



ATLANTA NEIGHBORHOOD CHARTER SCHOOL

helping students learn to use their minds well

Atlanta Neighborhood Charter School

Board Meeting

Date and Time

Tuesday December 18, 2018 at 6:30 PM EST

Location

ANCS Middle Campus - 820 Essie Avenue 30316

Notice of this meeting was posted in accordance with O.C.G.A. § 50-14-1.

Agenda

I. Opening Items

Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

C. Public Comment

Public comment can be used to share comments that are of general interest to the school community and/or related to an item on the meeting agenda.

D. Approve Minutes from Prior Board Meeting

Approve minutes for Board Meeting on October 16, 2018

E. Approve Minutes from Special Called Board Meeting

Approve minutes for Special Called Board Meeting on October 29, 2018

F. PTCA Report

Standing monthly report from the ANCS Parent-Teacher-Community Association

G. Principals' Open Forum

Standing monthly opportunity for ANCS principals to share highlights from each campus.

II. New Business

A. FY18 Financial Audit Overview

B. Board Nominations Subcommittee

III. Old Business

A. 2019-2020 School Year Calendar

B. Strategic Planning Update

C. Task Force Updates

IV. Executive Director's Report

A. CREATE Quarterly Update

B. 2018 CCRPI Highlights

C. Fall 2018 Feedback Survey Highlights

D. Quarterly Performance Dashboard

V. Business & Operations

Business & Operations

A. Monthly financial statements & committee report

VI. Governance

A. Monthly governance committee report

VII. Educational Excellence

A. Monthly educational excellence committee report

VIII. Fund Development

Fund Development

- A.** Monthly fund development committee report

IX. Executive Session

- A.** Executive Session

The board may enter into executive session to discuss matters related to personnel, real estate, student discipline, and/or litigation in accordance with O.C.G.A. § 50-14-1.

X. Closing Items

- A.** Brief Meeting Reflection

ANCS board reflection on governance practices from board meeting

- B.** Adjourn Meeting

Coversheet

Approve Minutes from Prior Board Meeting

Section: I. Opening Items
Item: D. Approve Minutes from Prior Board Meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board Meeting on October 16, 2018

APPROVED



**ATLANTA NEIGHBORHOOD
CHARTER SCHOOL**
helping students learn to use their minds well

Atlanta Neighborhood Charter School

Minutes

Board Meeting

Date and Time

Tuesday October 16, 2018 at 6:30 PM

Location

ANCS Elementary Campus - 688 Grant Street 30315

Notice of this meeting was posted in accordance with O.C.G.A. § 50-14-1.

Directors Present

Eric Teusink, Hanah Goldberg, Howard Franklin, Jordache Avery, Joyce Gist Lewis, Kristen Frenzel, Lia Santos, Meeghan Fortson, Nakia Echols, Nicholas Chiles, Sabrina Sexton

Directors Absent

Laura Melton

Directors who arrived after the meeting opened

Howard Franklin

Ex Officio Members Present

Matt Underwood

Non Voting Members Present

Matt Underwood

Guests Present

Cathey Goodgame, Kari Lovell, Kristen German, Lara Zelski, Leslie Jo Tottenham, Nnenna Ogbu, Rachel Ezzo

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Nakia Echols called a meeting of the board of directors of Atlanta Neighborhood Charter School to order on Tuesday Oct 16, 2018 at 6:34 PM.

Nakia Echols will run the meeting. Lia was in attendance via satellite.

C. Public Comment

none

D. Approve Minutes from Prior Board Meeting

Nicholas Chiles made a motion to approve minutes from the Board Meeting on 09-18-18 Board Meeting on 09-18-18.

Meeghan Fortson seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. PTCA Report

-Close to 400 members to join PTCA

-Next round of grants held in January

-Yard sale raised \$4,100 did not meet goal, looking to explore more fundraising options

-Fall festival November 3rd

-PTCA meeting last night, and discussed what the PTCA is providing, and think that maybe parents may feel that their volunteer time is not valued. Considering reaching out to teachers asking what the PTCA can do for them. Want to figure out a way to bring teachers and parents together.

-Rachel Ezzo is the fundraising coordinator

F. Principals' Open Forum

Lara

In the middle of Hispanic Heritage month. Every Thursday a Hispanic Heritage piece is shared. October 31st Latin dance group will perform. Jim Sawgrass and his son performed this morning to educate students about native cultures in America. Friday November 2nd finale with families having a share out of their cultures before Fall Fest. Parent teacher conferences are complete.

Cathy

Two arts field trips for various grade levels. Students got advisor reports today.
Grandparents and Special Friends day is Friday.

II. New Business

A. Atlanta Public Schools - Unified Enrollment Project

Potential to have a unified enrollment process for the district.

Session led by Nnenna Ogbu

- Unified application for all of the Charter Schools in the district for equity choices.
- Want all students/parents to be aware of all of the charter school options
- Prevents seat holding at schools
- To dispel myths about charter schools and bring transparency about how schools operate
- Providing a common timeline for schools.
- APS funding the platform to make the application work
- Should be no additional costs to schools to opt in.
- The platform has to be built
- District is prepared to take on build out costs
- Do not foresee any additional cost

Answers to Board Member Questions

- The training will be provided by the vendor selected
- The vendor will have additional support staff.
- Attendance zones will be in the school finder portion of the website
- Parents could also type in preferences.
- Still unknown about the possibility of other charter schools using this system.
- Multi-year MLU's
- There does not need to be a minimum number of schools to opt in in order to participate
- If the school doesn't opt in the first year, they can opt in the second.
- Currently in a project planning phase
- Studying other school systems that have used these systems.
- Could save time in student attendance zones
- Not planning to do infinite campus integration this year.
- Extra verification such as GA power bill will still be done by the school.
- The school enrollment preferences will be fed into the system.
- Mid-December opt-in date
- The board would like/want more information December 14th is the deadline for the opt-in date

Howard Franklin arrived.

B. 2019-20 School Year Calendar

Process of adopting school calendar involves waiting for APS and then adopt ANCS calendar. APS has adopted a calendar that is significantly different than previous years.

There are several other charter schools that have calendars different than APS. APS is having a later start date of August 12th and eliminating the October and February break in order to end school before Memorial Day.

Would there be interest in getting feedback from the community

Many board members agreed on staff and parents providing feedback so everyone is heard (however they know that not everyone is going to be happy). Ensuring what is best for the kids and teachers.

Discussed a few other charter school calendar options. Questions that are going to be asked on feedback survey will be provided to board members. Possibly provide paper copies for families.

III. Old Business

A. Task Force Updates

Pledge of Allegiance last board members approved three different task force

Joyce Reflection Task Force

Requested and received three proposals for potential consultants. Most likely a conference call vote if needed for the proposals (must be over \$10,00 for a board vote)

Kristen Policy Review Task Force

-Goal is to identify any outdated policies. Want to reach out to different members of the community with board documents and providing comments

Communications Task Force

Hired communication consultant. Current state is simply reviewing and analyzing communication. Next is a more robust communication plan

B. Strategic Planning Presentation

Presenter Natosha apart of Community build ventures

-Described the process of working with the board and Matt

-After presentation of goals and objectives there will be a discussion on actions and strategies to get there.

-All of the goals were presented then the objectives for each goal

-May revisit innovation objectives

-Equity and Inclusivity board member questioned if there was enough focus on students and not just families. However families need to feel welcomed, because the students aren't necessarily the ones that get to pick where they go to school. Also some clarification of objective three under Equity and Inclusivity goal.

-Culturally responsive means how I feel coming in if people feel comfortable in a space.

-Possibly some opportunities for families to have some training on diversity and equity since the staff has already been receiving this training.

-Board members believe there is still work to be done

-Not exactly sure how to engage the community in the sharing of these objectives

IV. Executive Director's Report

A. Diversity & Equity Action Team Update

In the strategic plan there is a goal of diversity.

Work toward the goal is occurring on the board, Faculty/staff, and a diversity and equity action team level.

The purpose is to ensure we have a welcoming environment toward all students in the attendance zones.

The structure of the team is a mixture of teacher, staff, board, and parents. Hopefully some students in the future.

The team was formed last year and also conducted equity walks last year.

The faculty and staff have been going deep into this work. Priority list is on family, school, community, and parent engagement.

Broadening the circle with other parents. Desire for a more representative group (middle school parent, elementary campus parent)

Hoping to organize teams that are formed around each priority.

This would most likely be a team that is ongoing

B. International Baccalaureate (IB) Authorization Update

Cathey provided a review of how the school got to the present state in IB. 2016/2017 is when major changes started being made. 2017/2018 A/B Day was implemented. The school is really good at doing the work, and trying to improve documentation. October visit is coming and it is a verification visit. Nothing official will be known until January. After the school is authorized, there will be the ability to connect with other schools around the world, curriculum development, teachers can be workshop leaders.

V. Business & Operations

A. Monthly financial statements & committee report

Very similar to last month updates. Staff tenure bonuses were paid out. No roof updates. Business and Operations plan to meet on the 23rd of October.

VI. Fund Development

A. Monthly fund development committee report

First big Gather and Grow mailing will go out next week. It will be more personalized than in the past. First year doing a Gather and Grow Fund in November and it is in conjunction with Georgia gives day. Donor appreciation party on September 25th. Volunteer meeting for the auction is on October 25th, and childcare will be provided. Nov. 7th is the next fund development meeting.

VII. Governance

A. Monthly governance committee report

Held yesterday. Coordinated to make sure all of the task force are on schedule. Some items may needed to be voted on before Dec. meeting (by the committee)

VIII. Educational Excellence

A. Monthly educational excellence committee report

no meeting, no report

IX. Closing Items

A. Brief Meeting Reflection

B. Adjourn Meeting

Eric Teusink made a motion to adjourn the meeting.

Kristen Frenzel seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,
Kristen German

Coversheet

Approve Minutes from Special Called Board Meeting

Section: I. Opening Items
Item: E. Approve Minutes from Special Called Board Meeting
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Special Called Board Meeting on October 29, 2018

APPROVED



**ATLANTA NEIGHBORHOOD
CHARTER SCHOOL**
helping students learn to use their minds well

Atlanta Neighborhood Charter School

Minutes

Special Called Board Meeting

Date and Time

Monday October 29, 2018 at 8:00 PM

Location

ANCS Elementary Campus - 688 Grant Street SE Atlanta, GA 30315

Notice of this meeting has been posted in accordance with Georgia's open meetings requirements.

Directors Present

Eric Teusink, Hanah Goldberg, Howard Franklin, Joyce Gist Lewis, Kristen Frenzel, Laura Melton, Lia Santos, Meeghan Fortson, Nakia Echols, Nicholas Chiles, Sabrina Sexton

Directors Absent

Jordache Avery

Ex Officio Members Present

Matt Underwood

Non Voting Members Present

Matt Underwood

I. Opening Items**A. Record Attendance and Guests****B.**

Call the Meeting to Order

Lia Santos called a meeting of the board of directors of Atlanta Neighborhood Charter School to order on Monday Oct 29, 2018 at 8:08 PM.

II. Executive Session

A. Executive Session

Board discussed an emergent personnel matter

III. Closing Items

A. Adjourn Meeting

Howard Franklin made a motion to adjourn the meeting.

Kristen Frenzel seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:32 PM.

Respectfully Submitted,
Nicholas Chiles

Coversheet

PTCA Report

Section:	I. Opening Items
Item:	F. PTCA Report
Purpose:	FYI
Submitted by:	
Related Material:	PTCA Report December 2018.pdf

ANCS PTCA Board Report December 2018

Overview

We are really proud of how smoothly communication is going! Between the courier, our newsletter and emails from room/advisory parents, the PTCA Board feels like information is being disseminated efficiently and effectively.

December PTCA Meeting

We held the December PTCA meeting at the EC on December 4th at 6:30pm. Matt Underwood presented the ANCS strategic plan. The PTCA Board presented Matt with an ANCS tumbler, and informed him that the RWTW Winner's Circle would be named after him as a thank you for all that he has done. While the meeting's attendance was low, we did have several new attendees.

Grants

The next round of grants will be held in January 2019.

School Store

The decision for the PTCA to take over the school store has proven to be a good one. We brought in over \$1,000 in October (don't have November numbers yet). Families are excited to have the opportunity to purchase ANCS gear at morning coffees. Huge thank you to Paige Teusink for spearheading this effort.

Goals

Increase PTCA membership
Increase ANCS/PTCA volunteerism
Increase PTCA awareness

Upcoming PTCA Events:

Next PTCA Board Meeting:
Monday, December 17th

Next PTCA General Meeting:
Tuesday, January 8th

Mini Grants:
January 2018

Coversheet

FY18 Financial Audit Overview

Section: II. New Business
Item: A. FY18 Financial Audit Overview
Purpose: Discuss
Submitted by:
Related Material: Atlanta Neighborhood Charter School 2018 SAS 114.pdf
Atlanta Neighborhood Charter School 2018 Short-Form FS (1).pdf



October 30, 2018

To the Board of Directors of
Atlanta Neighborhood Charter School, Inc.

We have audited the financial statements of Atlanta Neighborhood Charter School, Inc. for the year ended June 30, 2018, and we will issue our report thereon dated October 30, 2018. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards* and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated October 30, 2018. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Atlanta Neighborhood Charter School, Inc. are described in Note 2 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2018. We noted no transactions entered into by the Organization during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate(s) affecting the financial statements was (were):

Management's estimate of the useful life of assets and estimate of the decline, if any, in the value of property and equipment. We evaluated the key factors and assumptions used to develop the estimate in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of receivables, and the reserve for un-collectability. We evaluated the key factors and assumptions used to develop the estimate in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the fair value of investments is based on various valuation methodologies and is the price that would be received to sell an asset or paid to transfer a liability. We evaluated the key factors and assumptions used to develop the estimated fair value of investments in determining that it is reasonable in relation to the consolidated financial statements taken as a whole.

Management's estimate of the School's proportionate share of the Teachers Retirement System of Georgia's net pension liability. We evaluated the key factors and assumptions used to develop the estimate in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated October 30, 2018.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Organization's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Organization's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

During our examination, we discussed with management certain recommendations that might further improve internal controls.

Other Matters

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with U.S. generally accepted accounting principles, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of the board of directors and management of Atlanta Neighborhood Charter School, Inc. and is not intended to be, and should not be, used by anyone other than these specified parties.



**ATLANTA NEIGHBORHOOD
CHARTER SCHOOL, INC.**

FINANCIAL REPORT

JUNE 30, 2018

ATLANTA NEIGHBORHOOD CHARTER SCHOOL, INC.

FINANCIAL REPORT JUNE 30, 2018

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INDEPENDENT AUDITOR'S REPORT

**To the Board of Directors
Atlanta Neighborhood Charter School, Inc.
Atlanta, Georgia**

Report on the Financial Statements

We have audited the accompanying financial statements of **Atlanta Neighborhood Charter School, Inc.**, a Georgia not-for-profit organization, which comprise the statement of financial position as of June 30, 2018, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the 2018 financial statements referred to above present fairly, in all material respects, the financial position of Atlanta Neighborhood Charter School, Inc. as of June 30, 2018, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Prior Period Financial Statements

The financial statements of Atlanta Neighborhood Charter School, Inc. as of June 30, 2017, were audited by other auditors whose report dated October 25, 2017, expressed an unmodified opinion on those statements.

Report on Summarized Comparative Information

Atlanta Neighborhood Charter School, Inc.'s 2017 financial statements have been previously audited by other auditors who expressed an unmodified opinion on those audited financial statements in a report dated October 25, 2017. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2017, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 30, 2018, on our consideration of Atlanta Neighborhood Charter School, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. The report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Atlanta Neighborhood Charter School, Inc.'s internal control over financial reporting and compliance.

Mauldin & Jenkins, LLC

Atlanta, Georgia
October 30, 2018

ATLANTA NEIGHBORHOOD CHARTER SCHOOL, INC.**STATEMENTS OF FINANCIAL POSITION
JUNE 30, 2018 AND 2017**

<u>Assets</u>	<u>2018</u>	<u>2017</u>
Current assets		
Cash	\$ 1,565,034	\$ 1,663,437
Certificates of deposit	530,828	529,677
Grants receivable	133,560	96,815
Current portion of contributions receivable	50,000	140,000
Prepaid expenses	6,941	1,774
Total current assets	<u>2,286,363</u>	<u>2,431,703</u>
Other assets		
Reserve accounts	235,874	229,550
Contributions receivable, net of current portion	50,000	-
Property and equipment, net	2,714,605	2,654,217
Total other assets	<u>3,000,479</u>	<u>2,883,767</u>
Total assets	<u>\$ 5,286,842</u>	<u>\$ 5,315,470</u>
<u>Liabilities and Net Assets</u>		
Current liabilities		
Accounts payable	\$ 64,790	\$ -
Accrued payroll and benefits	983,413	919,501
Current portion of notes payable	42,605	40,507
Total current liabilities	<u>1,090,808</u>	<u>960,008</u>
Long-Term liabilities		
Notes payable, net of current portion and unamortized loan costs	970,674	1,012,011
Total liabilities	<u>2,061,482</u>	<u>1,972,019</u>
Net assets		
Unrestricted	3,067,847	3,066,986
Temporarily restricted	157,513	276,465
Total net assets	<u>3,225,360</u>	<u>3,343,451</u>
Total liabilities and net assets	<u>\$ 5,286,842</u>	<u>\$ 5,315,470</u>

See Notes to Financial Statements.

ATLANTA NEIGHBORHOOD CHARTER SCHOOL, INC.
STATEMENTS OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2018
(with comparative totals for 2017)

	2018			2017 Total
	Unrestricted	Temporarily Restricted	Total	
Public support and revenue				
Atlanta Public School funding	\$ 8,771,446	\$ -	\$ 8,771,446	\$ 9,145,237
Contributions and grants	594,543	100,000	694,543	540,579
Title II funding	-	-	-	1,819
Federal grants	767,149	-	767,149	774,816
Other government grants	157,816	-	157,816	162,301
In kind contributions	1,500	-	1,500	3,255
After school program	-	-	-	277,626
Student meal income	234,542	-	234,542	231,442
Other program income	506,655	-	506,655	273,039
Other income	11,304	-	11,304	6,846
	<u>11,044,955</u>	<u>100,000</u>	<u>11,144,955</u>	<u>11,416,960</u>
Net assets released from restrictions				
Satisfaction of restrictions	218,952	(218,952)	-	-
	<u>11,263,907</u>	<u>(118,952)</u>	<u>11,144,955</u>	<u>11,416,960</u>
Total public support, revenue, and net assets released from restrictions				
	<u>11,263,907</u>	<u>(118,952)</u>	<u>11,144,955</u>	<u>11,416,960</u>
Expenses				
Program services				
Instructional expenses	6,331,845	-	6,331,845	6,534,329
Facilities expenses	584,722	-	584,722	476,198
Staff development expenses	2,615,802	-	2,615,802	1,435,333
Educational media services	-	-	-	304,480
After school program expenses	250,137	-	250,137	248,741
Student meal expenses	432,832	-	432,832	427,719
Other program expenses	23,942	-	23,942	43,875
Supporting expenses				
Fundraising expenses	58,599	-	58,599	61,484
General and administrative expenses	965,167	-	965,167	938,522
	<u>11,263,046</u>	<u>-</u>	<u>11,263,046</u>	<u>10,470,681</u>
Change in net assets	861	(118,952)	(118,091)	946,279
Net assets, beginning of year	<u>3,066,986</u>	<u>276,465</u>	<u>3,343,451</u>	<u>2,397,172</u>
Net assets, end of year	<u>\$ 3,067,847</u>	<u>\$ 157,513</u>	<u>\$ 3,225,360</u>	<u>\$ 3,343,451</u>

See Notes to Financial Statements.

ATLANTA NEIGHBORHOOD CHARTER SCHOOL, INC.
STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED JUNE 30, 2018 AND 2017

	2018	2017
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ (118,091)	\$ 946,279
Adjustments to reconcile change in net assets to cash provided by operating activities:		
Depreciation	211,962	230,837
Increase in prepaid expenses	(5,167)	(1,024)
Decrease in receivables	3,255	69,182
Increase (decrease) in accounts payable and accrued expenses	64,790	(19,940)
Increase in accrued payroll and benefits	63,912	20,139
Net cash provided by operating activities	220,661	1,245,473
CASH FLOWS FROM INVESTING ACTIVITIES		
Redemption of (investment in) certificate of deposit	(1,151)	130,000
Purchase of property and equipment	(272,350)	(411,667)
Net cash used in investing activities	(273,501)	(281,667)
CASH FLOWS FROM FINANCING ACTIVITIES		
Change in reserve accounts	(6,324)	22,989
Principal payments on note payable	(39,239)	(39,050)
Net cash used in financing activities	(45,563)	(16,061)
Net (decrease) increase in cash	(98,403)	947,745
Cash at beginning of year	1,663,437	715,692
Cash at end of year	\$ 1,565,034	\$ 1,663,437
SUPPLEMENTAL DISCLOSURES		
Interest paid during the year	\$ 52,306	\$ 54,622

See Notes to Financial Statements.

ATLANTA NEIGHBORHOOD CHARTER SCHOOL, INC. NOTES TO FINANCIAL STATEMENTS

NOTE 1. ORGANIZATION

Neighborhood Charter School, Inc. (NCS), a Georgia not-for-profit organization, was formed on November 20, 1998 to operate a charter elementary school in Grant Park to serve Grant Park, Ormewood Park, and other in-town areas of Atlanta, Georgia. Southeast Atlanta Charter Middle School, Inc. (ACMS), a Georgia not-for-profit corporation, was formed on June 20, 2003 to operate a charter middle school in Ormewood Park to serve Grant Park, Ormewood Park, and other in-town areas of Atlanta, Georgia.

Effective May 19, 2011, the two schools merged and became Atlanta Neighborhood Charter School, Inc. (the "School"). The School was granted a charter by the Board of Education of the City of Atlanta for a five year term ending on June 30, 2016. The charter was renewed for an additional five-year term beginning on July 1, 2016 and expiring on June 30, 2021. The Charter permits the School to operate as a Charter School under the Atlanta Public School system, provided the School operates within the guidelines of the Charter and all applicable state and federal laws. Under the terms of the Charter, the School receives an allocation from the Atlanta Public Schools (APS) which is based on enrollment. The School's support comes primarily from state and local funding through the Atlanta Public Schools and from grants and contributions.

The mission of the School is to provide a learning environment for all students that demands high educational standards and high levels of parent/guardian involvement and responsibility.

Combined enrollment for the two campuses for the years ended June 30, 2018 and 2017 was 641 and 646 students, respectively.

NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The School prepares its financial statements in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification (ACS) 958-205, *Not-For-Profit Entities*. Under FASB ACS 958, the School reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. As of June 30, 2018 and 2017, the School did not have any permanently restricted net assets.

Contributions

Contributions are recognized when the donor makes a promise to give to the School that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets. During the years ended June 30, 2018 and 2017, the School did not receive any permanently restricted contributions.

Contributed Services

Contributed services are recognized if the services received (a) create or enhance nonfinancial assets or (b) require specialized skills that are provided by individuals possessing those skills and would typically need to be purchased if not provided by donation. Contributed legal services during the years ended June 30, 2018 and 2017 totaled \$1,500 and \$3,255, respectively.

In addition, many individuals volunteer their time and perform a variety of tasks that assist in the School's activities. The School receives numerous volunteer hours each year that are not valued in the financial statements.

NOTES TO FINANCIAL STATEMENTS

NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Revenue Recognition

Revenue from Atlanta Public Schools funding and revenue from program fees are recognized in the period the service is delivered. Grants are recognized as revenue when the related required expenditures have been incurred.

Cash

For the purpose of reporting cash flows, the School considers all demand notes and short-term investments with maturities of 90 days or less to be cash equivalents. At times, the School's cash balances exceed the federally insured limit.

Loan Closing Costs

Effective June 30, 2017, the School adopted FASB Accounting Standards Update (ASU) No. 2015-03, *Interest-Imputation Subtopic (835-30): Simplifying the Presentation of Debt Issuance Costs*, which requires that debt issuance costs related to a recognized debt liability be presented in the consolidated statement of financial position as a direct deduction from the carrying amount of that debt liability.

Loan closing costs are amortized to interest expense on a straight-line basis over the life of the loan which approximates the effective interest method.

Fair Values of Financial Instruments

At June 30, 2018 and 2017, the carrying value of financial instruments such as cash, receivables, accounts payable, and borrowings under notes payable approximated their fair values.

Property and Equipment

The School capitalizes all expenditures for property and equipment in excess of \$500. Property and equipment are recorded at cost or fair value, if donated. Leasehold improvements are amortized over the life of the lease. Other property and equipment are depreciated using straight-line methods over their estimated useful lives as follows:

Building and building improvements	40 years
Computer equipment and software	5 years
Library books	7 years
Other equipment, furniture and fixtures	7 years

Tax Status

The School is exempt from income taxes under Section 501(c)(3) of the U.S. Internal Revenue Code and is classified as an organization which is not a private foundation under Section 509(a) of the U.S. Internal Revenue Code. The School qualifies for the charitable contribution deduction. Management does not believe there are any uncertain tax positions as defined by FASB ASC 740, *Income Taxes*.

Functional Allocation of Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain indirect costs have been allocated among the programs and supporting services benefited.

NOTES TO FINANCIAL STATEMENTS

NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTE 3. PROPERTY AND EQUIPMENT

Property and equipment as of June 30, 2018 and 2017 is composed of the following:

	<u>2018</u>	<u>2017</u>
Buildings and building improvements	\$ 2,022,297	\$ 2,022,297
Leasehold improvements	1,555,741	1,424,705
Computer equipment and software	473,654	398,055
Library books	172,485	161,126
Other equipment	319,063	273,205
Furniture and fixtures	263,152	254,654
Less accumulated depreciation	<u>(2,091,787)</u>	<u>(1,879,825)</u>
Net property and equipment	<u>\$ 2,714,605</u>	<u>\$ 2,654,217</u>

Depreciation expense amounted to \$211,962 and \$288,710 for the years ended June 30, 2018 and 2017, respectively.

NOTE 4. NOTES PAYABLE

	<u>2018</u>	<u>2017</u>
Note payable	\$ 1,019,660	\$ 1,061,026
Less unamortized loan cost	<u>(6,381)</u>	<u>(8,508)</u>
Note payable, net of unamortized loan cost.	1,013,279	1,052,518
Less current portion	<u>(42,605)</u>	<u>(40,507)</u>
	<u>\$ 970,674</u>	<u>\$ 1,012,011</u>

In June 2014, the School refinanced existing debt with a \$1,165,000 loan bearing a 5.11% fixed interest rate. On the fifth anniversary of the closing date, the interest rate will be adjusted to the greater of 4.5% or the mid-market semi-annual swap rate for USD swap transactions with a 2 year maturity plus 3.35%. The note requires monthly principal and interest installments based on a 20 year amortization with a final payment of all unpaid principal and interest due on its July 2021 maturity date. The loan is subject to a prepayment premium. The outstanding balance at June 30, 2018 and 2017 was \$1,019,660 and \$1,061,026, respectively.

The loan requires that the School maintain a minimum balance of \$225,000 in a reserve account providing additional collateral for the loan. The balance in the reserve account was \$235,874 and \$229,550 at June 30, 2018 and 2017, respectively.

The loan is secured by the building and improvements and requires minimum liquidity and debt service coverage ratio as described in the loan documents. At June 30, 2018 and 2017, the School was in compliance with these covenants.

NOTES TO FINANCIAL STATEMENTS

NOTE 4. NOTES PAYABLE (Continued)

Future maturities of the note payable are as follows:

Year ending June 30:		
2019	\$	42,605
2020		50,270
2021		53,096
2022		873,689
	<u>\$</u>	<u>1,019,660</u>

As described in Note 2, the School adopted FASB ASU No. 2015-03 which requires the debt issuance cost to be presented as a direct deduction against the related debt. The net unamortized amount of debt issuance cost as of June 30, 2018 and 2017 amounted to \$6,381 and \$8,508, respectively. The unamortized loan cost includes \$14,889 of loan costs at June 30, 2018 and 2017, and accumulated amortization of \$8,508 and \$6,381, respectively. Amortization expense amounted to \$2,127 for 2018 and 2017.

Total interest expense on all debt for the years ended June 30, 2018 and 2017 amounted to approximately \$52,000 and \$55,000, respectively.

NOTE 5. COMMITMENTS AND CONTINGENCIES

Operating Lease - Facility

The School (elementary campus) leases its building from the Atlanta Public Schools. The lease extends through August 31, 2021 unless the School loses its charter or Atlanta Public Schools needs the property in which case the lease requires sixty days' notice to be given. The School is not responsible for payment of any rent; however, the School is responsible for maintaining and repairing the property.

Operating Lease - Other

The School leases a modular building unit and various office equipment under non-cancelable operating leases. Rent expense for the years ended June 30, 2018 and 2017 amounted to approximately \$55,000 and \$57,000, respectively. The leases require the following payments for the years ending June 30:

2019	\$	36,828
2020		20,532
2021		18,821
	<u>\$</u>	<u>76,181</u>

NOTES TO FINANCIAL STATEMENTS

NOTE 6. RESTRICTIONS ON NET ASSETS

Temporarily restricted net assets at June 30, 2018 and 2017 are available as follows and are included in contributions receivable and cash:

	2018	2017
CREATE Teacher Residency program	\$ 157,513	\$ 261,465
Capital improvements	-	15,000
	\$ 157,513	\$ 276,465

Of this amount, \$100,000 is also time restricted in line with the contributions receivable.

NOTE 7. NET ASSETS RELEASED FROM RESTRICTIONS

Net assets were released from donor restrictions during the years ended June 30, 2018 and 2017 by incurring expenses or acquiring capital assets satisfying the restricted purposes specified by donors as follows:

	2018	2017
CREATE Teacher Residency program	\$ 203,952	\$ 198,218
Capital improvements	15,000	20,000
	\$ 218,952	\$ 218,218

NOTE 8. RETIREMENT PLAN

The School participates in the Teachers Retirement System of Georgia (TRS). TRS, a cost-sharing multiple employer defined benefit plan (the "Plan"), is administered by the TRS Board of Trustees. Participation is available to all full-time public school employees as defined by the Plan. Participant employees contributed 6% of their annual salary for the years ended June 30, 2018 and 2017. The School contributed 16.81% and 14.27% of each participant's annual salary for the years ended June 30, 2018 and 2017, respectively. School contributions totaled approximately \$966,000 and \$747,000 for the years ended June 30, 2018 and 2017, respectively.

NOTE 9. SUBSEQUENT EVENTS

The School has evaluated subsequent events, through October 30, 2018, the date the financial statements were available to be issued.

SINGLE AUDIT SECTION

ATLANTA NEIGHBORHOOD CHARTER SCHOOL, INC.

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2018**

<u>Pass-Through Grantor/Program Title</u>	<u>Date of Service</u>	<u>Grant Award #</u>	<u>Federal CFDA Number</u>	<u>Award Amount</u>	<u>Expenditures</u>
U.S. Department of Education Collaboration and Reflection to Enhance Atlanta Teacher Effectiveness in Mathematics and Science	1/1/15-12/31/19	U411C140133	84.411C	\$ 2,999,203	\$ 767,149
Total 84.411C					<u>767,149</u>
TOTAL FEDERAL AWARDS					<u>\$ 767,149</u>

See Accompanying Notes.

**ATLANTA NEIGHBORHOOD CHARTER SCHOOL, INC.
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2018**

NOTE 1. BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards (the "Schedule") includes the federal grant activity of Atlanta Neighborhood Charter School, Inc. under programs of the federal government for the year ended June 30, 2018. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*. Because the Schedule presents only a selected portion of the operations of Atlanta Neighborhood Charter School, Inc., it is not intended and does not represent the financial position, changes in net assets, or cash flows of Atlanta Neighborhood Charter School, Inc.

NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

NOTE 3. INDIRECT COST RATE

Atlanta Neighborhood Charter School, Inc. has not elected to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

**To the Board of Directors
Atlanta Neighborhood Charter School, Inc.
Atlanta, Georgia**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Atlanta Neighborhood Charter School, Inc. (a not-for-profit organization), which comprise the statement of financial position as of June 30, 2018, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, which collectively comprise the Organization's financial statements, and have issued our report thereon dated October 30, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Atlanta Neighborhood Charter School, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Mauldin & Jenkins, LLC

Atlanta, Georgia
October 30, 2018



INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

**To the Board of Directors
Atlanta Neighborhood Charter School, Inc.
Atlanta, Georgia**

Report on Compliance for Each Major Federal Program

We have audited Atlanta Neighborhood Charter School, Inc.'s (a not-for-profit organization) compliance with the types of compliance requirements described in *OMB Compliance Supplement* that could have a direct and material effect on each of the Organization's major federal programs for the year ended June 30, 2018. Atlanta Neighborhood Charter School, Inc.'s major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for Atlanta Neighborhood Charter School, Inc.'s major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the uniform guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Atlanta Neighborhood Charter School, Inc.'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Atlanta Neighborhood Charter School, Inc.'s compliance.

Opinion on Each Major Federal Program

In our opinion, Atlanta Neighborhood Charter School, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2018.

Report on Internal Control Over Compliance

Management of Atlanta Neighborhood Charter School, Inc. is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Atlanta Neighborhood Charter School, Inc.'s internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Atlanta Neighborhood Charter School, Inc.'s internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Mauldin & Jenkins, LLC

Atlanta, Georgia
October 30, 2018

**ATLANTA NEIGHBORHOOD CHARTER SCHOOL, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2018**

SECTION I - SUMMARY OF AUDITOR'S RESULTS:

Consolidated financial statements:

Type of auditors' report issued	<u>Unmodified</u>	
	<u>Yes</u>	<u>No</u>
Internal control over financial reporting:		
Material weaknesses identified?	_____	<u>X</u>
Significant deficiencies identified not considered to be material weaknesses?	_____	<u>None reported</u>
Noncompliance material to the financial statements noted?	_____	<u>X</u>

Federal Awards:

Internal controls over major programs:		
Material weaknesses identified?	_____	<u>X</u>
Significant deficiencies identified not considered to be material weaknesses?	_____	<u>None reported</u>
Type of auditors' report issued on compliance for major programs	<u>Unmodified</u>	
Audit findings required to be reported in accordance with the Uniform Guidance	<u>None</u>	

Identification of major programs:

Collaboration and Reflection to Enhance Atlanta Teacher Effectiveness in Mathematics and Science	84.411C	
Dollar threshold used to distinguish between type A and type B programs	\$ 750,000	
	<u>Yes</u>	<u>No</u>
Auditee qualified as low-risk auditee?	<u>X</u>	_____
Financial statement findings?	_____	<u>X</u>
Findings and questioned costs for Federal awards?	_____	<u>X</u>

**ATLANTA NEIGHBORHOOD CHARTER SCHOOL, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2018**

SECTION II – FINANCIAL STATEMENT FINDINGS

None reported.

SECTION III – FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

None reported.

**ATLANTA NEIGHBORHOOD CHARTER SCHOOL, INC.
SCHEDULE OF PRIOR AUDIT FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2018**

SECTION II – FINANCIAL STATEMENT FINDINGS

None

SECTION III – FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

None

Coversheet

Board Nominations Subcommittee

Section: II. New Business
Item: B. Board Nominations Subcommittee
Purpose: Vote
Submitted by: Meeghan Fortson
Related Material: 2019 Nominating Committee Proposed Slate.pdf

BACKGROUND:

We will vote on the proposed slate for the 2019 Nominations Subcommittee.

RECOMMENDATION:

See attached proposed slate.

12/18 Vote on Proposed Slate for Nominating Subcommittee

Dear ANCS Board,

Below is the proposed slate for the 2019 Nominating Subcommittee, which determines the slate of new board members for the 2019-2020 year. **We will vote on this proposed slate at the board meeting on Tuesday, 12/18.** Many thanks to Nakia, Sabrina, and Jordache for their willingness to serve on the committee.

Proposed Slate for 2019 Nominating Subcommittee:

Jordache Avery

Nakia Echols

Sabrina Sexton

Meeghan Fortson (Nominations Chair)

- We are working on identifying a faculty/staff member who will serve as a non-voting member of this committee and will keep you informed.
- We are still finalizing who is rolling off at the end of this year, but we will likely need to fill 3-4 spots for next year. As a reminder, it is the responsibility of the entire board (not just the Nominating Subcommittee) to recruit prospective members. Please start talking to friends, neighbors, and colleagues who might be interested in joining the board. We will discuss the skills and experiences to look for in new board members at the January board meeting.
- The application process will begin in late January and interviews will be conducted in March-April. As we've done in the past, an info session for prospective board members will be held prior to the Governing Board meeting on **February 26**. Please mark your calendars. Current board members are encouraged to attend if possible.

Please email me directly if you have any questions, comments, or concerns about any of the information above.

Thanks, all!

Meeghan

Meeghan Fortson
2018-2019 ANCS Governing Board
Nominations Subcommittee Chair
404-805-5160
mfortson@atlncs.org

Coversheet

2019-2020 School Year Calendar

Section: III. Old Business
Item: A. 2019-2020 School Year Calendar
Purpose: Vote
Submitted by:
Related Material: ANCS_Calendar_2019-2020-v2.pdf



ANCS Calendar 2019-2020

Color Key: ■ First/Last Day ■ Teacher Professional Learning Day (Students do not report)
■ Holiday ■ Possible Inclement Weather Makeup Day

July 2019						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

4 Independence Day
26, 29 & 30 New Employee Orientation
31 Faculty/Staff Retreat

August 2019						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

1-7 Teacher Preplanning Day
6 Elementary Campus Open House
7 Middle Campus New Student Orientation & Returning Student Meet and Greet
8 First Day of School for Students

September 2019						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

2 Labor Day

October 2019						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

11-15 Fall Break
15 Teacher Professional Learning Day

November 2019						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

25-29 Thanksgiving Break

December 2019						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

20 End of First Semester; Early Dismissal
23-31 Semester Break

January 2020						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1-2 Semester Break
3 Teacher Planning Day
6 Begin Second Semester
20 M.L. King, Jr. Birthday

February 2020						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24/31	25	26	27	28	29

14 & 17 Mid-Winter Break
14 & 17 Possible Inclement Weather Makeup Day

March 2020						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

16 Teacher Professional Learning Day
16 Possible Inclement Weather Makeup Day

April 2020						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

6-10 Metro Area Spring Break

May 2020						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

22 Last Day of School for Students; Early Dismissal
25 Memorial Day
26-27 Teacher Postplanning Days

June 2020						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Coversheet

CREATE Quarterly Update

Section: IV. Executive Director's Report
Item: A. CREATE Quarterly Update
Purpose: Discuss
Submitted by:
Related Material: 2018Dec CREATE Overview_ANCS Board.pdf

**FALL 2018: Strategic planning underway;
consultation by National Center for Teacher Residencies**





**New vision
and mission!**

CREATE's vision:

**A critically-conscious, compassionate, and skilled
educator for every student**

CREATE's Mission:

**To build and nurture a thriving community of educators
committed to practices of teaching and learning
that prioritize racial justice
and interrupt inequities**



Kofi Kinney
Instructional Mentor



Maya Jenkins
Instructional Mentor



Elizabeth Hearn
Director



Ayodele Harrison
Assistant Director



Megan McKnight
Assistant Director

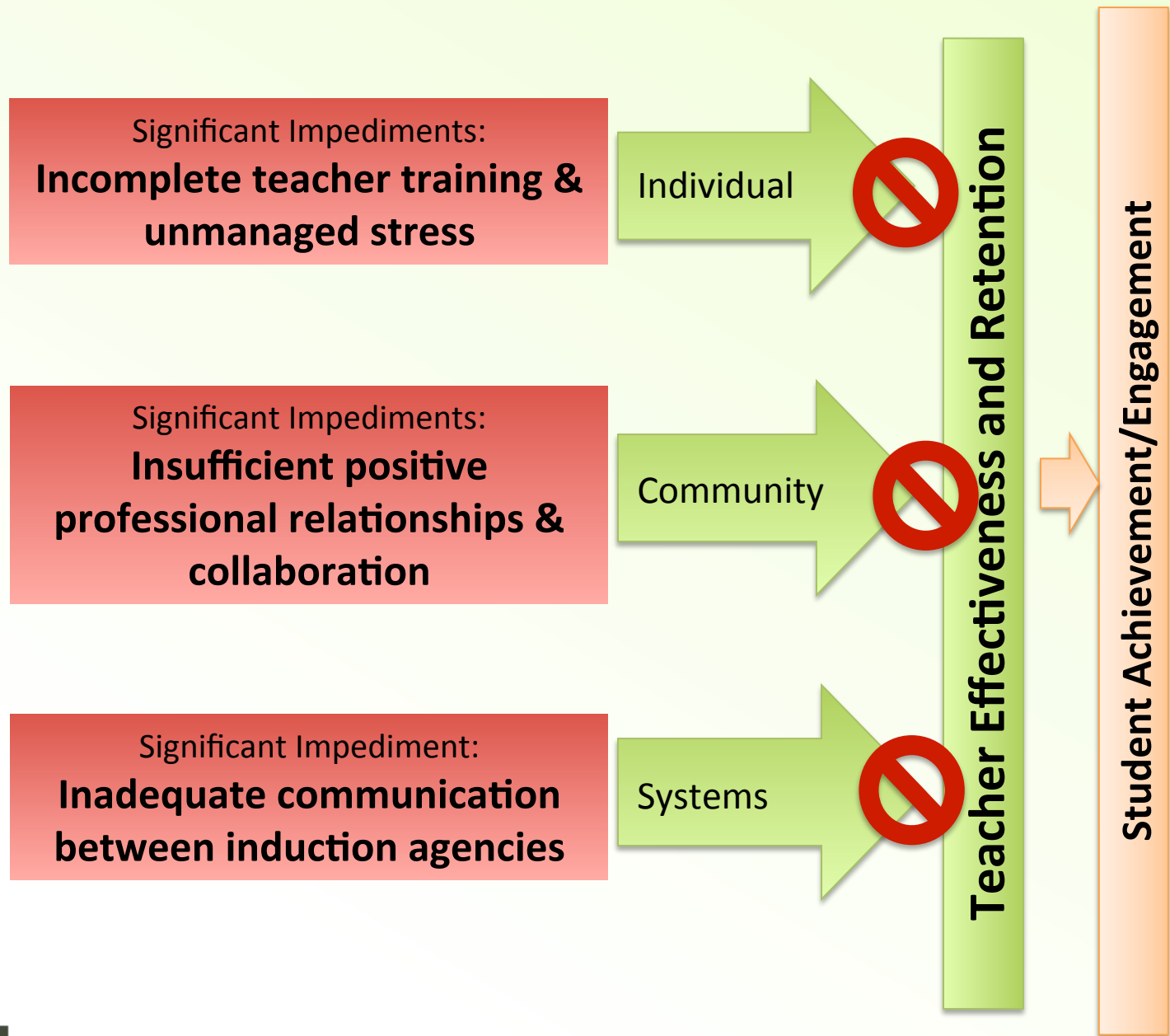


Folami Prescott-Adams
Lead Facilitator



CaTia Daniels
Executive Assistant







3-year Residency Program

- Multi-layered practicum/teaching supports
- Training: mental stability, well-being, compassion
- Training: cultural competency/equity

Experienced Educator Training

- Training: mental stability, well-being, compassion
- Training: cultural competency/equity
- Transformational learning communities

Induction Organizations Collaborative (IOC)

- Clarify, hone and align programming
- Theory informs practice
and practice informs theory

Individual

Community

Systems

Teacher Effectiveness and Retention

Student Achievement/Engagement

Coversheet

2018 CCRPI Highlights

Section: IV. Executive Director's Report
Item: B. 2018 CCRPI Highlights
Purpose: Discuss
Submitted by:
Related Material: 2018 ANCS CCRPI scores and information.pdf



**ATLANTA NEIGHBORHOOD
CHARTER SCHOOL**

helping students learn to use their minds well

2018 ANCS CCRPI SCORES - Information & Comparisons

Prepared by Matt Underwood, Executive Director - December 2018

CCRPI - *What is it?*

- Beginning in 2012, GaDOE started new “school improvement, accountability, and communication platform”: College & Career Readiness and Performance Index (CCRPI)
- CCRPI used to report performance across range of measures for all Georgia public schools serving students in grades K-12
- All Georgia public schools given a CCRPI score on 100-point scale based on data from measures from prior school year; most data points tied to GA Milestones scores
- Calculation formula for CCRPI has changed several times--including [last year](#)--making year-to-year comparisons challenging
- Many more details can be found on [GaDOE website](#)

CCRPI - *How is it used?*

- Two direct accountability uses of CCRPI scores for all charter schools in Georgia
 - CCRPI score of charter school must be better than CCRPI score of local district and state in years 3-5 of charter term
 - Charter school must “beat the odds” by having CCRPI data that is equal to or better than expected student growth data from students of similar demographics

CCRPI - 2018 ANCS Results

■ **Elementary**

- CCRPI score of 88.6 was *higher* than district (76.8) and state (77.8)
- *Within expected performance range* on “Beating the Odds”

■ **Middle**

- CCRPI score of 71.1 was *lower* than district (72.8) and state (76.2)
- *Below expected performance range* on “Beating the Odds”

CCRPI - 2018 ANCS Results

- Next slides show ANCS CCRPI data as compared to other schools in APS (comparisons provided by [APS Insights](#))
 - **CCRPI Score:** Total CCRPI score by year and three-year average
 - **CCRPI Score Percentile:** This year's scores are not directly comparable to the previous year's scores because the formula has changed. To better understand school CCRPI performance over time, the visual shows each the state percentile rank of each school's CCRPI score.
 - **CCRPI Results by Category Percentile:** Each category score is converted to a state percentile rank to better demonstrate relative strengths and weaknesses.

System
Atlanta Public Scho.. CCRPI by School

Level		2014	2015	2016	2017	2018	3 Year Avg
Elementary	Jackson	93.5	97.7	95.4	100.7	96.4	97.5
	Brandon	92.0	93.5	97.0	98.8	96.5	97.4
Choose metric CCRPI	Lin	91.5	93.2	98.9	97.8	93.1	96.6
	Morningside	94.1	98.2	96.5	94.7	97.8	96.3
	Springdale	91.4	94.5	95.6	95.8	92.4	94.6
Cluster All	Drew	85.8	82.5	83.8	87.9	89.8	87.1
	Smith	85.0	88.0	83.8	80.8	89.7	84.7
Status Open in 2018	→ ANCS Elementary	90.9	87.1	84.5	79.6	88.6	84.2
	Burgess	78.4	74.3	80.5	82.1	80.7	81.1
Color Blind No	West Manor	85.5	85.2	82.1	83.5	69.7	78.4
	E Rivers	78.7	83.1	77.4	79.4	76.5	77.7
	Garden Hills	84.4	78.6	82.0	75.2	72.0	76.4
	Kindezi	80.9	75.0	77.3	72.8	77.2	75.7
	Wesley	76.1	72.8	69.6	68.1	85.4	74.3
	Cleveland	67.6	72.2	80.8	76.0	65.5	74.1
	KIPP WAYS	63.3	85.0	76.6	66.2	78.0	73.6
	Beecher	63.3	82.2	61.8	79.7	78.9	73.4
	KIPP STRIVE	65.8	72.5	80.8	77.1	60.4	72.7
	Classical		61.4	71.4	74.2	70.5	72.0
	Centennial	69.5	54.9	56.4	82.7	70.0	69.7
	Westside			61.1	70.6	76.9	69.5
	KIPP Vision	59.1	68.1	69.9	57.8	77.0	68.2
	Kindezi O4W					68.2	68.2
Hope-Hill	62.2	66.4	60.8	60.5	70.0	67.0	

*When using the percentile view, "3 Year Avg" is the percentile rank of the school's three year average.

System
Atlanta Public Scho..

CCRPI by School

Level		2014	2015	2016	2017	2018	3 Year Avg
Middle	Inman	84.2	90.7	91.6	89.9	89.0	90.1
	Drew	85.6	75.5	65.3	86.8	84.6	78.9
Choose metric	KIPP STRIVE	92.8	86.0	79.5	73.1	83.5	78.7
CCRPI	Sutton	78.7	79.1	74.2	76.6	82.8	77.8
	Kindezi O4W					77.0	77.0
Cluster	KIPP WAYS	78.8	86.2	80.9	71.6	77.8	76.7
All	Centennial		61.0	81.7	80.8	67.4	76.6
	Westside					75.9	75.9
Status	Kindezi	95.5	86.2	76.4	70.9	76.5	74.6
Open in 2018	ANCS Middle	80.9	72.7	71.7	78.1	71.1	73.6
Color Blind	Classical		58.2	60.6	79.9	79.6	73.3
No	Wesley	66.7	67.7	70.5	61.6	83.6	71.9
	CSK	65.5	56.1	59.5	68.5	68.1	65.3
	Hollis					62.6	62.6
	KIPP Vision	76.4	72.8	54.0	67.5	62.5	61.3
	Sylvan	52.7	60.2	57.8	58.8	65.0	60.5
	BEST			48.3	60.5	71.9	60.2
	King	65.4	59.1	57.4	58.2	64.4	60.0
	Bunche	60.3	56.3	57.0	54.6	65.1	58.9
	Brown	65.3	56.2	58.9	53.0	64.3	58.7
	Long	62.8	51.0	51.3	57.2	64.6	57.7
	Invictus					53.7	53.7
	Price	58.8	54.3	52.1	51.9	56.8	53.6
	Young	52.7	55.9	50.2	52.7	50.2	51.3

*When using the percentile view, "3 Year Avg" is the percentile rank of the school's three year average.

System
Atlanta Public Scho..

CCRPI Percentile by School

Level		2014	2015	2016	2017	2018	3 Year Avg
Elementary	Jackson	96	99	97	99	99	99
	Brandon	93	97	98	98	99	99
Choose metric CCRPI Percentile	Lin	92	96	99	98	96	99
	Morningside	97	99	98	95	99	98
	Springdale	92	98	97	96	96	97
Cluster All	Drew	79	79	79	85	92	90
	Smith	77	90	79	68	92	85
Status Open in 2018	ANCS Elementary	91	88	81	65	90	84
	Burgess	56	55	69	71	74	76
Color Blind No	West Manor	78	85	74	75	40	68
	E Rivers	57	81	62	64	62	67
	Garden Hills	74	67	74	53	48	62
	Kindezi	64	57	61	47	65	61
	Wesley	50	51	43	33	85	58
	Beecher	21	78	24	65	69	55
	Cleveland	30	49	70	55	28	55
	KIPP WAYS	21	85	60	28	66	54
	KIPP STRIVE	26	50	70	59	16	50
	Classical		21	47	51	42	49
	Centennial	33	9	13	73	41	43
	Westside			22	40	63	42
	KIPP Vision	14	36	44	11	64	37
Kindezi O4W					35	37	
Hope-Hill	21	22	22	16	72	24	

*When using the percentile view, "3 Year Avg" is the percentile rank of the school's three year average.

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CCRPI Percentile by School

	2014	2015	2016	2017	2018	3 Year Avg
Level Middle	KIPP STRIVE 95	90	75	50	84	74
	Sutton 58	73	57	60	82	72
	Kindezi O4W				65	70
Choose metric CCRPI Percentile	KIPP WAYS 59	90	77	47	68	67
	Centennial	22	79	73	34	66
	Westside				61	65
Cluster All	Kindezi 98	90	65	44	63	61
	Classical	16	20	71	74	57
Status Open in 2018	ANCS Middle 64	55	49	65	47	57
	Wesley 23	38	45	16	84	50
	CSK 20	13	18	36	36	30
Color Blind No	Hollis				18	19
	KIPP Vision 51	56	10	33	17	18
	Sylvan 3	19	15	11	26	16
	BEST		3	14	51	16
	King 20	17	15	10	24	15
	Bunche 12	14	14	6	27	13
	Brown 20	13	17	3	23	12
	Long 15	6	5	9	25	12
	Price 10	10	7	2	10	6
	Invictus				5	5
	Young 4	12	5	5	3	3
	Harper-Archer 12	2	1	1	6	2
	Forrest Hill 1	1	1			1

*When using the percentile view, "3 Year Avg" is the percentile rank of the school's three year average.

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CCRPI Category Percentiles by School

Level
Elementary

Year
2018

Choose Metric
Percentiles

Color Blind
No



	Content Mastery	Progress	Closing Gaps	Readiness	CCRPI
Morningside	98	95	85	98	99
Brandon	98	86	86	96	99
Jackson	98	82	86	99	99
Lin	98	50	86	99	96
Springdale	98	80	63	98	96
Drew	91	74	80	80	92
Smith	91	70	77	93	92
→ ANCS	86	87	65	95	90
Wesley	80	56	86	70	85
Burgess	69	75	59	54	74
Hope-Hill	39	89	86	19	72
Beecher	41	67	86	44	69
KIPP STRIVE Primary	56	42	86	52	69
KIPP WAYS	35	67	86	47	66
Kindezi	65	18	86	45	65
KIPP Vision	34	71	86	17	64
Westside	67	10	86	72	63
E Rivers	71	65	29	64	62
Parkside	27	70	64	30	50
Fickett	20	59	86	16	50
Garden Hills	60	36	29	68	48
Perkerson	4	92	86	12	48
BAMO	13	75	75	19	46
FL Stanton	5	88	86	7	44
Classical	72	39	5	94	42

System
Atlanta Public Schoo..

CCRPI Category Percentiles by School

Level
Middle

Year
2018

Choose Metric
Percentiles

Color Blind
No



	Content Mastery	Progress	Closing Gaps	Readiness	CCRPI
Inman	95	67	74	90	93
Drew Secondary	80	91	63	89	87
Wesley	64	77	91	76	84
KIPP STRIVE	65	86	91	54	84
Sutton	82	38	89	78	82
Classical	84	21	66	95	74
KIPP WAYS	48	86	62	70	68
Kindezi O4W	48	81		40	65
Kindezi	44	49	89	43	63
Westside	40	79		40	61
BEST MS/HS	15	71	91	10	51
ANCS Middle	78	8	31	87	47
CSK	12	87	57	8	36
Centennial	43	43	18	57	34
Bunche	11	45	63	17	27
Sylvan	7	80	38	18	26
Long	7	38	81	6	25
King	12	43	60	11	24
Brown	6	41	78	5	23
Hollis	6	48		21	18
KIPP Vision	18	65	12	21	17
Price	2	47	38	4	10
Harper-Archer	2	22	57	1	6
Invictus	1	15		10	5
Young	4	17	5	5	3

Coversheet

Fall 2018 Feedback Survey Highlights

Section: IV. Executive Director's Report
Item: C. Fall 2018 Feedback Survey Highlights
Purpose: Discuss
Submitted by:
Related Material: 2018_Fall Surveys summary.pdf



**ATLANTA NEIGHBORHOOD
CHARTER SCHOOL**

helping students learn to use their minds well

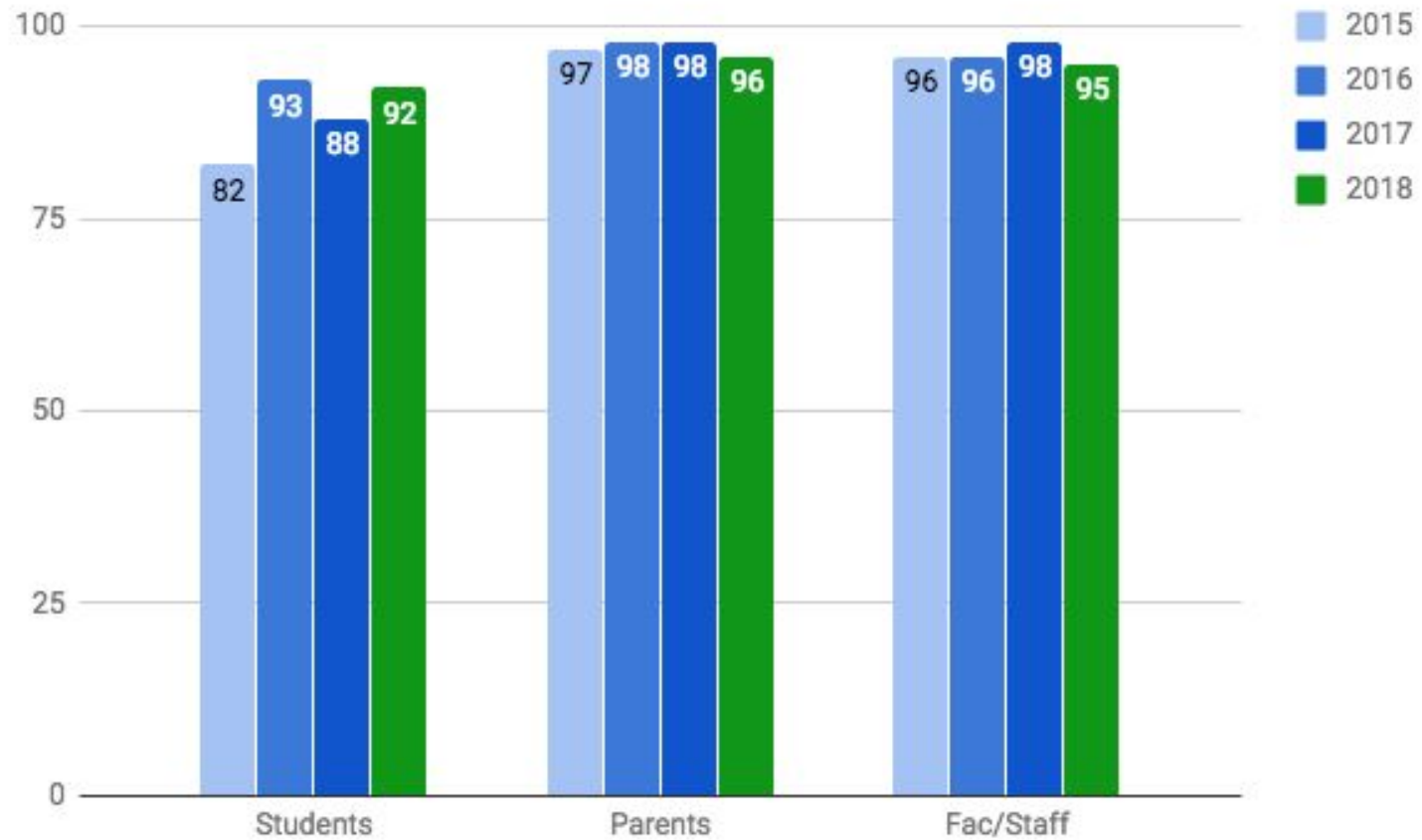
FALL 2018 FEEDBACK SURVEYS REPORT

PREPARED BY MATT UNDERWOOD, EXECUTIVE DIRECTOR

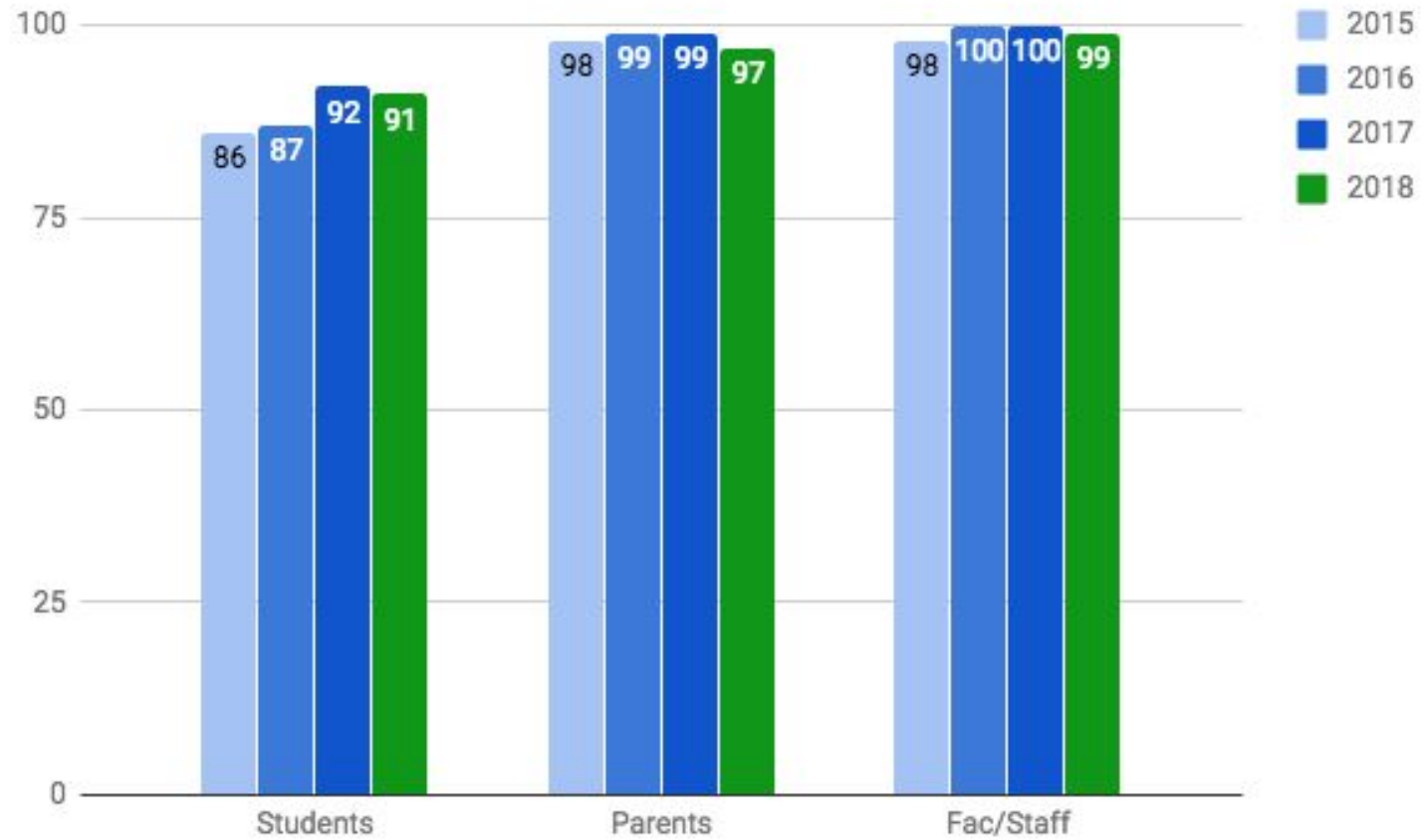
Stakeholder Feedback Surveys

- Three times each year, students (grades 3-8), parents/guardians, & faculty/staff have opportunity to give feedback on short surveys
- Core set of survey questions remains the same from survey to survey
- Additional questions rotate in and out of surveys
- The first surveys of 2018 were available in mid to late October
- Response rate for surveys
 - 405 student respondents
 - 161 parent/guardian respondents (*194 average past 3 years*)
 - 48 faculty/staff respondents (*52 average past 3 years*)
- Following graphs represent % indicating “Always”/“Frequently”/“Often”

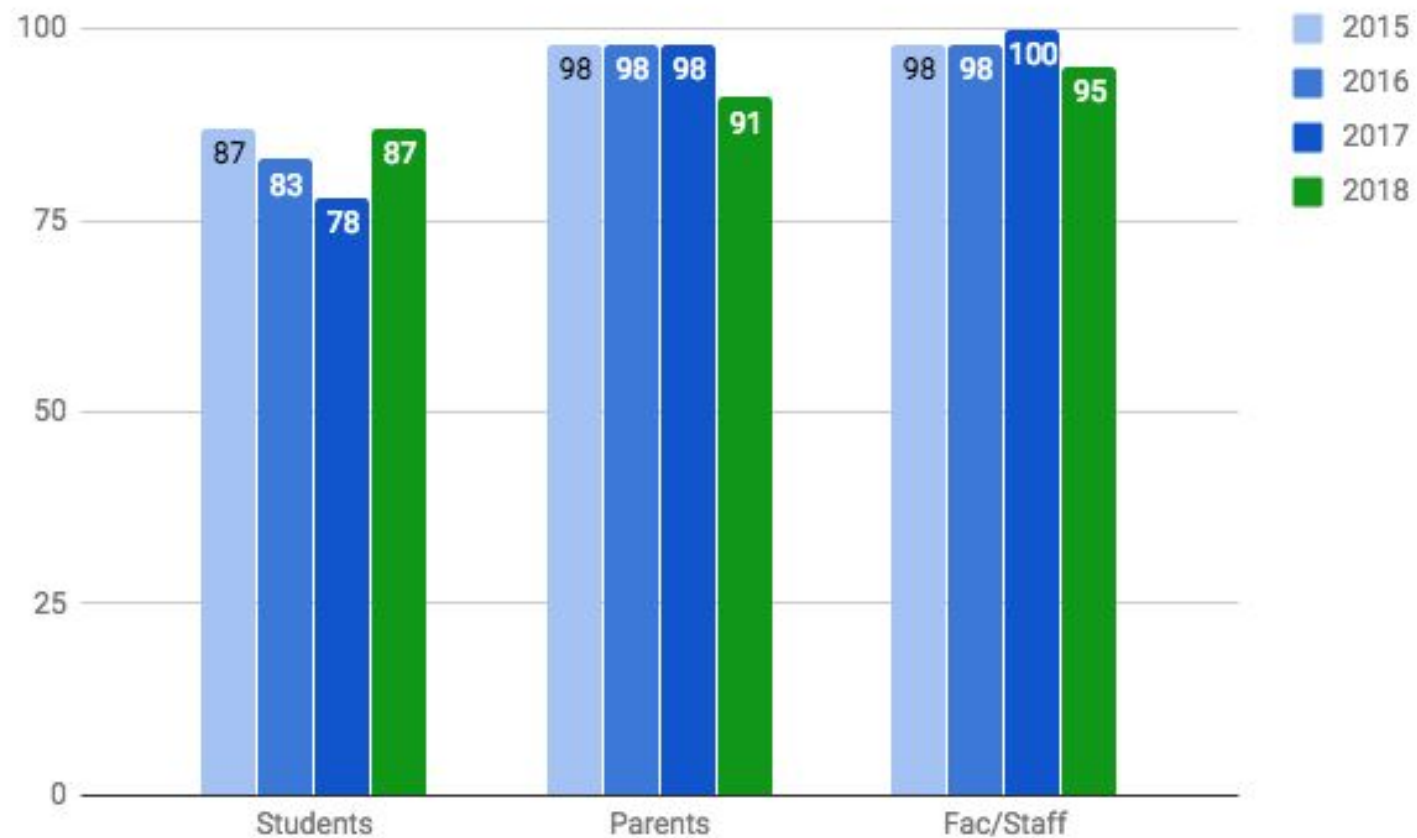
Overall satisfaction with ANCS



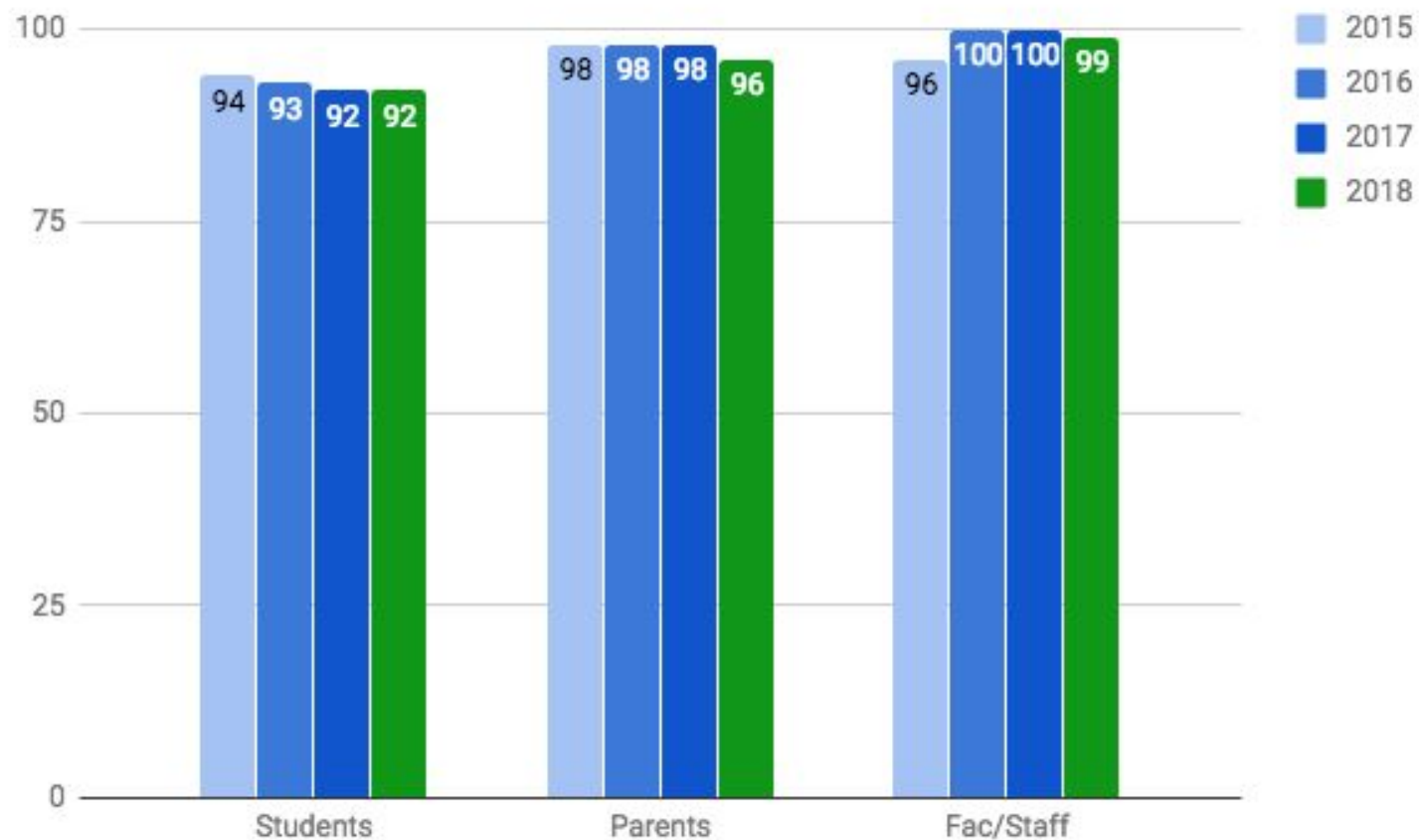
Students known well



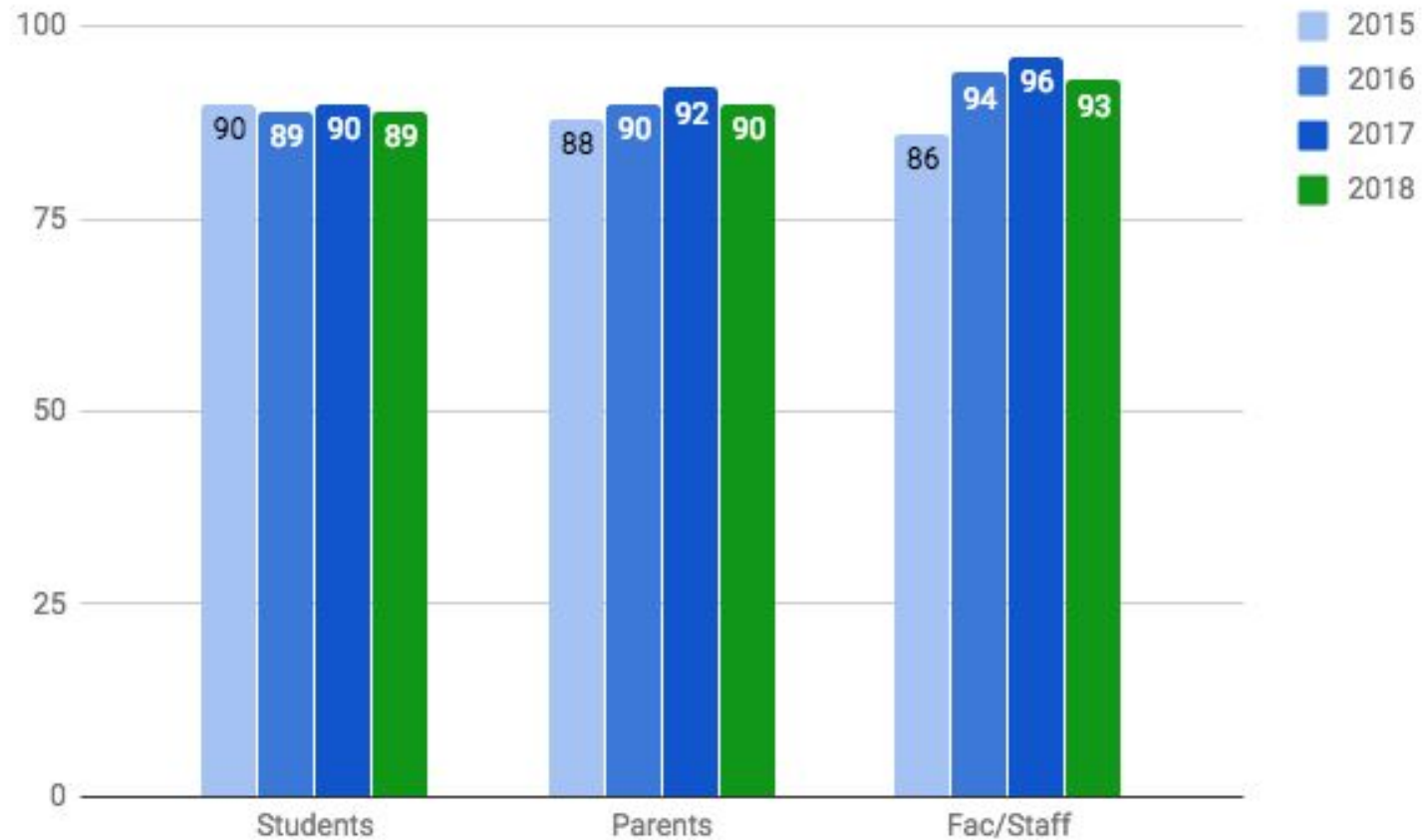
Engaged in meaningful learning



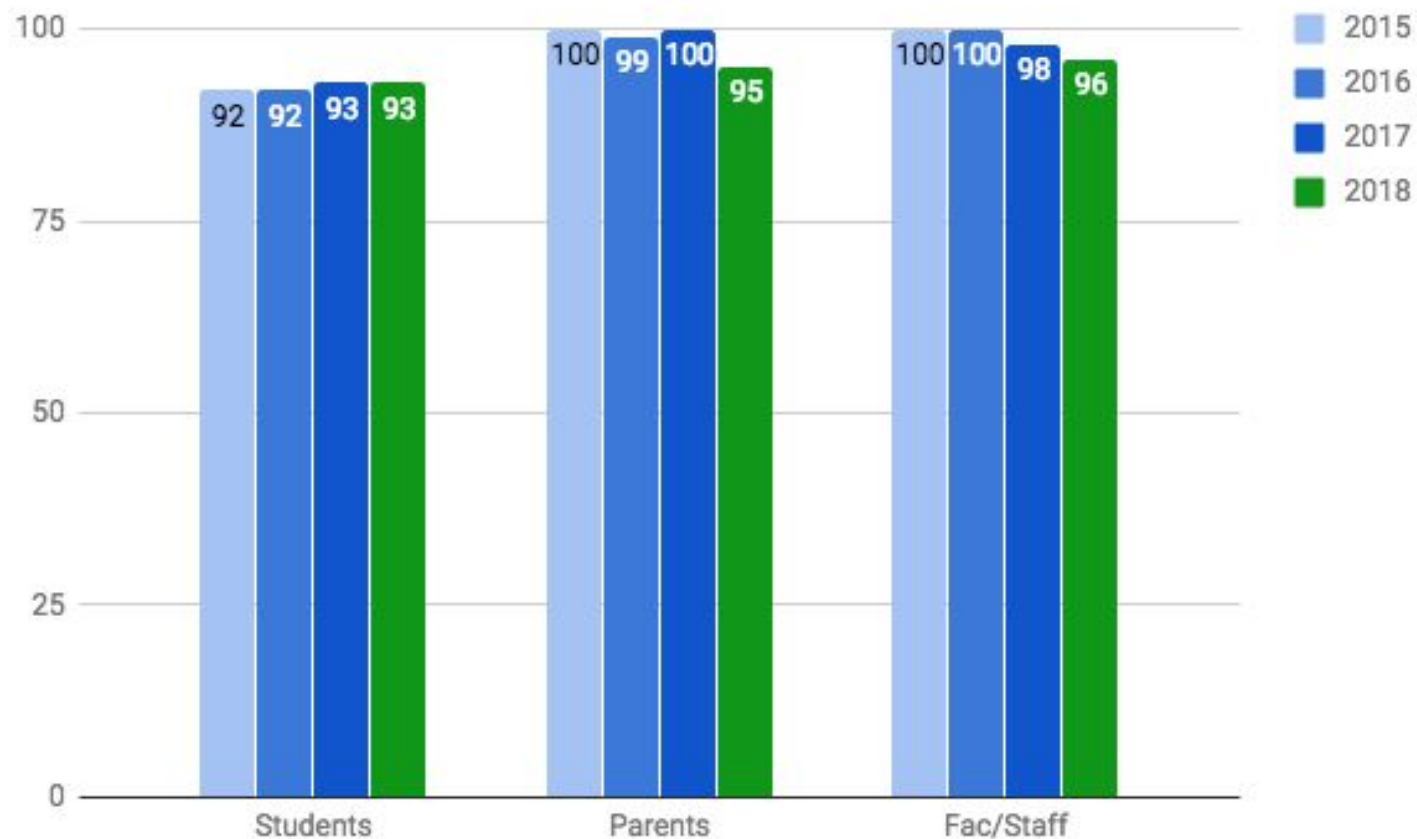
Students provided appropriate academic support



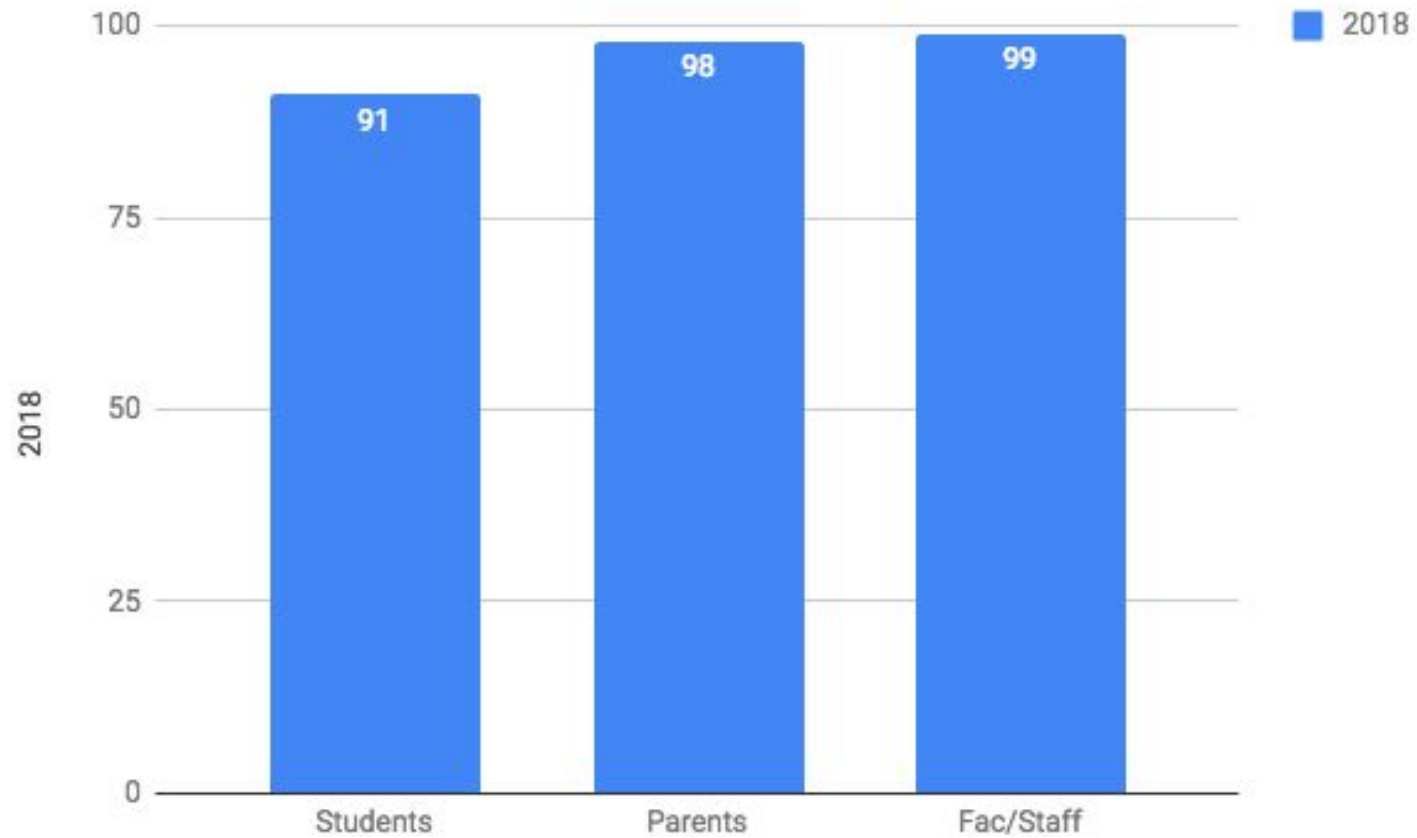
Students provided appropriate academic challenge



Safe learning environment

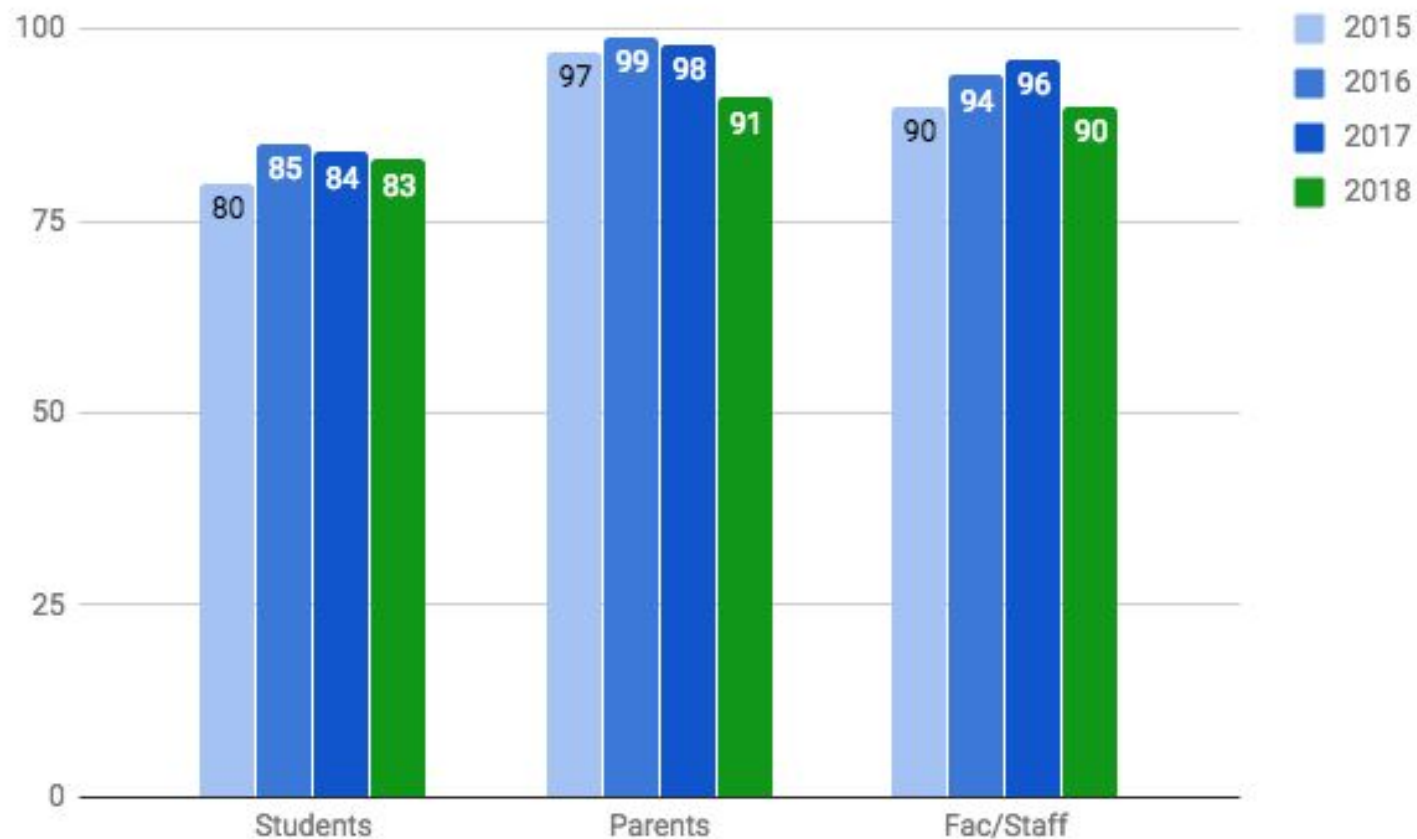


Students cared for by teachers*

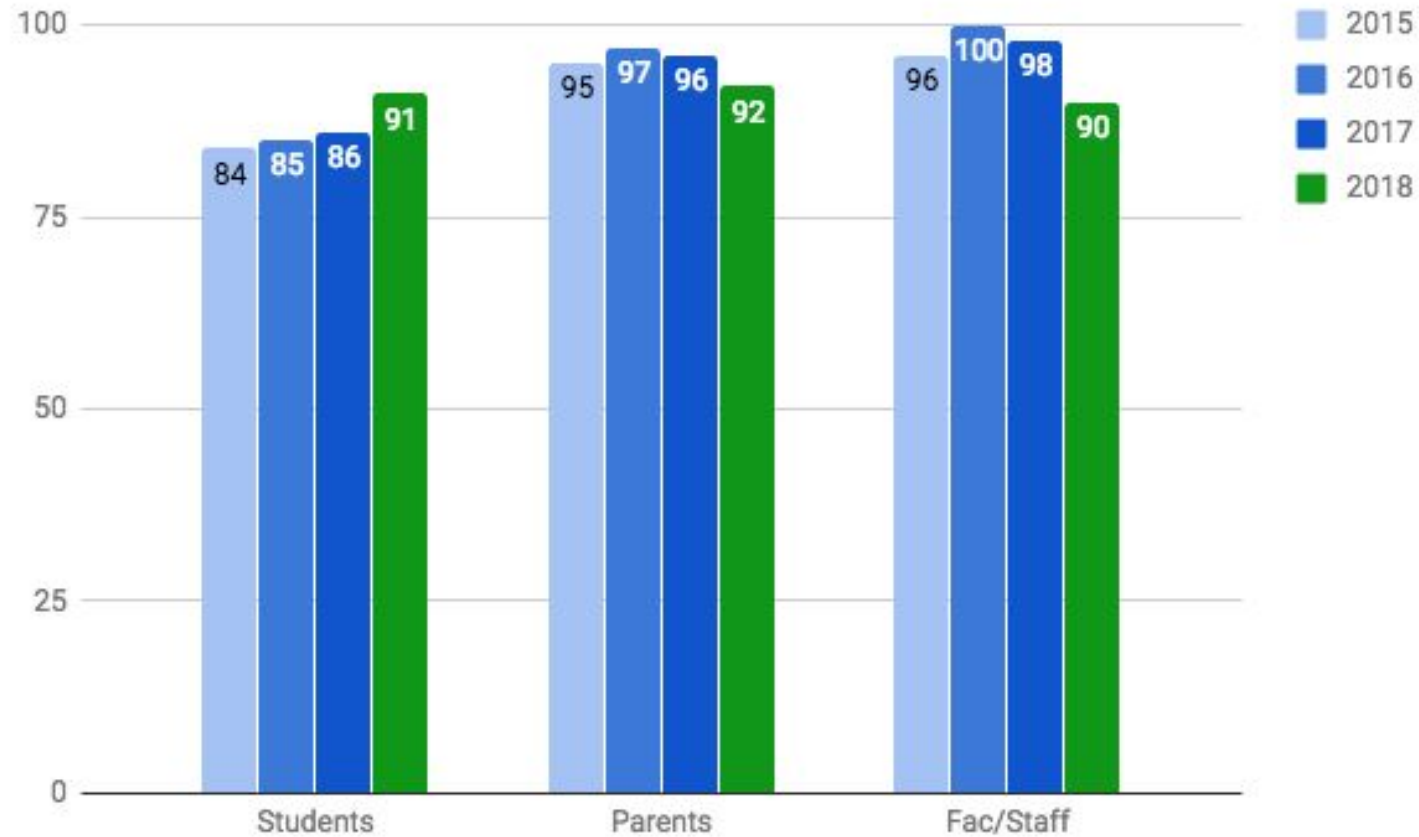


* New question in 2018

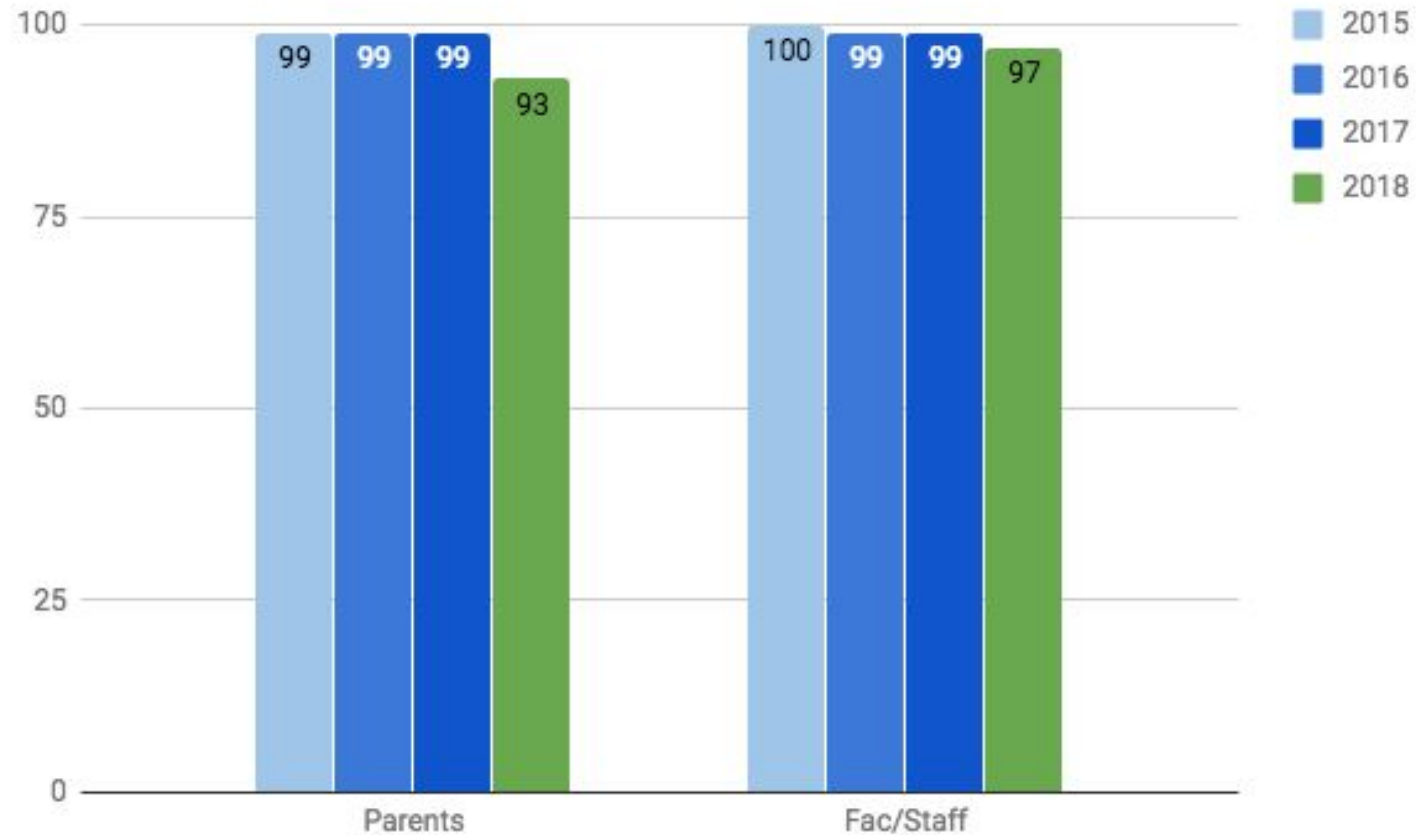
Clean, well-maintained learning environment



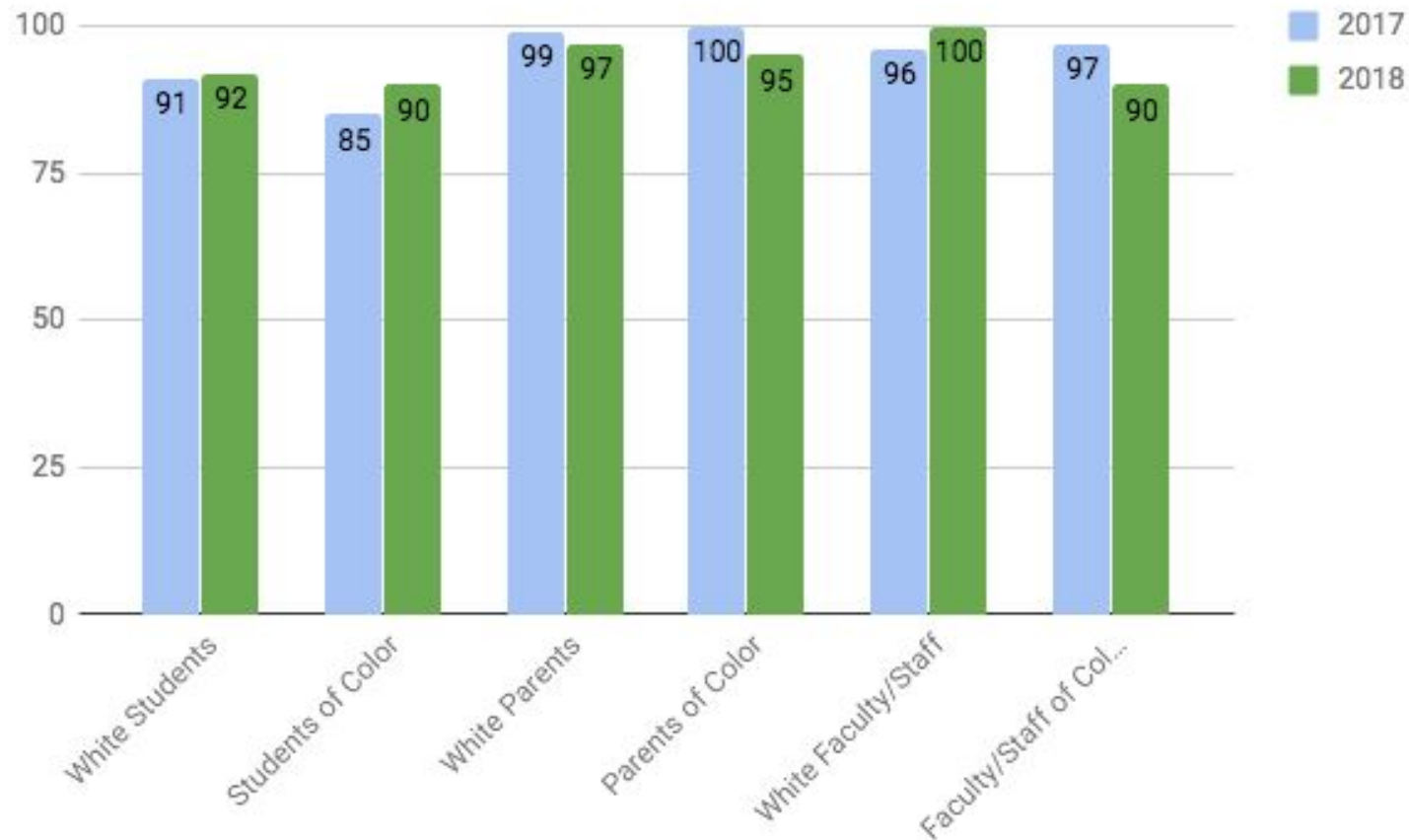
Effective communication between classroom and home



School leadership effectively communicates news, events, and decisions



ANCS is inclusive and supportive of students/families regardless of background



Faculty/Staff “Quality of Life” Data

	2015	2016	2017	2018
Relative consistency in behavior expectations	82%	87%	78%	87%
Satisfied with benefits offerings	90%	94%	94%	95%
Reasonable level of time in my schedule	69%	68%	73%	81%
Reasonable level of resources	98%	100%	99%	94%

Coversheet

Quarterly Performance Dashboard

Section: IV. Executive Director's Report
Item: D. Quarterly Performance Dashboard
Purpose: FYI
Submitted by:
Related Material: ANCS Performance Dashboard Fall 2018.pdf

ANCS Performance Dashboard (last updated November 2018)	K-8			Notes
	2018-19 SY	Jul-Oct	Nov-Feb	
Educational Program Outcomes				
Avg % of students Proficient/Distinguished ELA EOG Milestones				
Avg % of students Proficient/Distinguished Math EOG Milestones				
Percentage of students passing ELA EOG Milestones in top 10% of district				
Percentage of students passing Math EOG Milestones in top 10% of district				
National norm referenced test - MAP Reading (% of students meeting growth targets compared to national avg - conditional growth percentile rank)	51			target to be above 50
National norm referenced test - MAP Math (% of students meeting growth targets compared to national avg - conditional growth percentile rank)	47			target to be above 50
National norm referenced test - MAP Reading (average NPR)	91			target is to be at/above 70 NPR and/or show growth
National norm referenced test - MAP Math (average NPR)	82			target is to be at/above 70 NPR and/or show growth
Projected proficient & above on ELA Milestones (based on MAP)				
Projected proficient & above on Math Milestones (based on MAP)				
Torrance Test of Creative Thinking composite average				charter goal; critical/creative thinking assessment will be given in 2nd and 7th grades to compare growth in standard scale score
Students appropriately academically challenged (based on survey responses)	91%			target is to be at/above 90%
CCRPI higher than district/state		Elm: YES; Mid: NO		required charter goal
"Beating the Odds" as determined by GaDOE		Elm: YES; Mid: NO		required charter goal
School Climate & Culture				
% students receiving a level 3/4 behavioral referral	4%			target is to be under 5%
% students who feel there is safe learning environment (based on survey responses)	93%			target is to be at/above 90%
% students absent less than 10% of enrolled days	99%			
3-star rating or higher on Georgia Climate Star rating		Yes		required charter goal; both campuses received 4 stars
% students qualifying for FRL	15%			charter goal aim to be between 30-50% by 2021
Stakeholder Satisfaction				
Student satisfaction (based on survey responses)	92%			target is to be at/above 90% or prior year baseline
Parent satisfaction (based on survey responses)	96%			target is to be at/above 90% or prior year baseline
Teacher/staff satisfaction (based on survey responses)	95%			target is to be at/above 90% or prior year baseline
Student re-enrollment for following school year	97%			
High School Readiness				
% of 9th grade alumni who respond that ANCS prepared them well for HS (based on alumni survey responses)				target is to be at/above 90%
% ANCS alumni passing 9th Grade Lit/Comp EOC Milestones (as compared to district/state)				test typically taken in 9th grade
% ANCS alumni passing Algebra I EOC Milestones (as compared to district/state)				test typically taken in 9th grade

% ANCS alumni passing Biology EOC Milestones (as compared to district/state)				test typically taken in 9th grade
% ANCS alumni passing U.S. History EOC Milestones (as compared to district/state)				test typically taken in 11th grade
Leadership & Organizational Performance				
% of responses rated "Strongly Agree or Agree" for "This teacher has helped my learning this year" (based on student survey responses)				Previously used state-mandated personnel survey for this measure
Employee recruitment (% open positions filled by May 31)				
Employee retention (% offered contracts who return)				
Average daily employee attendance	96%			target is to be at/above 95%
Met all charter organizational goals	Yes			includes updating strategic plan, clean audit, & annual review of ED
Financial Management & Resource Development				
Annual campaign on track to financial goal				
Annual campaign family participation %				
Grant funds received	\$149,821			
Positive projected net operating income	Yes			
On track to meet/exceed goal				
Slightly off track to meet goal				
Not on track to meet goal				

Coversheet

Monthly financial statements & committee report

Section: V. Business & Operations
Item: A. Monthly financial statements & committee report
Purpose: FYI
Submitted by:
Related Material: Dec 2018 Bus Ops Rpt.pdf

DECEMBER 2018

Business & Operations Committee Update



Financial

- ❑ Cash balance (period end 11/30/18) = \$2.15M
 - ❖ \$1.32M in Operating Account
 - ❖ \$826k in Investments (\$773k designated as restricted funds)
 - ❖ YTD APS allocations have been received without issue; no future allocation issues currently anticipated
- ❑ New APS allocation increase will result in approximately \$700K in additional funding this fiscal year (FY); Budget amendment process will occur in early 2019 to reflect the new allocation
- ❑ Upcoming expenses of interest:
 - ✓ Healthcare Renewal (anticipated 6% increase from Cigna; approx. \$40k under budget)
- ❑ Other Items of Interest:
 - ✓ Committee will pursue a mid-year treasury review with banking & investment advisors to stay in-step with current interest rate environment
 - ✓ Committee is drafting a dashboard to reflect “at-a-glance” key metrics
 - ✓ Committee is drafting a guide to understanding ANCS financials in response to Board survey results



Facilities & Grounds

- ❑ New roof project did not occur over the summer; currently working on a staged plan to address relocation of HVAC units on roof
 - ❖ Some of the additional funding from new APS allocation will be designated for HVAC relocation/replacement
- ❑ Trailer Acquisition will occur this fall
 - ❖ Office & meeting space for CREATE
 - ❖ Funded through CREATE funds & reflected on their financial statements
 - ❖ Not currently anticipating any shared/ancillary expenses for ANCS related to this purchase

ATLANTA NEIGHBORHOOD CHARTER SCHOOL
 FY 2019 - Pro Forma Monthly Cash Flow Statement
 July 31, 2018

	Allocation based on FTE Count = 645												FY20
	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19
Revenue													
Local/State Funding	\$0	\$918,317	\$918,317	\$918,317	\$918,317	\$970,690	\$918,317	\$918,317	\$918,317	\$918,317	\$918,317	\$0	\$0
Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Title 2 Reimbursement	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000
Contributions & Fundraising	\$4,414	\$14,000	\$15,000	\$16,000	\$14,000	\$14,000	\$14,000	\$14,000	\$90,000	\$14,000	\$19,586	\$4,000	\$0
Program Income	\$1,818	\$60,000	\$60,000	\$60,000	\$50,000	\$29,500	\$38,000	\$50,000	\$60,000	\$40,000	\$50,000	\$15,080	\$0
Nutrition Program Income	\$510	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$25,000	\$21,000	\$20,000	\$11,592	\$0
Other Income	\$361	\$500	\$500	\$500	\$500	\$700	\$700	\$800	\$1,000	\$1,000	\$1,200	\$939	\$500
Total Revenue	\$8,103	\$1,022,817	\$1,023,817	\$1,024,817	\$1,012,817	\$1,044,890	\$1,001,017	\$1,013,117	\$1,094,317	\$994,317	\$1,009,103	\$31,611	\$1,500
Expenditures													
Salaries and Benefits	\$662,482	\$720,000	\$904,097	\$720,000	\$720,000	\$720,000	\$720,000	\$720,000	\$720,000	\$720,000	\$720,000	\$720,000	\$700,000
Professional Development	\$7,872	\$16,000	\$15,000	\$10,000	\$8,628	\$8,000	\$3,000	\$3,000	\$3,000	\$10,000	\$3,500	\$9,500	\$0
Curriculum & Classroom Expens	\$45,287	\$64,000	\$16,000	\$5,000	\$8,000	\$7,000	\$10,000	\$10,000	\$2,000	\$7,000	\$6,000	\$9,713	\$0
Program Expenses	\$8,433	\$9,000	\$20,000	\$15,000	\$11,567	\$15,000	\$15,000	\$15,000	\$31,000	\$10,000	\$20,000	\$10,000	\$0
Building & Grounds	\$48,583	\$52,550	\$40,000	\$40,000	\$40,000	\$35,000	\$50,000	\$35,000	\$35,000	\$45,000	\$40,000	\$45,000	\$36,000
Fixed Assets Expenditures	\$59,430	\$15,000	\$15,000	\$3,000	\$2,070	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$500	\$0
Professional Services	\$4,275	\$200	\$10,000	\$10,000	\$4,000	\$930	\$0	\$1,200	\$2,000	\$2,000	\$345	\$50	\$0
Gen&Admin/Insurance/Interest	\$21,502	\$30,000	\$20,000	\$20,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$3,498	\$4,000
Nutrition Program Expenses	\$1,185	\$21,000	\$20,000	\$20,000	\$15,000	\$14,000	\$17,000	\$17,000	\$21,000	\$16,000	\$15,315	\$2,500	\$0
Equipment Rental (Copiers)	\$7,194	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$4,500	\$4,500	\$4,500	\$4,500	\$0
Fundraising Expenses	\$1,616	\$0	\$3,000	\$3,000	\$2,800	\$1,000	\$2,000	\$2,000	\$30,000	\$500	\$484	\$0	\$0
Total Expenditures	\$867,858	\$932,750	\$1,068,097	\$851,000	\$832,065	\$822,930	\$839,000	\$825,200	\$865,500	\$832,000	\$827,144	\$805,261	\$740,000
Total Revenues - Total Expenditures	(\$859,755)	\$90,067	(\$44,280)	\$173,817	\$ 180,752	\$221,960	\$162,017	\$ 187,917	\$228,817	\$ 162,317	\$181,959	\$ (773,650)	(\$738,500)
EOM Cash Balance	\$670,881	\$760,948	\$716,668	\$890,485	\$1,071,236	\$1,293,196	\$1,455,213	\$1,643,129	\$1,871,946	\$2,034,263	\$2,216,221	\$1,442,571	\$704,071
	Actual	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected

Note: Adjusted to reflect only Atlantic Capital Bank operating accounts. Not including \$798k of investments

ATLANTA NEIGHBORHOOD CHARTER SCHOOL

Budget to Actual FY2017

YTD November 30, 2018

Period Ended 11/30/18

	YTD FY2018 Actual	YTD FY2019 Actual	YTD Budget	YTD \$Variance	FY2019 Budget
Income					
Local/State Funding	\$3,057,547	\$3,978,819	\$3,673,267	305,552	9,235,540
Grants	\$0	\$0	\$0	0	0
Title 2 Funding	\$0	\$1,000	\$1,000	0	1,000
Contributions & Fundraising	\$66,092	\$49,411	\$63,414	(14,003)	233,000
Program Income	\$247,145	\$251,018	\$231,818	19,199	514,398
Nutrition Income	\$121,753	\$133,011	\$120,510	12,502	288,102
Other Income	\$1,214	\$2,260	\$2,361	(101)	8,700
Total Income	\$ 3,493,751	\$4,415,518	\$4,092,370	\$ 323,148	\$ 10,280,740

Expenditures

Salaries and Benefits	\$3,318,842	\$3,745,794	\$3,726,579	(19,216)	8,766,579
Professional Development	\$44,744	\$47,677	\$57,500	9,822	97,500
Curriculum & Classroom Expenses	\$86,532	\$117,160	\$138,287	21,127	190,000
Program Expenses	\$57,357	\$40,009	\$64,000	23,991	180,000
Building & Grounds	\$220,149	\$203,814	\$221,133	17,319	506,133
Fixed Asset Expenditures	\$213,567	\$108,883	\$94,500	(14,382)	107,000
Professional Services	\$26,640	\$37,459	\$28,475	(8,984)	35,000
Gen&Admin/Insurance/Interest Expense	\$86,714	\$94,148	\$106,502	12,354	200,000
Nutrition Program Purchases	\$76,576	\$86,138	\$77,185	(8,953)	180,000
Equipment Rental (Copiers)	\$7,485	\$32,473	\$27,194	(5,280)	60,194
Fundraising Expenses	\$6,084	\$7,127	\$10,416	3,289	46,400
Total Expenditures	\$4,144,690	\$4,520,682	\$4,551,770	\$ 31,087	\$ 10,368,806
Operating Income/Loss	\$ (650,939)	\$ (105,164)	(\$459,400)	\$ 354,236	\$ (88,066)

Total investments held by ANCS
11/30/2018

<u>Institution</u>	<u>Investment</u>	<u>Amount</u>
Atlantic Capital Bank	Operating accounts	1,322,605
		1,322,605
Edward Jones - State Bank of India	CD	228,000 matures 2/2020
Edward Jones - Bank of China	CD	200,000 matures 4/2019
Edward Jones Bank - Ally Bank	CD	47,000 matures 9/2019
Edward Jones - Whitney Bank	CD	60,000 matures 10.2019
Edward Jones - Money Market	Money Market	9,869
Self-Help Credit Union	CD	229,550 matures 10/2019
Self-Help Credit Union	Money Market	51,923
Total invested funds (not at ACB)		826,342
Total restricted funds - reserves		-772,820
Total unrestricted investments		53,522
Grand total ANCS funds		\$2,148,947

Coversheet

Monthly fund development committee report

Section: VIII. Fund Development
Item: A. Monthly fund development committee report
Purpose: FYI
Submitted by:
Related Material: December 2018 Fund Development Board Report.pdf



Fund Development Report // December 2018
Prepared by Meeghan Fortson, Fund Development Chair
ANCS Governing Board Meeting // December 18, 2018

2018-2019 Gather & Grow Fund (Annual Campaign):

October donations received: **\$18,729**
November donations received: **\$45,933**
Year to date: **\$72,470**
Goal: \$140,000

Comparison to 2017:

October donations received: **\$23,586**
November donations received: **\$28,875**
Year to date: **\$62,636**

With the fall solicitation mailing, Grandparents & Special Friends Day in October, and Gather & Grow Fund week in November, annual campaign gifts have been pouring in. Since the last board meeting, we've raised \$65,000 for the Gather & Grow Fund and are now tracking about \$10,000 ahead of where we were last year at this time. As we head into the end of the tax year, we are more than halfway to our \$140,000 goal with \$72,470 raised.

Key activities over the past two months include:

Grandparents and Special Friends Day:

On Friday, October 19, ANCS once again hosted Grandparents & Special Friends day, which was a huge success thanks to the hard work of the PTCA. Meeghan Fortson and Stephanie Galer staffed a Gather & Grow Fund table at both campuses to promote the annual campaign. Many grandparents made gifts that day, totaling about \$6,000. This is in line with what we have raised in the past at this event. Following the event, an email from Matt Underwood was sent to Grandparents & Special Friends with event photos and the link to our online giving page. Grandparent who did not make a gift at GP&SF day received our fall solicitation mailing in the weeks following.

Fall Gather & Grow Fund Mailing:

In November, the fall solicitation mailing for the Gather & Grow Fund was mailed to all current parents and grandparents who had not yet made a gift this fiscal year. It included a personalized letter from Matt Underwood and a newly designed brochure highlighting the unique aspects of an ANCS education that are made possible with the help of the Gather & Grow Fund.

Gather & Grow Fund Week:

As a follow up to the fall mailing, we held our Annual Campaign week on November 26-30, promoting it through email and social media as **#ANCSGives Week**. This was the first time our week of giving to support the Gather & Grow Fund was held for the first time in the fall, and it was a huge success! We set a goal of \$20,000 for the week and exceeded it by raising **\$33,957**.

Moving this week from the spring to the fall allowed us to coincide with Giving Tuesday/Georgia Gives Day, which was November 27. We utilized social media, and encouraged donors to create Facebook fundraisers and leverage Facebook's offer to match donations made on Giving Tuesday up to \$7 million. (We do not know yet how many of our donations will receive the Facebook match.) A total of **\$22,375** was raised for ANCS on Giving Tuesday alone (through Facebook and our website).

We kicked off Gather & Grow Fund Week with a Fund Development E-Newsletter, morning meeting announcements at both campuses, and a Coffee & Information table after morning meeting. Social media posts promoting #ANCSGives continued throughout the week. Elementary students helped us announce our grand total raised the following Tuesday in morning meeting.

The Gather & Grow Fund runs from July 1 to June 30 each year and helps cover ANCS's operating expenses. To make a gift, visit www.atlncs.org/donate.

ANCS Sponsorship Update:

Our new corporate sponsorship model (not part of the Gather & Grow Fund) launched this fall and has seen positive results so far. The goal of this new model is to coordinate and streamline PTCA and Auction solicitation efforts for increased efficiency and overall support for ANCS. Funds raised through sponsorships are divided between the school's operating budget and the PTCA.

This year's sponsorship team –Rachel Ezzo (PTCA representative), Rachael Smith (Auction Chair), Rachel Higgins (sponsorship volunteer), Meeghan Fortson (Fund Development Chair) and Stephanie Galer (Fund Development Coordinator) have secured a total of **\$28,000** in sponsorships so far. The team met again on December 7 to review progress and plan to wrap up the majority of corporate sponsorships by winter break.

Sponsorship opportunities are still available. See the Courier for more information or contact Stephanie Galer at sgaler@atlncs.org.

Auction Update:

The **2019 Wonder Ball Auction** will be held at **Ambient Studios** on **Saturday, March 9, 2019**.

The Wonder Ball Committee Co-Chairs (Rachael Smith and Christine Dyer) are leading a robust committee of volunteers and plans are well underway. This year's theme and logo was announced in the December 12th Courier: **Jazz Age Speakeasy**.

In early December, information about the auction, including the history of the event and the first solicitation for donated items, was sent home in students' folders. To donate an item to the auction, email auction@atlncs.org.

Other Fund Development News:

- ANCS received \$70,000 grant (over two years) from the Dobbs Foundation for ongoing support of the CREATE teacher residency program
- ANCS received \$1,000 grant from APS's Whole Child fund for field trips.
- We have applied for a \$90,000 federal grant from the USDA to support Farm-to-school programs at ANCS, Maynard Jackson, King Middle School, and Parkside Elementary. We expect to hear whether we have received the grant in May/June.

Recent Meetings/Activities:

- **Stephanie Galer** and **Meeghan Fortson** staffed a table at Grandparents Day on **Friday, October 19** to promote the Gather & Grow Fund and accept donations from Grandparents.
- The Wonder Ball Auction Volunteer Informational “Speed Dating” Meeting took place on **Thursday, October 25**.
- **Meeghan Fortson** met with **Stephanie Galer** on **Friday, November 2** to review and discuss upcoming Fund Development activities. Monthly Fund Development Chair and Coordinator meetings are scheduled for the year.
- The Fund Development Committee met on **Wednesday, November 7** to review the fall solicitation, Gather & Grow Fund week, and plans for the Auction.
- Gather & Grow Fund Week took place from **November 26-30**.
- A Fund Development E-Newsletter was sent on **Monday, November 26**.
- **Matt Underwood, Meeghan Fortson, and Stephanie Galer** met on **Thursday, December 6** to review Fund Development activities in light of Matt’s transition.
- The corporate sponsorship team met on **Friday, December 7** to review progress and make plans to wrap up sponsorship solicitations by winter break.
- **Meeghan Fortson** met with **Stephanie Galer** on **Friday, December 7** to review and discuss upcoming Fund Development activities. Monthly Fund Development Chair and Coordinator meetings are scheduled for the year.

Upcoming Meetings/Activities:

- This week, a solicitation letter will be mailed to Governing Board members who have not yet made a gift to the 2018-2019 Gather & Grow Fund. Our goal is 100 percent participation from the Board.

- The Fund Development Committee will send a holiday card to all donors to thank them for their support and wish them well this holiday season. Cards are being signed this week and will go in the mail on **December 21**.
- End-of-tax-year social media posts and emails are scheduled for the last two weeks of December to remind donors to make a gift by **December 31** for 2018 tax purposes.
- The Fund Development Committee meets quarterly. The next Fund Development Committee meeting is scheduled for **Wednesday, February 6**.

End of Report.