



**ATLANTA NEIGHBORHOOD  
CHARTER SCHOOL**  
helping students learn to use their minds well

# Atlanta Neighborhood Charter School

## Executive Director Search Task Force Meeting

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### Date and Time

Monday February 27, 2023 at 6:30 PM EST

### Location

Virtual

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In accordance with Georgia's open meetings requirements, notice of this meeting has been posted at both campuses and on the ANCS website.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:30 PM</b>
<b>A.</b> Record Attendance		Ben Sutton	1 m
<b>B.</b> Call the Meeting to Order		Ben Sutton	1 m
<b>C.</b> Approve Minutes	Approve Minutes	Ben Sutton	1 m

Approve minutes for Executive Director Search Task Force Meeting on January 30, 2023

### II. Anti-Bias Training

**6:33 PM**

The Bias/Process Review team will facilitate discussion with the task force around types of bias and how it can impact the hiring process.

	Purpose	Presenter	Time
A. Understanding and Counteracting Cognitive Biases during the Hiring Process	Discuss	Mark Boswell	40 m

### III. Interview Process

**7:13 PM**

A. Interview Format	Discuss	Ben Sutton	10 m
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The task force will finalize the interview format for potential candidates.

### IV. Executive Session

The task force will enter executive session to discuss a personnel matter.

### V. Closing Items

A. Adjourn Meeting	Vote		
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