APPROVED

Adelante Schools

Minutes

Adelante Schools Board Meeting

Date and Time
Friday February 21, 2025 at 8:30 AM

Location
1202 East Troy Ave.
Indianapolis, IN 46203

Goals:

1. Approve organizational foundational tools and policies to govern our school and operate effectively.
2. Deepen our understanding of Adelante's Emma Donnan operational state and provide any necessary support and guidance.

Directors Present
K. Kainrath, M. Meer (remote), M. Munn, M. Staten, M. Whitley, N. Frech, R. Scott

Directors Absent
B. Burcope, S. Simpson

Directors who arrived after the meeting opened
M. Staten, M. Whitley

Guests Present
C. Franz, E. Rangel, J. Habayeb, M. Rooney

I. Opening Items

A. Call the Meeting to Order

K. Kainrath called a meeting of the board of directors of Adelante Schools to order on Friday Feb 21, 2025 at 8:32 AM.

B. Record Attendance

C. Public Comment

D. Approve Minutes

N. Frech made a motion to approve the minutes from Adelante Schools Board Meeting on 12-20-24.
R. Scott seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Staten	Absent
N. Frech	Aye
B. Burcope	Absent
S. Simpson	Absent
M. Meer	Aye
K. Kainrath	Aye
M. Whitley	Absent
M. Munn	Aye
R. Scott	Aye

M. Staten arrived at 8:37 AM.

II. CEO Report

A. Ebullience & Spotlight

Celebration of Black History Month

- Spirit Days
- Led by an employee working group

January + February

- Basketball Season
  - The girls' team has made it to the final four
- 8th Grade Statehouse Visit
- Emma Donnan's Birthday
- High School Match Day Celebration

- 8th Grade Celebration
- Adelante worked with 8th graders to explore different high school options and how it ties to long-term planning
- 76% of our 8th graders matched to a high school of their choosing
- High schools from around the area came to see their new scholars

B. Strategic Planning

Strategic Planning

- At year five, a view forward to see where we are going to be heading in the future
- ADVISA's work is what we call our Strategic People Planning, not "Strategic Planning"

Our Path

- Closed RFP
- Engaged with partners
- Feedback and Funding
  - Kristy and Rachel worked with Eddie and Bellweather to ensure that the agreement is what we're looking for. Added to the budget.
- Agreement
- Adelante

Bellwether

- National reputation with various sizes of schools
- **Approach:** Decide, Define, Communicate
  - Illuminate the decisions that we will be leaning into and what we won't be
  - Codify what the key actions/initiatives are through our team
  - How we communicate this to all stakeholders
- Phases
  - Phase 0 in March
  - Phase 1 April
  - Phase 2 May
    - Looks at financial health and the local landscape
  - Phase 3 June
  - Implementation Ready by July 1
    - August Board Meeting Update on the Path Forward
- Stakeholders
  - Leaders, Teachers, Students, Families
  - Steering Committee
  - Project Lead
  - Board

M. Whitley arrived at 8:48 AM.

III. Finance & Operations

A. Grant Updates

- CSP - School received a 2 million dollar grant due to getting a high score on the application. An additional request for 1 million dollar will be filed this week.
- Lilly - 220,000 Phase 2 grant to focus on science, social studies, development, and the arts. This has been submitted. Phase 3 is currently in development.

B. Updated FY25 Budget

There has been an updated budget in front of the Finance Committee in January based upon an enrollment increase and a significant increase in funding. The Finance Committee is seeking a Full Board of Directors vote.

N. Frech had a question regarding a line item that demonstrated an increase. J. Habayeb stated that was due to the initial $50,000 LIlly phase one grant.
K. Kainrath made a motion to adopt the updated budget.
N. Frech seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Transaction Approvals

K. Kainrath made a motion to approve the December-January transactions in the meeting packet.
N. Frech seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. FY24 Audit

E. SY 25-26 & SY 26-27 Calendars

SY25-26 & SY26-27 calendars have been proposed in line with IPS's push to schedule out calendars in two-year, as opposed to one-year, increments.

To propose & adjust the calendar for IPS, the Executive Leadership team met to discuss. Feedback was solicited from teachers and families via a survey.

Only minor changes from the IPS calendar:
- SY 26-27 begins in mid-,as opposed to the beginning, of August.
M. Staten made a motion to approve the two-year academic calendar.
N. Frech seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Early Literacy Achievement Grant

School receives additional funding for K-3 teachers based upon our IREAD-3 scores. Funding is equally divided between instructional staff members.

Vote is requested to review the policy which is a template from the IDOE. It states that once the money is received, it is directly forwarded to teachers.

M. Staten asked if the amount shifted this year. J. Habayeb confirmed that the funding increased this year.
R. Scott made a motion to approve the Early Literacy Policy for 2025.
M. Staten seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Committee Updates

A. Finance & Development

Overall Goals

- Review and update of finance policies
  - Presented in the June meeting
  - Approval in June
- Setting Process and view of Boosting benefits using investments

B. Governance

Goals:

- Board Succession Planning
  - Board members are nearing the end of their terms
  - What key elements are needed to ensure we have a strong board
- Development Plans for Board Members
  - Board structure that aligns with the direction of the school
- Action Steps for Recruitment
  - Recruitment profiles
  - More targeted outreach
  - Recruitment materials
- **Succession**
  - More of a call it "training" process/hand-off process to ensure that knowledge is transferred
- Creating a Governance Dashboard

C. Secretary Nomination

M. Staten made a motion to name Nelson Frech as the Secretary of the Adelante Schools Board of Directors.
R. Scott seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Whitley	Aye
M. Staten	Aye
M. Meer	Aye
R. Scott	Aye
S. Simpson	Absent
N. Frech	Abstain
K. Kainrath	Aye
M. Munn	Aye
B. Burcope	Absent

D. Academic

Goals

- Yearly approve the annual goals of achievement goals
- Each of the board meetings ensures that data is there
- Annually review the school's handbook

Checkpoint Two Data:

- Checkpoints are new this year and are a pilot

Oral Reading Fluency Data

See the attached deck from the Academic Committee to review the data presented.

KK: Is there a difference between the two checkpoints?
Franz: The checkpoints assess different skills

Oral Fluency BOY Breakdowns

- See slide "Oral Reading Fluency BOY Breakdowns"

Math Checkpoint

- Increase in approaching proficient
- Similar to ELA - Different Standards

NF: How do we ensure that the standards addressed in one CP is still being tracked
Rooney: We spiral in using daily assessments after Q3 so that all standards from the whole year are covered.

Data Celebrations
5th Grade - Doubled % of scholars proficient compared to the 2024 Spring ILEARN
7th Grade - Similar trend

Progress Towards OEI Goals
1: Approaching
2: On Track

ELA Response to Data
- Friday Reteaches
- Building Fluency and Written Expression

Math Response to Data
- Friday Reteach
- Explicit Concept Explorations

Foundational Literacy Data
- Total At/Above 33.7%

Response to Data:
- Data Responsive Instruction
- EOY Proficiency Goals

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:53 AM.

Respectfully Submitted,
K. Kainrath

Documents used during the meeting

- FY25_Board_February_Finance&OperationsDeck.pdf
- FY25_Adelante_February_BudgetV.3.pdf
- FY25_Board_Finance_FebruaryMeetingPacket.pdf
- Adelante Schools, Inc. 2023 Form 990 DRAFT.pdf
- SY25-27 Academic Calendar_Draft.pdf
- 2024 Early Literacy Achievement Grant allocation.pdf
- Policy_Finance_DRAFT_EarlyLiteracyAchievementGrant (2).pdf

- 1.17.25 Academic Excellence Committee - Chkpt 1 & 2 Recap (1).pdf

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We unite in solidarity with our families and community to create a joyous neighborhood school, preparing all scholars to graduate from college and lead lives of leadership and service to Indianapolis