



**ATLANTA NEIGHBORHOOD
CHARTER SCHOOL**
helping students learn to use their minds well

Atlanta Neighborhood Charter School

Business & Operations Committee Meeting

Date and Time

Thursday September 10, 2020 at 8:30 AM EDT

In accordance with Georgia's open meetings requirements, notice of this meeting has been posted at both campuses and on the ANCS website.

Agenda

I. Opening Items

Opening Items

- A.** Record Attendance and Guests
- B.** Call the Meeting to Order
- C.** Approve May 14, 2020 Meeting Minutes

II. Business & Operations Update

Business & Operations

- A.** Health Insurance Annual Strategy
 - Will insurance administrator be able to attend?
- B.** Financial Performance Update

- Reorganization within the Business and Operations Department
- Financial Overview
- Paycheck Protection Program
- FY 2020-2021 Budget and APS allocation
 - Changes due to pandemic
 - Does the budget need to be revised and reapproved?
- Tenure Bonuses
 - To be paid at the end of September?
 - Board approval required in October meeting
- MC mortgage refinance

C. Annual Audit

- When will draft be available?
- Plan for Auditor to attend October B&O Committee meeting as well as Board meeting

D. Review/revise the Annual Financial Resolution

- Board will vote on Resolution at September meeting

E. Financial Policy Review

- Final changes to financial policies submitted to the Governance Committee on 8/25/2020
- Reserve Fund Policy Draft
 - Chuck prepared draft
 - Finalize

F. Facilities and Grounds Update

- Updates to facilities in response to pandemic
- Intercom system
- EC Roof
- EC Tuck pointing
- MC Backyard

G. Annual Financial Calendar (Upcoming Items)

- Chuck and Emily to meet with new Business Managers to confirm the calendar

III. Closing Items

A. Adjourn Meeting