



# Atlanta Neighborhood Charter School

## Finance and Operations Committee Meeting

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### Date and Time

Tuesday January 16, 2024 at 12:00 PM EST

### Location

Elementary Campus - Meeting Trailer  
688 Grant Street  
Atlanta, GA 30315

Attendees may join in-person or via video conference.

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In accordance with Georgia's open meetings requirements, notice of this meeting has been posted at both campuses and on the ANCS website.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>12:00 PM</b>
Opening Items			
<b>A.</b> Record Attendance and Guests		Irina Brimmell	1 m
<b>B.</b> Call the Meeting to Order		Irina Brimmell	1 m
<b>C.</b> Approve Previous Month's Committee Meeting Minutes	Approve Minutes	Irina Brimmell	2 m
Approve minutes for Finance & Operations Committee Meeting on December 11, 2023			

	Purpose	Presenter	Time
<b>II. Business &amp; Operations Update</b>			<b>12:04 PM</b>
Business & Operations			
<b>A.</b> Financial Performance Update	Discuss	Chiquetta West	15 m
<b>B.</b> Facilities and Grounds	Discuss	Alastair Pullen	10 m
<b>C.</b> Salary Study Update	Discuss	Chiquetta West	10 m
<b>D.</b> Charter Compliance Report Update	FYI	Alastair Pullen	5 m
<b>E.</b> Finance & Operations Policies Review	Discuss	Irina Brimmell	15 m
<ul style="list-style-type: none"> <li>• Annual Operating Budget <ul style="list-style-type: none"> <li>◦ Section 2. Budget Process - Needs Assessment</li> <li>◦ Section 3. Budget Reporting</li> </ul> </li> <li>• System of Internal Controls <ul style="list-style-type: none"> <li>◦ Section 1. Budgetary Controls</li> </ul> </li> <li>• Investment of Funds <ul style="list-style-type: none"> <li>◦ Section 4. Investment Guidelines</li> </ul> </li> <li>• Fund Balance</li> </ul>			
<b>III. Closing Items</b>			<b>12:59 PM</b>
<b>A.</b> Adjourn Meeting	Vote	Irina Brimmell	1 m