### **VI. Educational Excellence**

#### **A. Monthly Educational Excellence Report**

no report

#### **B. Public Affairs Subcommittee Report**

### **VII. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,  
Nicholas Chiles



# Coversheet

## PTCA Report

**Section:** I. Opening Items  
**Item:** E. PTCA Report  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** PTCA Report February 2019.pdf

## ANCS PTCA Board Report February 2019

### Overview

The PTCA has been a positive, visible force in the ANCS community this year, and we look forward to continuing that.

### Meeting with Lara Zelski

Hannah Beth met with Lara Zelski in January to discuss how to increase communication between the ANCS Faculty/Staff, parents and the PTCA Board. Among other things, the decision was made to change the format of PTCA meetings and to decrease them to 3 times per year.

### Bingo Night

Bingo Night was held on Friday, January 25th, with our very own Hannah Beth Millman officiating. It was a super fun ANCS family night enjoyed by all that attended.

### Grants

Close to \$5,000 in grant monies were awarded this round! We were truly impressed with the number and quality of the requests.

### Coffees

The EC Coffee was on Friday, January 18th, and the MC Coffee was on Friday, January 25th. The MC Coffee had the topic, "Suicide Prevention, hosted by Kristen Lee and Leslie Jo Tottenham. The MC Coffee presentation was incredibly well-attended and well-received.

### Goals

Increase PTCA membership  
Increase ANCS/PTCA volunteerism  
Increase PTCA awareness

### Upcoming PTCA Events:

**Next PTCA Board Meeting:**  
Monday, February 25th  
7:00pm

**Next PTCA General Meeting:**  
March 12th at the MC  
6:30pm\*

\*The plan is to have 20 or so minutes of meet and greet with refreshments, followed by brief business and then a presentation on online safety.

# Coversheet

## Strategic Planning Taskforce - Update

**Section:** III. New section  
**Item:** A. Strategic Planning Taskforce - Update  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** Strategic Plan Update\_022618.pdf

FEBRUARY 2019

# Strategic Planning Committee Update



## Achieved To-Date

- Engaged Community Build Ventures (CBV) to assist with Strategic Plan Update
- Identified draft Goals and Objectives to add to current Strategic Plan
- Communicated draft Goals and Objectives to community via survey tool; collected feedback
- Reviewed survey results as a committee and identified opportunities to enhance draft Goals and Objectives

## Next Steps

- Communicate excellent results of survey and next steps to community via email/letter; overwhelming majority of respondents felt draft goals and objectives are on target
- Consider re-engaging with CBV to integrate the draft Goals and Objectives into the current format of the Strategic Plan; reviewed proposal from CBV on Monday
- Next meeting of Strategic Planning Committee on Wednesday, March 6<sup>th</sup>, to begin the incorporation of the updated Goals and Objectives into existing plan

# Coversheet

## Monthly Financial Statements & Reports

**Section:** IV. Business & Operations  
**Item:** A. Monthly Financial Statements & Reports  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** BusOps Comm BOD Update\_022618\_REVISED.pdf

FEBRUARY 2019

# Business & Operations Committee Update



## Financial

- ❑ Cash balance (period end 01/31/19) = \$2.63M
  - ❖ \$1.81M in Operating Account
  - ❖ \$828k in Investments (\$773k designated as restricted funds; \$56k in unrestricted funds)
  - ❖ YTD APS allocations have been received without issue; no future allocation issues currently anticipated
- ❑ Revenue items of interest:
  - ✓ Strong cash position due to New APS allocation in effect
  - ✓ On target to finish the school year with cash an appropriate level of operating cash (goal = \$2M+) to cover summer expenses
- ❑ Expenses of interest:
  - ✓ Professional Services expenses are over budget due outside services related to FY18-19 challenges and Executive Director transition and search
  - ✓ Fundraising expense appears high, but is simply related to timing (expenses precede the associated income)
  - ✓ Facilities team is planning for large potential expense related to the replacement of fire doors and some or all of the HVAC system
- ❑ Other Items of Interest:
  - ✓ Committee has scheduled an annual business insurance review (with a particular focus on cyber-related limits) for the March 14<sup>th</sup> committee meeting
  - ✓ Committee has scheduled an annual investment review for the April committee meeting
  - ✓ Committee has identified a need to update the FY18-19 Financial Resolution and review updates with the Board during the March meeting



## Facilities & Grounds

- ❑ New roof project:
  - ✓ will begin as soon as school ends and will finish before school begins in the fall
  - ✓ Should not impact the start of school; however, the Facilities Committee is evaluating contingency scenarios
- ❑ HVAC Project:
  - ✓ Committed to approximately \$100k of HVAC work to begin as soon as school ends
  - ✓ Funding for this project will come from operating funds related to the allocation increase
  - ✓ Approach is a multi-year staged plan to replace all units
- ❑ Middle Campus Fire Door Replacement Project:
  - ✓ Mostly funded by a facilities grant
  - ✓ Expenses are anticipated to exceed grant funds by approximately \$40k due to additional items noted during inspection (details to be covered during the Facilities chair update)
  - ✓ Work must be performed prior to the end of the school year (stipulation of the grant)

**ATLANTA NEIGHBORHOOD CHARTER SCHOOL**  
**FY 2019 - Pro Forma Monthly Cash Flow Statement**  
**July 31, 2018**

	Allocation based on FTE Count = 645												FY20
	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19
<b>Revenue</b>													
Local/State Funding	\$0	\$918,317	\$918,317	\$918,317	\$918,317	\$970,690	\$918,317	\$918,317	\$918,317	\$918,317	\$918,317	\$0	\$0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Title 2 Reimbursement	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000
Contributions & Fundraising	\$4,414	\$14,000	\$15,000	\$16,000	\$14,000	\$14,000	\$14,000	\$14,000	\$90,000	\$14,000	\$19,586	\$4,000	\$0
Program Income	\$1,818	\$60,000	\$60,000	\$60,000	\$50,000	\$29,500	\$38,000	\$50,000	\$60,000	\$40,000	\$50,000	\$15,080	\$0
Nutrition Program Income	\$510	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$25,000	\$21,000	\$20,000	\$11,592	\$0
Other Income	\$361	\$500	\$500	\$500	\$500	\$700	\$700	\$800	\$1,000	\$1,000	\$1,200	\$939	\$500
<b>Total Revenue</b>	<b>\$8,103</b>	<b>\$1,022,817</b>	<b>\$1,023,817</b>	<b>\$1,024,817</b>	<b>\$1,012,817</b>	<b>\$1,044,890</b>	<b>\$1,001,017</b>	<b>\$1,013,117</b>	<b>\$1,094,317</b>	<b>\$994,317</b>	<b>\$1,009,103</b>	<b>\$31,611</b>	<b>\$1,500</b>
<b>Expenditures</b>													
Salaries and Benefits	\$662,482	\$720,000	\$904,097	\$720,000	\$720,000	\$720,000	\$720,000	\$720,000	\$720,000	\$720,000	\$720,000	\$720,000	\$700,000
Professional Development	\$7,872	\$16,000	\$15,000	\$10,000	\$8,628	\$8,000	\$3,000	\$3,000	\$3,000	\$10,000	\$3,500	\$9,500	\$0
Curriculum & Classroom Expenses	\$45,287	\$64,000	\$16,000	\$5,000	\$8,000	\$7,000	\$10,000	\$10,000	\$2,000	\$7,000	\$6,000	\$9,713	\$0
Program Expenses	\$8,433	\$9,000	\$20,000	\$15,000	\$11,567	\$15,000	\$15,000	\$15,000	\$31,000	\$10,000	\$20,000	\$10,000	\$0
Building & Grounds	\$48,583	\$52,550	\$40,000	\$40,000	\$40,000	\$35,000	\$50,000	\$35,000	\$35,000	\$45,000	\$40,000	\$45,000	\$36,000
Fixed Assets Expenditures	\$59,430	\$15,000	\$15,000	\$3,000	\$2,070	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$500	\$0
Professional Services	\$4,275	\$200	\$10,000	\$10,000	\$4,000	\$930	\$0	\$1,200	\$2,000	\$2,000	\$345	\$50	\$0
Gen&Admin/Insurance/Interest	\$21,502	\$30,000	\$20,000	\$20,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$3,498	\$4,000
Nutrition Program Expenses	\$1,185	\$21,000	\$20,000	\$20,000	\$15,000	\$14,000	\$17,000	\$17,000	\$21,000	\$16,000	\$15,315	\$2,500	\$0
Equipment Rental (Copiers)	\$7,194	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$4,500	\$4,500	\$4,500	\$4,500	\$0
Fundraising Expenses	\$1,616	\$0	\$3,000	\$3,000	\$2,800	\$1,000	\$2,000	\$2,000	\$30,000	\$500	\$484	\$0	\$0
<b>Total Expenditures</b>	<b>\$867,858</b>	<b>\$932,750</b>	<b>\$1,068,097</b>	<b>\$851,000</b>	<b>\$832,065</b>	<b>\$822,930</b>	<b>\$839,000</b>	<b>\$825,200</b>	<b>\$865,500</b>	<b>\$832,000</b>	<b>\$827,144</b>	<b>\$805,261</b>	<b>\$740,000</b>
<b>Total Revenues - Total Expenditures</b>	<b>(\$859,755)</b>	<b>\$90,067</b>	<b>(\$44,280)</b>	<b>\$173,817</b>	<b>\$180,752</b>	<b>\$221,960</b>	<b>\$162,017</b>	<b>\$187,917</b>	<b>\$228,817</b>	<b>\$162,317</b>	<b>\$181,959</b>	<b>\$(773,650)</b>	<b>\$(738,500)</b>
<b>EOM Cash Balance</b>	<b>\$670,881</b>	<b>\$760,948</b>	<b>\$716,668</b>	<b>\$890,485</b>	<b>\$1,071,236</b>	<b>\$1,293,196</b>	<b>\$1,455,213</b>	<b>\$1,643,129</b>	<b>\$1,871,946</b>	<b>\$2,034,263</b>	<b>\$2,216,221</b>	<b>\$1,442,571</b>	<b>\$704,071</b>
	Actual	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected

Note: Adjusted to reflect only Atlantic Capital Bank operating accounts. Not including \$798k of investments

**ATLANTA NEIGHBORHOOD CHARTER SCHOOL**  
**FY 2019 - Pro Forma Monthly Cash Flow Statement**  
**January 31, 2019**

	Allocation based on FTE Count = 645												FY20
	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19
<b>Revenue</b>													
Local/State Funding	\$0	\$993,935	\$993,935	\$997,012	\$993,935	\$1,001,384	\$952,637	\$952,637	\$952,637	\$952,637	\$952,637	\$0	\$0
Grants	\$0	\$0	\$0	\$0	\$0	\$32,599	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Title 2 Reimbursement	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000
Contributions & Fundraising	\$4,414	\$4,105	\$1,685	\$13,434	\$25,773	\$19,614	\$32,135	\$14,000	\$90,000	\$14,000	\$19,586	\$4,000	\$0
Program Income	\$1,818	\$110,711	\$61,545	\$46,568	\$32,452	\$50,365	\$27,889	\$50,000	\$60,000	\$40,000	\$50,000	\$15,080	\$0
Nutrition Program Income	\$510	\$36,218	\$33,356	\$22,955	\$40,254	\$29,125	\$25,004	\$30,000	\$25,000	\$21,000	\$20,000	\$11,592	\$0
Other Income	\$361	\$455	\$355	\$668	\$421	\$4,245	\$617	\$800	\$1,000	\$1,000	\$1,200	\$939	\$500
<b>Total Revenue</b>	<b>\$8,103</b>	<b>\$1,145,423</b>	<b>\$1,090,877</b>	<b>\$1,080,636</b>	<b>\$1,092,836</b>	<b>\$1,137,332</b>	<b>\$1,038,283</b>	<b>\$1,047,437</b>	<b>\$1,128,637</b>	<b>\$1,028,637</b>	<b>\$1,043,423</b>	<b>\$31,611</b>	<b>\$1,500</b>
<b>Expenditures</b>													
Salaries and Benefits	\$662,482	\$690,153	\$911,098	\$749,305	\$732,757	\$742,918	\$749,697	\$720,000	\$720,000	\$720,000	\$720,000	\$720,000	\$700,000
Professional Development	\$7,872	\$10,217	\$10,487	\$13,122	\$5,210	\$1,000	\$10,198	\$3,000	\$3,000	\$10,000	\$3,500	\$9,500	\$0
Curriculum & Classroom Expense	\$45,287	\$35,475	\$16,162	(\$349)	\$6,192	\$14,795	\$1,835	\$10,000	\$2,000	\$7,000	\$6,000	\$9,713	\$0
Program Expenses	\$8,433	\$13,578	\$10,001	\$1,250	\$5,570	\$2,247	\$19,885	\$15,000	\$31,000	\$10,000	\$20,000	\$10,000	\$0
Building & Grounds	\$48,583	\$35,982	\$34,636	\$32,638	\$47,152	\$29,554	\$88,960	\$35,000	\$35,000	\$45,000	\$40,000	\$45,000	\$36,000
Fixed Assets Expenditures	\$59,430	\$2,246	\$1,250	\$2,213	\$34,523	\$8,833	\$2,266	\$2,000	\$2,000	\$2,000	\$2,000	\$500	\$0
Professional Services	\$4,275	\$17,680	\$8,292	\$0	\$7,212	\$5,040	\$3,143	\$1,200	\$2,000	\$2,000	\$345	\$50	\$0
Gen&Admin/Insurance/Interest	\$21,502	\$25,591	\$19,765	\$18,757	\$12,742	\$11,737	\$18,635	\$15,000	\$15,000	\$15,000	\$15,000	\$3,498	\$4,000
Nutrition Program Expenses	\$1,185	\$22,209	\$28,356	\$15,858	\$19,075	\$17,520	\$17,004	\$17,000	\$21,000	\$16,000	\$15,315	\$2,500	\$0
Equipment Rental (Copiers)	\$7,194	\$2,413	\$7,117	\$6,568	\$9,181	\$5,799	\$9,709	\$5,000	\$4,500	\$4,500	\$4,500	\$4,500	\$0
Fundraising Expenses	\$1,616	\$0	\$5,210	\$73	\$229	\$6,849	\$894	\$2,000	\$30,000	\$500	\$484	\$0	\$0
<b>Total Expenditures</b>	<b>\$867,858</b>	<b>\$855,544</b>	<b>\$1,052,374</b>	<b>\$839,434</b>	<b>\$879,844</b>	<b>\$846,290</b>	<b>\$922,227</b>	<b>\$825,200</b>	<b>\$865,500</b>	<b>\$832,000</b>	<b>\$827,144</b>	<b>\$805,261</b>	<b>\$740,000</b>
<b>Total Revenues - Total Expenditures</b>	<b>(\$859,755)</b>	<b>\$289,880</b>	<b>\$38,503</b>	<b>\$241,202</b>	<b>\$ 212,992</b>	<b>\$291,043</b>	<b>\$116,056</b>	<b>\$ 222,237</b>	<b>\$263,137</b>	<b>\$ 196,637</b>	<b>\$216,279</b>	<b>\$ (773,650)</b>	<b>(\$738,500)</b>
<b>EOM Cash Balance</b>	<b>\$548,790</b>	<b>\$804,545</b>	<b>\$736,759</b>	<b>\$942,963</b>	<b>\$1,322,605</b>	<b>\$1,682,067</b>	<b>\$1,806,396</b>	<b>\$2,028,633</b>	<b>\$2,291,770</b>	<b>\$2,488,407</b>	<b>\$2,704,686</b>	<b>\$1,931,036</b>	<b>\$1,192,536</b>
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Projected	Projected	Projected	Projected	Projected

Note: Adjusted to reflect only Atlantic Capital Bank operating accounts. Not including \$821k of investments



**Total investments held by ANCS****1/31/2019**

Institution	Investment	Amount
Atlantic Capital Bank	Operating accounts	1,806,396
		<u>1,806,396</u>
Edward Jones - State Bank of India	CD	225,838 matures 2/2020
Edward Jones - Bank of China	CD	199,370 matures 4/2019
Edward Jones Bank - Ally Bank	CD	46,433 matures 9/2019
Edward Jones - Whitney Bank	CD	59,187 matures 10.2019
Edward Jones - Money Market	Money Market	6,837
Self-Help Credit Union	CD	235,874 matures 10/2019
Self-Help Credit Union	Money Market	<u>54,839</u>
Total invested funds (not at ACB)		<b>828,378</b>
Total restricted funds - reserves		<u><b>-772,820</b></u>
Total unrestricted investments		<b>55,558</b>
Grand total ANCS funds		<b>\$2,634,774</b>

# Coversheet

## Monthly Fund Development Report

**Section:** VI. Fund Development  
**Item:** A. Monthly Fund Development Report  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** February 2019 Fund Development Board Report.pdf



**Fund Development Report // February 2019**  
**Prepared by Meeghan Fortson, Fund Development Chair**  
**ANCS Governing Board Meeting // February 26, 2019**

**2018-2019 Gather & Grow Fund (Annual Campaign):**

January donations received: **\$4,255**

Year to date: **\$92,580**

Goal: \$140,000

**Comparison to 2018:**

January donations received: **\$3,215**

Year to date: **\$86,629**

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As of January 31, our Gather & Grow Fund was tracking about \$6,000 ahead of where we were last year at this time with **66 percent** of our annual goal raised to date. Throughout the month of February, a number of significant donations, including corporate matching gifts, have come in, which will be reported in next month's numbers. We are on track to meet our goal of \$140,000 by June 30.

During January and February, the Fund Development team has been focused on planning the Wonder Ball Auction, ANCS's largest fundraising event. While the Auction is separate from the Gather & Grow Fund, it is similar in that it raises unrestricted support to help cover the school's operating expenses.

Once the Auction wraps up in mid-March, our focus will return to the Gather & Grow Fund, with a final push this spring to meet our goal by June 30.

Make your gift to the Gather & Grow Fund today [www.atlncs.org/donate](http://www.atlncs.org/donate).

**Auction Update:**

We are just days away from the **2019 Wonder Ball Auction**, being held at **Ambient Studios** on **Saturday, March 9, 2019** at **6pm**. This year's theme is **Jazz Age Speakeasy**.

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The Wonder Ball Committee Co-Chairs (Rachael Smith and Christine Dyer), Fund Development Coordinator (Stephanie Galer), and their robust committee of volunteers are working hard to finalize plans for the event.

The deadline to donate an auction item and be included in the printed program is **Friday, March 1**. The grade level raffle basket volunteers are making a final push to raise funds for their baskets this week as well. To donate an item to the auction or to your grade's raffle basket, email [auction@atlncs.org](mailto:auction@atlncs.org).

After Friday, the team will be focused on final event details, including artwork installation and ticket sales. Tickets have been on sale since February 10 and have been selling well so far. Guests are encouraged to purchase tickets (\$10) as well as drink tickets (\$8) and raffle tickets (\$5) by **Friday, March 8** – but the sooner the better! Volunteers will be on campus selling tickets next week. Drink and raffle tickets will also be available at the event.

For more information and to purchase tickets, visit [www.atlncs.org/auction](http://www.atlncs.org/auction).

### **Corporate Sponsorships**

Auction sponsorships are now part of our new corporate sponsorship model. To date, \$34,750 has been raised in corporate sponsorships, of which \$25,425 is credited to the Auction and will be directed to the school's operating budget. This is more than twice the amount raised in sponsorships for the Auction in the past. Sponsors receive tickets to the Auction and recognition at the event and in event materials. For more corporate sponsorship opportunities at ANCS, visit [www.atlncs.org/school-wide/become-an-ancs-annual-sponsor](http://www.atlncs.org/school-wide/become-an-ancs-annual-sponsor).

### **Recent Meetings/Activities:**

- The Fund Development **E-Newsletter**, focused on the Wonder Ball Auction, was sent on **January 28**.
- **Stephanie Galer** and **Meeghan Fortson** met on **Tuesday, February 5** to prepare for the Fund Development Committee meeting.

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- The **Fund Development Committee** met on **February 6 at 8:15 AM** at the Elementary Campus to review the January financials report and discuss upcoming Fund Development activities, including the Wonder Ball Auction. Meeting minutes will be available on the ANCS website once approved at the next committee meeting.
- **Email invitations** to the Wonder Ball Auction were sent on **February 10** and tickets went on sale.

### Upcoming Meetings/Activities:

- **Meeghan Fortson, Sabrina Sexton, and Stephanie Galer** will meet on **Wednesday, March 6** to review the monthly financials report and discuss upcoming Fund Development activities. Monthly Fund Development Chair and Coordinator meetings are scheduled for the year.
- The **2019 Wonder Ball Auction** will be held on **Saturday, March 9** at Ambient Studios.
- The next Fund Development Committee meeting is scheduled for **Wednesday, March 27 at 8:15 AM** at the **Elementary Campus**.

End of Report.