



**ATLANTA NEIGHBORHOOD
CHARTER SCHOOL**
helping students learn to use their minds well

Atlanta Neighborhood Charter School

Finance & Operations Committee Meeting

Date and Time

Monday December 11, 2023 at 12:00 PM EST

Location

Elementary Campus - Meeting Trailer
688 Grant Street
Atlanta, GA 30315

Attendees may join in-person or via [Zoom](#).

In accordance with Georgia's open meetings requirements, notice of this meeting has been posted at both campuses and on the ANCS website.

Agenda

	Purpose	Presenter	Time
I. Opening Items			12:00 PM
Opening Items			
A. Record Attendance and Guests		Irina Brimmell	1 m
B. Call the Meeting to Order		Irina Brimmell	1 m
C. Approve Previous Month's Committee Meeting Minutes	Approve Minutes	Irina Brimmell	2 m
Approve minutes for Finance & Operations Committee Meeting on November 13, 2023			

	Purpose	Presenter	Time
II. Business & Operations Update			12:04 PM
Business & Operations			
A. Financial Performance Update	Discuss	Chiquetta West	15 m
B. Facilities and Grounds	Discuss	Alastair Pullen	10 m
- Ongoing improvements			
- Upcoming projects			
C. Salary Study Update	Discuss	Chiquetta West	10 m
D. Holiday Bonus	Vote	Alastair Pullen	5 m
E. Finance & Operations Policies Review	Discuss	Irina Brimmell	15 m
• Annual Operating Budget			
◦ Section 2. Budget Process - Needs Assessment			
◦ Section 3. Budget Reporting			
• System of Internal Controls			
◦ Section 1. Budgetary Controls			
• Investment of Funds			
◦ Section 4. Investment Guidelines			
• Fund Balance			
III. Closing Items			12:59 PM
A. Adjourn Meeting	Vote	Irina Brimmell	1 m