



**ATLANTA NEIGHBORHOOD
CHARTER SCHOOL**
helping students learn to use their minds well

Atlanta Neighborhood Charter School

Business & Operations Committee Meeting

Date and Time

Thursday April 16, 2020 at 8:30 AM EDT

Location

Meeting ID

meet.google.com/ifj-hezr-dnu

Phone Numbers

(US) +1 267-873-3249

PIN: 627 005 052#

In accordance with Georgia's open meetings requirements, notice of this meeting has been posted at both campuses and on the ANCS website.

Agenda

I. Opening Items

Opening Items

- A. Record Attendance and Guests
- B. Call the Meeting to Order
- C. Approve January 16, 2020 Meeting Minutes
- D. Approve February 12, 2020 Meeting Minutes

II. Business & Operations Update

Business & Operations

A. Financial Performance Update

- Paycheck Protection Act Program
 - When will funds be received?
 - Discuss managing funds - clean audit trail between funding and allowable expenses.
- SY 2020-2021 Budget
 - Public meetings required prior to Board vote
- Financial Update Overview
- MC mortgage refinance

B. Facilities and Grounds Update

- Intercom system
- EC Roof
- EC Tuck pointing
- MC Backyard

C. Financial Policy Review

- **Reserve Fund Policy Draft:** Provided by former ED in prior year.
- **Financial Manual for Local Units of Administration:** This manual is incorporated by reference into the ANCS Business Operations Policies. As such, the Committee should familiarize itself: <https://www.gadoe.org/Finance-and-Business-Operations/Financial-Review/Pages/LUAS-Manual.aspx>

D. Annual Financial Calendar (Upcoming Items)

- Annual Financial Policy Review (review and confirm proposed changes for next FY)
- Confirm attendance of Property/Casualty Insurance administrator at May Board Meeting

III. Closing Items

A. Adjourn Meeting